

5975 6663



Application for COMMUNITY UNIT PLAN

Department of Planning and Development Review
Land Use Administration Division
900 E. Broad Street, Room 511
Richmond, Virginia 23219
(804) 646-6304
<http://www.richmondgov.com/>

Application is hereby submitted for: (check one)

- preliminary plan
- final plan
- preliminary plan admendment
- final plan admenment

Project Name/Location

Project Name: TowneBank Stony Point ATM Date: 6/15/2015

Property Address: 9000 W. Huguenot Rd, Richmond, Va 23235 Tax Map #: C0011105002

Fee: \$1600 Total area of affected site in acres: .03 acres
(See page 3 for fee schedule, please make check payable to the "City of Richmond")

Zoning

Current Zoning: R-2 Residential (Single Family)

Proposed Use

(Please include a detailed description of the proposed use in the required applicant's report)

Existing Use: Business: Branch Bank

Is this property subject to any previous land use cases?

- Yes
- No

Business: Branch Bank

If Yes, please list the Ordinance Number: _____

Applicant/Contact Person: Michael Winner, AIA

Company: HBA Architecture and Interior Design, Inc.

Mailing Address: One Columbus Center, Suite 1000

City: Va Beach

State: VA

Zip Code: 23462

Telephone: (757) 4909048

Fax: (757)

490-9048

Email: mikew@hbaonline.com

Property Owner: TOWNEBANK

If Business Entity, name and title of authorized signee: Charles Edmonson, SVP

(The person or persons executing or attesting the execution of this Application on behalf of the Company certifies that he or she has or have been duly authorized and empowered to so execute or attest.)

Mailing Address: 6001 HARBORVIEW BLVD.

City: SUFFOCK

State: VA

Zip Code: 23435

Telephone: (757) 638-6786

Fax: (757)

966-9565

Email: Charles.Edmonson@TowneBank.net

Property Owner Signature: _____

(The names, addresses, telephone numbers and signatures of all owners of the property are required. Please attach additional sheets as needed. If a legal representative signs for a property owner, please attach an executed power of attorney. **Faxed or photocopied signatures will not be accepted.**)

NOTE: Please attach the required plans, checklist, and a check for the application fee (see Filing Procedures for community unit

Principals
William H. Hargrove, III, AIA
Bruce Prichard, AIA, IIDA
C. Michael Ross, AIA, REFP
Joseph D. Bova, AIA
Michael P. Molzahn, AIA
Joseph A. Miller, AIA
Michael J. Winner, AIA, LEED AP BD+C

Interiors
Maxine Baer, CID, IIDA
Grace Cope, CID, IIDA



**ARCHITECTURE
INTERIOR DESIGN**

Associates
Becky Boller, AIA, LEED AP BD+C
Thomas N. Ellis, AIA, LEED AP BD+C
David J. Ermini, AIA
John W. Hasten, Jr., AIA
Mariusz Mijal, AIA
Les G. Murfin, AIA, LEED AP
David L. Smith, AIA
W. Macklin Smith, AIA
Melburn C. Vinson, AIA

Technical Associates
Steve Munden
Jaime B. Rasmussen, LEED AP BD+C
Bobby K. Sharon
R. Edward Stanton

June 17, 2015

Matthew Ebinger
Department of Planning and Development Review
Land Use Administration Division, Room 511
City Hall, 900 East Broad Street, Richmond, Virginia 23219
Telephone (804) 646-6304

Re: TowneBank Stony Point ATM CUP Application Report and CUP application
HBA Project #15034.04

Dear Mr. Ebinger:

The proposed ATM addition and minor renovation required to support the ATM's use adequately safeguard the health, safety and welfare of the occupants of the adjoining and surrounding property by meeting all requirements of the Virginia Uniform Statewide Building Code and the requirements of the City of Richmond. This proposed project will not impair an adequate supply of light and air to adjacent property since the ATM will be located under an existing drive-thru canopy. This proposed project will not unreasonably increase congestion in the streets due to its location within a shopping center development and the existing ATM/Teller lanes provide adequate queuing/stacking lane depth for the anticipated levels of traffic. This proposed project will not unreasonably increase public danger from fire or otherwise unreasonably affect public safety since it meets all life safety code requirements and will not diminish or impair the established value of property in surrounding areas due to the maintenance (new painting and siding replacement) repairs currently on going at the branch and the new work included as a part of this project. This ATM will provide additional services for bank customers and the banking public alike.

Along with this letter is the completed CUP application; an original signature application and the balance of the CUP fee \$775 which added to the \$825 submitted earlier (along the drawings) should fulfill our CUP submittal. Please contact me if any questions arise.

Sincerely,

HBA ARCHITECTURE & INTERIOR DESIGN, INC.

Michael J. Winner, A.I.A. LEED AP BD+C

ENCLOSURES

cc: file