

INTRODUCED: November 13, 2023

AN ORDINANCE No. 2023-330

To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to accept funds in the amount of \$70,302.00 from the Virginia Department of Fire Programs, and to appropriate the increase to the Fiscal Year 2023-2024 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of Fire and Emergency Services' State Fire Programs Special Fund by \$70,302.00, for the purpose of providing funding for training, training centers, equipment, and protective clothing for firefighters.

\_\_\_\_\_  
Patron – Mayor Stoney

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: DEC 11 2023 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, is authorized to accept funds in the amount of \$70,302.00 from the Virginia Department of Fire Programs for the purpose of providing funding for training, training centers, equipment, and protective clothing for firefighters.

§ 2. That the funds received from the Virginia Department of Fire Programs are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2023, and

AYES: 8 NOES: 0 ABSTAIN: \_\_\_\_\_

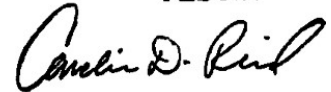
ADOPTED: DEC 11 2023 REJECTED: \_\_\_\_\_ STRICKEN: \_\_\_\_\_

ending June 30, 2024, by increasing estimated revenues by \$70,302.00, increasing the amount appropriated for expenditures by \$70,302.00, and allotting to the Department of Fire and Emergency Services' State Fire Programs Special Fund the sum of \$70,302.00, for the purpose of providing funding for training, training centers, equipment, and protective clothing for firefighters.

§ 3. This ordinance shall be in force and effect upon adoption.

**A TRUE COPY:**

**TESTE:**

A handwritten signature in black ink, appearing to read "Carolin D. Reed". The signature is written in a cursive style with a large initial 'C'.

**City Clerk**



# City of Richmond

900 East Broad Street  
2nd Floor of City Hall  
Richmond, VA 23219  
www.rva.gov

## Master

**File Number: Admin-2023-1686**

**File ID:** Admin-2023-1686

**Type:** Request for Ordinance or Resolution

**Status:** Regular Agenda

**Version:** 2

**Reference:**

**In Control:** City Clerk Waiting Room

**Department:** Fire and Emergency Services

**Cost:**

**File Created:** 10/04/2023

**Subject:** VFPS ATL Award

**Final Action:**

**Title:**

### Internal Notes:

### Code Sections:

**Agenda Date:** 11/13/2023

### Indexes:

**Agenda Number:**

### Patron(s):

**Enactment Date:**

**Attachments:** FY2023 Signed ATL Disbursal Agreement, ORD. 2023-071, RE\_ Draft Ordinances\_ ATL & FPS Grants, ATL Increase Ordinance Draft 9.26.2023

**Enactment Number:**

### Contact:

**Introduction Date:** 11/13/2023

**Drafter:** Gregory.Irving@rva.gov

**Effective Date:**

### Related Files:

## Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
2	1	10/13/2023	Melvin Carter	Approve	10/17/2023
<b>Notes:</b> Approved mdc					
2	2	10/16/2023	Jason May	Approve	10/17/2023
2	3	10/17/2023	Sheila White	Approve	10/18/2023
2	4	10/17/2023	Sabrina Joy-Hogg	Approve	10/19/2023
2	5	10/17/2023	Enrique Burgos - FYI	Notified - FYI	
2	6	10/27/2023	Lincoln Saunders	Approve	10/26/2023
2	7	11/9/2023	Mayor Stoney	Approve	11/14/2023

## History of Legislative File

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Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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**Text of Legislative File Admin-2023-1686**

**City of Richmond**  
Intracity Correspondence

**O&R Transmittal**

**DATE:** October 4, 2023

**TO:** The Honorable Members of City Council

**THROUGH:** The Honorable Levar M. Stoney, Mayor

**THROUGH:** J.E. Lincoln Saunders, Chief Administrative Officer

**THROUGH:** Jason P. May, Director of Budget and Strategic Planning

**THROUGH:** Sheila D. White, Director of Finance

**THROUGH:** Melvin D. Carter, Chief of Fire and Emergency Services

**FROM:** Angelia Adediran, Deputy Director of Fire and Emergency Services

**RE:** FY2024 Assistance to Localities (ATL) Grant Funding Increase

**ORD. OR RES. No.**

**PURPOSE:** To authorize the Chief Administrative Officer to accept grant award funds in the amount of \$70,302.00 from the Virginia Department of Fire Programs, and to appropriate the increase of the same to the Fiscal Year 2023-2024 Annual Budget by increasing the adopted budget’s estimated special fund revenues and the amount appropriated to the Department of Fire and Emergency Services’ State Fire Programs Special Fund expenditures by \$70,302.00, for the purpose of funding the construction, improvement, or expansion of fire prevention and suppression services and training facilities.

**BACKGROUND:** The Virginia Department of Fire Programs (VD FP) provides allocated funding to localities through the Virginia Assistance to Localities (ATL) grant through a formulary process and without an application, Award amounts are determined by objective criteria including the population of

the locality served.

Based on prior years' allocations, Richmond Department of Fire and Emergency Services anticipated ATL funding to be \$950,000.00 for FY2024. Upon Council approval of Ord. No. 2023-071, this amount was adopted and appropriated to the Annual Budget.

This request is to increase that amount by the additional ATL total award of \$70,302.00, thereby increasing the total budget amount to \$1,020,302.00 as VDFP has subsequently awarded to Richmond Department of Fire and Emergency Services.

The performance period for this Virginia Department of Fire Programs ATL award is July 1, 2023 to July 1, 2028.

**COMMUNITY ENGAGEMENT:** The Fire Department has not performed additional community engagement for this grant as its funded activities. The Fire Department already regularly informs the community regarding the activities of this funding.

**STRATEGIC INITIATIVES AND OTHER GOVERNMENTAL:**

**FISCAL IMPACT:** The total amount of the award is \$1,020,302.00, a \$70,302.00 increase in revenue beyond earlier budgeting of \$950,00.00. There is no matching fund requirement. **If adopted**, the City of Richmond Department of Fire and Emergency Services receives an additional \$70,302.00 which would otherwise be unavailable to pay for firefighter training, construction of training centers, firefighting equipment and protective clothing.

**DESIRED EFFECTIVE DATE:** Upon introduction

**REQUESTED INTRODUCTION DATE:** November 13, 2023

**CITY COUNCIL PUBLIC HEARING DATE:** December 11, 2023

**REQUESTED AGENDA:** Consent Agenda

**RECOMMENDED COUNCIL COMMITTEE:** Public Safety

**AFFECTED AGENCIES:** The Department of Finance, the Department of Budget and Strategic Planning and the City of Richmond Department of Fire and Emergency Services

**RELATIONSHIP TO EXISTING ORD. OR RES.:** Ord. No. 2023-071

**ATTACHMENTS:**

- Adopted Ordinance #2023-071, establishing the FY2024 Annual Budget with initial ATL allocation of \$950,000.
- ATL Disbursement Agreement

- Draft Ordinance
- Approval of Draft Ordinance by City Attorney Greg Lukanuski

**STAFF:**

Fire Chief Melvin D. Carter, 804-646-5451;

Angelia Adediran, Deputy Director - Fire and Emergency Services, 804-646-4912;

Gregory Irving, Grant Writer - Fire and Emergency Services, 804-646-5442



Commonwealth of Virginia  
Department of Fire Programs

## FY-20 24 FIRE PROGRAMS FUND DISBURSEMENT AGREEMENT

Statutory Authority: §38.2-401 of the Code of Virginia

This Agreement, made effective as of the 1<sup>st</sup> day of July, \_\_\_\_\_, by the DEPARTMENT OF FIRE PROGRAMS (the "Agency") and the LOCALITY noted below (the "Receiving Locality"), governs the distribution and use of the Receiving Locality's annual entitlement from the Fire Programs Fund ("the Fund"), as provided for in §38.2-401 of the Code of Virginia as amended (the "Statute").

WHEREAS, the Statute in effect as of the date first written above is incorporated herein by reference; and

WHEREAS, the Receiving Locality is thereunder required to execute a "Fire Programs Fund Disbursement Agreement" and forward same to the Agency as a condition of receiving any allocation or disbursement from the Fund;

NOW, THEREFORE, in consideration of the foregoing and of the mutual covenants herein set forth, the parties hereto agree as follows:

**1. Representations of the Agency.** The Agency represents that the Agency is duly organized and the Executive Director duly appointed by the Governor and confirmed by the General Assembly as provided for by the *Code of Virginia*, and that the Executive Director or his designee is duly authorized to enter into this agreement.

**2. Representations of the Receiving Locality.** The Receiving Locality represents that (a) its authorized representative whose signature appears below has read and understands the referenced sections of the Statute and any Policies & Definitions adopted thereunder, (b) it agrees to comply with all applicable provisions of the Statute and any Policies & Definitions adopted thereunder, including the use of such funds and all reporting and audit requirements and (c) it is duly authorized to execute this Agreement and to perform its obligations hereunder and has taken all necessary action to authorize such execution and performance.

**3. Availability of Funds.** It is understood and agreed by the parties hereto that the AGENCY shall be bound hereunder only to the extent of the funds available or which may hereafter become available for the purposes of this Agreement. The Recipient shall deposit funds in an interest-bearing account or normal risk and with a demand restriction, if any, not exceeding 30 calendar days until they are needed. The Recipient must be able to account for both the principal and the interest amounts.

**4. Merger; Severability; Governing Law.** This writing constitutes the entire Agreement between the parties, supersedes any existing agreement or understanding, oral or written, relative to the matters contained herein, and may be modified only in a writing executed by all parties hereto.

If any provision of this Agreement is determined to be invalid by a court of competent jurisdiction, it shall not render the remaining portions of this Agreement void or unenforceable. This Agreement shall in respects be governed by the laws of the Commonwealth of Virginia.

**5. Counterparts.** This Agreement may be executed in several counterparts, each of which shall be an original and all of which together shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have by their duly authorized representatives executed this Agreement effective as of the date first written above, intending to be bound thereby.

**Commonwealth of Virginia  
Department of Fire Programs**

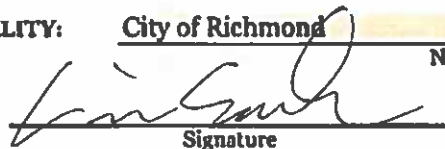
BY:

RECEIVING LOCALITY:

City of Richmond

Name of Locality

BY:

  
Signature

8-10-23  
Date

Lincoln Saunders

Name

Chief Administrative Officer

Title

(Non-P.O.)

Office Address: 900 E Broad Street  
2nd Floor  
Richmond, VA 23219

Mailing Address: 900 E Broad Street  
2nd Floor  
Richmond, VA 23219

E-mail Address: Lincoln.Saunders@rva.gov

Telephone Number: 804-646-3944



Virginia Total		322	8,631,393	\$ 40,530,830		0
Description	FIN	FIPS Code	Population <sup>2</sup>	FY 2024 Allocation 06/30/23	PAYMENT (100%)	Transfer (Quarter)
Richmond	0000058592	760	226,610	\$ 1,020,302	\$ -	
Roanoke	0000052033	770	100,011	\$ 450,295	\$ -	
Salem	0000054643	775	25,346	\$ 114,119	\$ -	
Staunton	0000052026	790	25,750	\$ 115,938	\$ -	
Suffolk	0000053296	800	94,324	\$ 424,690	\$ -	
Virginia Beach	0000050813	810	459,470	\$ 2,068,744	\$ -	
Waynesboro	0000052017	820	22,196	\$ 99,937	\$ -	
Williamsburg	0000053210	830	15,425	\$ 69,450	\$ -	
Winchester	0000051009	840	28,120	\$ 126,609	\$ -	
<b>Total Cities</b>		<b>38</b>	<b>2,590,145</b>	<b>\$ 11,683,724</b>	<b>\$ -</b>	<b>0</b>

(a)

Note<sup>c</sup> Allocations calculated with 2020 US Census data

Summary	Localities		Population <sup>2</sup>	FY 2024 Allocation 06/30/23	INITIAL PAYMENT (100%)	Transfer Count
Counties	95		5,513,482	\$ 24,870,405	\$ -	0
Towns	189		527,766	\$ 3,976,701	\$ -	0
Cities	38		2,590,145	\$ 11,683,724	\$ -	0
<b>Virginia</b>	<b>322</b>		<b>8,631,393</b>	<b>\$ 40,530,830</b>	<b>\$ -</b>	<b>0</b>

Scheduled disbursements dates for FY-2024			
Properly completed forms received by will have funds released for electronic transfer by:			
Friday, August 18, 2023	Friday, September 22, 2023		
Friday, November 24, 2023	Friday, December 22, 2023		
Friday, February 16, 2024	Friday, March 15, 2024		
Friday, May 17, 2024	Friday, June 21, 2024		

ATL disbursements are made via an electronic funds transfer (EFT) to the account-of-record of each jurisdiction.