



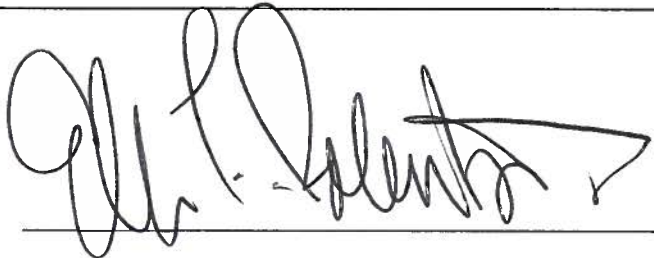
**City Of Richmond, Virginia
Office of the City Clerk**

Request to Withdraw Legislation

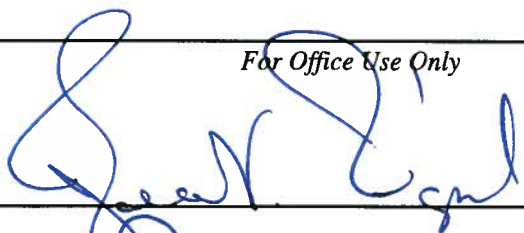
Paper Number: 2014-208

Chief Patron: Vice President Robertson

Introduction Date: October 13, 2014

Chief Patron Signature: 

For Office Use Only

Attestation: 

Effective Date: Mar. 17, 2015

INTRODUCED: October 13, 2014

AN ORDINANCE No. 2014-208

To amend and reordain ch. 2, art. V of the City Code by adding therein a new div. 7.2 (§§ 2-1035—2-1037) for the purpose of establishing a Richmond Archaeological Commission.

Patron – Vice President Robertson

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: OCT 27 2014 AT 6 P.M.

WHEREAS, the Council believes that it is in the best interests of the residents of the City of Richmond that the Council establish a Richmond Archaeological Commission to advise the Council concerning the ways in which the City may preserve and protect the City's history and artifacts; and

WHEREAS, it is estimated that the annual operating costs for such new Commission will be approximately \$5,000, including 12 staff hours;

NOW, THEREFORE,

THE CITY OF RICHMOND HEREBY ORDAINS:

AYES: _____ NOES: _____ ABSTAIN: _____

ADOPTED: _____ REJECTED: _____ STRICKEN: _____

§ 1. That Chapter 2, Article V of the Code of the City of Richmond (2004) be and is hereby amended and reordained by **adding therein a new** Division 7.2, consisting of sections numbered 2-1035 through 2-1037, as follows:

DIVISION 7.2

RICHMOND ARCHAEOLOGICAL COMMISSION

Sec. 2-1035. Created.

There is hereby created an advisory commission of the City of Richmond with indefinite duration to be known as the Richmond Archaeological Commission.

Sec. 2-1036. Composition; terms of office.

(a) *Composition.* The Commission shall be composed of nine members, all of whom shall be appointed by the Council. All appointments shall be otherwise governed by sections 2-836 and 2-837 of this Code. The members shall be appointed by the Council as follows:

- (1) Three members who reside within the City.
- (2) A member nominated by the Black History Museum.
- (3) A member nominated by the Museum of the Confederacy.
- (4) A member nominated by the Greater Richmond Convention Center Authority.
- (5) A member nominated by the Great Richmond Chamber of Commerce.
- (6) A member nominated by the City Planning Commission.
- (7) A member trained in the field of archaeology.

(b) *Terms of office.* The members of the Commission shall serve for terms of three years. Upon expiration of a member's term of office, that member shall continue to hold office until the successor thereof is appointed and qualified. Any vacancy shall be filled for the

remainder of the unexpired term in the same manner as provided in this section. The members of the Commission shall serve no more than two successive full terms; provided, however, that persons appointed to fill an unexpired term may serve two successive full terms upon completion of the unexpired term for which the person has been appointed. All other aspects of the Commission and its membership not addressed in this division shall be governed by Chapter 2, Article V, Division 1, of this Code.

Sec. 2-1037. Duties and functions; reporting; administration.

(a) *Duties and functions.* The Commission shall provide advice and recommendations to the Council concerning the ways in which the City may preserve and protect the City's history and artifacts. The Commission shall also provide advice and recommendations to the Council concerning strategies to promote the City's history, to educate the public about the City's historic and archaeological sites and artifacts and to encourage historic preservation in the city of Richmond. For purposes of section 2-843 of this Code, the Commission is classified as "advisory." In addition, the Commission shall fulfill the following duties and functions:

(1) Recommend to the Council goals and priorities related to the preservation of and descriptive signage for historic and archaeological sites that contribute to the history and heritage of the city of Richmond, the Commonwealth of Virginia or the United States.

(2) Recommend and assist the Council in developing and promoting archaeology programs in the city of Richmond with local, state and federal agencies, private foundations, the general public, schools, colleges and universities.

(3) Disseminate historical and archaeological data for use by the City, public information and preservation planning purposes.

(4) Recommend to the Council strategies to protect historic and archaeological sites and artifacts from neglect, desecration, damage and destruction, and to ensure proper evaluation and study of such sites and artifacts.

(5) Recommend to the Council short-, mid- and long-term archaeological plans and programs for the City of Richmond to document the City's history and to recover artifacts.

(6) Develop a site registry of all real property in the city of Richmond, whether public or private, known or believed to be a historic site or contain artifacts.

(7) Recommend to the Council a program to encourage financial contributions, volunteerism and leadership opportunities that, in accordance with applicable law, may supplement archaeology programs in the city of Richmond organized by public and private entities.

(8) Recommend to the Council strategies to enhance the visibility of the city of Richmond as a leader in archaeology and historic preservation throughout Virginia and the United States.

(9) Provide comments to agencies of the City concerning the integration of historical and archaeological information and site preservation into the City's master plans and development efforts.

(10) Recommend to the Council interactive programs, including conservation and curation programs, for the public that are designed to promote and preserve the city of Richmond's history and artifacts.

(11) To coordinate the efforts of the City and other entities to develop educational programs with high schools, colleges and universities by which students may

receive credit for studying the city of Richmond's historic sites and artifacts through archaeological methods.

(12) Recommend to the Council ways that the City may encourage owners of private real properties, which are known or believed to be historic sites or to contain artifacts, to seek advice from and to work with the City to preserve such sites and artifacts before, during and after any development of such real properties.

(13) Promote public awareness and participation in the preservation and study of historic and archaeological sites and artifacts.

(14) Provide recommendations to the public on the preservation of historic and archaeological sites and artifacts and on the formation of standards and guidelines to preserve and recover artifacts.

(15) Recommend to the Council a permanent program of the City for historic and archaeological preservation.

(b) *Reporting.* The Commission shall provide the Council with quarterly reports concerning its performance and completion of the duties and functions listed in subsection (a) of this section.

(c) *Administration.* The Department of Economic and Community Development shall provide the necessary support for the Commission. The Commission shall meet at least six times annually and as often as the Commission may deem necessary. The Commission shall keep minutes of its meetings in accordance with the requirements of the Virginia Freedom of Information Act. Five members of the Commission shall constitute a quorum. The Commission may adopt rules of procedure or bylaws not inconsistent with this division or other applicable law to govern the conduct of its meetings and affairs. The Commission may establish

committees through which to carry out its functions and purpose in accordance with this division. The Commission shall annually elect from its membership a chair, vice chair and secretary, each of whom shall serve in such office for a term of one year from the date so elected.

§ 2. This ordinance shall be in force and effect upon adoption.



Richmond City Council

The Voice of the People

Richmond, Virginia

Office of the Council Chief of Staff

Ordinance/Resolution Request

TO Allen Jackson, City Attorney

THROUGH Lou Ali, Council Chief of Staff *LA*

FROM Steven Taylor, Council Policy Analyst *ST*

COPY Ellen Robertson, 6th District Council Member
 Michael Winborne, 6th District Liaison
 Haskell Brown, Deputy City Attorney
 Vincent Jones, Council Deputy Chief of Staff

DATE September 18, 2014

PAGE/s 1 of 2

TITLE Establishing an Archeological Commission

RECEIVED
SEP 26 2014

OFFICE OF CITY ATTORNEY

This is a request for the drafting of an **Ordinance** **Resolution**

REQUESTING COUNCILMEMBER/PATRON

Ellen Robertson

SUGGESTED STANDING COMMITTEE

Land Use, Housing and Transportation

ORDINANCE/RESOLUTION SUMMARY

Patron requests that an ordinance be drafted establishing the Richmond Archeological Commission. The commission shall consist of 9 members to be appointed by City Council. The composition of the commission shall be as follows:

- (1) three resident members;
- (2) one nominee by Black History Museum;
- (3) one nominee by Museum of the Confederacy;
- (4) one nominee Richmond Convention and Visitors Bureau;
- (5) one nominee of the Chamber of Commerce;
- (6) one nominee of the Planning Commission; and
- (9) one person trained in the field of archeology.

Members of the commission shall be appointed in the manner prescribed in current city code; provided that members who are the representative of an organization shall be nominated by the organization and confirmed by city council. The members shall serve for a term of three years; and no more than two full consecutive terms. Persons appointed to partial terms shall be eligible for appointment to two full terms.

The functions of the commission shall be as follows:

- (1) to develop goals and priorities relating to the preservation and public interpretation of sites and resources which contribute to the history and heritage of Richmond from the beginning of human settlement, as well as that of the Commonwealth of Virginia and the United States;
- (2) to recommend and assist in developing and promoting the archaeological programs of the city with local, state and federal governments, private foundations, the general public, area schools and colleges;
- (3) to disseminate archaeological and historical data for public information, city use, and preservation planning purposes;
- (4) To recommend to council ways of protecting archaeological sites and artifacts from neglect, desecration, damage and destruction, and to assure proper evaluation and study of such sites and artifacts;
- (5) to plan, develop and recommend short, mid- and long-term archaeological plans and programs;
- (6) to develop a site registry of all lands in the city, whether public or private, known or believed to be of significant archaeological value;
- (7) to recommend to Council a program to encourage financial contributions, volunteerism and leadership opportunities that supplement an archaeology program and the city;
- (8) to enhance the visibility of Richmond as a leader in archaeology and historic preservation throughout Virginia and the United States;
- (9) to encourage the integration of archaeological and historical information and site preservation into master plans and development efforts;
- (10) to make recommendations to city council regarding additional activities involving the city archaeological history and assets, including conservation and curation;
- (11) to coordinate and encourage the development of educational programs with local high schools and universities whereby students may receive credit by studying the city through archaeological methods;
- (12) to recommend methods of encouraging owners of private lands which contain or may contain archaeological sites to seek advice from and work with the city to preserve important artifacts of history to and during any development;
- (14) to promote public awareness and participation in the preservation and study of archaeological sites and artifacts;
- (15) to provide recommendations to individuals and communities on preservation of archaeological sites, resources and artifacts and on the formation of standards and guidelines;
- (16) to recommend to ways of developing a permanent city program of archaeological and historic preservation, if necessary;
- (17) to propose local ordinances and state statutes to promote the goals and aims set forth above.
- (18) to propose to council a budget for its activities within 6 months of council approval of this paper.

The ordinance shall empower the commission with the authority to adopt rules and regulations with regard to procedure and other matters so long as the same are not inconsistent with the city code, and including, but not limited to, the establishment of committees through which to carry on its functions and purpose. The commission chair, vice-chair and secretary shall be elected annually by the commission members at the 1st meeting of the term. The commission shall hold at least 6 meetings each year, and as many other meetings as the commission may deem advisable. Staffing assistance to the Commission shall be provided by the Department Economic Development.

BACKGROUND

The proposed ordinance is modeled on the Alexandria Archeological Commission (AAC), which was established by the Alexandria City Council in 1975. The AAC is an advisory Commission that makes recommendations to the City Council on preservation efforts, legislation, and works to preserve the City's history and protect artifacts. The AAC is credited with being the first local commission of its kind in the US.

The AAC has evolved to have a five person staff and has been involved in major preservation efforts involving the City's waterfront, preservation of the Freedmen's Cemetery. Additionally, AAC's work includes promoting the placement of interpretive signage, coordinating a Wayfaring Sign Program, developing a digital atlas of the City, and maintaining a small museum.

FISCAL IMPACT STATEMENT

Fiscal Impact Yes No

Budget Amendment Required Yes No

Estimated Cost or Revenue Impact Note: Typically, new boards and commissions are provided administrative assistance by existing staff of the City. No additional costs are expected at this time.

Attachment/s Yes No