



# City of Richmond

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## Meeting Minutes City Planning Commission

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Monday, June 2, 2014

1:30 PM

5th Floor Conference Room

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### Call To Order

*Mr. Poole called the meeting to order at 1:30p.m.*

### Roll Call

**Present** 9 - Councilor Kathy Graziano  
Commissioner Amy Howard  
Commissioner David Johannas  
Vice Chair Melvin Law  
Commissioner Jane Ferrara  
Commissioner Lynn McAteer  
Chair Rodney Poole  
Commissioner Jeffrey Sadler  
Commissioner Doug Cole

### Chair's Comments

*Mr. Poole welcomed everyone who was present.*

### Approval of Minutes

[ID 14-024](#) May 19, 2014 Draft Minutes

**Attachments:** [May 19, 2014 Draft Minutes](#)

**A motion was made by Ms. Graziano, seconded by Mr. Law, that the Minutes from May 19, 2014 be approved. The motion carried by the following vote:**

**Aye:** 7 - Ms. Graziano, Ms. Howard, Mr. Johannas, Mr. Law, Ms. McAteer, Mr. Sadler and Mr. Cole

**Abstain:** 2 - Ms. Ferrara and Mr. Poole

### Director's Report

*Mr. Olinger stated the budget approval by City Council went well for the Department of Planning & Development Review. He thanked Ms. Graziano for voting the way she did; \$250,000 is in the budget for the update to the Master Plan; additional funding for the 13th Street Connection Study; two (2) additional positions were funded for the department, one in Zoning and one in Code Enforcement; \$3M to continue the improvements to the Riverfront Plan.*

*Mr. Sadler asked is there any process for the Master Plan update once the budget comes in.*

*Mr. Olinger stated he will put that in writing and provide it in an upcoming meeting. He*

stated he would like to do a retreat this summer to begin laying out the framework to see what the Master Plan would look like.

#### - Virginia Union University & Chamberlayne Industrial Center Neighborhood Plan

Mr. Olinger stated Ms. Markham passed out handouts regarding a planning process around the VUU/Chamberlayne neighborhood. It is one of those areas in the City that is undergoing transition. They will be working with the firm of Urban Design Associates out of Pittsburgh, Pennsylvania who will be handling that process. He invited the Commissioners to attend the public planning meetings.

#### - On-Site Meeting for the Archer Springs Subdivision on Duryea Drive at 2p.m. on June 5, 2014

Ms. Markham stated the applicant for the Archer Springs Subdivision, which the Planning Commission reviewed as a conditional rezoning, would like to have an on-site meeting with the Planning Commission on Thursday, June 5th at 2:00 p.m.

#### - Council Action Update

Ms. Markham stated there are a few items that went to Council that the Commission made recommendations on:

- The signage at Chippenham Hospital was amended by City Council and will be back before the Planning Commission at their next meeting on June 16th.
- The Plant Nursery at 933 German School Road and the office use with the dwelling above at 404 North 23rd Street were both approved as the Planning Commission recommended.
- The Pear Street special use permit was continued to City Council's next meeting on June 9th.

### Consideration of Continuances and Deletions from Agenda

Ms. Markham stated there are three (3) items for continuance from today's agenda; Ord. No. 2013-205, Ord. No. 2014-38 and Ord. No. 2014-94.

5. [ORD. 2013-205](#) To authorize the special use of the properties known as 705 and 709 Libbie Avenue for the purpose of a bank with a drive-up facility and accessory parking, upon certain terms and conditions.

**Attachments:** [Ord. No. 2013-205](#)

**This Ordinance was recommended for a continuance to the Commission's October 6, 2014 meeting. The motion carried by the following vote:**

**Aye:** 8 - Ms. Graziano, Ms. Howard, Mr. Law, Ms. Ferrara, Ms. McAteer, Mr. Poole, Mr. Sadler and Mr. Cole

**Abstain:** 1 - Mr. Johannas

6. [ORD. 2014-038](#) To authorize the special use of the property known as 3200 West Clay Street for the purposes of a multifamily dwelling with up to one hundred one (101) units and accessory parking, upon certain terms and conditions.

**Attachments:** [Ord. No. 2014-38](#)

This Ordinance was recommended for a continuance to the Commission's July 7, 2014 meeting. The motion carried by a unanimous vote.

7. [ORD. 2014-094](#) To amend Ord. No. 2004-325-304, adopted Nov. 22, 2004, as previously amended by Ord. No. 2006-105-183, adopted Jul. 10, 2006, which authorized the special use of the property known as 1619 and 1621 West Broad Street for a radio broadcasting studio and offices on the second floor, including an accessory antenna and a parking waiver, for the purpose of permitting a nightclub use, upon certain terms and conditions.

**Attachments:** [Staff Report](#)  
[Location Map](#)  
[Ord. No. 2014-94](#)  
[Application & Applicant's Report](#)  
[Plans](#)  
[Letters and Emails of Support](#)  
[Petition of Support](#)  
[Letters of Opposition](#)  
[Video Submitted by Oppostion](#)

This Ordinance was recommended for a continuance to the Commission's June 16, 2014 meeting, if this would allow enough time to meet the statutory notification requirements. If more time was need to meet the statutory notification requirements, the Commission recommended continuing the Ordinance to their July 7, 2014 meeting. The motion carried by a unanimous vote.

After the meeting, staff informed the applicant the the Council public hearing date would occur on July 14, 2014 regardless of whether the Commission heard the case on June 16, 2014 or July 7, 2014. Given this information, the applicant agreed to continue the Planning Commission public hearing to the Commission's meeting on July 7, 2014.

## **Consent Agenda**

A motion was made by Ms. Graziano, seconded by Mr. Law, that the Consent Agenda be approved. The motion carried by a unanimous vote.

1. [UDC No. 2014-18](#) Final Location, Character and Extent review of a green alley connecting T and S Streets between N. 26th and N. 27th Streets.

**Attachments:** [UDC Report to CPC](#)  
[Staff Report to UDC](#)  
[Location Map](#)  
[Application & Plans](#)

This Location, Character and Extent Item was approved on the Consent Agenda.

2. [ORD. 2014-119-11](#)  
[7](#)
- To declare that a public necessity exists and to authorize the acquisition of certain fee simple interests and permanent easements on the parcels of real property located on 26th Street and 27th Street between S Street and T Street for the purpose of constructing an alley running between S Street and T Street in the block bounded by 26th Street, T Street, 27th Street and S Street.

**Attachments:** [Staff Report](#)  
[Location Map](#)  
[Plat](#)  
[Ord. No. 2014-119-117.pdf](#)

**This Ordinance was recommended for approval on the Consent Agenda.**

3. [ORD. 2014-120-11](#)  
[8](#)
- To authorize the Chief Administrative Officer to accept funds in the amount of \$501,190 from the Virginia Department of Transportation and to appropriate the increase to the Fiscal Year 2013-2014 Capital Budget by increasing estimated revenues and the amount appropriated to the Department of Public Works' TEA-21 Safety Improvements project in the Infrastructure Construction and Maintenance category by \$501,190 for the purpose of funding the 25th Street and Nine Mile Road Roundabout project at 25th Street and Nine Mile Road.

**Attachments:** [Staff Report](#)  
[Location Map](#)  
[Appendix A-1](#)  
[Ord. No. 2014-120-118.pdf](#)

**This Ordinance was recommended for approval on the Consent Agenda.**

4. [ORD. 2014-132-12](#)  
[1](#)
- To declare that a public necessity exists and to authorize the acquisition of fee simple interests for right-of-way purposes and of temporary easements at the intersection of Brookland Park Boulevard, Dill Avenue, 2nd Avenue and Meadowbridge Road for the purpose of constructing the Brookland Park Boulevard Roundabout project.

**Attachments:** [Staff Report](#)  
[Location Map](#)  
[Plat](#)  
[Ord. No. 2014-132-121.pdf](#)

**This Ordinance was recommended for approval on the Consent Agenda.**

## **Regular Agenda**

*All of the items on the Regular Agenda were continued.*

## **Upcoming Items**

*Ms. Markham gave the Commission an overview of the following items that will be on the Commission's next agenda.*

- Special use permit for multifamily dwelling with up to 173 units at 1650 Overbrook Road
  
- Special use permit for a parking area at 3126 N Street
  
- Special use permit for a multifamily dwelling with up to 30 dwelling units at 3210 West Leigh Street

**Adjournment**

*Mr. Poole adjourned the meeting at 1:51 p.m.*

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*Rodney M. Poole, Chair*

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*Lory P. Markham, Secretary*