



# City of Richmond

City Hall  
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## Meeting Minutes - Draft Planning Commission

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Monday, September 20, 2021

1:30 PM

5th Floor Conference Room

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### **This meeting will be held through electronic participation means**

This meeting will be held through electronic communication means pursuant to and in compliance with Ordinance No. 2020-093, adopted April 9, 2020, as amended. This meeting will be open to participation through electronic communication means by the public and closed to in-person participation by the public.

Most, if not all, Planning Commission members and other staff will participate in this meeting by teleconference/videoconference via Microsoft Teams. Those who may be assembling for this meeting will do so in the 5th Floor Conference Room of City Hall at 900 East Broad Street in Richmond, Virginia 23219.

Special Guidelines for Public Access and Citizen Participation:

To access or participate, or both, in this Planning Commission meeting you have several options outlined in the following document:

1. [PDRPRES  
2021.159](#)

**Attachments:** [Public Access and Participation Instructions - Planning Commission  
9-20-21](#)

Citizens are encouraged to provide their comments in writing to [PDRLandUseAdmin@richmondgov.com](mailto:PDRLandUseAdmin@richmondgov.com) in lieu of speaking through audio or video means during the meeting.

When submitting your comments by email, be sure to include in your email (i) your full legal name, (ii) any organizations you represent, and (iii) any economic or professional relationships that would be affected by the adoption of the legislation on which you are commenting.

The person responsible for receiving written comments is Richard Saunders, Secretary to the Planning Commission, or his designee. All written comments received via email prior to 10:00 a.m. on the day of this meeting will be provided to all members of the Planning Commission prior to the beginning of the meeting and will be included in the record of the meeting.

### **Call To Order**

Mr. Poole called the regular meeting of the Planning Commission to order at 1:30 p.m.

### **Roll Call**

Commissioner Greenfield was also in attendance. All members were present.

- Present 8 - \* Commissioner Max Hepp-Buchanan, \* Commissioner John Thompson, \* Commissioner Lincoln Saunders, \* Commissioner Melvin Law, \* Commissioner Rodney Poole, \* Commissioner Vivek G. Murthy, \* Commissioner Andreas Addison, and \* Commissioner Burchell Pinnock

**Chair's Comments**

Mr. Poole welcomed all who were present.

**Approval of Minutes**

No minutes to approve.

**Director's Report**

**Richmond 300 Update**

Mr. Kevin Vonck and Ms. Maritza Pechin provided an update.

**- Council Action Update**

Mr. Richard Saunders provided an update on the actions taken by City Council at its September 13, 2021 meeting.

**Consideration of Continuances and Deletions from Agenda**

- 2. [ORD. 2021-097](#) To authorize the special use of the property known as 1500 North Lombardy Street for the purpose of four wall signs, upon certain terms and conditions. (3rd District)

- Attachments:** [Staff Report](#)  
[Ord. No. 2021-097](#)  
[Application Form](#)  
[Applicant's Report](#)  
[Plans](#)  
[Survey](#)  
[Map](#)  
[Letter of Support - Edgehill Chamberlayne Court Civic Assoc](#)  
[Staff Presentation - May 3, 2021](#)  
[Applicant Presentation - May 3, 2021](#)

**A motion was made by Vice Chair Law, seconded by Commissioner Murthy, that this Ordinance be continued to the October 18, 2021 Planning Commission meeting. The motion carried by the following vote:**

- Aye --** 8 - \* Elizabeth Hancock Greenfield, \* Commissioner Max Hepp-Buchanan, \* Commissioner John Thompson, \* Commissioner Lincoln Saunders, \* Commissioner Melvin Law, \* Commissioner Rodney Poole, \* Commissioner Vivek G. Murthy and \* Commissioner Burchell Pinnock

- Excused --** 1 - \* Commissioner Andreas Addison

**Consent Agenda**

**A motion was made by Commissioner Murthy, seconded by Commissioner Greenfield, that the Consent Agenda be adopted. The motion carried by the following vote:**

**Aye --** 8 - \* Elizabeth Hancock Greenfield, \* Commissioner Max Hepp-Buchanan, \* Commissioner John Thompson, \* Commissioner Lincoln Saunders, \* Commissioner Melvin Law, \* Commissioner Rodney Poole, \* Commissioner Vivek G. Murthy and \* Commissioner Burchell Pinnock

**Excused --** 1 - \* Commissioner Andreas Addison

**3. [UDC 2021-36](#)**

- Attachments:** [UDC Report to CPC](#)  
[Staff Report to UDC](#)  
[Location & Plans](#)  
[Additional Community Notes](#)  
[Public Comment - Online](#)

**This Location, Character and Extent Item was approved.**

**4. [ORD. 2021-236](#)**

To amend Ord. No. 2021-042, adopted May 24, 2021, which accepted a program of proposed Capital Improvements Projects for Fiscal Year 2021-2022 and the four fiscal years thereafter, adopted a Capital Budget for Fiscal Year 2021-2022, and determined a means of financing the same, by transferring \$321,750.00 from the Reserve Fund for Permanent Public Improvements and appropriating \$321,750.00 of the transferred funds to the Capital Budget for Fiscal Year 2021-2022 for the Department of Public Works’ Theatre Row Building (730 E. Broad Street) - DJS/ADC Renovations project for the purpose of renovating a portion of the Theatre Row Building located at 730 East Broad Street for use by the Department of Justice Services and the Adult Drug Court program. (6th District)

- Attachments:** [Ord. No. 2021-236](#)  
[Staff Report](#)

**This Ordinance was recommended for approval.**

**5. [ORD. 2021-238](#)**

To grant an open-space easement on the City-owned property generally known as Lewis G. Larus Park to the Virginia Outdoors Foundation. (4th District)

- Attachments:** [Ord. No. 2021-238](#)  
[Staff Report](#)  
[Map](#)

**This Ordinance was recommended for approval.**

*The Consent Agenda items will be considered by the Commission as a group, and there will be a single combined staff presentation and a single combined public hearing held for all items listed on the Consent Agenda.*

## **Regular Agenda**

6. [PDRPRES  
2021.160](#)

**Attachments:** [Presentation](#)

Item Title: West Broad Street- West of 195 Rezoning Presentation

Mr. William Palmquist provided staff's presentation.

Public Hearing: No one spoke

## **Upcoming Items**

Mr. Saunders shared a list of items tentatively scheduled for the October 4, 2021 meeting of the Planning Commission.

## **Adjournment**

Mr. Poole adjourned the meeting at 2:21 pm.