



# City of Richmond

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## Meeting Minutes Planning Commission

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Monday, June 3, 2019

1:30 PM

5th Floor Conference Room

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### Call To Order

Mr. Poole called the regular meeting of the Planning Commission to order at 1:30 p.m.

### Roll Call

- Present 8 - \* Chair Rodney Poole, \* Vice Chair Melvin Law, \* Commissioner David Johannas, \* Commissioner Selena Cuffee-Glenn, \* Commissioner Vivek G. Murthy, \* Commissioner Ellen Robertson, \* Commissioner Elizabeth Hancock Greenfield, and \* Commissioner Max Hepp-Buchanan
- Absent 1 - \* Commissioner John Thompson

### Chair's Comments

Mr. Poole welcomed all who were present.

### Approval of Minutes

1. [PDRMIN 2019.012](#)

**Attachments:** [DRAFT CPC Minutes May 20, 2019](#)

**A motion was made by Commissioner Johannas, seconded by Commissioner Cuffee-Glenn, that the May 20, 2019 Meeting Minutes be adopted. The motion carried by the following vote:**

- Aye --** 8 - \* Chair Rodney Poole, \* Vice Chair Melvin Law, \* Commissioner David Johannas, \* Commissioner Selena Cuffee-Glenn, \* Commissioner Vivek G. Murthy, \* Commissioner Ellen Robertson, \* Commissioner Elizabeth Hancock Greenfield and \* Commissioner Max Hepp-Buchanan

### Director's Report

#### - Introduction: Susan Glasser, Public Art Coordinator/Secretary to Public Art Commission

Mr. Ebinger introduced the new Public Art Coordinator and Secretary to the Public Art Commission, Susan Glasser.

#### - Richmond 300 Update

Mr. Olinger stated they are continuing to work very hard on Richmond 300. There are two meetings this week, Land Use Working Group on Wednesday and Environmental Working Group on Thursday.

Short Term Rentals:

Mr. Olinger stated they went to all 9 Council District meetings and got good feedback. There were 2 public meetings which were very lively. The online survey closed on May 31.

### - Council Action Update

Mr. Ebinger provided an update on the actions taken by City Council at its May 28, 2019 meeting.

## Consideration of Continuances and Deletions from Agenda

### 2. [UDC 2019-16](#)

**Attachments:** [Staff Report](#)  
[Application Form](#)  
[Plans](#)  
[Map](#)  
[Letter of Support - Dept. of Parks, Recreation and Community Facilities](#)

**A motion was made by Commissioner Cuffee-Glenn, seconded by Commissioner Robertson, that this Location, Character and Extent Item be continued to the June 17, 2019 Planning Commission Meeting. The motion carried by the following vote:**

**Aye --** 8 - \* Chair Rodney Poole, \* Vice Chair Melvin Law, \* Commissioner David Johannas, \* Commissioner Selena Cuffee-Glenn, \* Commissioner Vivek G. Murthy, \* Commissioner Ellen Robertson, \* Commissioner Elizabeth Hancock Greenfield and \* Commissioner Max Hepp-Buchanan

### 8. [SUBD 2019.005](#)

**Attachments:** [Staff Report](#)  
[Exception Request Letter](#)  
[Plat](#)  
[Map](#)  
[Planning & Preservation Letter to Planning Commission](#)  
[DHR Survey\\_20 River Road](#)

This Item was withdrawn by the applicant.

### 9. [PDRPRES 2019.006](#)

This presentation was postponed to the June 17, 2019 Planning Commission Meeting.

## **Consent Agenda**

In regards to Item 8, Ms. Carey Jones, Secretary to the Commission of Architectural

Review, provided an overview of the architectural survey process.

Mr. Ebinger stated staff will look into this further.

Ms. Robertson asked for Item 5, have there been community meetings in regards to this use.

Mr. Ebinger stated they have not received any comments back from the civic associations.

Ms. Robertson stated they have services available for 130 kids.

Ms. Kimara Parker stated they currently service 70 in the church and 130 will be an extension.

Mr. Murthy asked will the building have to be readapted to the new use.

Ms. Parker stated no.

Mr. Hepp-Buchanan asked are there other alternative contacts at the association.

Ms. Robertson gave Ms. Parker a contact at the civic association.

Mr. Olinger noted for the record that Item 4, 511 West Marshall Street, this was a property that was under a demolition order in 2014. It was decided not to demolish the building but to use the funds to stabilize the building in hopes that something would happen with it.

Public Hearing: No one spoke.

**A motion was made by Vice Chair Law, seconded by Commissioner Robertson, that the Consent Agenda be approved. The motion carried by the following vote:**

**Aye --** 8 - \* Chair Rodney Poole, \* Vice Chair Melvin Law, \* Commissioner David Johannas, \* Commissioner Selena Cuffee-Glenn, \* Commissioner Vivek G. Murthy, \* Commissioner Ellen Robertson, \* Commissioner Elizabeth Hancock Greenfield and \* Commissioner Max Hepp-Buchanan

**3. [ORD.  
2019-133](#)**

To amend Ord. No. 2011-20-32, adopted Mar. 14, 2011, as amended by Ord. No. 2013-75-57, adopted Apr. 22, 2013, and Ord. No. 2015-20-122, adopted June 8, 2015, which authorized the special use of the property known as 310 North 33rd Street for the purpose of the conversion of an existing building to a multifamily dwelling with up to 50 units and principal commercial uses permitted on corner lots in the R-63 Multifamily Urban Residential District on the property, to authorize an additional dwelling unit on the first floor, upon certain terms and conditions.

**Attachments:** [Ord. No. 2019-133](#)  
[Staff Report](#)  
[Application Form & Applicant's Report](#)  
[Floor Plan](#)  
[CHA Letter of Support](#)  
[Map](#)

**This Ordinance was recommended for approval to the City Council**

4. [ORD. 2019-134](#) To authorize the special use of the property known as 511 West Marshall Street for the purpose of a multifamily dwelling containing up to three dwelling units, upon certain terms and conditions.

**Attachments:** [Ord. No. 2019-134](#)  
[Staff Report](#)  
[Application Form & Applicant's Report](#)  
[Plans & Survey](#)  
[Map](#)

**This Ordinance was recommended for approval to the City Council**

5. [ORD. 2019-135](#) To authorize the special use of the properties known as 2417 Royall Avenue, 2420 Webber Avenue, and 2408 Webber Avenue for the purpose of a day nursery for up to 130 children, upon certain terms and conditions.

**Attachments:** [Ord. No. 2019-135](#)  
[Staff Report](#)  
[Application Form & Applicant's Report](#)  
[Plans](#)  
[Map](#)  
[Letter of Support](#)  
[Petition and Letters of Support](#)

**This Ordinance was recommended for approval to the City Council**

6. [ORD. 2019-136](#) To authorize the special use of the property known as 3115 Jefferson Davis Highway for the purpose of a multifamily dwelling containing up to ten dwelling units, upon certain terms and conditions.

**Attachments:** [Ord. No. 2019-136](#)  
[Staff Report](#)  
[Application Form and Applicant's Report](#)  
[Plans & Survey](#)  
[Map](#)

**This Ordinance was recommended for approval to the City Council**

7. [ORD. 2019-139](#) To declare that a public necessity exists and to authorize the Chief Administrative Officer or the designee thereof, for and on behalf of the City of Richmond, to acquire, at a tax delinquent judicial sale, the property located at 1613 Overlook Street and to authorize the Chief Administrative Officer or the designee thereof to accept title to such property for the expansion and maintenance of Bellemeade Park as public green space and for recreational uses.

**Attachments:** [Ord. No. 2019-139](#)

[Staff Report](#)

[Map](#)

**This Ordinance was recommended for approval to the City Council**

*The consent agenda consists of items that appear relatively non-controversial in nature and for which there was no known opposition at the time this agenda was set. The Consent Agenda items will be considered by the Commission as a group, and there will be a single combined staff presentation and a single combined public hearing held for all items listed on the Consent Agenda.*

**Regular Agenda**

No Items

**Upcoming Items**

Mr. Ebinger provided a list of tentative items for the June 17, 2019 Planning Commission meeting:

Location, Character & Extent review of modular units at Patrick Henry School; Special Use Permits at 319 1/2 Pine Street, 410 Hancock Street, and 703 South Harrison Street; Rezoning at 10 East Canal et als; Desman Parking Study Presentation.

**Adjournment**

Mr. Poole adjourned the meeting at 1:55 p.m.

*All persons attending the meeting are requested to register on the attendance sheets that have been placed on the chairs and are also available at the table by the conference room entrance. Once you have completed an attendance sheet, it should be provided to the Commission staff.*