



Property (location of work)

Property Address: 3202 Monument Ave, Richmond, VA 23221 Current Zoning: _____
Historic District: Monument Ave

Application is submitted for: (check one)

- Alteration**
- Demolition**
- New Construction**

Project Description (attach additional sheets if needed):

Enclosing a 7' x 7' covered porch at the rear of 3202 Monument Avenue for use as a mudroom. The existing structure is brick, and we propose to enclose the porch with smooth Hardie Plank horizontal siding painted White

Applicant/Contact Person: Daniel Crisler

Company: _____
Mailing Address: 3202 Monument Ave
City: Richmond State: VA Zip Code: 23221
Telephone: (214) 883-7394
Email: Daniel.s.crisler@gmail.com
Billing Contact? Yes Applicant Type (owner, architect, etc.): Lessee

Property Owner: Steven Craig Minyard

If Business Entity, name and title of authorized signee: _____
Mailing Address: 6958 Heatherknoll Dr.
City: Dallas State: TX Zip Code: 75248
Telephone: (972) 979-1240
Email: craigminyard@verizon.net
Billing Contact? No
****Owner must sign at the bottom of this page****

Acknowledgement of Responsibility

Compliance: If granted, you agree to comply with all conditions of the certificate of appropriateness (COA). Revisions to approved work require staff review and may require a new application and approval from the Commission of Architectural Review (CAR). Failure to comply with the conditions of the COA may result in project delays or legal action. The COA is valid for one (1) year and may be extended for an additional year, upon written request and payment of associated fee.

Requirements: A complete application includes all applicable information requested on checklists available on the CAR website to provide a complete and accurate description of existing and proposed conditions, as well as payments of the application fee. Applications proposing major new construction, including additions, should meet with staff to review the application and requirements prior to submitting. Owner contact information and signature is required. Late or incomplete applications will not be considered.

Zoning Requirements: Prior to Commission review, it is the responsibility of the applicant to determine if zoning approval is required. Application materials should be prepared in compliance with zoning.

Property Owner Signature:  Date: 3/29/2024

To the Commission of Architectural Review:

Attached is our application for a certificate of appropriateness for the enclosure of a covered patio at the rear of 3202 Monument. The patio is approximately 7' x 7' and is currently open to the east and north. We propose to enclose the east and north walls, move the existing door and transom to the new north wall, and add a window in the center of the new east wall. We will endeavor to keep the existing square column at the northeast corner of the patio visible, while the exterior walls will be Hardie Plank (painted SW0046, White Hyacinth), with window and door frames painted to match the existing white trim color. We will use the existing exterior, north-facing door and transom for the exterior door on the addition.

In addition to the convenience a mudroom will provide, there is also a safety concern we would like to address: The basement stair creates a drop of approximately 12 feet from the floor of the covered porch to the concrete landing below. As children are wont to climb under and over railings, we believe it is in their best interest to enclose this space entirely. \

The property is bordered by a privacy fence, only the top 1-2 feet of the enclosure will be visible from the alley. We believe this enclosure will be an unobtrusive addition that will allow us to utilize this space more efficiently, and will provide a safer back entrance for our children and any other guests.

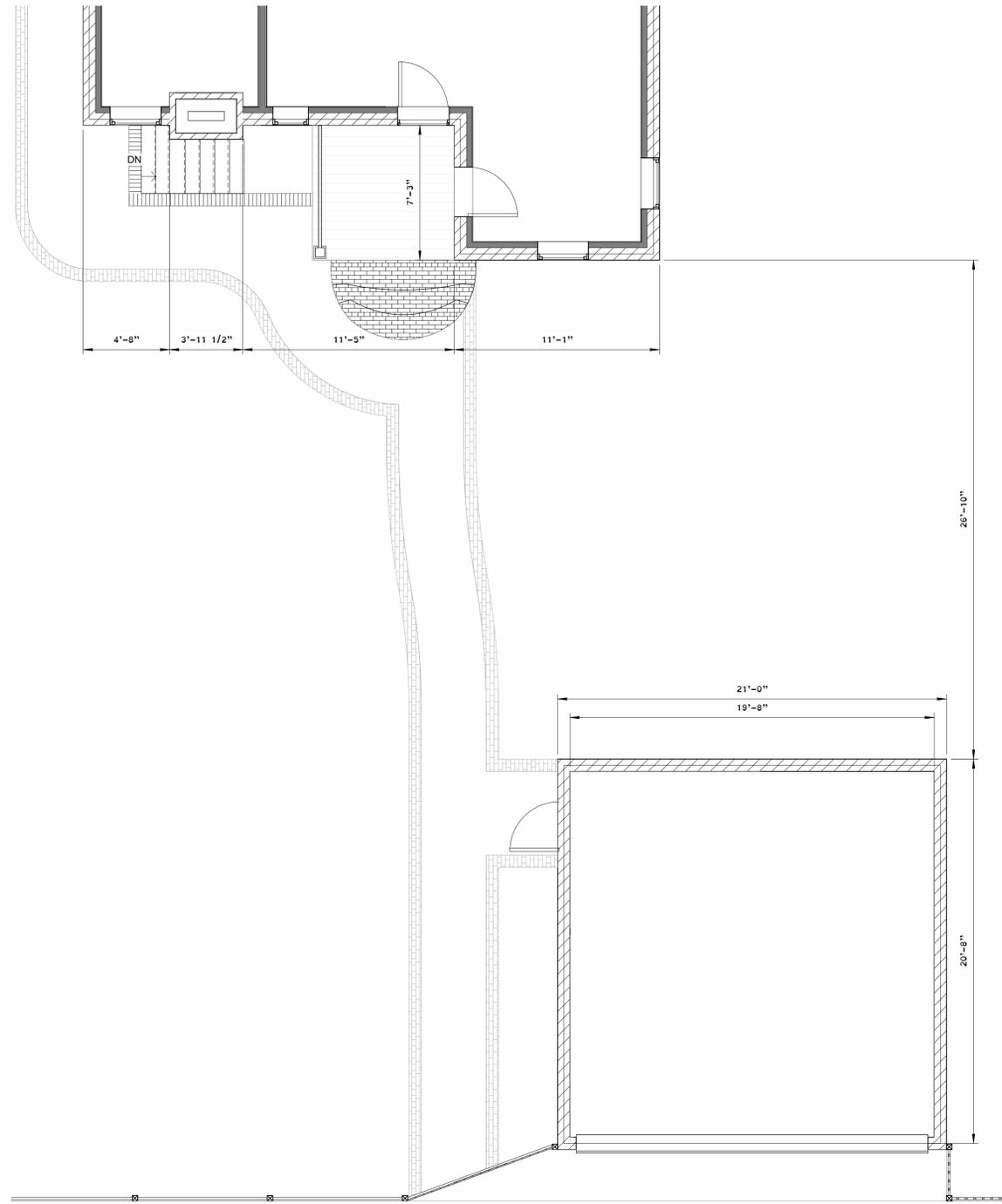
Thank you in advance for your consideration.

Regards,

Daniel Crisler

(214) 883-7394

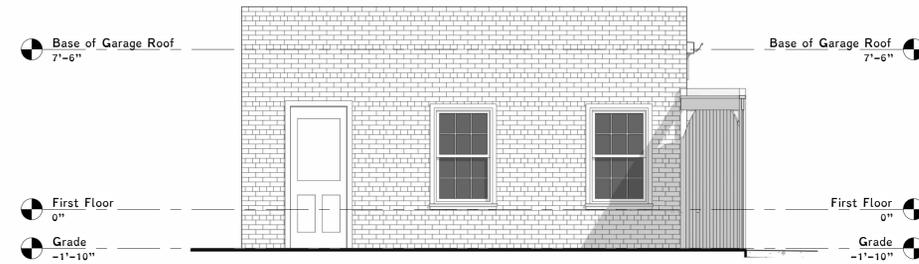
Existing



1 1st Floor - Existing
1/4" = 1'-0"



4 Existing South
1/4" = 1'-0"



2 Existing West
1/4" = 1'-0"



A1.1

Rev.	Date	Description

Floor Plan
3202 Monument Avenue
Caleb Valentine

February 7, 2024

City of Richmond, VA

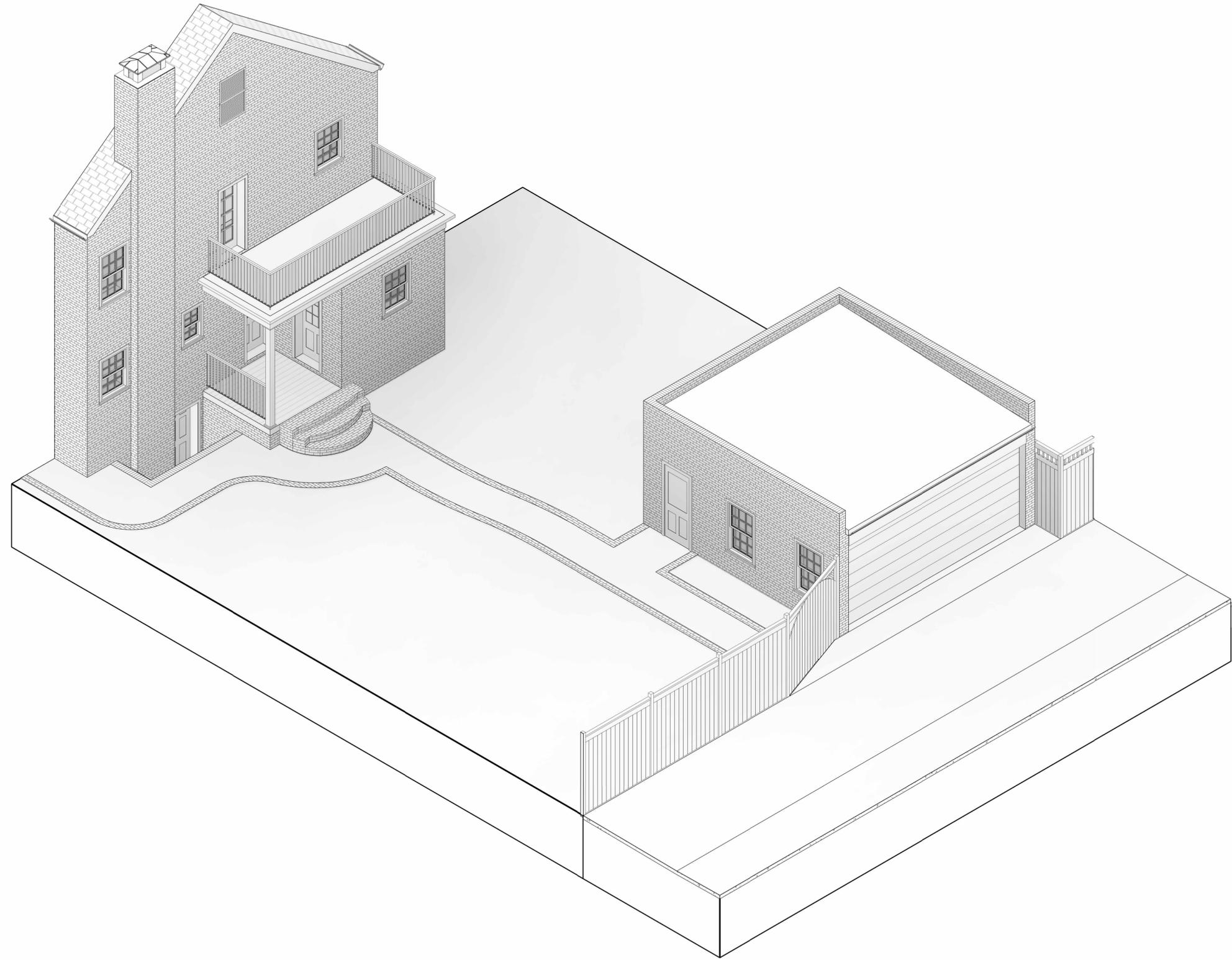
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417 North 22nd Street
Richmond, VA 23223
804.647.1589

Existing



A9.1

Rev.	Date	Description

Exterior Perspective Renderings

3202 Monument Avenue
Caleb Valentine

February 7, 2024

City of Richmond, VA

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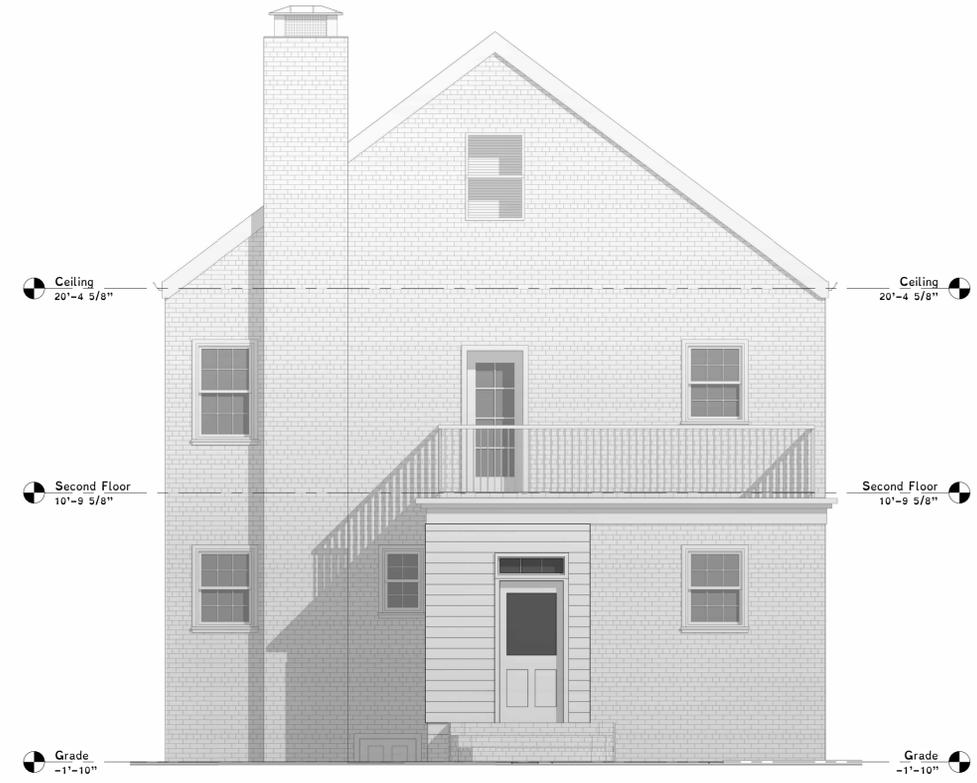
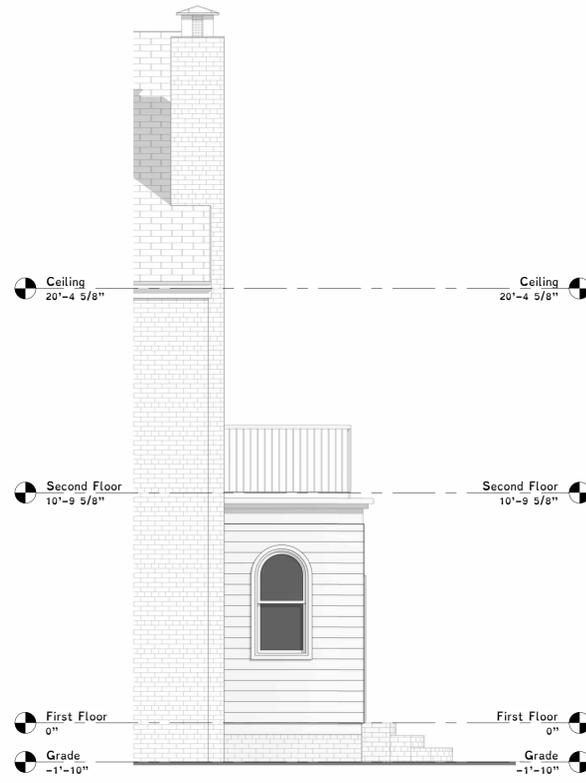
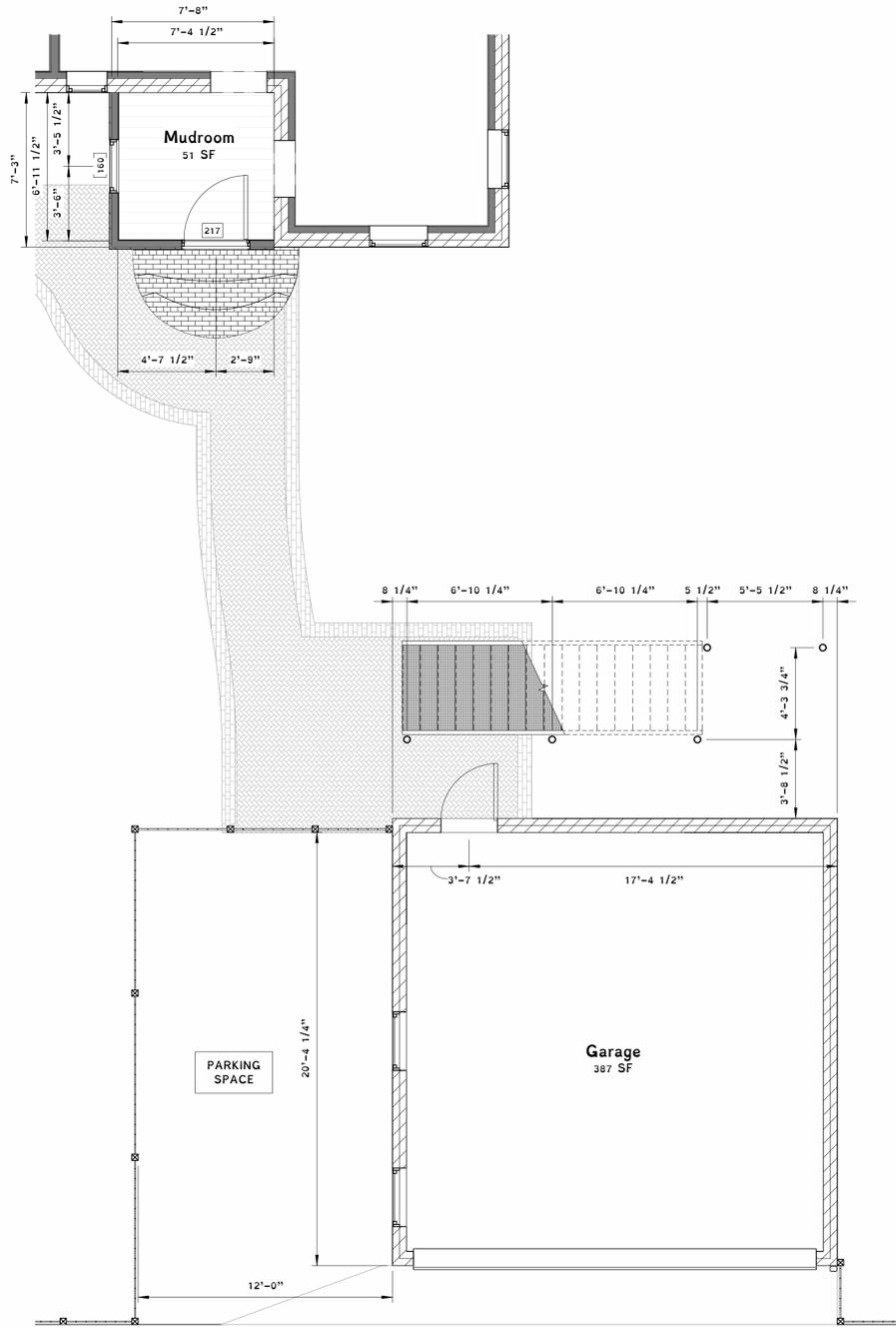
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 Richmond, VA 23223
 804.647.1589







Proposed



Door Schedule

Mark	Family	Width	Height	Header	Casing Quantity
Grade					
218	Single- Exterior windowed door	2'-8"	6'-8"	32'-0"	
First Floor					
215	Cased Opening	2'-8"	6'-8"	32'-0"	
216	Cased Opening	2'-8"	6'-8"	32'-0"	
217	Single- Exterior windowed door	3'-0"	6'-8"	32'-8"	
ADU Second Floor					
208	Single- Exterior windowed door	2'-8"	6'-8"	32'-0"	
209	Single- Exterior windowed door	2'-8"	6'-8"	32'-0"	
211	Single Pocket Door	2'-8"	6'-8"	32'-0"	
212	Single Pocket Door	2'-8"	6'-8"	32'-0"	
213	Single-Panel 6	2'-0"	6'-8"	30'-8"	
214	Single-Panel 6	2'-6"	6'-8"	31'-8"	
					319'-0"

Window Schedule

Type Mark	Family	Count	Width	Height	Sill Height	Header	Casing Quantity	Sill Quantity
First Floor								
160	Window-Double-Hung-Arc h-Head	1	2'-6"	5'-0"	3'-2"		12'-6"	3'-2"
260	Window-Fixed	1	3'-2 1/2"	11"	6'-11"		5'-0 1/2"	3'-10 1/2"
ADU Second Floor								
236	Window-Double-Hung	1	2'-6"	5'-0"	2'-0"		12'-6"	3'-2"
236	Window-Double-Hung	1	2'-6"	5'-0"	2'-0"		12'-6"	3'-2"
262	Window-Double-Hung	1	2'-0"	4'-0"	3'-0"		10'-0"	2'-8"
187	Window-Double-Hung	1	2'-6"	4'-0"	3'-0"		10'-6"	3'-2"
262	Window-Double-Hung	1	2'-0"	4'-0"	3'-0"		10'-0"	2'-8"
262	Window-Double-Hung	1	2'-0"	4'-0"	3'-0"		10'-0"	2'-8"
187	Window-Double-Hung	1	2'-6"	4'-0"	3'-0"		10'-6"	3'-2"
							93'-6 1/2"	27'-8 1/2"

1 1st Floor - Proposed
1/4" = 1'-0"

3 Proposed West
1/4" = 1'-0"

2 Proposed South
1/4" = 1'-0"



A1.1

Rev.	Date	Description

March 20, 2024

Floor Plan
3202 Monument Avenue
Daniel Crisler

City of Richmond, VA

Draft

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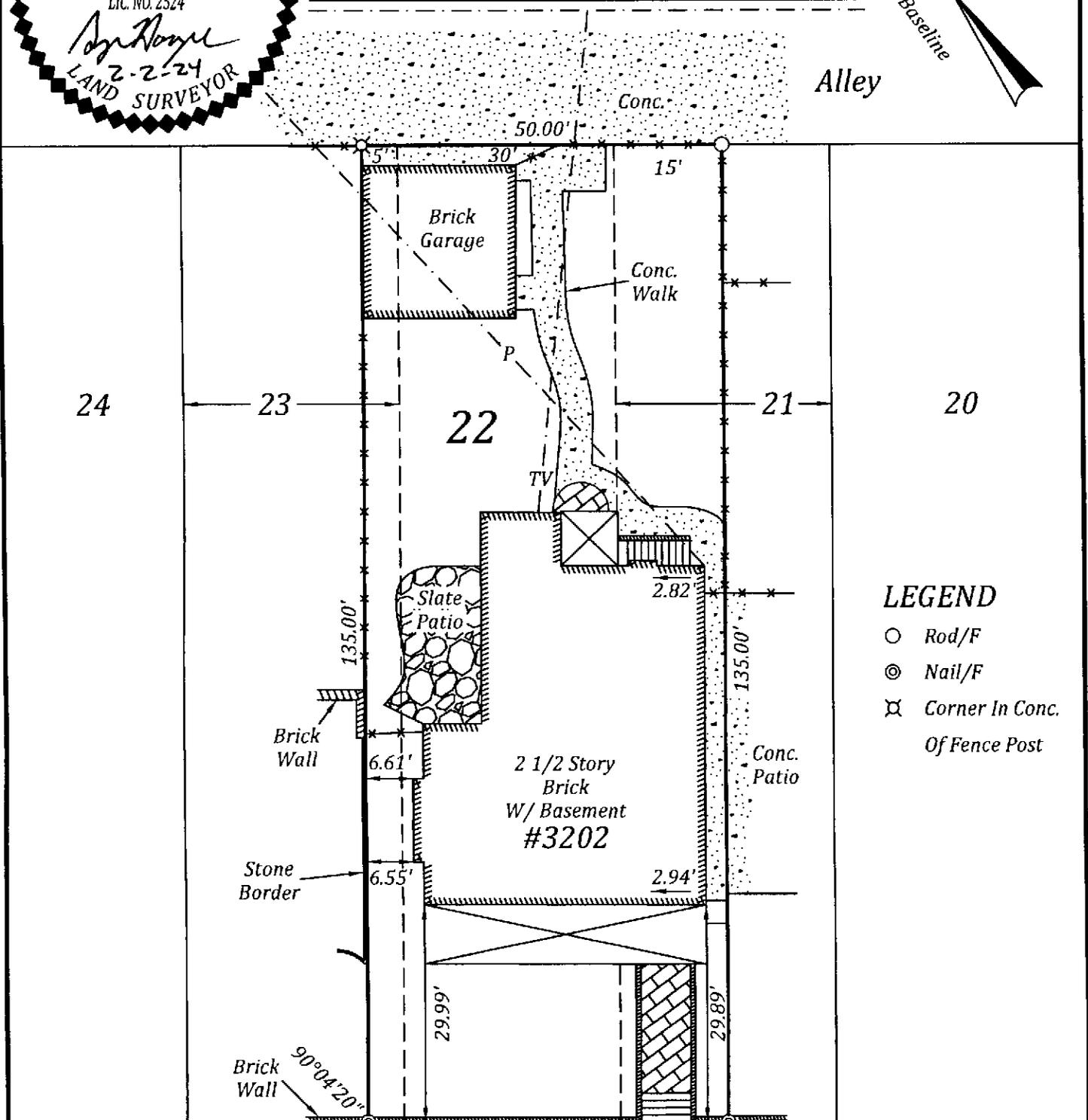
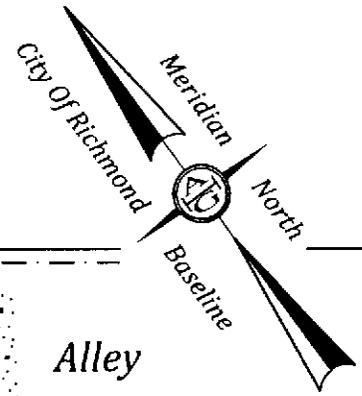
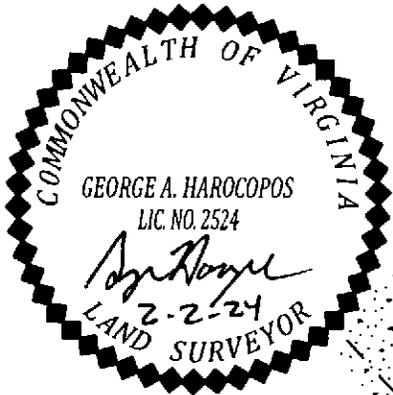
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This is to certify that on 02/02/2024
 I made an accurate field survey of the known premises
 shown hereon; that all improvements known or visible
 are shown hereon; that there are no encroachments by
 improvements either from adjoining premises, or from
 subject premises upon adjoining premises, other than
 shown hereon.

NOTE: THIS LOT APPEARS
 TO BE IN FEMA FLOOD ZONE
 X AS SHOWN ON FEMA
 FLOOD INSURANCE RATE MAP
 PANEL 5101290028D

NOTE:
 This survey has been prepared without
 the benefit of a title report and does
 not therefore necessarily indicate all
 encumbrances on the property.



LEGEND

- Rod/F
- ⊙ Nail/F
- ⊠ Corner In Conc. Of Fence Post

MONUMENT AVENUE

SURVEY OF
 PORTIONS OF LOT 21, 23 & LOT 22 BLOCK E
SHEPARDS PLAN
 RICHMOND, VIRGINIA

JN 53265

A. G. HAROCOPOS & ASSOCIATES, P.C.

CERTIFIED LAND SURVEYOR AND CONSULTANT

4920 E. MILL RIDGE PKWY. SUITE 200 MIDLOTHIAN VA. 23112
 Office 804 744 2630 FAX 804 744 2632
 E-MAIL AGHAROCOPOS72@GMAIL.COM

NOTE: PLAT PREPARED FOR THE EXCLUSIVE
 USE OF THE CONVEYANCE TO
 DAN CRISLER

Scale 1"=20' Date 02/02/24 Drawn by GAH