



PO Box 26887  
Richmond VA 23261-6887  
901 Chamberlayne Pkwy  
Richmond, VA 23220

(O) (804) 780-4200  
TTY: Dial 7-1-1  
[info@rrha.com](mailto:info@rrha.com)  
[www.rrha.com](http://www.rrha.com)

Interim Chief Executive Officer  
Sheila Hill-Christian

Board of Commissioners  
Dr. Basil I. Gooden, Chairman,  
Barrett Hardiman, Vice Chairman  
Veronica G. Blount,  
W.R. "Bill" Johnson, Jr.  
Charlene Pitchford  
Patrice Shelton, CCHWSr

June 6, 2022

Candice Reid  
City Clerk  
Office of the City Clerk  
900 E. Broad St., Ste. 200  
Richmond, VA 23219

Dear Ms. Reid,

In response to Richmond City Council's request for information detailing the composition/make up of housing authority boards in other localities we offer the following:

1. Background – Board of Commissioners Responsibilities.
2. Composition of Housing Authority Boards in other localities.
3. Recommendations.

#### Board of Commissioners Responsibilities:

Through our research we have found that HUD does not prescribe the composition of the Boards of public housing authorities. Instead, HUD's focus is on the responsibilities of Boards which should indirectly guide City Council in ensuring the Board of RRHA is able to provide appropriate, professional policy direction and oversight. The following is a list of Commissioner responsibilities which should inform the knowledge, skills and abilities integral to the makeup of a successful and diverse RRHA Board of commissioners. Commissioner responsibilities include:

1. Set and champion the mission of RRHA.
2. Make strategic decisions to ensure the financial solvency of the agency.
3. Make strategic decisions to support the successful accomplishment of affordable housing and redevelopment priorities.
4. Avoid personal and professional conflicts of interest.
5. Provide policy oversight and guidance to the Executive Director.
6. Monitor the agency's ability to meet statutory, regulatory, and contractual obligations.
7. Assure RRHA meets obligations on audit recommendations.
8. Approve internal controls to safeguard the agency's assets.
9. Safeguard the financial integrity of the PHA, preventing fraud, waste, mismanagement, and abuse.
10. Approve, review, and monitor budgets, contracts, and other financial documents.
11. Conduct monthly reviews of budgets with actual expenses and revenues.
12. Ensure ethical, legal, and effective work performance.
13. Keep informed of subsidized housing industry rules and regulations.



14. Build the brand of RRHA and always represent the agency in a professional and ethical manner.

Composition of Current Housing Authority Boards in other localities.

**Fairfax County Housing and Redevelopment Authority:**

1. Former Town Council Member and Former Planning Commission Chair.
2. Mortgage Securities Attorney for Freddie Mac.
3. Landscape Architect.
4. Director of Thought Leadership for AARP.
5. Attorney.
6. Retired Assistant Director for Investigations, U.S. Government Accountability Office.
7. Attorney, Former Deputy Secretary for HUD.
8. Former Director, HUD's Block Grant office.
9. Investment Management Associate.
10. Director, Center for Real Estate Entrepreneurship.
11. Affordable Housing Advocate.

**City of Lynchburg Redevelopment and Housing Authority:**

1. Current Council person, Former City of Lynchburg Mayor, Ph.D., Former Chair, City of Lynchburg School Board.
2. Tenant Representative, Tax Preparer.
3. Retired Director of Sales, Framatome.
4. CPA.
5. Builder/Developer.

**City of Durham, NC Redevelopment and Housing Authority:**

1. Former Director of Durham Co. DSS and Faculty at UNC.
2. Senior Neighborhood Coordinator, Duke University.
3. Statutory and Technical Accounting Controller for Cisco.
4. Attorney and Law professor.
5. Genealogist.
6. Teacher.
7. Affordable housing non-profit development manager.
8. City Council Liaison.

**City of Baltimore Housing Authority:**

1. Entrepreneur, Construction Company owner.
2. Director of External Affairs for Verizon and City affairs for Johns Hopkins University.
3. Director of Neighborhood Community Corporation.
4. Resident.
5. Vacant.

**City of San Antonio, Texas Redevelopment and Housing Authority:**

1. Former President, Santa Fe Community College.
2. Funeral Assistant.
3. CEO of educational partnership.
4. Resident.
5. Health and education advocate.
6. Business development manager for construction firm.
7. Community economic development consultant.

**Recommendations for RRHA Board:**

1. Attorney, that has practiced in real estate, corporate or public sector.
2. Developer with affordable housing experience.
3. General Assembly level or higher politician (recently retired).
4. Private Sector Corporate Financial investments, real estate developments or investments.
5. Former leaders from Goodwill, Habitat for Humanity, United Way and/or American Red Cross, etc.
6. Leader from the University or the Community College system or a large hospital system who has led major real estate acquisition and relocation projects.
7. Former HUD officials (possibly retired or in new position).
8. Former State level housing official (possibly retired or in new position).
9. Former Fortune 50 or above private sector lobbyist.
10. Expert in GIS mapping and/or data analytics.

Sincerely,



Sheila Hill-Christian  
Interim Chief Executive Officer

cc: Dr. Basil I. Gooden, Chairman, RRHA Board of Commissioners  
Barrett Hardiman, Vice Chairman, RRHA Board of Commissioners