



Governmental Operations Standing Committee

Boards & Commissions Quarterly Vacancy Report

Wednesday, May 25, 2022

Board Name	Criteria for Appointment	Applicant Name
City Personnel Board (10 Members) (page 3)	City Resident (4 vacancies)	Lorraine Adeeb 4 th District Resident (reappointment, page 4)
		Larry Johnson 3 rd District Employment (reappointment, page 5)
		Samuel Towell 7 th District Employment (reappointment, page 6)
		Shelley Allmond 6 th District Resident (page 7)
		Michelle J. Cutter 5 th District Resident (page 9)
		Travis C. Gunn 7 th District Resident (page 11)
		Dr. Pippa Holloway 5 th District Resident (page 13)
		Kelly B. Martin 3 rd District Resident (page 15)
Participatory Budgeting Steering Commission (11 Members) (page 17)	Resident of public housing (1 vacancy)	<i>No applications</i>
	Person with a disability (1 vacancy)	<i>No applications</i>
Richmond Public Library Board (9 Members) (page 19)	Qualified voter of the city who holds no office of profit under city government (1 vacancy)	Brent Graves 4 th District Resident (reappointment, page 20)
		Sarah Milston 4 th District Resident (page 21)
Sister Cities Commission (13 members) (page 23)	Live or work in the City (1 vacancy)	Shelley Allmond 6 th District Resident (page 24)
		Tameisha Archer 8 th District Resident (page 26)

[Sister Cities Commission applications continue on the next page.](#)

Board Name	Criteria for Appointment	Applicant Name
Sister Cities Commission (13 Members) (continued, page 23)		Beth Ann Howard 6 th District Employment (page 28)
		Marcus L. Henderson 6 th District Resident (page 30)
		Kelly B. Martin 3 rd District Resident (page 32)
		Rochelle G. Player 6 th District Employment (page 34)
		Nicolai Shuman 1 st District Resident (page 36)

City Personnel Board

Vacancy Chart

as of
August 7, 2022

Ten (10) persons appointed by the Council who reside within the City, except that Board members who are members of the classified system of the City shall not be subject to this section's residency requirement. Two (2) members of the Board shall be members of the classified service nominated by the members thereof in a manner prescribed by the Council.

(Assigned to the Governmental Operations Standing Committee)

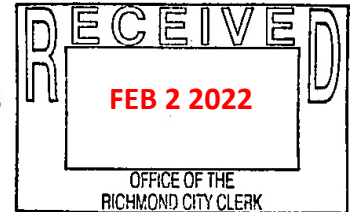
Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Dr. Mary Tischer	Resident	2 nd	Second Term	04/10/2022
				<i>Term Limit</i>
Larry Johnson	Resident	3 rd	First Full Term	04/25/2022
				<i>Application included</i>
Lorraine Adeeb	Resident	4 th	First Term	06/28/2022
				<i>Application included</i>
Samuel Towell	Resident	7 th	First Term	07/08/2022
				<i>Application included</i>
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Rickie A. Chavis Jr.	Classified Employee Representative	6 th District Employment	Partial Term	01/28/2023
Linda Jackson-Shaw	Resident	3 rd	First Term	06/10/2023
Betty Squire	Resident	7 th	Second Term	01/10/2023
Shannon Taylor	Resident	4 th	Second Term	06/27/2023
La Forest Fields Williams	Classified Employee Representative	6 th District Employment	First Term	01/28/2023
Carletta Wilson	Resident	7 th	First Term	01/10/2023

Contact:

Veronica Kenner
Human Resources Consultant
Department of Human Resources
804-646-5862
Veronica.kenner@richmondgov.com



City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application

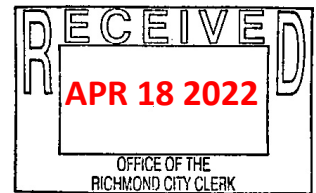


(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Personnel Board	
Title: Mr. ☐ Mrs. ☐ Ms. ☒ Miss. ☐ Dr. ☐ Other: _____	
Last Name: Adeeb	First Name: Lorraine
Home Street Address: 2845 Wighton Drive	Home Telephone: _____
Home City, Zip Code: Richmond, 23235	Home Fax: _____
Personal E-Mail Address: aliandadam2015@gmail.com	
Employer: City of Petersburg	
Job Title: HR Administrator	How Long? 5+ years
Business Street Address: 3811 Corporate Road	Business Telephone: (804) 805-8013
Business City, Zip Code: Petersburg, VA 23805	Business Fax: _____
Business E-Mail Address: ladeeb@petersburg-va.org	
Is your place of employment located in the city of Richmond? Yes ☐ No ☒	
Is your place of employment located in the county? Yes ☐ No ☒ If yes, which county? _____	
Are you a city resident? Yes ☒ No ☐ If yes, which City Council district? 4 Number of years? 25+	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes ☐ No ☒	
If yes, please provide information on the nature of the contract. 	
Signature: <u><i>Lorraine Adeeb</i></u> Date: <u>2/2/2022</u>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
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www.richmondgov.com/cityclerk



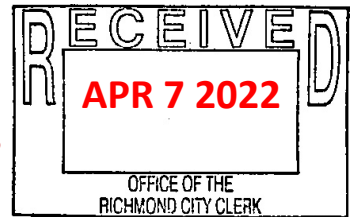
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Name of Authority, Board, Commission or Task Force:	
Title: Mr. ☐ Mrs. ☐ Ms. ☐ Miss. ☐ Dr. ☐ Other:	
Last Name:	First Name:
Home Street Address:	Home Telephone:
Home City, Zip Code:	Home Fax:
Personal E-Mail Address:	
Employer:	
Job Title:	How Long?
Business Street Address:	Business Telephone:
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes ☐ No ☐	
Is your place of employment located in the county? Yes ☐ No ☐ If yes, which county?	
Are you a city resident? Yes ☐ No ☐ If yes, which City Council district? Number of years?	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes ☐ No ☐	
If yes, please provide information on the nature of the contract.	
Signature: _____ Date: _____	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces
Reappointment Application



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Personnel Board	
Title: Mr. ☒ Mrs. ☐ Ms. ☐ Miss. ☐ Dr. ☐ Other: ☐	
Last Name: Towell	First Name: Samuel
Home Street Address: 2714 E. Broad St.	Home Telephone: (804) 513-1234
Home City, Zip Code: Richmond, VA 23223	Home Fax:
Personal E-Mail Address: sam.towell@gmail.com	
Employer: Smithfield Foods, Inc.	
Job Title: Associate General Counsel - Litigation	How Long? 5 mos.
Business Street Address: 200 Commerce St.	Business Telephone: (757) 357-1389
Business City, Zip Code: Smithfield, VA 23430	Business Fax:
Business E-Mail Address: stowell@smithfield.com	
Is your place of employment located in the city of Richmond? Yes ☐ No ☒	
Is your place of employment located in the county? Yes ☒ No ☐ If yes, which county? Isle of Wight County	
Are you a city resident? Yes ☒ No ☐ If yes, which City Council district? 7 Number of years? 13	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes ☐ No ☒	
If yes, please provide information on the nature of the contract.	
Signature: Samuel T. Towell Date: 04/07/2022	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

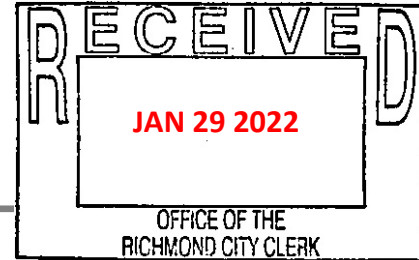
NOTE: This application is a public document.



City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**



(Name of Authority, Board, Commission or Task Force)

CITY PERSONNEL BOARD

Title: _____
Name: *Shelley Limonf*
Home Address: 002109 3RD AVE RICHMOND VA 24222
Home Telephone: 5404555239 Home Fax: _____
Personal E-Mail Address: Shelleyallmond@yahoo.com
Employer: Sentarao
Job Title: Quality mgr How Long? 5
Business Address: 005300 NUCKOLS AVEE GLEN ALLEN VA
Business Telephone: 5408981315 Ext: _____ Business Fax: _____
Business E-Mail Address: Skallmon@sentara.com
Is Your Place of Employment Located in the city of Richmond Yes
Is your Place of Employment Located in the County? No If Yes, Which County? _____
Are You A City Resident? Yes If Yes, Which City Council District? _____ Number of Years? 3

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

A member of the community for 7 hrs; a mother, wife, grandmother wanting to be apart of the change Richmonfd is going through to make it a Better city

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

RN
BS

Other Community Involvement:

One

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short

04/20/2022

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City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**

Resume.

*Active with St Elizabeth Church
Karios ministry
Eta Phi. ETA sorority member*

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

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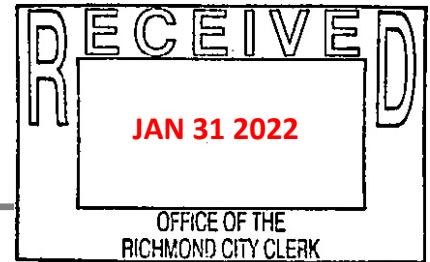
04/20/2022



City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**



(Name of Authority, Board, Commission or Task Force)

CITY PERSONNEL BOARD

Title: _____

Name: *Michelle J Cutter*

Home Address: 000010 S TOW PATH LANE RICHMOND VA 23221

Home Telephone: 6267106738 Home Fax: _____

Personal E-Mail Address: michelle.j.cutter@gmail.com

Employer: Altria

Job Title: Managing Director, Talent Development & Planning How Long? 24

Business Address: 006601 W BROAD ST RICHMOND VA 23230

Business Telephone: 804.484.8923 Ext: _____ Business Fax: _____

Business E-Mail Address: michelle.j.cutter@altria.com

Is Your Place of Employment Located in the city of Richmond No

Is your Place of Employment Located in the County? Yes If Yes, Which County? Henrico

Are You A City Resident? Yes If Yes, Which City Council District? 5 Number of Years? 1

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I've lived in the city of Richmond 3 separate times for a total of 14 years.
I have 28 years of Human Resources experience. 24 at a fortune 200 company and 4 at a non-profit private university.
Strong background in dealing with employee disputes, disciplinary action, compliance investigations, etc.
Currently responsible for Talent related systems (performance, succession, learning & development, change management and talent analytics) at Altria.
Broad Human Resources knowledge and experience with labor relations (unions), compensation, benefits, compliance, policies, organizational structure, training, etc.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Bachelors degree in Business Management from Penn State University
Strategic Thinking certification from UVA Darden
Change Management certification from Prosci
World 50 Next Leader program, World 50 Inc*



City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

EXPERIENCE

*Altria Client Services – Richmond, Virginia
Managing Director, Talent Development & Pla*

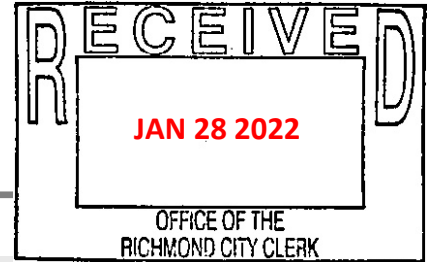
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City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**



(Name of Authority, Board, Commission or Task Force)

CITY PERSONNEL BOARD

Title: *Mr.*
Name: *Travis Cory Gunn*
Home Address: *000522 33RD STREET RICHMOND VA 23223*
Home Telephone: *843-696-2151* Home Fax:
Personal E-Mail Address: *travis.cory.gunn@gmail.com*
Employer: *McGuireWoods LLP*
Job Title: *Attorney* How Long?
Business Address: *000800 CANAL STREET RICHMOND VA 23219*
Business Telephone: *804-775-7622* Ext: Business Fax: *804-698-2039*
Business E-Mail Address: *tgunn@mcguirewoods.com*
Is Your Place of Employment Located in the city of Richmond *Yes*
Is your Place of Employment Located in the County? *No* If Yes, Which County?
Are You A City Resident? *Yes* If Yes, Which City Council District? *7* Number of Years? *7*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

If yes, please provide information on the nature of the contract.

None that I am aware of.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

2015-Present. Attorney, McGuireWoods LLP. Litigation attorney experienced with developing and evaluating facts, and identifying and resolving legal issues pertaining to those facts. Manage litigation, and develop and execute case strategy.

2013-2015. Judicial Law Clerk, Supreme Court of Virginia. Law clerk experienced with identifying and resolving factual and legal issues in cases appealed to the Supreme Court.

2013. William & Mary Law School, J.D., summa cum laude.

2008. College of Charleston, B.A., cum laude.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

N/A



City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**

Other Community Involvement:

Virginia Bar Association, Young Lawyer's Division, National Moot Court Program: Member (2017-2021) and Chair (2019, 2020).

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

City of Richmond's Twitter account provided information about this opportunity

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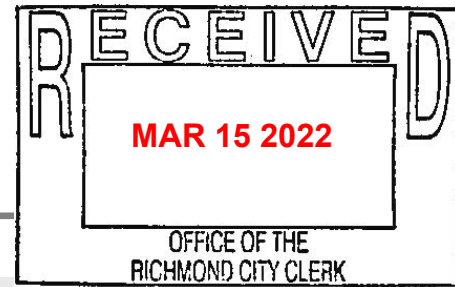
04/20/2022



City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**



(Name of Authority, Board, Commission or Task Force)

CITY PERSONNEL BOARD

Title: *Dr.*
Name: *Pippa Holloway*
Home Address: *002510 SEMMES AVE .? RICHMOND VA 23225*
Home Telephone: *6154384950* Home Fax:
Personal E-Mail Address: *pippaholloway@gmail.com*
Employer: *University of Richmond*
Job Title: *Distinguished Professor of History* How Long? *2*
Business Address: *VA*
Business Telephone: Ext: Business Fax:
Business E-Mail Address:
Is Your Place of Employment Located in the city of Richmond *Yes*
Is your Place of Employment Located in the County? *No* If Yes, Which County?
Are You A City Resident? *Yes* If Yes, Which City Council District? *5* Number of Years? *2*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

If yes, please provide information on the nature of the contract.

I don't think so. I work for the University of Richmond. I don't think the university has contracts with the city, but I'm not 100% sure.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I was president of the University Faculty Senate at the public university I worked at previously, and I was also president of the statewide Faculty Senate in Tennessee. Thus, I led the representative body of university faculty as we shared in the leadership and governance of the university. I am also on the governance committee of the American Association of University Professors, which works on a national level to promote faculty participation in university governance. While my experience has involved universities as employers and faculty members as employees, I suspect that many of the issues I engaged and skills I developed as a faculty leader would be helpful here.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

i have a Phd in History. I have written two books which discuss historic issues in Virginia politics, including Richmond, in the 19th and early 20th century.

Other Community Involvement:

04/20/2022



City of Richmond, Virginia
City Council

Page 2 of 2

**Authorities, Boards, Commissions and Task Forces
Application**

none

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

I moved to Richmond two years ago, so I am a relatively new resident of the city. However, I grew up in Charlottesville and have been visiting the city of Richmond since I was a kid. I spent considerable time here in the 1990s doing research for my dissertation at the Library of Virginia. And as a historian of Virginia, I know a good bit about the city's past. I love this city and am thrilled to be a resident of it.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**

(Name of Authority, Board, Commission or Task Force)

CITY PERSONNEL BOARD

Title: *Mr.*
Name: *Kelly B. Martin*
Home Address: *003954 FAUQUIER AVENUE RICHMOND VA 23227*
Home Telephone: *804-338-3978* Home Fax:
Personal E-Mail Address: *kbmartin83@gmail.com*
Employer: *Tronfeld West & Durrett*
Job Title: *Shareholder* How Long?
Business Address: *004020 BROAD STREET RICHMOND VA 23230*
Business Telephone: *804-358-6741* Ext: Business Fax:
Business E-Mail Address: *kmartin@twدينjurylaw.com*
Is Your Place of Employment Located in the city of Richmond *Yes*
Is your Place of Employment Located in the County? *No* If Yes, Which County?
Are You A City Resident? *Yes* If Yes, Which City Council District? *3* Number of Years? *14*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I am a trial lawyer who has litigated personal injury cases in the City of Richmond for more than 10 years. More important than my work, I have lived in the City for nearly 15 years and I am raising two small children in the City. With this perspective and experience, I believe that I would be an asset to the City Personnel Board.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

I graduated with a B.A. in History from James Madison University. I received my J.D. from George Mason University Law School.

Other Community Involvement:

None.



City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Stewardship Team, The Way Church, Henrico, Virginia

Board Member, Lewis Ginter Recreation Association

Committee Member, Administration of Justice Committee - Richmond Bar Association

Committee Member, Public Affairs Committee – Virginia Trial Lawyers Association

Past Member of the Executive Committees of the Litigation Section and Young Lawyers Section of the Richmond Bar Association

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

*KELLY B. MARTIN
3954 Fauquier Avenue
Richmond, VA 23227
(804) 338-3978
Kmartin@twadinjurylaw.com*

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Participatory Budgeting Steering Commission

*Vacancies as of
August 7, 2022*

The Commission shall be composed of **seven members** and **four non-voting alternate members** appointed by the Council. All appointments shall be otherwise governed by sections 2-755 and 2-756 of the Code of the City of Richmond (2015), as amended

- (1) 2 - voting members shall reside in a Council district located north of the James River;
- (2) 3 - voting members shall reside in a Council district located south of the James River;
- (3) 1 - voting member shall be a person with a disability;
- (4) 1 - voting member shall be a resident of public housing;
- (5) 4 - non-voting alternate members shall be residents of the city of Richmond and may be appointed from any Council district.

Membership of the Commission should possess experience and expertise concerning various aspects of community investment and development, public finance, urban planning, community health and wellbeing, community organization, and community outreach that may be relevant to the consideration of formulating standards and procedures for participatory budgeting

The voting members and non-voting alternate members shall serve for terms of two years and may serve up to two consecutive terms.

(Assigned to the Governmental Operations Standing Committee)

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Sharron Shuler	Resident of public housing	3 rd District Resident	<i>Withdrew prior to completing oath</i>	N/A
Vacant	Person with a disability			
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Aaron Linas	Reside in a Council district located north of the James River	6 th	First Term	10/25/2023
Oludare Ogunde	Reside in a Council district located north of the James River	7 th	First Term	10/25/2023
Erin Kelley	Reside in a Council district located south of the James River	4 th	First Term	10/25/2023
Shannon Gonzalez	Reside in a Council district located south of the James River	8 th	First Term	10/25/2023
Mary Gresham	Reside in a Council district located south of the James River	9 th	First Term	10/25/2023
Scott Castro	Alternate member (Non-voting)	1 st	First Term	10/25/2023
Jerome Legions	Alternate member (Non-voting)	2 nd	First Term	10/25/2023
Erica Sklar	Alternate member (Non-voting)	5 th	First Term	10/25/2023
Jeffrey Walker	Alternate member (Non-voting)	4 th	First Term	10/25/2023

Contact:

Shawn Balon

Executive Director, Storefront Community Design

205 E Broad Street

Richmond, VA 23219

804-322-9556

shawn@storefrontrichmond.org

Richmond Public Library Board

Vacancy Chart

*As of
August 7, 2022*

The Library Board shall consist of nine (9) members who shall be qualified voters of the City appointed by the City Council for terms of four (4) years, commencing July 1 of the year of appointment.

(Assigned to the Governmental Operations Standing Committee)

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Brent Graves	Qualified Voter	4 th	Partial Term	06/30/2022
			Application included	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Emily Altman	Qualified Voter	5 th	First Term	07/22/2023
Barbara Burton	Qualified Voter	3 rd	Second Term	06/30/2024
Sheron Carter-Gunter	Qualified Voter	4 th	First Term	06/30/2024
Christine Peterson	Qualified Voter	2 nd	First Term	07/22/2023
Garrett Sawyer	Qualified Voter	4 th	First Term	06/30/2024
Janet Woody	Qualified Voter	4 th	First Term	07/22/2023
William E. Yates	Qualified Voter	1 st	Second Term	06/30/2024
Gail Zwirner	Qualified Voter	2 nd	First Term	06/30/2024

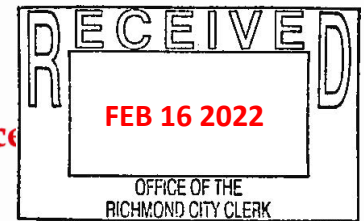
Contact:

Gianna Pack, Executive Assistant III
Richmond Public Library
646-2547
gianna.pack@richmondgov.com



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces
Reappointment Application



(Please Print or Type)

Name of Authority, Board, Commission or Task Force:		RICHMOND PUBLIC LIBRARY BOARD	
Title: Mr. ☒ Mrs. ☐ Ms. ☐ Miss. ☐ Dr. ☐ Other: ☐			
Last Name: Graves		First Name: Brent	
Home Street Address: 5617 Langdon Ct		Home Telephone: (804) 852-7490	
Home City, Zip Code: Richmond, VA 23225		Home Fax:	
Personal E-Mail Address: Brent.L.Graves@gmail.com			
Employer: Conquest, Moncure & Dunn, Inc. - Construction			
Job Title: Principal Owner		How Long? 2 years	
Business Street Address: 208 E. Cary Street		Business Telephone:	
Business City, Zip Code: Richmond, VA 23219		Business Fax:	
Business E-Mail Address: BrentGraves@CMD-GC.com			
Is your place of employment located in the city of Richmond? Yes ☒ No ☐			
Is your place of employment located in the county? Yes ☐ No ☐ If yes, which county?			
Are you a city resident? Yes ☒ No ☐ If yes, which City Council district? 4 Number of years? 18			
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes ☐ No ☒			
If yes, please provide information on the nature of the contract.			
Signature: <u>Brent L. Graves</u>		Date: <u>02/03/2022</u>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)			

NOTE: This application is a public document.

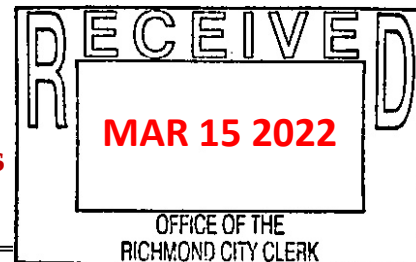
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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces

(Please Print or Type)



Name of Authority, Board, Commission or Task Force: Richmond Public Library Board	
Title: Mr. ☐ Mrs. ☐ Ms. ☒ Miss. ☐ Dr. ☐ Other: ☐	
Last Name: Milston	First Name: Sarah
Home Street Address: 3914 W. Weyburn Rd	Home Telephone:
Home City, Zip Code: Richmond, VA 23235	Home Fax:
Personal E-Mail Address: sarahmilston@gmail.com	
Employer: The Spark Mill	
Job Title: CEO/Founder	How Long? 9 years
Business Street Address: 2219 W. Main Street	Business Telephone:
Business City, Zip Code: Richmond, VA 23220	Business Fax:
Business E-Mail Address: sarah@thesparkmill.com	
Is your place of employment located in the city of Richmond? Yes ☒ No ☐	
Is your place of employment located in the county? Yes ☐ No ☒ If yes, which county?	
Are you a city resident? Yes ☒ No ☐ If yes, which City Council district? 4th Number of years? 19	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes ☐ No ☒	
If yes, please provide information on the nature of the contract. From time to time we do have contracts with authorities and divisions but never with the Library. We currently have a contract with RRHA.	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: I am a strategic planning and change management consultant. I have worked with entities across the state including higher education, nonprofits, and government organizations. I bring a Masters in Public Administration to the table and significant professional experience and training in issues of equity, diversity, and inclusion. I am a graduate of Leadership Metro Richmond, 2019.	

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: _____
Date(s) Served: _____ Office(s) Held: _____

Entity: _____
Date(s) Served: _____ Office(s) Held: _____

Entity: _____
Date(s) Served: _____ Office(s) Held: _____

Other community involvement:

I am a member of two PTAs representing my children's schools and have been an active nonprofit board member over the last two decades including service with Richmond Peace Education Center, Side by Side, AFP, VAFRE. I am a founding volunteer member of the Consult Corp with the Center for Nonprofit Excellence. I was also previously a board member of Patrick Henry Charter School for 3 years.

2017-2018
2019-2020
2021-2022
2023-2024

OPTIONAL

Please list additional information you would like considered, or you may attach your resume or other information.

You can find a full resume on [linkedin.com/in/sarahmilston](https://www.linkedin.com/in/sarahmilston)

☐ Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

LMR's initiative to increase female representation on commissions and boards.

Signature: Smilston

Digitally signed by Smilston
Date: 2022.03.15 16:13:44 -04'00'

Date: 3/15/22

(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Sister Cities Commission

*Vacancies as of
August 7, 2022*

The commission shall consist of **thirteen (13) members**, of whom at least one shall be a member of Council. The members shall be appointed by City Council. Members appointed to the commission shall either **reside or work** in the city of Richmond.

(Assigned to the Governmental Operations Standing Committee)

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Catherine E. Nexsen	Reside or work	1 st	Third Term	03/21/2022
				<i>Term Limit</i>
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Nin Aseeya Ra-El	Reside or work	3 rd District Employment	First Term	10/06/2024
Aisha Bullard	Reside or work	3 rd District Employment	First Term	03/21/2025
Julianne Condrey	Reside or work	3 rd	First Term	01/09/2024
Patricia Cummins	Reside or work	2 nd District Employment	First Term	07/25/2023
Hwan Hill	Reside or work	5 th	Second Term	10/24/2023
Thomas A. Lisk	Reside or work	2 nd	Second Term	07/25/2023
Kejie Meng	Reside or work	3 rd	First Term	11/10/2023
Shirl Rhoades	Reside or work	5 th District Employment	First Term	11/28/2023
Ronald Timmons	Reside or work	2 nd District Employment	First Term	09/23/2023
My Lan Tran	Reside or work	6 th District Employment	Second Term	07/25/2023
Ann-Frances Lambert	City Council Representative	3 rd	First Term	12/31/2024
Norman E. Washington, II	Reside or work	7 th	First Term	09/09/2024

Contact:

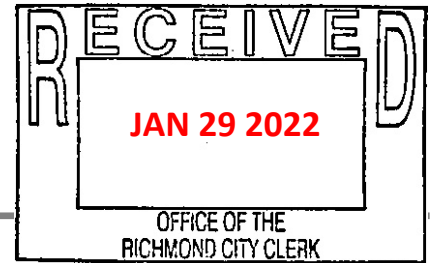
My Lan Tran, Chair
4611 Kayhoe Rd.
Glen Allen, Va. 23060
804-502-8081 (h)
804-344-1540 (o)
aabac@aabac.org



City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**



(Name of Authority, Board, Commission or Task Force)

SISTER CITIES COMMISSION

Title: _____

Name: *Shelley Limonf*

Home Address: 002109 3RD AVE RICHMOND VA 24222

Home Telephone: 5404555239 Home Fax: _____

Personal E-Mail Address: Shelleyallmond@yahoo.com

Employer: Sentara

Job Title: Quality mgr How Long? 5

Business Address: 005300 NUCKOLS AVEE GLEN ALLEN VA

Business Telephone: 5408981315 Ext: _____ Business Fax: _____

Business E-Mail Address: Skallmon@sentara.com

Is Your Place of Employment Located in the city of Richmond Yes

Is your Place of Employment Located in the County? No If Yes, Which County? _____

Are You A City Resident? Yes If Yes, Which City Council District? _____ Number of Years? 3

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

A member of the community for 7 hrs; a mother, wife, grandmother wanting to be apart of the change Richmonfd is going through to make it a Better city

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

RN
BS

Other Community Involvement:

One

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short

04/20/2022

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City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**

Resume.

*Active with St Elizabeth Church
Karios ministry
Eta Phi. ETA sorority member*

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

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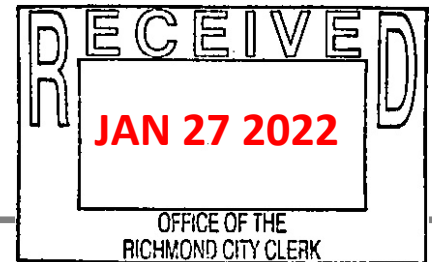
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City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**



(Name of Authority, Board, Commission or Task Force)

SISTER CITIES COMMISSION

Title: _____
Name: *Tameisha Archer*
Home Address: 000909 15TH STREET RICHMOND VA 23224
Home Telephone: 8043100612 Home Fax: _____
Personal E-Mail Address: tameisha1985@gmail.com
Employer: Virginia Family Dentistry
Job Title: Dental receptionist How Long? _____
Business Address: 008576 PATTERSON AVE RICHMOND VA 23234
Business Telephone: 8045983000 Ext: _____ Business Fax: _____
Business E-Mail Address: _____
Is Your Place of Employment Located in the city of Richmond Yes
Is your Place of Employment Located in the County? No If Yes, Which County? _____
Are You A City Resident? Yes If Yes, Which City Council District? 35 Number of Years? 9

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

I have been in health care for over 10 years, graduated from J. Sargeant Reynolds with an associate's in social science, volunteer on health mission trips in Wise County Virginia with VCU, I have attended and worked several years at vcu.

Other Community Involvement:

I have volunteer for Richmond Parks and recreation. Helping with community gardens and after school programs.

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short

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City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**

Resume.

Community involvement includes, Richmond Medical Vans, Richmond Parks and Rec, Community Gardens.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

I would honored to be apart of the communittee, I have so many years of experience working with a var

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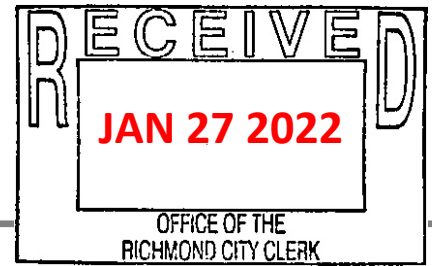
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City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**



(Name of Authority, Board, Commission or Task Force)

SISTER CITIES COMMISSION

Title: _____

Name: *Beth Ann Howard*

Home Address: 005405 SMITH AVE RICHMOND VA 23228

Home Telephone: 434-390-7161 Home Fax: _____

Personal E-Mail Address: bethann.howard@gmail.com

Employer: Virginia Commonwealth University

Job Title: Education Coordinator How Long? _____

Business Address: 000830 E MAIN ST FL 7 RICHMOND VA 23219

Business Telephone: _____ Ext: _____ Business Fax: _____

Business E-Mail Address: howardea@vcu.edu

Is Your Place of Employment Located in the city of Richmond ☒ Yes

Is your Place of Employment Located in the County? ☒ No If Yes, Which County? _____

Are You A City Resident? ☒ No If Yes, Which City Council District? _____ Number of Years? _____

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? ☒ No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

In 2014 I earned my Master of Liberal Arts degree from University of Richmond, where I focused on community cultures using Richmond as a case study for many areas. Part of my coursework on community organizations included a trip to Richmond Upon Thames with the Scenic Virginia delegation in March 2014, where I got a firsthand look at the relationship between our two cities and how sister cities can support one another.

Other Community Involvement:

n/a



City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

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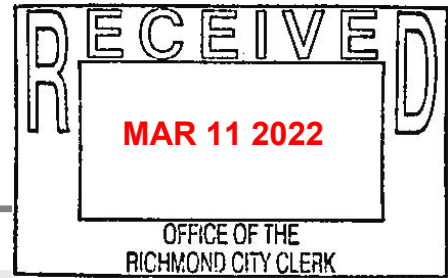
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City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**



(Name of Authority, Board, Commission or Task Force)

SISTER CITIES COMMISSION

Title: _____
Name: *Marcus L Henderson*
Home Address: 000500 HULL ST ST APT 228 RICHMOND VA 23224
Home Telephone: 804-490-2849 Home Fax: _____
Personal E-Mail Address: mlh2044@gmail.com
Employer: Centura College
Job Title: Admissions Rep How Long? _____
Business Address: 007914 MIDLOTHIAN TPKE N CHESTERFIELD VA 23235
Business Telephone: 804-632-6312 Ext: _____ Business Fax: _____
Business E-Mail Address: _____
Is Your Place of Employment Located in the city of Richmond ☒ Yes
Is your Place of Employment Located in the County? ☒ No If Yes, Which County? _____
Are You A City Resident? ☒ Yes If Yes, Which City Council District? 4 Number of Years? 3

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? ☒ No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

Bachelors Degree from Virginia State University, Previous Loan Officer, Branch Manager, Social Media Skills, Negotiation, Brand management, Creative Thinking, Banking Knowledge, Engagement, Marketing

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.



City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

Miss Catherine E. Nexsen, Chairman Saitama, Japan - Richmond, Virginia Sister Cities Committee

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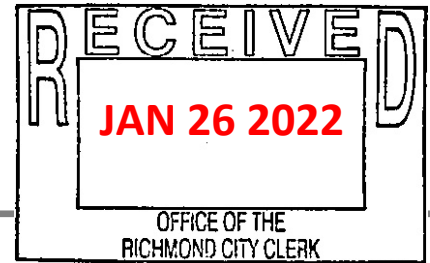
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City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**



(Name of Authority, Board, Commission or Task Force)

SISTER CITIES COMMISSION

Title: *Mr.*
Name: *Kelly B. Martin*
Home Address: *003954 FAUQUIER AVENUE RICHMOND VA 23227*
Home Telephone: *804-338-3978* Home Fax:
Personal E-Mail Address: *kbmartin83@gmail.com*
Employer: *Tronfeld West & Durrett*
Job Title: *Shareholder* How Long?
Business Address: *004020 BROAD STREET RICHMOND VA 23230*
Business Telephone: *804-358-6741* Ext: Business Fax:
Business E-Mail Address: *kmartin@twdinjurylaw.com*
Is Your Place of Employment Located in the city of Richmond *Yes*
Is your Place of Employment Located in the County? *No* If Yes, Which County?
Are You A City Resident? *Yes* If Yes, Which City Council District? *3* Number of Years? *14*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I am a trial lawyer who has litigated personal injury cases in the City of Richmond for more than 10 years. More important than my work, I have lived in the City for nearly 15 years and I am raising two small children in the City. With this perspective and experience, I believe that I would be an asset to the Board

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

I graduated with a B.A. in History from James Madison University. I received my J.D. from George Mason University Law School.

Other Community Involvement:

None.



City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Stewardship Team, The Way Church, Henrico, Virginia

Board Member, Lewis Ginter Recreation Association

Committee Member, Administration of Justice Committee - Richmond Bar Association

Committee Member, Public Affairs Committee – Virginia Trial Lawyers Association

Past Member of the Executive Committees of the Litigation Section and Young Lawyers Section of the Richmond Bar Association

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

*KELLY B. MARTIN
3954 Fauquier Avenue
Richmond, VA 23227
(804) 338-3978
Kmartin@twadinjurylaw.com*

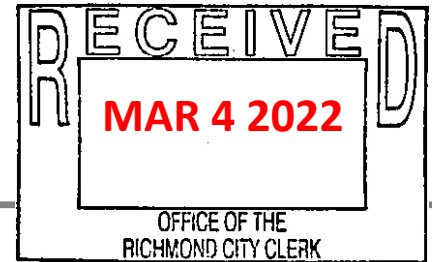
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City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**



(Name of Authority, Board, Commission or Task Force)

SISTER CITIES COMMISSION

Title: _____

Name: *Rochelle G Player ROCHE*

Home Address: 004711 BRIMLEY PL NORTH CHESTERFIELD VA 23234

Home Telephone: 804-874-9464 Home Fax: _____

Personal E-Mail Address: Rochelle.g.Player@gmail.com

Employer: City Of Richmond

Job Title: Management Analyst / Automation Coordinator How Long? _____

Business Address: 000901 E BROAD ST RICHMOND VA 23219

Business Telephone: 804-646-5876 Ext: 5876 Business Fax: _____

Business E-Mail Address: Rochelle.Player@RVA.gov

Is Your Place of Employment Located in the city of Richmond ☒ Yes

Is your Place of Employment Located in the County? ☒ No If Yes, Which County? _____

Are You A City Resident? ☒ No If Yes, Which City Council District? _____ Number of Years? _____

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? ☒ No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I understand how having a adaptable approach towards any situation can bring change. it takes understanding training and resources being made known to communities that lack understanding to change. I am the person who will research coordinate review and report and drive success in this area to all citizens if provide a platform. I'm qualified my qualifications are my life struggles and successes. all citizens deserve options .

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:



City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

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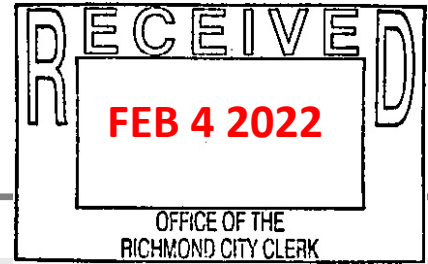
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City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**



(Name of Authority, Board, Commission or Task Force)

SISTER CITIES COMMISSION

Title: _____

Name: *Nicolai Shuman*

Home Address: 000110 SENECA ROAD 110 RICHMOND VA 23226

Home Telephone: 917 855 1776 Home Fax: _____

Personal E-Mail Address: nshuman@gmail.com

Employer: (Self-Employed)

Job Title: Consultant How Long? _____

Business Address: 000110 SENECA ROAD RICHMOND VA 23226

Business Telephone: 917 855 1776 Ext: _____ Business Fax: _____

Business E-Mail Address: nshuman@gmail.com

Is Your Place of Employment Located in the city of Richmond ☒ Yes

Is your Place of Employment Located in the County? ☒ No If Yes, Which County? _____

Are You A City Resident? ☒ Yes If Yes, Which City Council District? 1 Number of Years? 3

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? ☒ No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I earned a Bachelors degree in German from Middlebury College (Vermont) and an International MBA from IE Business School in Madrid, Spain, where I was part of a class comprised of students from over 60 countries. I am a dual citizen (US & Austria) and have spent my career working with early stage companies focused on international expansion.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

N/A

Other Community Involvement:

N/A



City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Professional Experience:

UZURV Inc. (Richmond, VA)

- Advisor / Consultant (July 2021 - Present)
- Chief Operating Officer (February 2018 - July 2021)

Knotel (New York, NY)

- Director, Growth (January 2017 - February 2018)

Lemonsqueeze - Acquired by Knotel (New York, NY)

- Head of Expansion Strategy (November 2015 - January 2017)

HICKIES (New York, NY)

- Head of International Distribution (August 2012 - September 2015)

Marsh (New York, NY)

- Vice President, Private Equity and M&A Services (January 2003 - February 2010)

Education:

IE Business School (Madrid, Spain)

- International MBA

Nanyang Business School (Singapore)

- Exchange Program

Middlebury College (Middlebury, Vermont)

- BA, German

Johannes Guttenberg Universitaet (Mainz, Germany)

- Exchange Semester

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

I learned about Richmond's Boards & Commissions process via the RIC newsletter.

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