

INTRODUCED: February 23, 2026

AN ORDINANCE No. 2026-052

To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to accept funds in the amount of \$69,015.00 from the Virginia Department of Fire Programs, and to amend the Fiscal Year 2025-2026 Special Fund Budget by creating a new special fund for the Department of Fire and Emergency Services called the “Virginia Fire Services PPE Grant Special Fund,” and increasing estimated revenues and the amount appropriated to the Department of Fire and Emergency Services’ “Virginia Fire Services PPE Grant Special Fund” by \$69,015.00 for the purpose of providing funding for firefighter turnout gear and personal protective equipment.

\_\_\_\_\_  
Patron – Mayor Avula

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Approved as to form and legality  
by the City Attorney  
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PUBLIC HEARING: MAR 23 2026 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, is hereby authorized to accept funds in the amount of \$69,015.00 from the Virginia Department of Fire Programs for the purpose of providing funding for firefighter turnout gear and personal protective equipment.

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

ADOPTED: \_\_\_\_\_ REJECTED: \_\_\_\_\_ STRICKEN: \_\_\_\_\_

§ 2. That Article I, Section 2 of Ordinance No. 2025-057, adopted May 12, 2025, which adopted a Special Fund Budget for the fiscal year commencing July 1, 2025, and ending June 30, 2026, and which made appropriations pursuant thereto, be and is hereby amended by creating a new special fund for the Department of Fire and Emergency Services called the “Virginia Fire Services PPE Grant Special Fund,” increasing estimated revenues by \$69,015.00, increasing the amount appropriated for expenditures by \$69,015.00, and allotting to the Department of Fire and Emergency Services’ “Virginia Fire Services PPE Grant Special Fund” the sum of \$69,015.00 for the purpose of providing funding for firefighter turnout gear and personal protective equipment.

§ 3. This ordinance shall be in force and effect upon adoption.

# City of Richmond

## Intracity Correspondence

### O&R Transmittal

**DATE:** January 14, 2025

**TO:** The Honorable Members of City Council

**THROUGH:** The Honorable Dr. Danny Avula, Mayor

**THROUGH:** Odie Donald II, Chief Administrative Officer

**THROUGH:** Tanikia Jackson, DCAO for Finance and Administration

**THROUGH:** Letitia Shelton, Director of Finance

**THROUGH:** Meghan Brown, Director of Budget and Strategic Planning

**FROM:** Jeffrey Segal, Chief of Fire

**RE:** Virginia Department of Fire Programs PPE Grant

**ORD. OR RES. No.** \_\_\_\_\_

**PURPOSE:** To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to accept funds in the amount of \$69,015.00 from the Federal Emergency Management Agency, to amend Ord. No. 2025-057 by creating a new special fund for the Department of Fire and Emergency Services called the Virginia Fire Services PPE Grant Special Fund, and to appropriate the increase to the Fiscal Year 2025-2026 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of Fire and Emergency Services' Virginia Fire Services PPE Grant Special Fund by \$69,015.00 for the purpose of providing funding for firefighter turnout gear and personal protective equipment.

**BACKGROUND:** The Virginia Department of Fire Programs (VDFP) recently initiated or re-initiated a new grant program, their Personal Protective Equipment (PPE) Grant Program. The program provides funding to fire services in Virginia localities that the VDFP deems to be "financially distressed" to help fund their PPE (Personal Protective Equipment) needs. Grant funding through a competitive process. There is no matching funds requirement.

The Richmond Department of Fire and Emergency Services (Fire) applied for PPE Grant Program funding and received \$69,015.00. This funding is thus available for firefighter turnout gear purchases made between December 15, 2025, and December 16, 2026. Fire received the CAO's signed authorization to apply for the grant as well as his signature on the grant application forms that we submitted.

**COMMUNITY ENGAGEMENT:** The Fire Department has not performed additional community engagement for this grant as it funds activities about which the Fire Department already regularly informs the community.

**STRATEGIC INITIATIVES AND OTHER GOVERNMENTAL:**

**FISCAL IMPACT:** The total amount of the award is \$69,015.00 increase in revenue with no matching funds requirement. **If adopted**, the City obtains \$69,015.00 otherwise unavailable to pay for firefighter turnout gear.

**DESIRED EFFECTIVE DATE:** Upon adoption

**REQUESTED INTRODUCTION DATE:** February 24, 2026

**CITY COUNCIL PUBLIC HEARING DATE:** March 10, 2026

**REQUESTED AGENDA:** Consent agenda

**RECOMMENDED COUNCIL COMMITTEE:** Finance and Economic Development

**AFFECTED AGENCIES:** Department of Fire and Emergency Services, Department of Budget and Strategic Planning, Finance Department

**RELATIONSHIP TO EXISTING ORD. OR RES.:** Ord. No. 2025-057

**ATTACHMENTS:**

- FY26 PPE Grant Disbursement Agreement
- Virginia Department of Fire Programs Grant Award Letter
- AATF Draft Ordinance from the Office of the City Attorney

**STAFF:**

Fire Chief Jeffrey Segal, 804-646-5451;

Jeff Gray, Business Manager, Fire and Emergency Services, 804-646-4912;

Gregory Irving, Grant Writer - Fire and Emergency Services, 804-646-5442



# COMMONWEALTH of VIRGINIA

**Brad Creasy**  
EXECUTIVE DIRECTOR

**Nicholas Nanna**  
DEPUTY DIRECTOR

## Virginia Department of Fire Programs

**Theresa Hunter**  
CHIEF OF ADMINISTRATION

December 15, 2025

Gregory Irving  
Richmond City, VA

Dear Mr. Irving,

We are pleased to advise Richmond City, **Virginia** of a grant award of **\$69,015** according to the scope of work included in the original application submitted for the Personal Protective Equipment (PPE) Grant program. Due to the overwhelming responses and limited funding, Richmond City will receive 70% of the original requested amount. The Virginia Fire Services Board (VFSB) approved the grant funding on December 2, 2025.

To remain eligible for this award, the enclosed Award Acceptance Certification must be completed and returned no later than January 16, 2026. By signing the certification, Richmond City affirms their **commitment to obtaining all items listed in the application**; failure to do so will result in forfeiture of the award.

Please be aware the performance period for this grant is 12/15/2025 – 12/16/2026, work performed outside this performance period will NOT be reimbursable under this grant. The full terms and conditions of the grant is set forth in the Firefighter Personal Protective Equipment Grant Program policy.

The PPE Grant award payments are reimbursement only and will be issued upon completion of the project and submission of the required closeout documentation. *If the applicant is experiencing financial hardship and would like it to be considered for an advance grant payment, please submit a written request with justification for the Virginia Fire Service Board consideration. Request will be addressed at the next Board meeting.*

*The award will be issued via Electronic Funds Transfer (EDI) to the bank account on file or establish through the submission of the EDI form.*

If you have any questions, feel free to contact me at my office 804-325-8942 or via email at [Zeina.altaha@vdfp.virginia.gov](mailto:Zeina.altaha@vdfp.virginia.gov).

Respectfully,

*Zeina Altaha*  
Zeina Altaha

Grants Program Manager

<b>Directions</b>	<ul style="list-style-type: none"> <li>All completed acceptance statements <b>must be received by VDFP not later than 5:00 pm Friday January 16, 2026</b>; VDFP assumes no responsibility for lost, delayed, or incomplete paperwork. Properly completed acceptances not otherwise received timely may result in the award having then expired. In the foregoing it is highly recommended that completed paperwork be returned via USPS Certified Mail RETURN RECEIPT REQUESTED – or – through the use of a private transfer service such as UPS, FedEx or the like. Email submissions are also accepted.</li> <li>It is solely the grant award recipient's responsibility to assure that all FIN, FIPS, and EFT information is complete &amp; accurate. Be sure that if a transfer (EFT) into other than a jurisdiction's ATL allocation receiving account is used, that the proper account information is provided and returned on or before the above deadline.</li> <li><b>All entries must be made in ink or type written.</b></li> </ul>
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<b>VDFP Stipulation(s)</b>	<p><b>Richmond City, VA</b></p> <p>You have been awarded a Personal Protective Equipment Assistance grant from the Virginia Department of Fire Programs in the amount of \$69,015. This grant is to be used for all items indicated in your Grant application.</p>
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**The offer of this award shall expire effective 5:00pm Friday January 16, 2026, if not otherwise accepted by that time.** This grant is awarded effective this date for acceptance of any above specific terms & conditions and the general terms & conditions as enumerated under the Department's current PPE Grant policy. In accepting this award the recipient agrees to use such funds only for the specific purpose(s) granted and further agrees, in the event of noncompliance, to the full repayment of all grant monies received, such made to the Commonwealth's FIRE PROGRAMS FUND through a prompt & complete reimbursement to the "Treasurer of Virginia" and tendered to the VIRGINIA DEPARTMENT OF FIRE PROGRAMS.

↓ Mark only one – failure to complete this entry may result in expiration of the award

The award is...	<input type="checkbox"/> Accepted <input type="checkbox"/> Declined
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(Signature)

(Date)

(Typed / Printed Name)

(Title)