



Property (location of work)

Property Address: _____ Current **Zoning**: _____
Historic District: _____

Application is submitted for: (check one)

- Alteration**
- Demolition**
- New Construction**

Project Description (attach additional sheets if needed):

Applicant/Contact Person: _____

Company: _____
Mailing Address: _____
City: _____ State: _____ Zip Code: _____
Telephone: (____) _____
Email: _____
Billing Contact? Applicant Type (owner, architect, etc.):

Property Owner: _____

If Business Entity, name and title of authorized signee: _____
Mailing Address: _____
City: _____ State: _____ Zip Code: _____
Telephone: (____) _____
Email: _____
Billing Contact?

****Owner must sign at the bottom of this page****

Acknowledgement of Responsibility

Compliance: If granted, you agree to comply with all conditions of the certificate of appropriateness (COA). Revisions to approved work require staff review and may require a new application and approval from the Commission of Architectural Review (CAR). Failure to comply with the conditions of the COA may result in project delays or legal action. The COA is valid for one (1) year and may be extended for an additional year, upon written request and payment of associated fee.

Requirements: A complete application includes all applicable information requested on checklists available on the CAR website to provide a complete and accurate description of existing and proposed conditions, as well as payments of the application fee. Applications proposing major new construction, including additions, should meet with staff to review the application and requirements prior to submitting. Owner contact information and signature is required. Late or incomplete applications will not be considered.

Zoning Requirements: Prior to Commission review, it is the responsibility of the applicant to determine if zoning approval is required. Application materials should be prepared in compliance with zoning.

Property Owner Signature: John W. Collier III Date: 10-26-2023

Certificate of Appropriateness Application Instructions

Staff Contact: (804)-646-6569 | alex.dandridge@rva.gov

Before You Submit

In advance of the application deadline, please contact staff to discuss your project, application requirements, and if necessary, to make an appointment to meet with staff for a project consultation. The CAR website has additional project guidance and required checklists: www.rva.gov/planning-development-review/commission-architectural-review.

Application deadlines are firm. All materials must be submitted by the deadline to be considered at the following Commission meeting. Designs must be final at the time of application; revisions will not be accepted after the deadline. Incomplete and/or late applications will not be placed on that month's agenda.

Submission Requirements

Please submit applications to staff via email with the project address in the subject line. Submit the following items via email to staff:

- One (1) signed and completed application (PDF) – property owner signature required.
- Supporting documentation, as indicated on the [checklist](#), which can be found under the 'Application Information' tab on the website.
- Payment of application fee, if required. Payment of the fee must be received before the application will be scheduled. An invoice will be sent via the City's Online Permit Portal. Please see [fee schedule](#) available on the CAR website for additional information.

A complete application includes a signed application form, legible plans, drawings, elevations, material specifications, and payment of the required fee as described in the City Code of Ordinances Sec. 30-930.6(b). The Commission will not accept new materials, revisions, or redesigns at the meeting. Deferral until the following month's meeting may be necessary in such cases to allow for adequate review by staff, Commissioners, and public notice, if required.

Meeting Information and Application Due Dates

- The Commission meets on the fourth Tuesday of each month, except for December when it meets on the third Tuesday.
- Application hearings start at 4:00pm. Meetings are held in person at City Hall in the 5th floor conference room. Participation via Microsoft Teams is available. It is strongly recommended that at least one person, either the owner or applicant, attend the meeting in person.
- All applications are due at 12 noon the Friday after the monthly CAR meeting, except in December, when applications are due the following Monday. For a list of meeting dates and submission deadline dates for each meeting please visit www.rva.gov/planning-development-review/commission-architectural-review or contact staff.
- Revisions to applications that have been deferred or conceptually reviewed at a CAR meeting can be submitted nine (9) business days after that meeting in order to be reviewed at the following meeting. Please contact staff to confirm this date.
- New construction will be required to go through a conceptual review. The conceptual review is non-binding.
- Applicants are encouraged to reach out to any relevant civic associations and immediate neighbors for new construction or large-scale projects prior to submitting to the Commission of Architectural Review.



**HISTORIC PRESERVATION CERTIFICATION APPLICATION
PART 1 - EVALUATION OF SIGNIFICANCE**

Instructions: This page must bear the applicant's original signature and must be dated. The National Park Service certification decision is based on the descriptions in this application form. In the event of any discrepancy between the application form and other, supplementary material submitted with it (such as architectural plans, drawings and specifications), the application form takes precedence. A copy of this form will be provided to the Internal Revenue Service.

NPS Project Number
38576-46745

1. Historic Property Name 514 W Marshall St 127-0237; 127-0237-0065
Street 514 W Marshall St
City Richmond County _____ State VA Zip 23220-3938
Name of Historic District or National Register property Jackson Ward Historic District
 National Register district certified state or local district potential district National Register property

2. Nature of Request (check only one box)
 certification that the building contributes to the significance of the above-named historic district or National Register property for rehabilitation purposes.
 certification that the building contributes to the significance of the above-named historic district for a charitable contribution for conservation purposes.
 certification that the building does not contribute to the significance of the above-named district or National Register property.
 preliminary determination for individual listing in the National Register.
 preliminary determination that a building located within a potential historic district contributes to the significance of the district.
 preliminary determination that a building outside the period or area of significance contributes to the significance of the district.

3. Project Contact (if different from applicant)
Name John W. Collier III Company John W. Collier III
Street 310 Sleepy Hollow Rd City Richmond State VA
Zip 23229 Telephone (804) 928-4804 Email Address jwcollier@mac.com

4. Applicant
I hereby attest that the information I have provided is, to the best of my knowledge, correct. I further attest that [check one or both boxes, as applicable]:
 I am the owner of the above-described property within the meaning of "owner" set forth in 36 CFR § 67.2 (2011), and/or
 If I am not the fee simple owner of the above described property, the fee simple owner is aware of the action I am taking relative to this application and has no objection, as noted in a written statement from the owner, a copy of which (i) either is attached to this application form and incorporated herein, or has been previously submitted, and (ii) meets the requirements of 36 CFR § 67.3(a)(1) (2011).
For purposes of this attestation, the singular shall include the plural wherever appropriate. I understand that knowing and willful falsification of factual representations in this application may subject me to fines and imprisonment under 18 U.S.C. § 1001, which, under certain circumstances, provides for imprisonment of up to 8 years.
Name John W. Collier III Signature [Signature] Date 09/12/2023
Applicant Entity _____ SSN 227-37-5480 or TIN _____
Street 310 Sleepy Hollow Rd City Richmond State VA
Zip 23229 Telephone (804) 928-4804 Email Address jwcollier@mac.com

NPS Official Use Only
The National Park Service has reviewed the Historic Preservation Certification Application - Part 1 for the above-named property and has determined that the property:
 contributes to the significance of the above-named district or National Register property and is a "certified historic structure" for rehabilitation purposes.
 contributes to the significance of the above-named district and is a "certified historic structure" for a charitable contribution for conservation purposes.
 does not contribute to the significance of the above-named district or National Register property.
Preliminary Determinations:
 appears to meet the National Register Criteria for Evaluation and will likely be listed in the National Register of Historic Places if nominated by the State Historic Preservation Officer according to the procedures set forth in 36 CFR Part 60.
 does not appear to meet the National Register Criteria for Evaluation and will likely not be listed in the National Register.
 appears to contribute to the significance of a potential historic district, which will likely be listed in the National Register of Historic Places if nominated by the State Historic Preservation Officer.
 appears to contribute to the significance of a registered historic district if the period or area of significance as documented in the National Register nomination or district documentation on file with the NPS is expanded by the State Historic Preservation Officer.
 does not appear to qualify as a certified historic structure.

Date 10/20/2023 National Park Service Authorized Signature Renée Novak
 NPS Comments Attached

RECEIVED

AUG 04 2023

NATIONAL PARK SERVICE
PREVENTIVE PROGRAM



HISTORIC PRESERVATION CERTIFICATION APPLICATION
PART 2 - DESCRIPTION OF REHABILITATION

Instructions: This page must bear the applicant's original signature and must be dated. The National Park Service certification decision is based on the descriptions in this application form. In the event of any discrepancy between the application form and other, supplementary material submitted with it (such as architectural plans, drawings and specifications), the application form takes precedence. A copy of this form will be provided to the Internal Revenue Service.

NPS Project Number

~~38576~~ 46745

1. Historic Property Name 514 W Marshall St

Street 514 W Marshall St

City Richmond County _____ State VA Zip 23220

Name of Historic District or National Register property Jackson Ward Historic District

Listed individually in the National Register of Historic Places; date of listing _____

Located in a Registered Historic District; name of district Jackson Ward Historic District #127-237

Part 1 - Evaluation of Significance submitted? Date submitted 3/9/2018 Date of certification 3/15/18 & 5/30/18

2. Project Data (for phased projects, data entered in this section must be totals for entire project)

Date of building Circa 1870 Estimated total rehabilitation costs (QRE) \$225,000

Number of buildings in project 1 Floor area before / after rehabilitation 2,880 / 3,215 sq ft

Start date (estimated) 05/01/2019 Use(s) before / after rehabilitation 2-Family / 2-Family

Completion date (estimated) 10/01/2024 Number of housing units before / after rehabilitation 2 / 2

Application includes phase(s) 1 of 1 phases Number of low-moderate income housing units before / after rehabilitation 0 / 0

Intend to elect IRS 60-month phased rehabilitation

3. Project Contact (if different from applicant)

Name _____ Company _____

Street _____ City _____ State _____

Zip _____ Telephone _____ Email Address _____

4. Applicant

I hereby attest that the information I have provided is, to the best of my knowledge, correct. I further attest that (check one or both boxes, as applicable):

I am the owner of the above-described property within the meaning of "owner" set forth in 36 CFR § 67.2 (2011), and/or

if I am not the fee simple owner of the above described property, the fee simple owner is aware of the action I am taking relative to this application and has no objection, as noted in a written statement from the owner, a copy of which (i) either is attached to this application form and incorporated herein, or has been previously submitted, and (ii) meets the requirements of 36 CFR § 67.3(a)(1) (2011).

For purposes of this attestation, the singular shall include the plural wherever appropriate. I understand that knowing and willful falsification of factual representations in this application may subject me to fines and imprisonment under 18 U.S.C. § 1001, which, under certain circumstances, provides for imprisonment of up to 8 years.

Name John W Collier III Signature (Sign in ink) [Signature] Date 07/13/2023

Applicant Entity _____ SSN 227-37-5480 or TIN _____

Street 310 Sleepy Hollow Rd City Richmond State VA

Zip 23229 Telephone (804) 928-4804 Email Address jwcollier@mac.com

Applicant, SSN, or TIN has changed since previously submitted application.

NPS Official Use Only

The National Park Service has reviewed the Historic Preservation Certification Application - Part 2 for the above-named property and has determined that:

the rehabilitation described herein is consistent with the historic character of the property and, where applicable, with the district in which it is located and that the project meets the Secretary of the Interior's Standards for Rehabilitation. This letter is a preliminary determination only, since a formal certification of rehabilitation can be issued only to the owner of a "certified historic structure" after rehabilitation work is complete.

the rehabilitation or proposed rehabilitation will meet the Secretary of the Interior's Standards for Rehabilitation if the attached conditions are met.

the rehabilitation described herein is not consistent with the historic character of the property or the district in which it is located and that the project does not meet the Secretary of the Interior's Standards for Rehabilitation.

10/20/2023

Renee Novak

Date _____ National Park Service Authorized Signature (Sign in ink)

NPS conditions or comments attached

7.13.23

NPS Form 10-168b (Rev. 2019)
National Park Service
OMB Control No. 1024-0009



HISTORIC PRESERVATION CERTIFICATION APPLICATION AMENDMENT / ADVISORY DETERMINATION INCENTIVE PROGRAM

Instructions: This page must bear the applicant's original signature and must be dated. NPS Project Number
~~96576~~ 46745

1. **Historic Property Name** 514 W Marshall St
Street 514 W Marshall St
City Richmond County _____ State VA Zip 23220

2. **This form** includes additional information requested by NPS for an application currently on hold.
 updates applicant or contact information.
 amends a previously submitted Part 1 Part 2 Part 3 application.
 requests an advisory determination that the completed phase ___ of ___ phases of this rehabilitation meets the Secretary of the Interior's Standards for Rehabilitation. Phase completion date _____ Estimated rehabilitation costs of phase (QRE) _____

Summarize information here; continue on following page if necessary.

AMENDMENT ISSUE #1: Front Porch Roof
DHR Reviewer Comment from 4/16/2019 letter: "The written text states that the flat metal porch roof will be replaced in kind, but the plans note that the new membrane roofing will be installed on the front porch roof. As described, the front porch roof matching metal must be installed on the front porch roof."

3. **Project Contact** (if different from applicant)
Name David Herring, Consultant for the Owner Company DLH Consulting, LLC
Street 2306 E. Marshall Street City Richmond State VA
Zip 23223 Telephone (804) 690-0662 Email Address davidherringrva@gmail.com

4. **Applicant**
I hereby attest that the information I have provided is, to the best of my knowledge, correct. I further attest that [check one or both boxes, as applicable]:
 I am the owner of the above-described property within the meaning of "owner" set forth in 36 CFR § 67.2 (2011), and/or
 if I am not the fee simple owner of the above described property, the fee simple owner is aware of the action I am taking relative to this application and has no objection, as noted in a written statement from the owner, a copy of which (i) either is attached to this application form and incorporated herein, or has been previously submitted, and (ii) meets the requirements of 36 CFR § 67.3(a)(1) (2011).
For purposes of this attestation, the singular shall include the plural wherever appropriate. I understand that knowing and willful falsification of factual representations in this application may subject me to fines and imprisonment under 18 U.S.C. § 1001, which, under certain circumstances, provides for imprisonment of up to 8 years.
Name John W. Collier III Signature (Sign in ink) [Signature] Date 07/12/2023
Applicant Entity _____ SSN 227-37-5480 or TIN _____
Street 310 Sleepy Hollow Rd City Richmond State VA
Zip 23229 Telephone (804) 928-4804 Email Address jwcollier@mac.com
 Applicant, SSN, or TIN has changed since previously submitted application.

NPS Official Use Only

The National Park Service has reviewed this amendment to the Historic Preservation Certification Application and has determined that the amendment:

- meets the Secretary of the Interior's Standards for Rehabilitation.
- will meet the Secretary of the Interior's Standard for Rehabilitation if the attached conditions are met.
- does not meet the Secretary of the Interior's Standards for Rehabilitation.
- updates the information on file and does not affect the certification.

Advisory Determinations:

The National Park Service has determined that the work completed in this phase is consistent with the Secretary of the Interior's Standards for Rehabilitation. This determination is advisory only. A formal certification of rehabilitation can be issued only after all rehabilitation work and any associated site work or new construction have been completed. This approval could be superseded if it is found that the overall rehabilitation does not meet the Secretary's Standards. A copy of this form will be provided to the Internal Revenue Service.

Date 10/20/2023 Renee Novak
National Park Service Authorized Signature (Sign in Ink)

NPS conditions or comments attached



HISTORIC PRESERVATION CERTIFICATION APPLICATION
NATIONAL PARK SERVICE
CONDITIONS

Historic Property Name 514 West Marshall Street Project Number ~~39575~~ 46745
Property Address, City, State 514 West Marshall Street, Richmond, VA

The rehabilitation of this property as described in the Historic Preservation Certification Application will meet the Secretary of the Interior's Standards for Rehabilitation provided that the following condition(s) is/are met:

1. **Windows:**

- Although the Amendment #1 text proposes their replacement, we understand from a 7/24/23 email that the three, historic wood 1/1 windows on the second floor of the structure's façade are in good condition and will be retained and repaired as part of this rehabilitation. We thank you for confirming the appropriate treatment of these historic windows.
- Detailed, dimensioned cut sheets or drawings of the proposed replacement windows must be submitted for review and approval prior to window purchase and installation. Please note that dimensioned section and elevation drawings of the historic windows must also be submitted for comparison, so that we may confirm that the replacement units will be a close visual and physical match to the historic windows.

2. **Cornice:** If any portion of the cornice frieze boards must be replaced during this project, the replacement detailing must match that which is evident in Amendment Photo #1.

3. **Exterior Doors:**

- On Page 5-6, the applicant notes that the rear doors on the building's main and upper levels will be retained and fixed in place to preserve the appearance of the rear elevation. However, on Page 2 of the Amendment application—"Window Clarification #2"—the applicant alternatively notes that the existing doors will be removed from these openings, which will then receive infill comprised of 1/1 windows surmounting simple wood panels to mark the original door size. This treatment also is depicted in the proposed elevation drawing (Sheet #4). It is our understanding that the accurate scope of proposed work will entail the installation of the aluminum clad 1/1 window units and wood panels in these 2 rear door openings. As proposed, this treatment is acceptable.
- On Page 6, the applicant notes that a historic basement window opening will be converted to an entryway and fitted with a 4-panel door. To comply with the guidance of *Standard #9*, this modified opening must instead receive a 2-panel door—as is depicted in the proposed elevation drawing—as a physical marker that the opening is a new entry and not historic.

Photographs documenting that the conditions have been met must be submitted with the Request for Certification of Completed Work.

Any substantive change in the work as described in the application should be brought to the attention of the State Historic Preservation Office and the National Park Service in writing, using the Amendment/Advisory Determination form, prior to execution to ensure that the proposed project continues to meet the Standards.

7/24/23

Date

C. Zera

State Historic Preservation Office Signature

The National Park Service has determined that this project will meet the Secretary of the Interior Standards for Rehabilitation if the condition(s) listed above are met.

10/20/2023

Date

Renee Novak

National Park Service Signature



**HISTORIC PRESERVATION CERTIFICATION APPLICATION
NATIONAL PARK SERVICE
CONDITIONS**

Historic Property Name 514 West Marshall Street Project Number ~~38576~~ 46745

Property Address, City, State 514 West Marshall Street, Richmond, VA

The rehabilitation of this property as described in the Historic Preservation Certification Application will meet the Secretary of the Interior's Standards for Rehabilitation provided that the following condition(s) is/are met:

4. Interior Door- Bedroom #1, 2nd Floor: Although the Amendment text (on Page 4) indicates that a new doorway will be constructed to access Bedroom #1 on the second floor, Part 2 Photo #36 shows that a historic wall and door already align with the rear wall of the second-floor bathroom in this location. The retained historic door opening must receive the historic 4-panel style of door, and not a 2-panel door as is described in the Amendment #1 text.

5. Utility Closet: The utility closet in the second floor corridor may be slightly expanded southward, understanding that the closet's height will be held 6" below the ceiling, and the walls clad in beadboard, to better mark this plan feature as modern. *Please note that this approval does not serve as precedent for future projects.*

However, we further note that – as is indicated on the existing and proposed floorplans—the expanded utility closet must **not** impact the historic entryway to the front room on the second floor (future bathroom). The historic door opening that is documented in Photo #49 must be retained in its original location/size.

6. Solar Panels (Recommendation): We recommend that the applicant construct a mockup of the proposed solar panels and submit pictures, taken from a variety of locations surrounding the building, showing that the proposed features will not be visible from the public right of way. Alternatively, you may provide pictures with the Part 3 application showing that the new solar panels are not visible.

Photographs documenting that the conditions have been met must be submitted with the Request for Certification of Completed Work.

Any substantive change in the work as described in the application should be brought to the attention of the State Historic Preservation Office and the National Park Service in writing, using the Amendment/Advisory Determination form, prior to execution to ensure that the proposed project continues to meet the Standards.

7/24/23

Date

C. Zeno

State Historic Preservation Office Signature

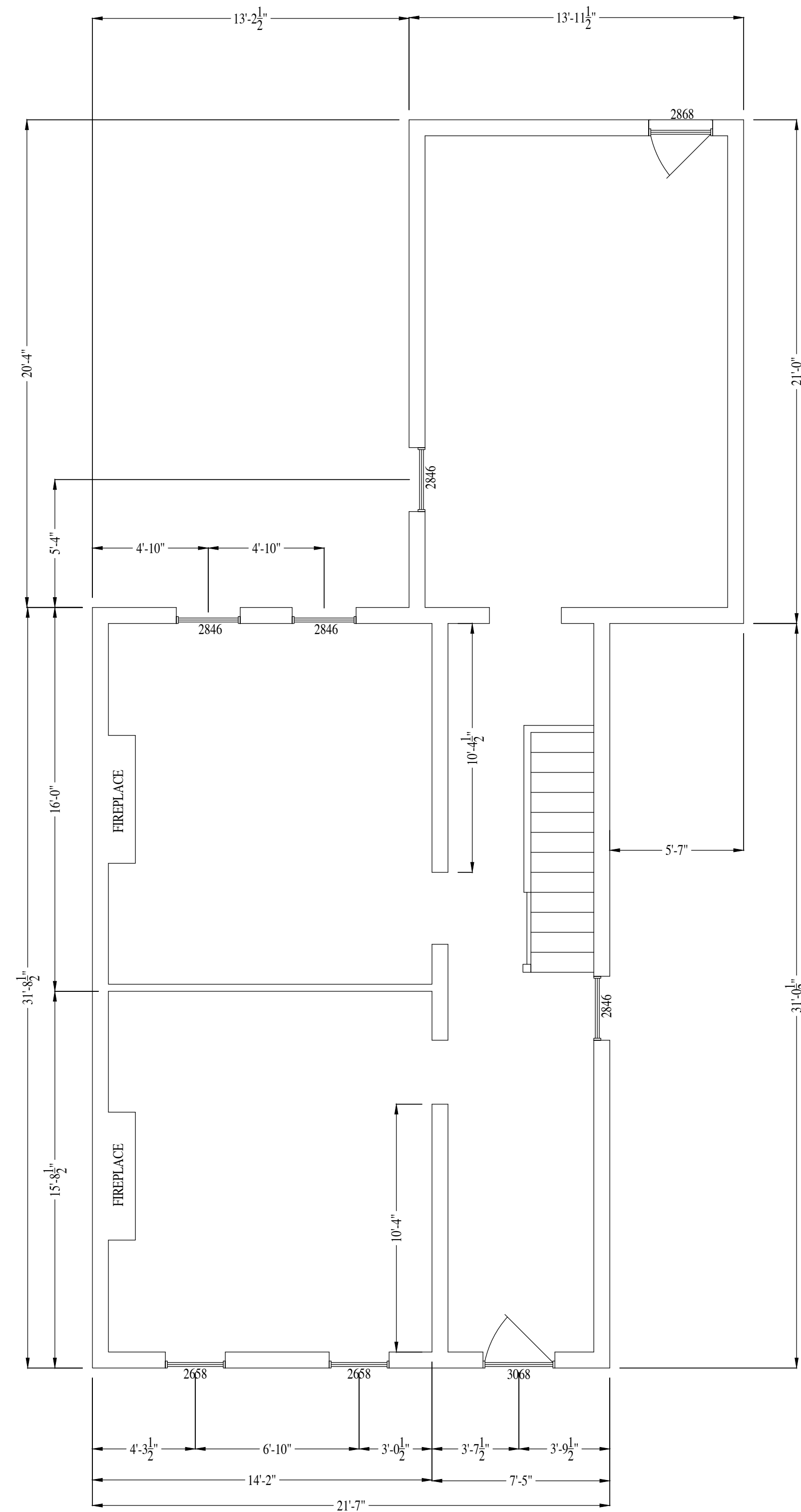
The National Park Service has determined that this project will meet the Secretary of the Interior Standards for Rehabilitation if the condition(s) listed above are met.

10/20/2023

Date

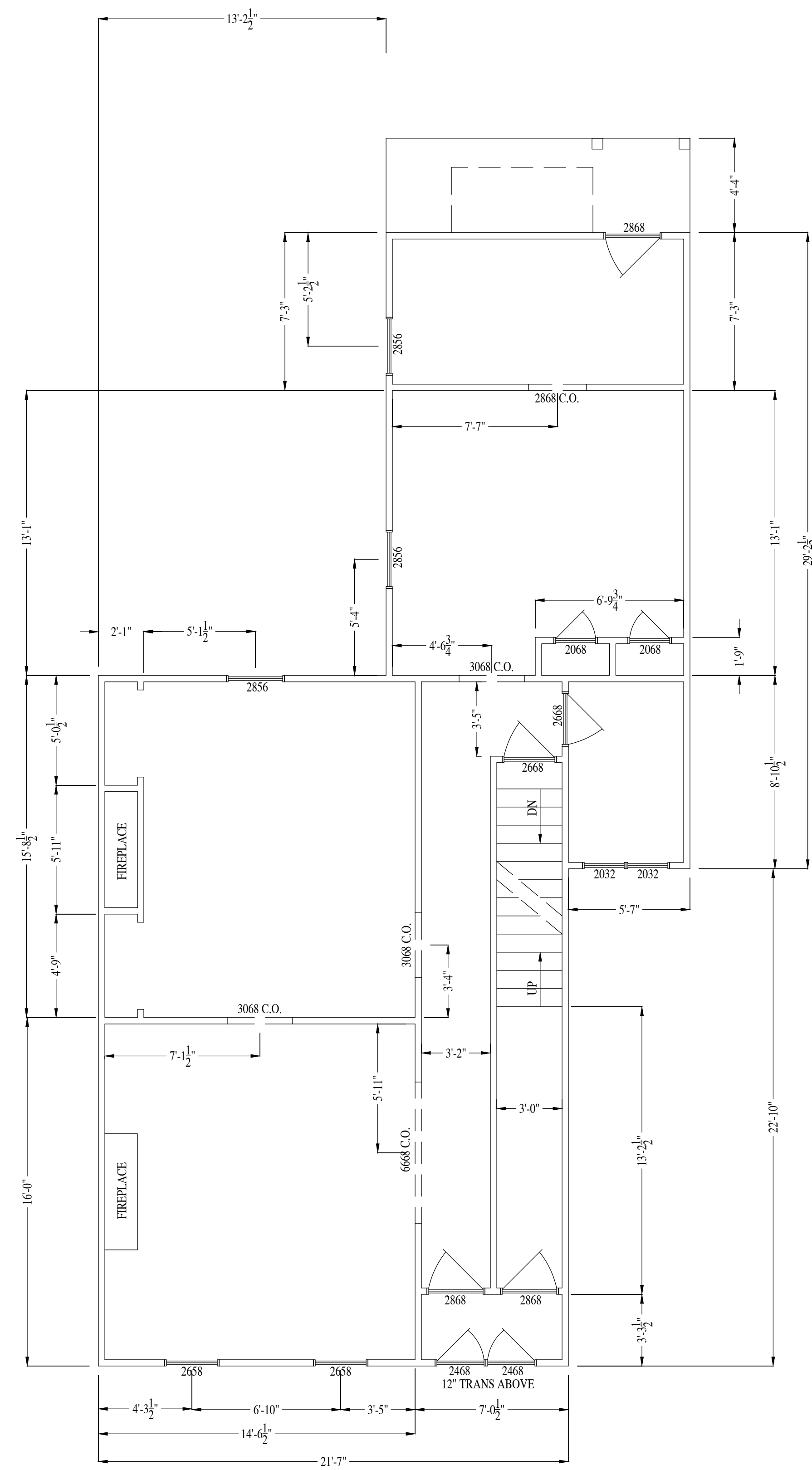
Renee Novak

National Park Service Signature



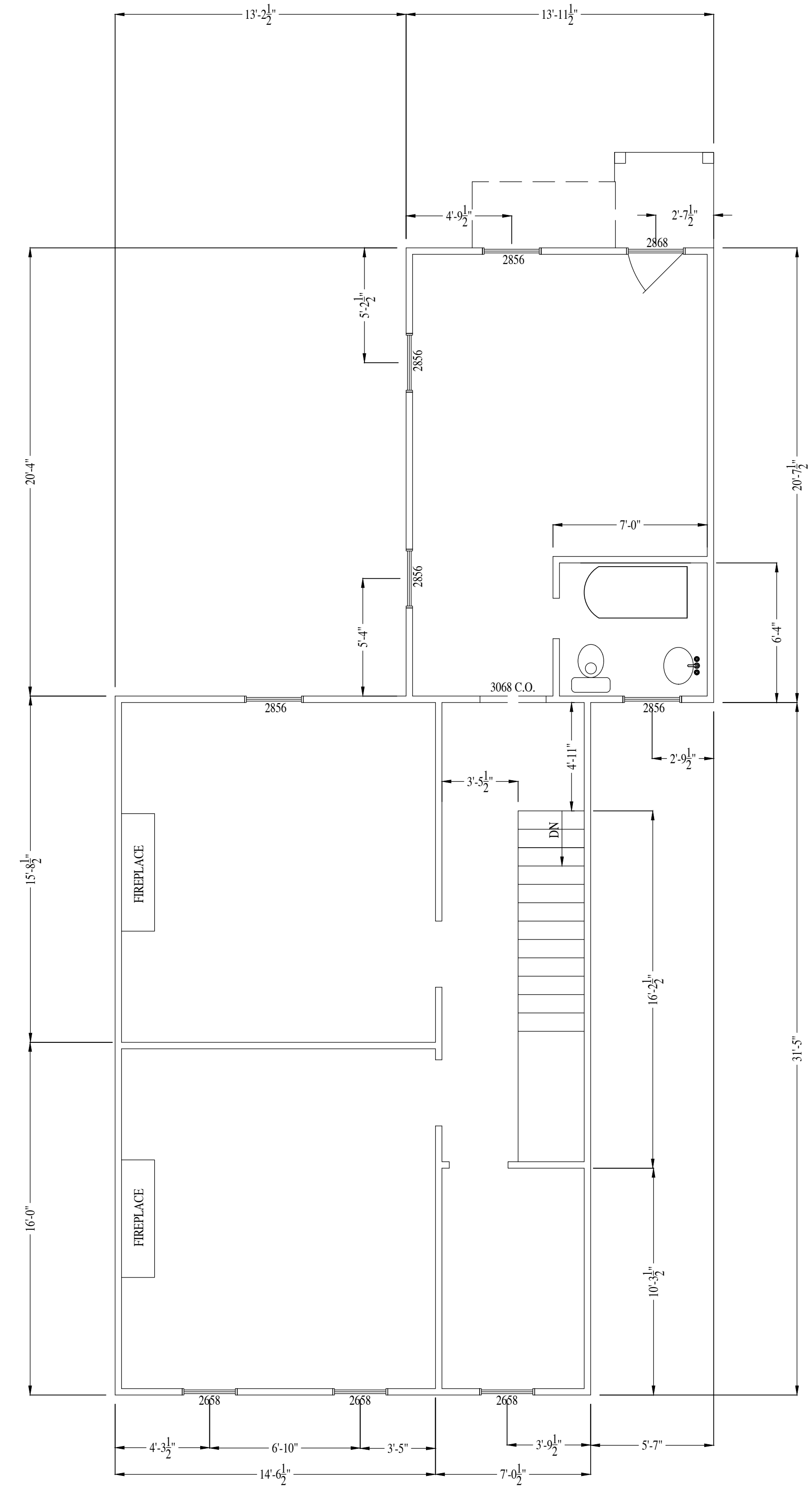
EXISTING BASEMENT FLOOR PLAN B1

1/4" = 1'-0"



EXISTING MAIN FLOOR PLAN M1

1/4" = 1'-0"



EXISTING UPPER FLOOR PLAN U1

1/4" = 1'-0"

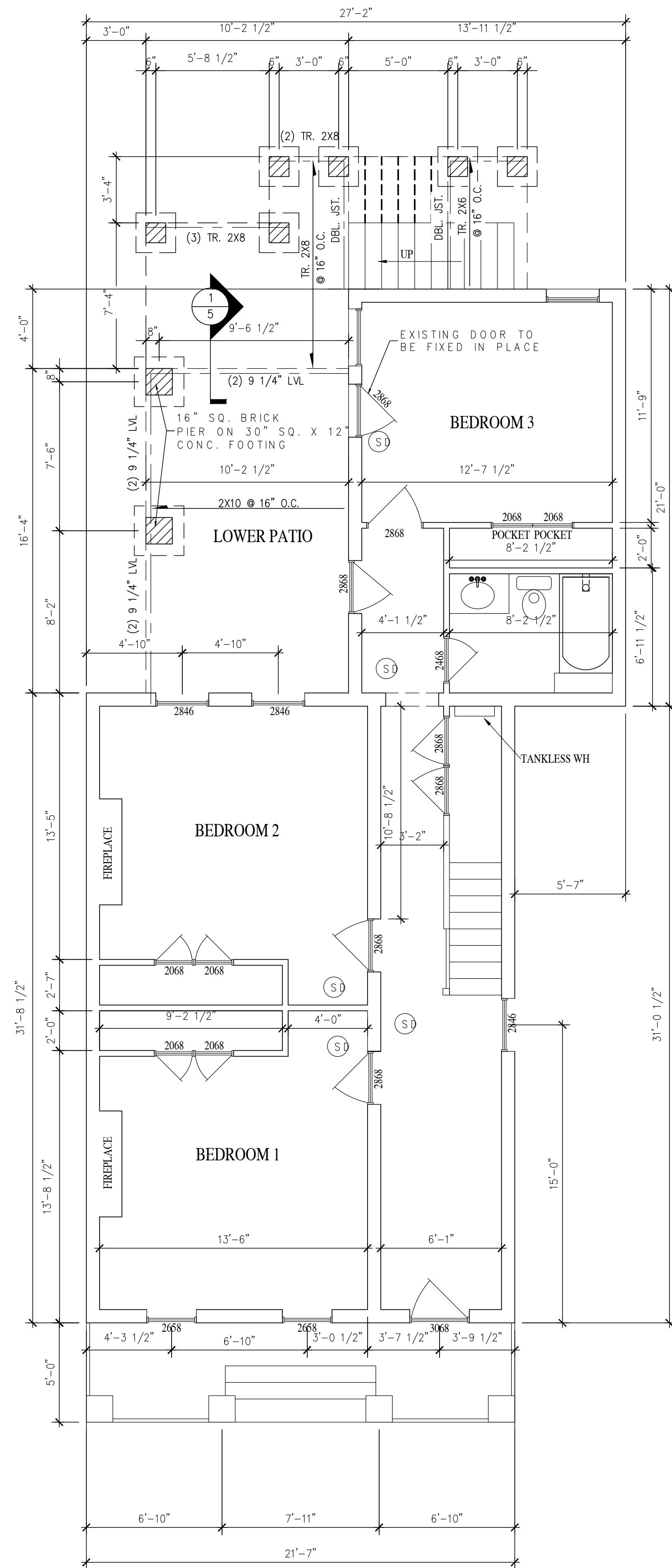
Proposed Addition Renovation to:
514 W. Marshall Street
Richmond, Virginia
 Commonwealth Capital Ventures

Revised: 7.6.2022

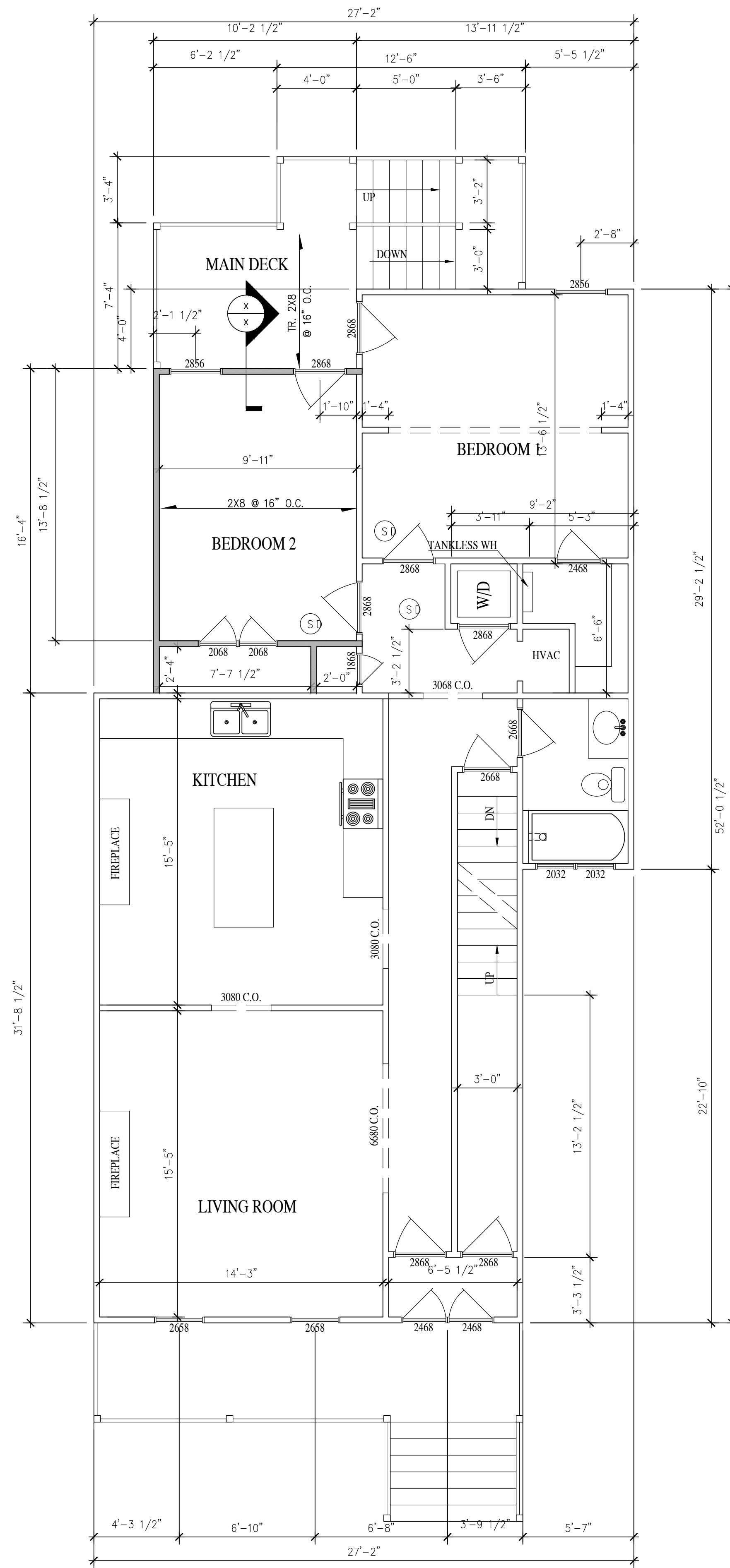
Issued: 2.25.2019

Sheet:

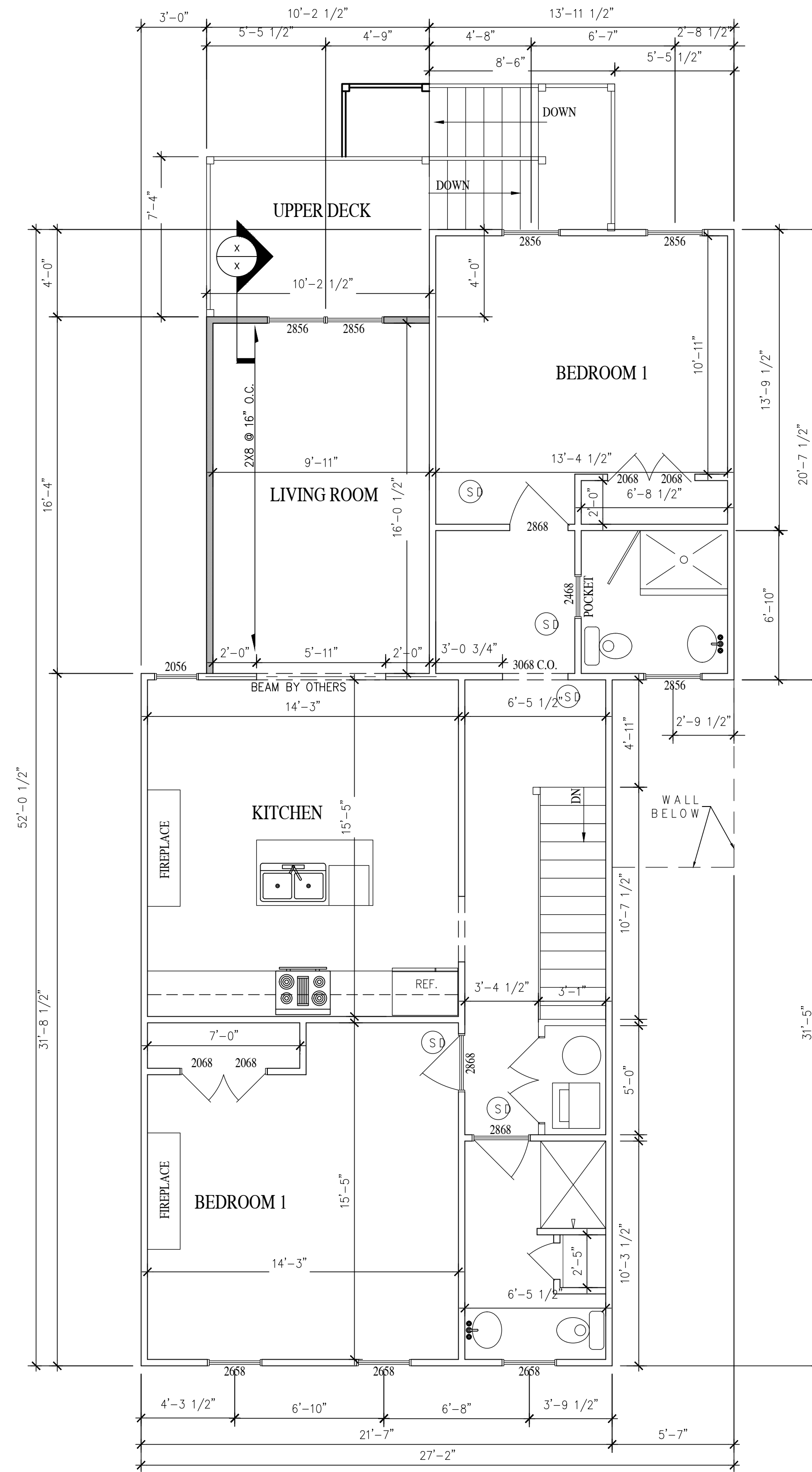
1



PROPOSED BASEMENT FLOOR PLAN B2
1/4" = 1'-0"



PROPOSED MAIN FLOOR PLAN M2
1/4" = 1'-0"



PROPOSED UPPER FLOOR PLAN U2
1/4" = 1'-0"

NOTE: ALL WINDOW SIZES ARE NOMINAL. WINDOW REP. TO MEASURE ALL OPENINGS PRIOR TO ORDERING WINDOWS.

LEGEND

- EXISTING WALL TO REMAIN
- NEW WALL
- SMOKE DETECTOR SD

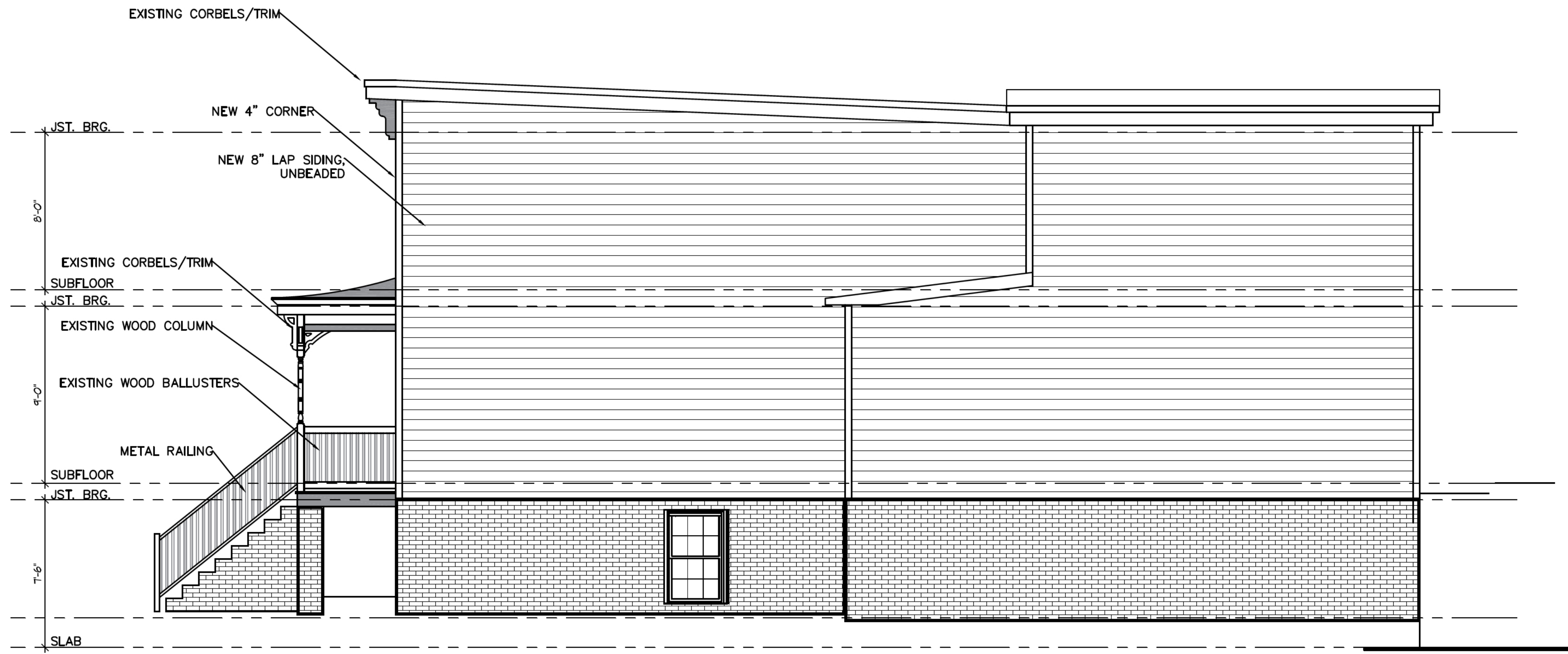
Proposed Addition Renovation to:
514 W. Marshall Street
Richmond, Virginia
Commonwealth Capital Ventures

Revised: 7.6.2022

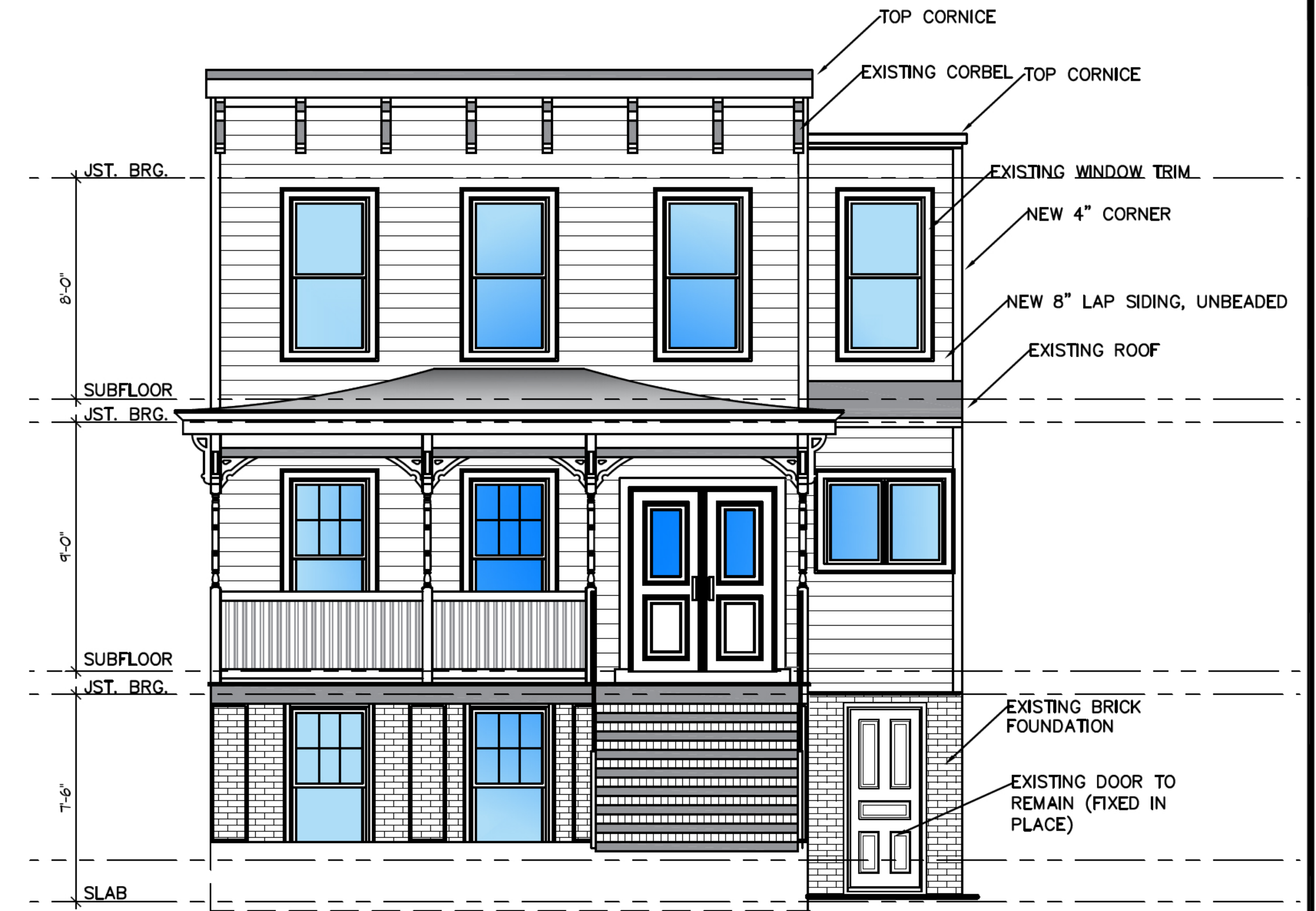
Issued: 2.25.2019

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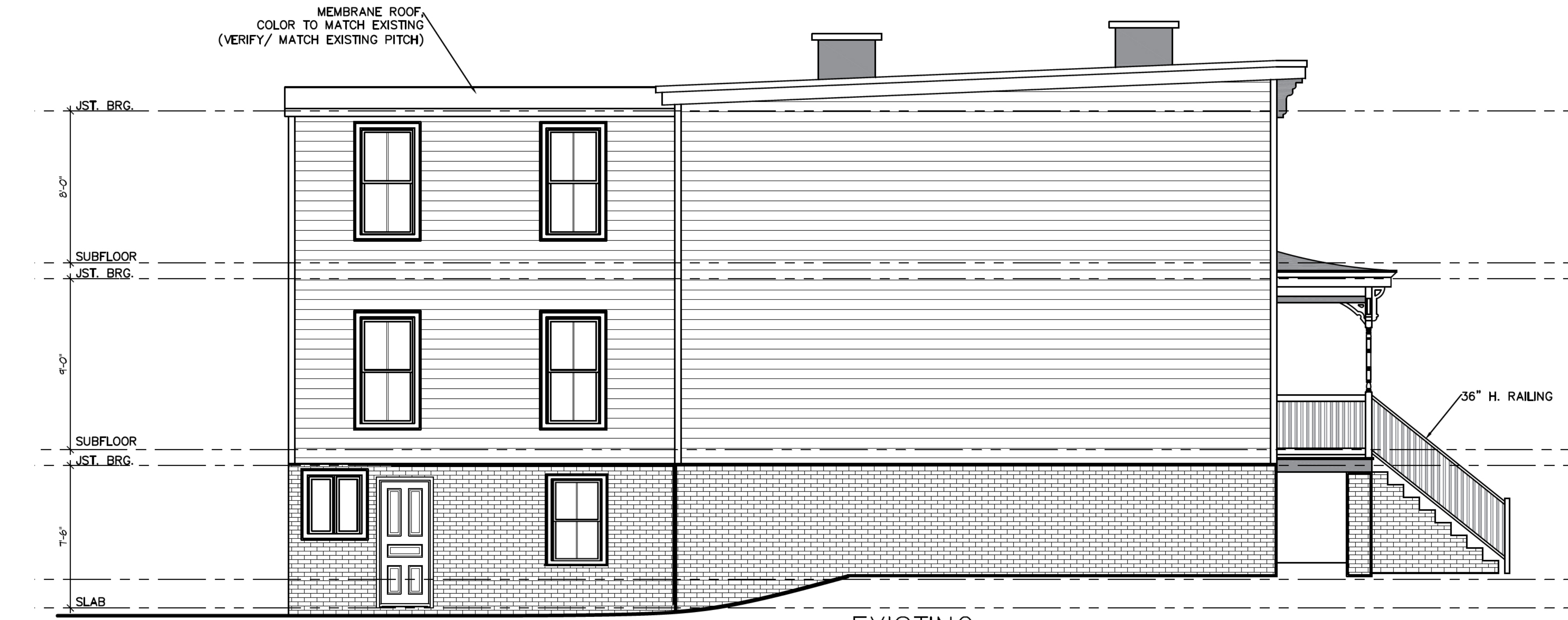
2



EXISTING
RIGHT ELEVATION



EXISTING
FRONT ELEVATION



EXISTING
LEFT ELEVATION

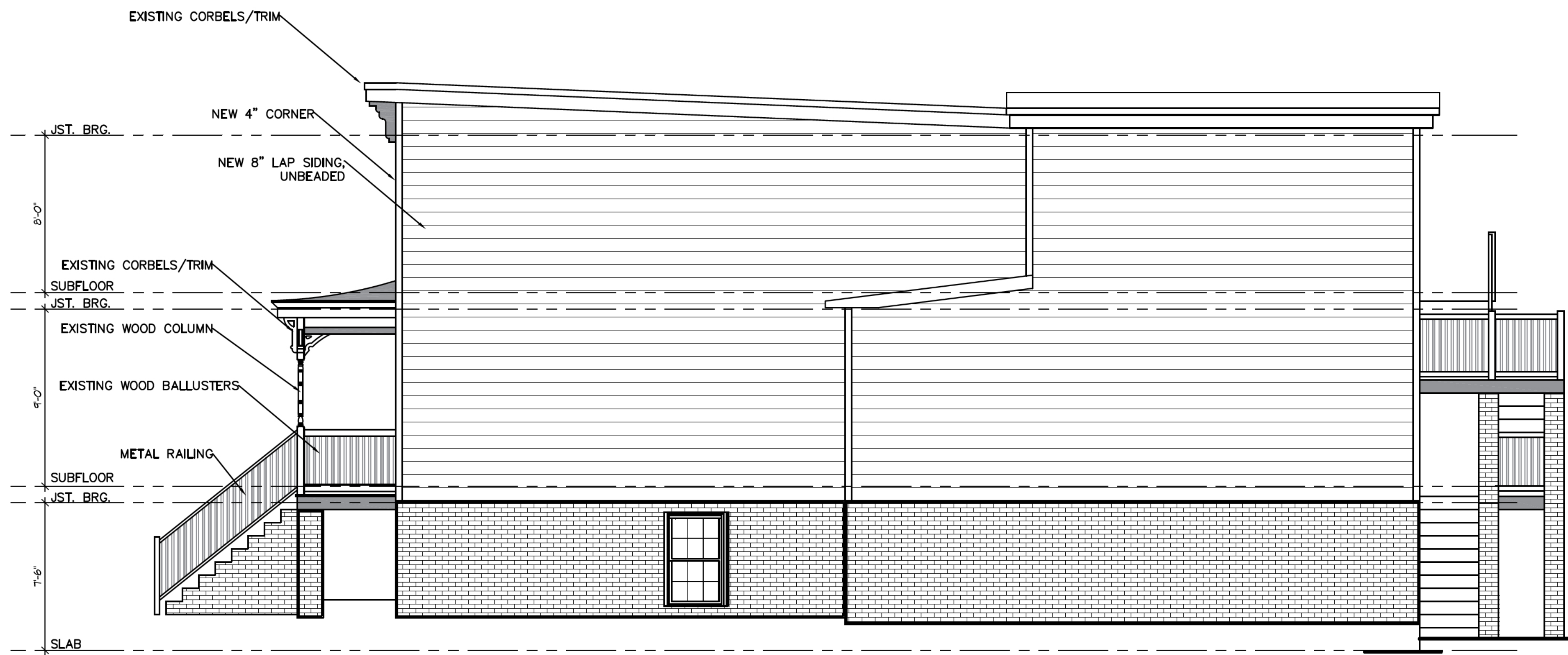


EXISTING
REAR ELEVATION

Proposed Addition Renovation to:
514 W. Marshall Street
Richmond, Virginia
Commonwealth Capital Ventures

Revised: 7.12.2023
Revised: 7.6.2022
Issued: 2.25.2019

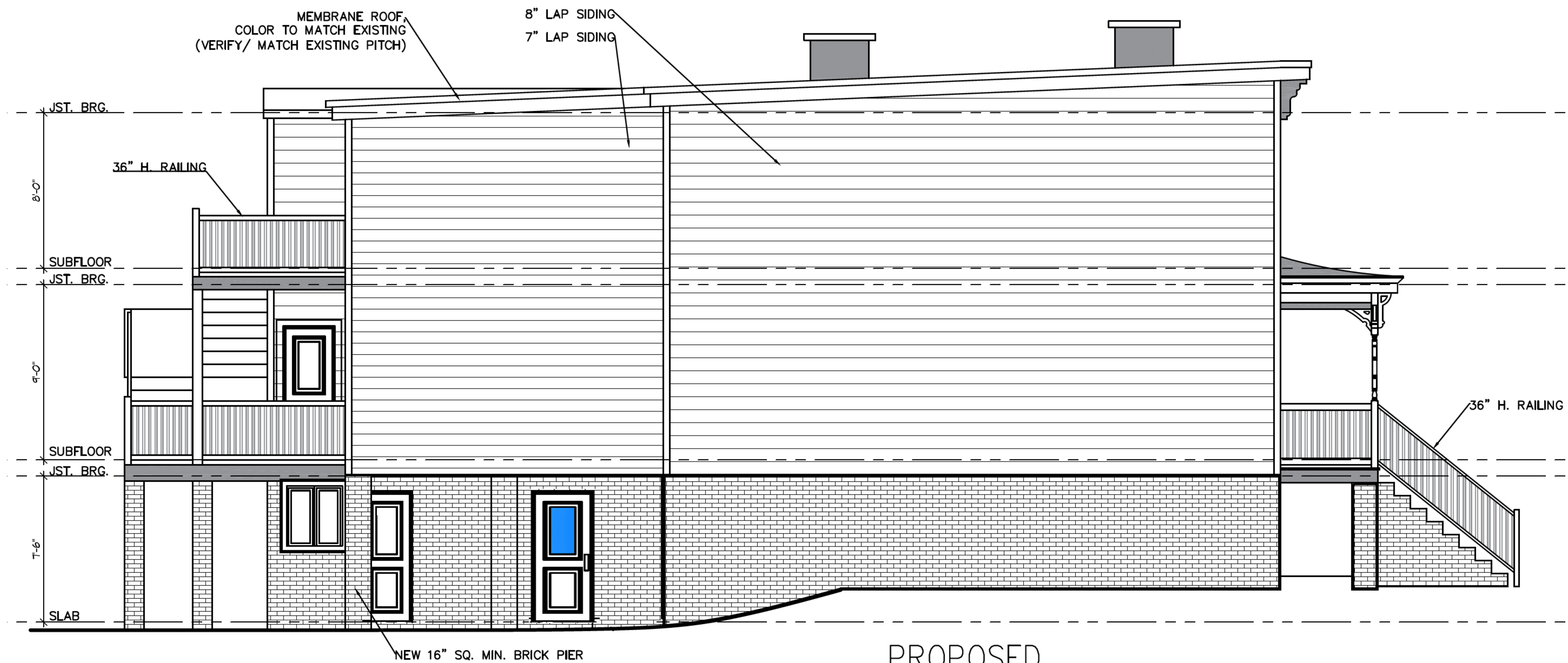
Sheet:



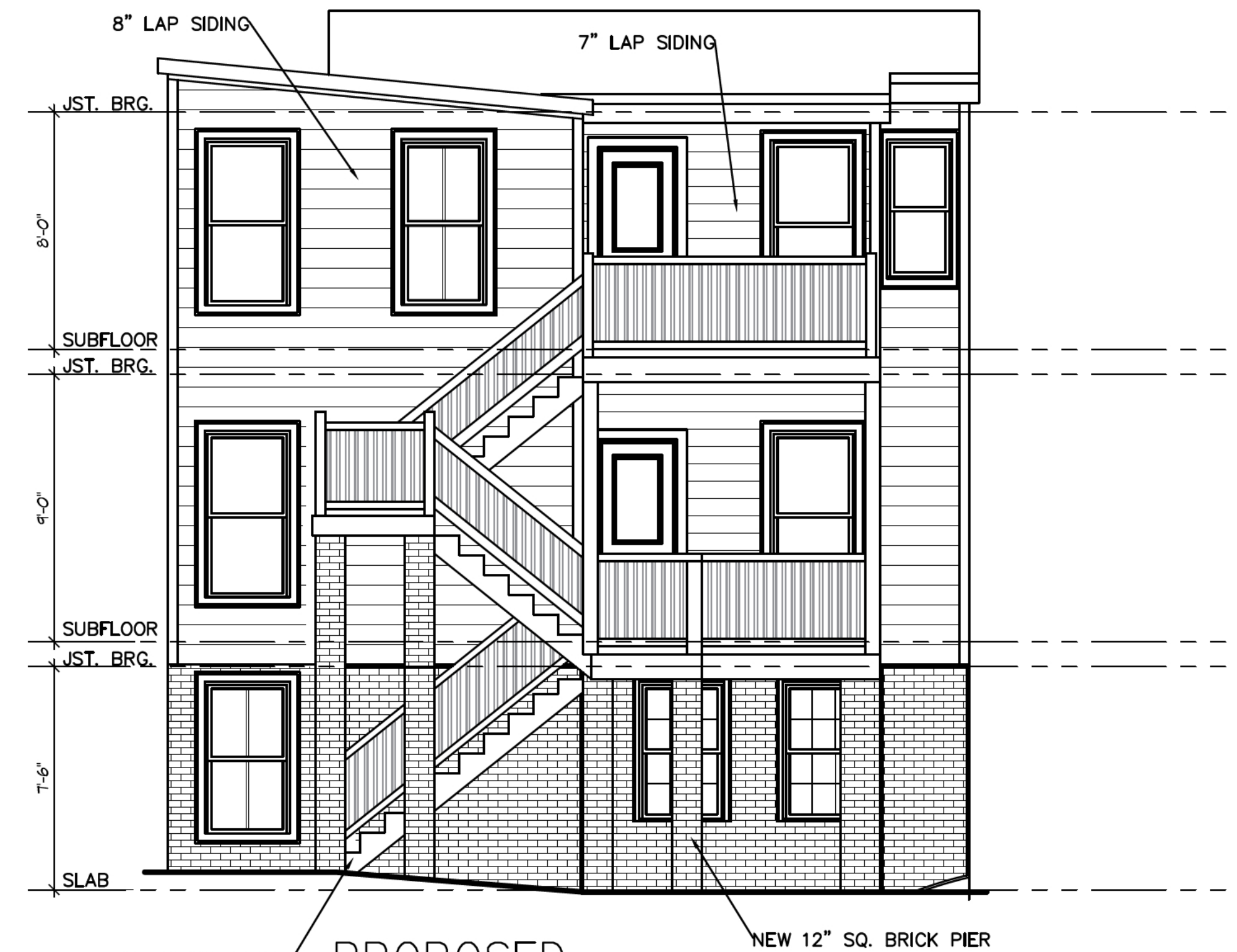
PROPOSED
RIGHT ELEVATION



PROPOSED
FRONT ELEVATION



PROPOSED
LEFT ELEVATION



PROPOSED
REAR ELEVATION

Proposed Addition Renovation to:
514 W. Marshall Street
Richmond, Virginia
Commonwealth Capital Ventures

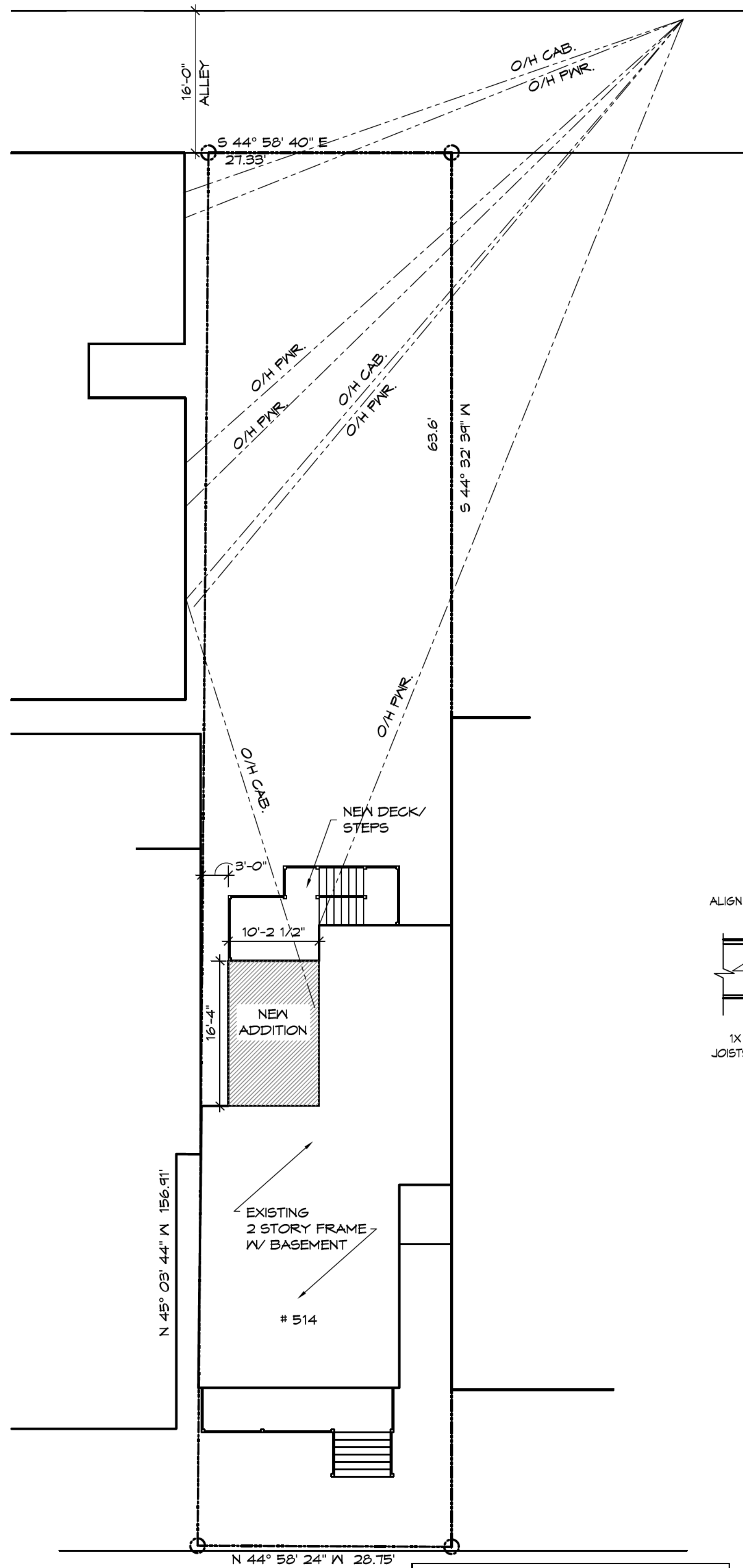
Revised: 7.12.2023

Revised: 7.6.2022

Issued: 2.25.2019

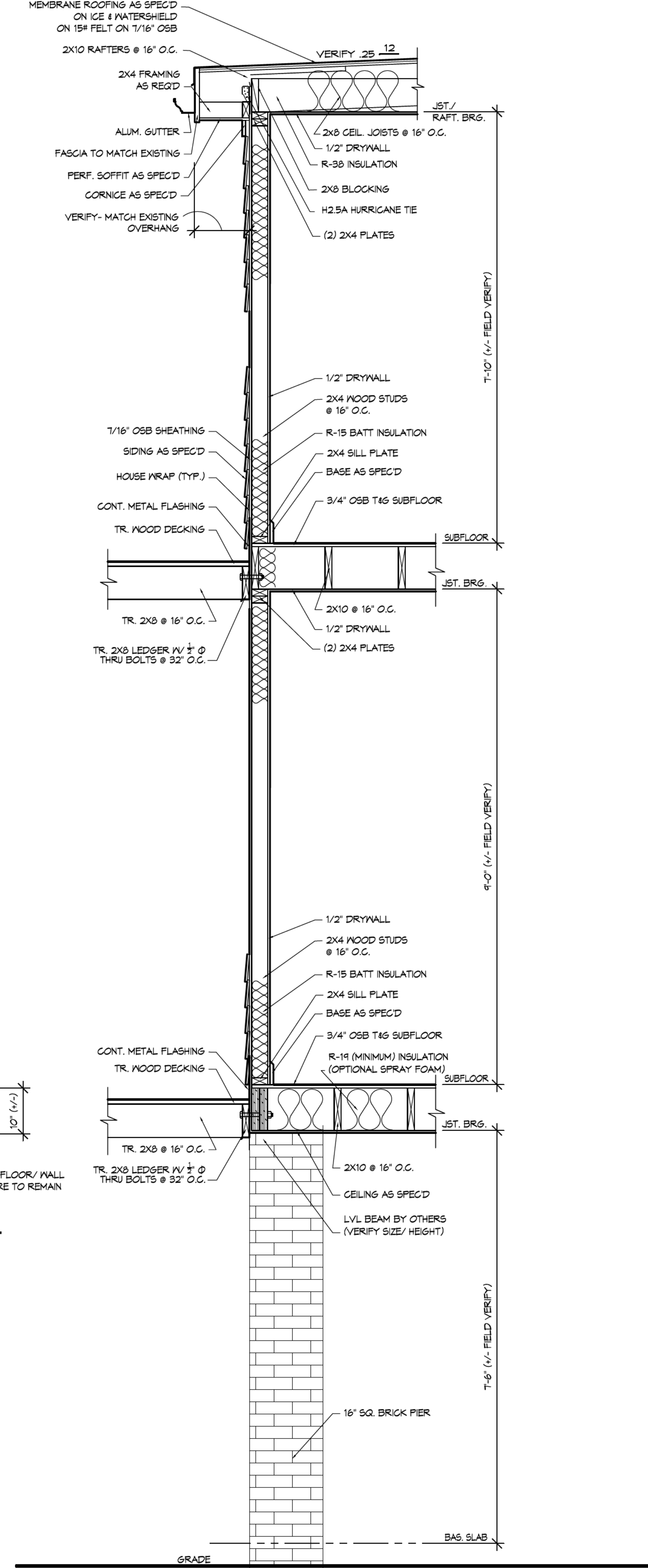
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4

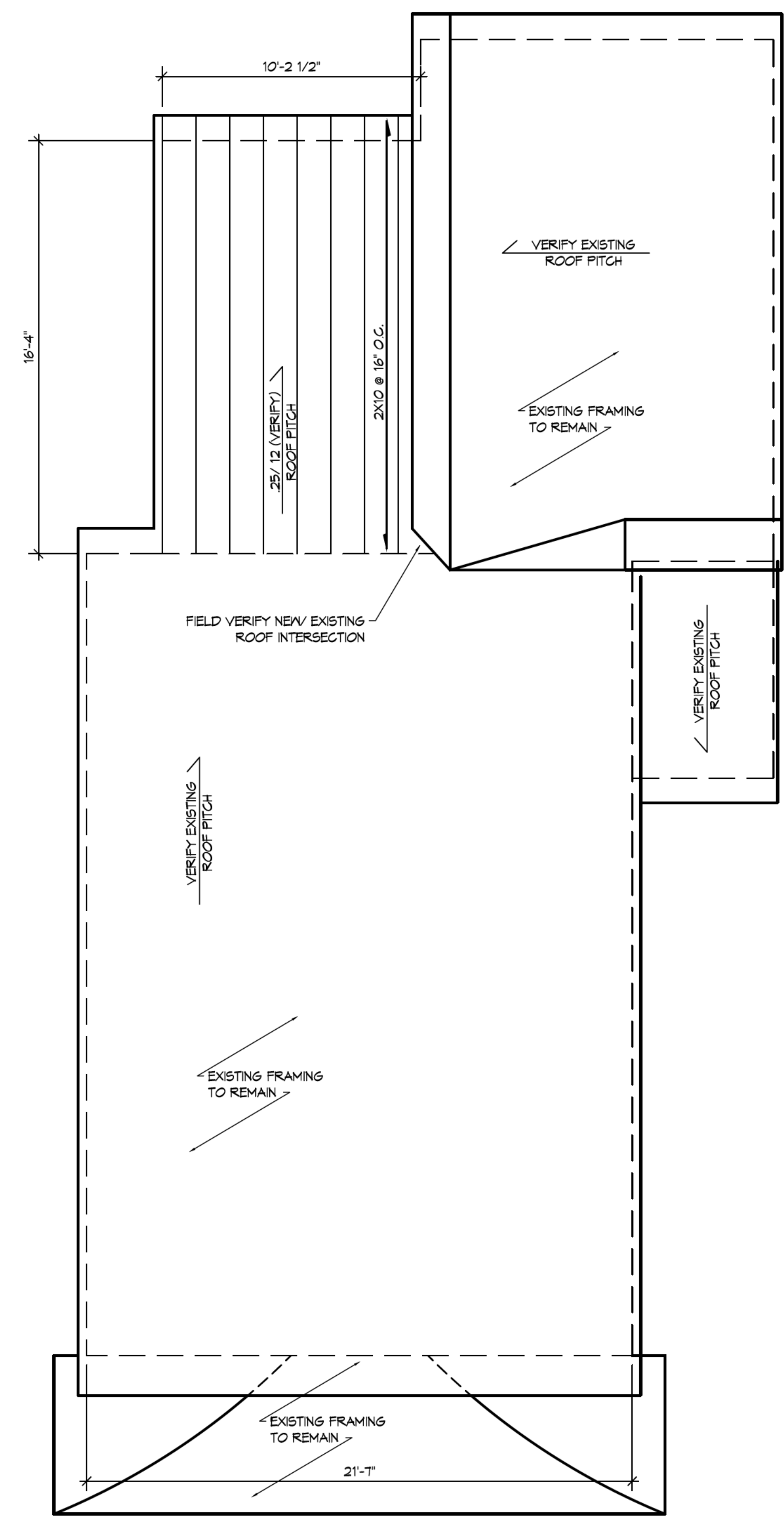


SCHMATIC SITE PLAN

NOTE:
ALL EXISTING INFORMATION BASED ON
SURVEY BY EDWARDS, KRETZ, LOHR
& ASSOCIATES, PLLC ON 2.3.2019



1 WALL SECTION
3/4" = 1'-0"



ROOF FRAMING
1/4" = 1'-0"

Proposed Addition Renovation to:
514 W. Marshall Street
Richmond, Virginia
Commonwealth Capital Ventures

Revised: 7.6.2022
Issued: 2.25.2019

Sheet:

5

