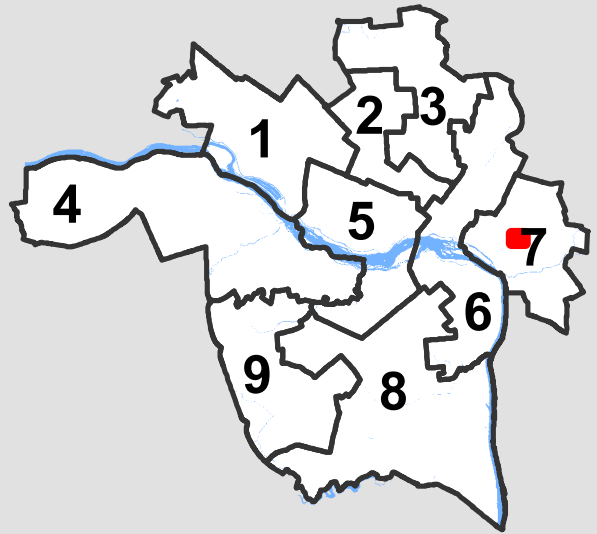




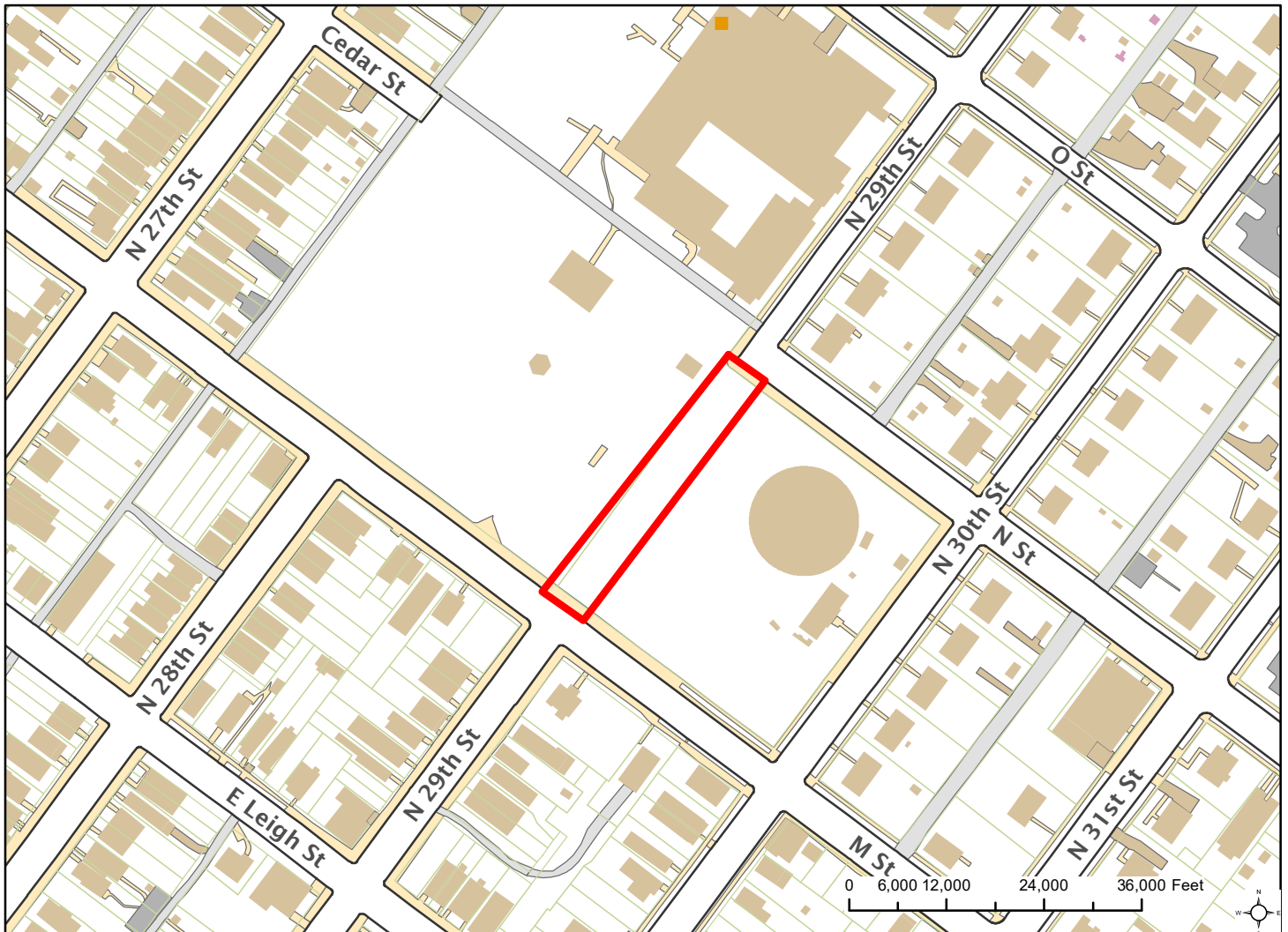
City of Richmond Department of Planning & Development Review

Location, Character, and Extent

LOCATION: 29th St. between M St. and N St.
COUNCIL DISTRICT: 7
PROPOSAL: Review of 29th Street Shared Use Path



*For questions, please contact Josh Son
at 646-3741 or joshua.son@richmondgov.com*





Application for URBAN DESIGN COMMITTEE Review

Department of Planning and Development Review
Planning & Preservation Division
900 E. Broad Street, Room 510
Richmond, Virginia 23219
(804) 646-6335

<http://www.richmondgov.com/CommitteeUrbanDesign>

Application Type

Addition/Alteration to Existing Structure
 New Construction
 Streetscape
 Site Amenity

Encroachment
 Master Plan
 Sign
 Other

Review Type

Conceptual
 Final

Project Name: 29th Street Project - M Street to N Street Shared Use Path

Project Address: 714 North 30th Street, Richmond VA 23223

Brief Project Description (this is not a replacement for the required detailed narrative) : _____

City of Richmond Public Works is constructing a 10' wide shared use path for pedestrian and bicyclist use (no motor vehicles allowed on path) on City of Richmond Public Utilities owned property / right-of-way from intersection of 29th Street / M Street to 29th Street / N Street. Path is approx. 330 feet in length.

Applicant Information

(on all applications other than encroachments, a City agency representative must be the applicant)

Name: Jian Xu, P.E. Email: Jian.Xu@richmondgov.com

City Agency: Public Works, Transportation Engineering Division Phone: 804-646-5402

Address: 900 East Broad Street, 7th Floor Richmond, VA 23219

Main Contact (if different from Applicant): n/a

Company: n/a Phone: n/a

Email: n/a

Submittal Deadlines

All applications and support materials must be filed no later than 21 days prior to the scheduled meeting of the Urban Design Committee (UDC). Please see the schedule on page 3 as actual deadlines are adjusted due to City holidays. **Late or incomplete submissions will be deferred to the next meeting.**

Filing

Applications can be mailed or delivered to the attention of "Urban Design Committee" at the address listed at the top of this page. **It is important that the applicant discuss the proposal with appropriate City agencies, Zoning Administration staff, and area civic associations and residents prior to filing the application with the UDC.**

UDC Background

The UDC is a ten member committee created by City Council in 1968 whose purpose is to advise the City Planning Commission on the design of projects on City property or right-of-way. The UDC provides advice of an aesthetic nature in connection with the performance of the duties of the Commission under Sections 17.05, 17.06 and 17.07 of the City Charter. The UDC also advises the Department of Public Works in regards to private encroachments in the public right-of-way.



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Submission Requirements

- 10 copies of the application cover sheet and all support materials (see below), unless the application is for an encroachment, in which case only 6 copies are required. Plan sheets should be 11" x 17", folded to 8 1/2" x 11". If it is not possible to scale plans to these dimensions, please provide one set of larger, scaled plans.
- An electronic copy (PDF preferred) of all application materials, which can be burned to disc, emailed, or delivered by FTP.

All applications must include the attached cover sheet and the following support materials, as applicable to the project:

For Conceptual Review

- A detailed project narrative which includes the following: purpose of the project, project background, project budget and funding sources, description of construction program and estimated construction start date (description should also provide information on the surrounding area to provide context).
- A site plan for the project indicating site characteristics which include: building footprints, parking areas, pedestrian routes, recreation areas, open areas and areas of future expansion.
- A set of floor plans and elevations, as detailed as possible.
- A landscaping plan which shows the general location and character of plant materials and notes any existing tree to be removed.

For Final Review

- A detailed project narrative which includes the following: purpose of the project, project background, project budget and funding sources, description of construction program and estimated construction start date (description should also provide information on the surrounding area to provide context).
- A site plan for the project indicating site characteristics which include: building footprints, parking areas, pedestrian routes, recreation areas, open areas and areas of future expansion.
- A set of floor plans and elevations, as detailed as possible.
- A landscaping plan that includes a complete plant schedule, the precise location of all plant materials, and a landscape maintenance analysis. The plant schedule must show number, size and type of each planting proposed. If existing trees are to be removed, their size, type and location must be noted on the landscape plan.
- The location of all lighting units should be noted on a site plan, including wall-mounted, site and parking lot lighting. Other site details, such as benches, trash containers and special paving materials, should also be located. Include specification sheets for each item.
- Samples of all proposed exterior building materials, including but not limited to brick, mortar, shingles, siding, glass, paint and stain colors. When an actual sample cannot be provided, a product information sheet that shows the item or a photo of an existing item may be substituted.

Review and Processing

Once an application is received, it is reviewed by staff, who compiles a report that is sent to the UDC. A copy of the report and the meeting agenda will be sent to the applicant prior to the meeting. The applicant or a representative should be present at the UDC meeting or the application may be deferred to the next regularly scheduled meeting. It is also strongly suggested that a representative of the City Agency which will have final responsibility for the item be present at the meeting (if the applicant and the representative are not the same). Once the UDC recommends action on the application, it is automatically placed on the agenda for the next City Planning Commission (CPC) meeting. An exception to this is encroachment applications, recommendations for which are forwarded to the Department of Public Works. The applicant or a representative must be present at the CPC meeting or the application may be deferred to the next regularly scheduled meeting.

CITY OF RICHMOND URBAN DESIGN COMMITTEE (UDC)

MEETING SCHEDULE

UDC Meetings	UDC Submission Deadlines	Anticipated Date of Planning Commission Following the UDC Meeting
December 7, 2017	November 9, 2017	December 18, 2017
January 4, 2018	December 7, 2017**	January 16, 2018 ¹
February 8, 2018	January 18, 2018	February 20, 2018 ²
March 8, 2018	February 15, 2018	March 19, 2018
April 5, 2018	March 15, 2018	April 16, 2018
May 10, 2018	April 19, 2018	May 21, 2018
June 7, 2018	May 17, 2018	June 18, 2018
July 5, 2018	June 14, 2018	July 16, 2018
August 9, 2018	July 19, 2018	August 20, 2018 ³
September 6, 2018	August 16, 2018	September 17, 2018
October 4, 2018	September 13, 2018	October 15, 2018
November 8, 2018	October 18, 2018	November 19, 2018
December 6, 2018	November 15, 2018*	December 17, 2018 ⁴

¹ Monday, January 15, 2018 is a City of Richmond Holiday.

² Monday, February 19, 2018 is a City of Richmond Holiday.

³ This August CPC Meeting may be canceled. If so, Planning Commission hearing would be Tuesday, September 4, 2018.

⁴ This December CPC Meeting may be canceled. If so, Planning Commission hearing would be Monday, January 7, 2019.

** Moved forward to account for Winter Holiday Schedule

The Richmond Urban Design Committee (UDC) is a ten member advisory committee created by City Council in 1968. Its purpose is to advise the City Planning Commission on the design of City projects. The UDC reviews projects for appropriateness in "location, character and extent" and for consistency with the City's Master Plan and forwards recommendations to the Planning Commission. The UDC also advises the Department of Public Works in regards to private encroachments in the public right-of-way.

Regular meetings are scheduled for the Thursday after the first Monday of each month at 10:00 a.m. in the 5th floor conference room of City Hall. Special meetings are scheduled as needed.

For additional information, please contact the Planning and Preservation Division staff at (804) 646-3741 or joshua.son@richmondgov.com.

29th Street Project - Shared Use Path (M Street to N Street)

Project Narrative for Richmond UDC Final Review Meeting – Submitted April 17, 2018

Project Purpose

The purpose of this project is to construct a shared use path for pedestrian and bicyclist use from the intersection of 29th Street / M Street to 29th Street / N Street. The path is 330 feet in length, or approximately one City block. The path will be located on property / right-of-way currently owned by City of Richmond Department of Public Utilities. The existing path area is grass, flat in grade, and is bounded by the intersection of 29th Street / N Street to the north, the DPU water tower and tower fencing to the east, the intersection of 29th Street / M Street to the south, and the Ethel Bailey Furman Park property to the west. Motor vehicles will not be allowed on the path.

The shared use path improvements include: an asphalt shared use path with concrete curbing on the edges and a 6" stone base course; proposed landscaping boulders for aesthetics and to prevent motor vehicle use; proposed signs (NO MOTOR VEHICLES) at either end of the path; curb ramps with truncated domes at the 29th/M and 29th/N intersections; and intersection painted crosswalks. All vertical features such as signs and boulders will be located out of the path clear zone.

The path is 10' wide for the majority of its length. Near the 29th Street / N Street intersection, the path widens to 14' wide and bends east to aid in maneuverability near the intersection and line up the path with the intersection sidewalk and crosswalk. Near the 29th Street / M Street intersection, the path splits into two 7' wide paths to line up the paths with the intersection crosswalks.

Project Background

The project is located within the Church Hill community. Project limits include the area of the shared use path, and sidewalk and intersection areas at 29th/M and 29th/N. The neighborhood is a mix of residential, commercial and municipal/government uses. The DPU water tower is located immediately to the east. The path is located outside of the water tower fencing area and does not conflict with DPU water tower or DPU property operations. The area to the west includes Ethel Bailey Furman Park with tennis and basketball courts, and George Mason Elementary School is nearby to the northwest.

Construction is anticipated to begin in Fall 2018 with an estimated construction period of 60 days. This is a City of Richmond Department of Public Works project managed by Jian Xu, P.E.

29th Street Project – Shared Use Path (M Street to N Street)

As part of their on-call engineering services contract with the City, RK&K was hired to assist the City to provide engineering design services.

This project was presented at a community public meeting held on Tuesday, March 13, 2018 at the Sarah Garland Jones Building (2600 Nine Mile Road). Public support for the path was strong and positive. This project is also supported by Councilwoman Cynthia Newbille.

Project Budget / Funding Sources

The project budget for the shared use path and associated improvements is \$80,000. Funding source is 80% Federal and 20% City (UPC 109295).

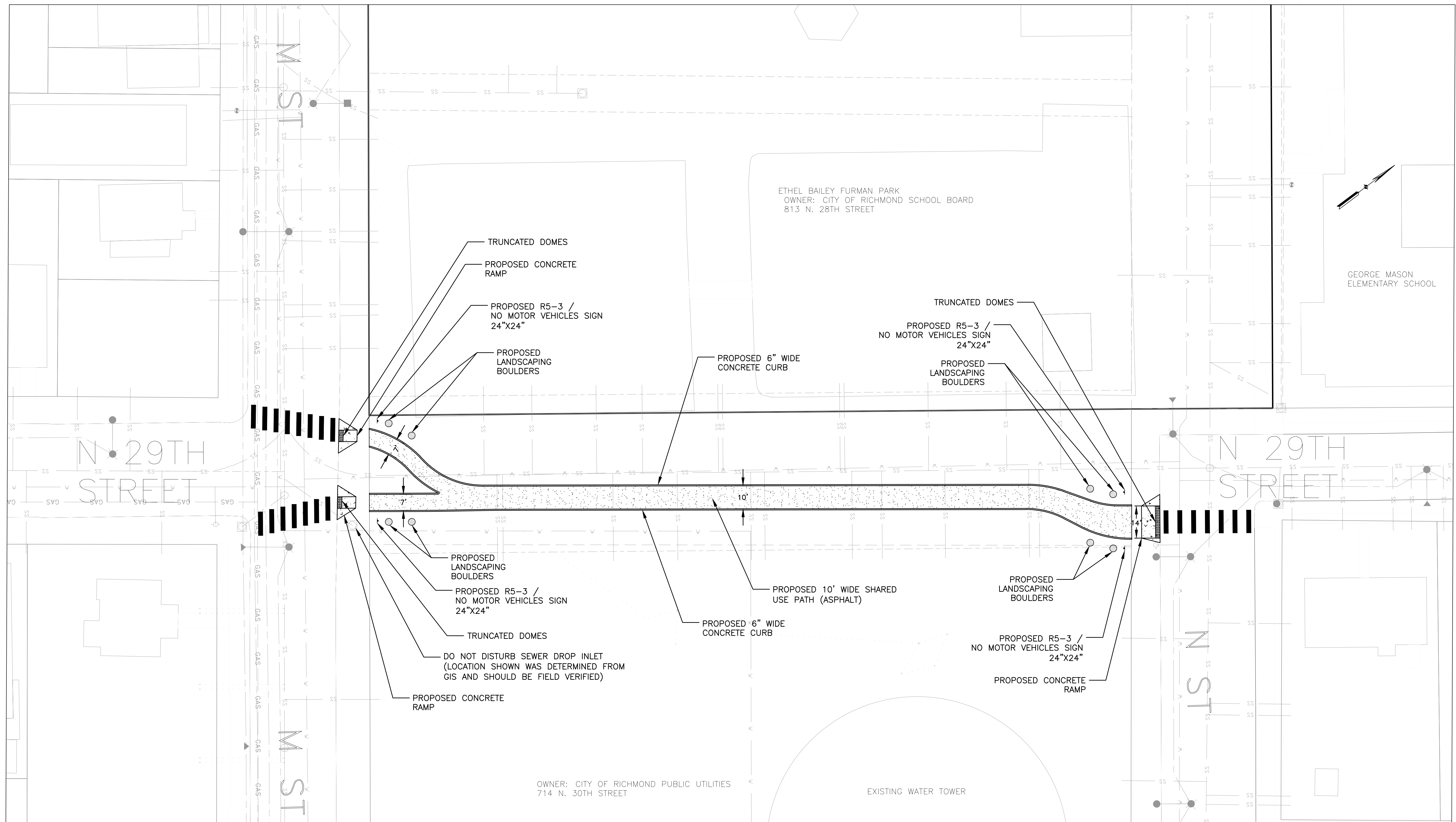
Project Schedule

- UDC final review submittal package submitted April 17, 2018
- UDC final review meeting May 10, 2018
- Planning Commission final review meeting May 21, 2018
- Final submittal to City Procurement Summer 2018
- Project Construction Fall 2018

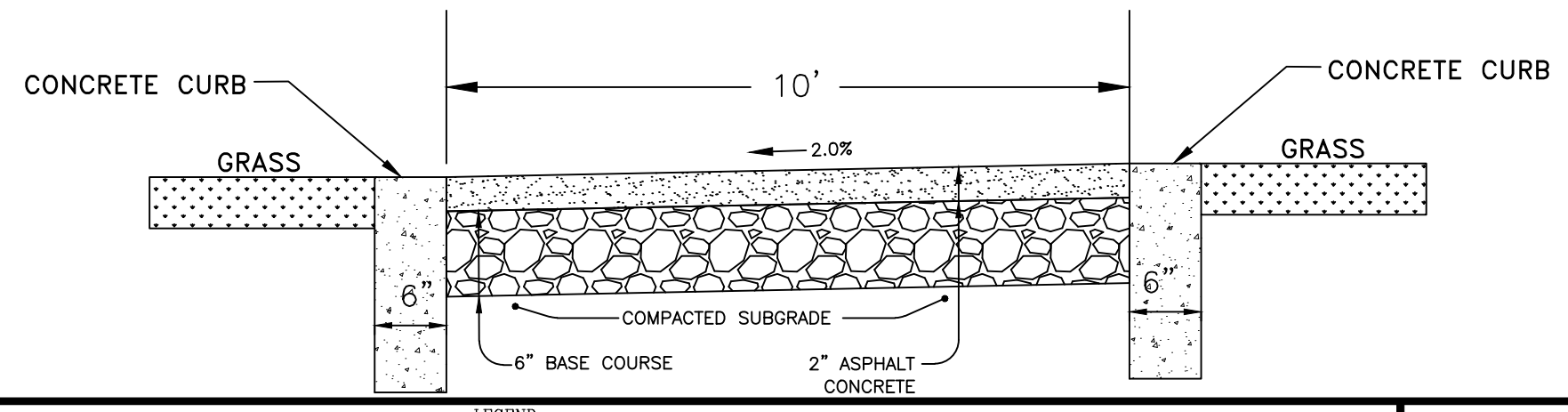
Application Attachments

29th Street (M Street to N Street) Path –Engineering Plans, dated April 2018

S:\Projects\2015\151033_richmond_dpw\Task 56 29th Street Bike Walk Boulevard\Task 56 29th Street Bike Walk Boulevard\CADD\Source Drawings\Layout -2.dwg/ 4/16/2018 3:04:11 PM by ----



SHARED USE PATH TYP. SECTION (N.T.S.)



***NOTE: ALL SIGNS AND BOULDERS TO BE PLACED OUTSIDE OF THE CLEAR ZONE (3' FROM EDGE OF PATH/CURB).



30% COMPLETE:
NOT FOR
CONSTRUCTION

NOTES

- Lot dimensions in parentheses are from deed.
- Property owners correct as of 20__
- Ordinance Number _____
- Adopted _____
- Accepted _____

REFERENCES

Existing Curb

- Curb & Gutter
- Sidewalk
- Basin
- Storm Sewer
- Sewer Manhole
- Sanitary Sewer (open)
- Sanitary Sewer (force main)
- Gas Line
- Electric Line
- Telephone/Telegraph
- TV Cable
- Water Line
- Tree / Exst. Tree To Be Removed / Stamp
- Property Line

LEGEND

Existing

- Curb Cut Ramp
- Coping
- Alley Crossing/Driveway
- Fire Hydrant
- Edge of Pavement
- Fence
- Cornerstone
- Property Pin
- Utility Pole

Proposed

- Sewer Manhole
- Basin
- Curb & Gutter
- Asphalt

Proposed Conc. Sidewalk

- Brick Sidewalk

Castings:

- Water Valve
- Water Meter
- Gas Drip
- Gas Valve
- Telephone Manhole
- Electric Manhole

Proposed Curb Cut Ramp

- Decorative Light
- Conduit
- Conduit (Conc. Encased)
- Retaining Wall



Technical	Administrative
Surveys Superintendent	
Project Manager	Capital Project Administrator
Maintenance Engineer	City Engineer
City Transportation Engineer	Director of Public Works

DEPARTMENT OF PUBLIC WORKS
RICHMOND, VIRGINIA

RK&K
Responsive People • Creative Solutions

29TH STREET BIKE WALK BOULEVARD
(M STREET TO N STREET SHARED USE PATH)

AUTHORITY: CITY OF RICHMOND

DESIGN BY: BMR
DRAWN BY: KJF
CHECKED BY: MMM

REVIEWED BY: _____

FIELD NOTES: _____

SCALE: _____

DATE: APRIL 2018

PROJECT SHEET

VDOT PROJECT NO.: _____

DRAWING NO.: _____