

FY 24 Richmond Government Budget  
Establishment Meetings Schedule – Reformatted Calendar View


**February 2023**

Mon	Tue	Wed	Thu	Fri
		<b>1</b>	<b>2</b>	<b>3</b>
<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	
<b>13</b> <b>City Council Collective Priorities Survey &amp; Draft Calendar “Save the Dates”</b>  <b>4:00pm</b> Informal City Council Meeting Reminder of Survey  <b>6:00pm</b> City Council Meeting	<b>14</b>	<b>15</b> Survey deadline @5pm	<b>16</b>	
<b>20</b> Potential 2x2’s for clarifications and understanding	<b>21</b>	<b>22</b>	<b>23</b> Final results compiled and distributed	<b>24</b>
<b>27</b> 1:00-3:30 p.m. <b>Council Budget - Work Session #1</b> <ul style="list-style-type: none"> <li>Finalization of Shared/Collective Council Priorities</li> <li>Discussion of Operating District Budget Priorities</li> <li>Discussion of CIP District Priorities</li> </ul> <b>6:00pm</b> City Council Meeting	<b>28</b> Work with administration to inform of priorities, share spreadsheets for <b>Operating Budget</b> priorities inclusive of collective/shared priorities with columns for administration to update if is included in the budget with a page number or direct reference			

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Operating Budget

March 2023				
Mon	Tue	Wed	Thu	Fri
		1	2	3
<b>6 3:00 p.m. – 3:30pm</b> Council Special Meeting: DEADLINE: Mayor submits proposed Richmond Govt. Budget to Richmond City Council  *4:00pm Organizational Development Meeting RAA Presentation on Agenda	7	8	9	10
<b>13 1:00-3:00 p.m.</b> Council Budget - Work Session #2 Mayor's Proposed Budget Overview  6:00pm City Council Meeting	14	15	16	17
<b>20 1:00-3:00 p.m.</b> Council Budget Work Session #3 <i>Analysis of Mayor's Proposed Operating Budget</i> Councilmembers can begin to identify additional presentations, questions and topics for future work sessions.	21	<b>22 1:00-3:00 p.m.</b> Council Budget - Work Session #4	23	24
<b>27 1:00-3:00 p.m.</b> Council Budget - Work Session #5 <i>Analysis of Mayor's Proposed Operating Budget</i>    6:00pm City Council Meeting	<b>28</b> Work with administration to inform of priorities, share spreadsheets for CIP priorities inclusive of collective/shared priorities with columns for administration to update if is included in the budget with a page number or direct reference	<b>29 1:00-3:00 p.m.</b> Council Budget Work Session #6	30	31

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Capital Improvement Budget

**April 2023**

Mon	Tue	Wed	Thu	Fri
<p><b>3 1:00-3:00 p.m.</b> Council Budget - Work Session #7 Presentation - Capital Improvement Plan &amp; Capital Planning Program</p> <p><b>SUBMISSION: Council “Proposed Operating/CIP Budget Amendment Form” Due</b></p> <p><i>Councilmembers will identify questions and topics for future work sessions.</i> <b>DEADLINE: Council “Proposed Operating/CIP Budget Amendment Form”</b></p>	4	5	6	7
<p><b>10 1:00-3:00 p.m.</b> Council Budget - Work Session #8</p> <p><b>6:00pm City Council Meeting</b> 6:00-8:00 p.m. Council Budget Public Hearing - Fiscal Year 2023 Richmond Government Budget</p>	11	<p><b>12 1:00-4:00 p.m. Council Budget Amendment - Work Session #9</b></p>	13	14
<p><b>17 1:00-3:00 p.m.</b> Council Budget Amendment - Work Session #10</p>	18	<p><b>19 1:00-4:00 p.m. Council Capital Budget Amendment Work Session #11</b></p>	20	21
<p><b>24 1:00-4:00 p.m. Council Budget Amendment - Work Session #12</b></p> <p><b>6:00pm City Council Meeting</b> 6:00-8:00 p.m. Introduce Budget Amendments (During Council Formal Meeting)</p>	25	<p><b>26 by 5:00 p.m. (Not a meeting/Added 4.19.2023)</b></p> <p><b>DEADLINE: For Council submission of Proposed Budget Amendment legislation to Richmond Office of City Attorney to provide crucial time required for preparation and introduction of legislation for May 1 Council Special Meeting.</b></p>	27	28

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<b>May 2023</b>				
<b>Mon</b>	<b>Tue</b>	<b>Wed</b>	<b>Thu</b>	<b>Fri</b>
<b>1</b> 5:00-5:30 p.m. (Moved from 4.25.2022 on 4.19.2022) <b>Council Special Meeting to Introduce Proposed Budget Amendments</b> (Being held prior to Richmond City Council Organizational Development Standing Committee)  <i>DEADLINE: Council Proposed Budget Amendment legislation must be introduced to provide crucial time required for preparation and introduction of legislation for adoption prior to May 15 deadline for adopting Richmond Public Schools Budget. (Proposed legislation is required to be advertised seven days before adoption.)</i>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>8</b> 6:00-8:00 p.m. PUBLIC HEARING (Moved from 5.2.2023 on 4.19.20230) <b>Council Budget: Public Hearing will be held on proposed amended budget legislation/Comments on proposed budget amendments</b> <b>Richmond City Council Establishes Official FY 2023 Richmond Govt. Budget</b> Richmond Government Budget includes amendments; Operating Budget: General Fund, Special Funds, Enterprise Funds, Internal Service Funds, Federal, and State funds; Richmond Capital Improvement Plan; and funds provided to Richmond Public Schools. <b>6:00pm City Council Meeting</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
<b>15 DEADLINE: Council must adopt Richmond Public Schools budget by May 15, or within 30 days of receipt of state school funding estimates to localities (whichever later), per Virginia Code of Laws: Title 22.1. Education; Chapter 8. Article 1; §22. 1-93.</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>
<b>22</b>  6:00pm City Council Meeting	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
<b>29</b>	<b>30</b>	<b>31 DEADLINE: Council must establish the Richmond Government Budget by May 31 annually or proposed budget submitted by Mayor becomes budget for ensuing year, as if adopted by Council. (Richmond City Charter: Chapter 6. Budgets.)</b>		

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June 2023						
◀ May						July ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24

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July 2023							
◀ June	Sun	Mon	Tue	Wed	Thu	Fri	August ▶
							<b>1</b> Fiscal Year 2023 Richmond Government Budget begins
	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>
	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>
	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>

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July 2023								
◀ June	Sun	Mon	Tue	Wed	Thu	Fri	Sat	August ▶
30		31						

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