



Commission of Architectural Review SUBMISSION APPLICATION

City of Richmond, Room 510 – City Hall
900 East Broad Street, Richmond, Virginia 23219
PHONE: (804) 646-6335 FAX: (804) 646-5789

12 COPIES OF SUPPORTING DOCUMENTATION ARE REQUIRED FOR PROCESSING YOUR SUBMISSION

LOCATION OF WORK: 2007 Venable Street DATE: April 27, 2016

OWNER'S NAME: Marian H. Fields TEL NO.: 804.658.4466

AND ADDRESS: 2007 Venable Street EMAIL: marianhfields@gmail.com

CITY, STATE AND ZIPCODE: Richmond, VA 23223

ARCHITECT/CONTRACTOR'S NAME: Awnings by Clark Assoc. TEL. NO.: 804.419.5020

AND ADDRESS: 11175 Ridgefield Parkway Suite 106 EMAIL: _____

CITY, STATE AND ZIPCODE: Richmond, VA 23233

Would you like to receive your staff report via email? Yes No

REQUEST FOR CONCEPTUAL REVIEW

I hereby request Conceptual Review under the provisions of Chapter 114, Article IX, Division 4, Section 114-930.6(d) of the Richmond City Code for the proposal outlined below in accordance with materials accompanying this application. I understand that conceptual review is advisory only.

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

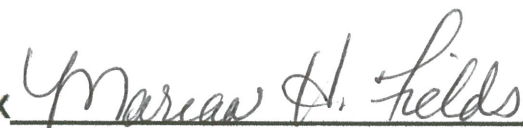
I hereby make application for the issuance of a certificate under the provisions of Chapter 114, Article IX, Division 4 (Old and Historic Districts) of the Richmond City Code for the proposal outlined below in accordance with plans and specifications accompanying this application.

DETAILED DESCRIPTION OF PROPOSED WORK (Required):

STATE HOW THE DESIGN REVIEW GUIDELINES INFORM THE DESIGN OF THE WORK

PROPOSED. (Include additional sheets of description if necessary, and **12 copies** of artwork helpful in describing the project. The 12 copies are not required if the project is being reviewed for an administrative approval. See *instruction sheet for requirements.*)

Attach a stationary vertical ribbed fabric canopy over the business door. Canopy dimensions- Width 57", Projection 36", Height 35", and Height from sidewalk to bottom of awning 7'6". Canopy will be lettered across the bottom in white using standard 5" font to read "CLEANERS" on the front and 804.658.4466 on each side using 3" standard font. The color is brown to match the color of the building.

Signature of Owner or Authorized Agent: X 

Name of Owner or Authorized Agent (please print legibly): MARIAN H. FIELDS

(Space below for staff use only)

Received by Commission Secretary _____

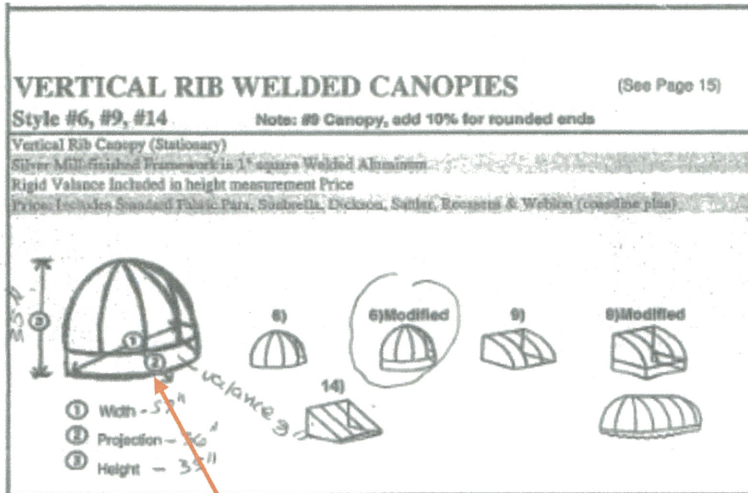
APPLICATION NO. _____

DATE 4/29/16 3:30

SCHEDULED FOR _____

Note: CAR reviews all applications on a case-by-case basis.

C. Alexander's Cleaners
2007 Venable Street



The illustrated canopy would go over the door pointed out. The dimensions of the canopy are Width 57", Projection 36", Height 35", and Height from sidewalk 7'6".

The canopy will read "CLEANERS" in a standard 5" font across the front side and "804.658.4466" in a standard 3" font on each side.

The color is brown to match the doors and trim on the building.

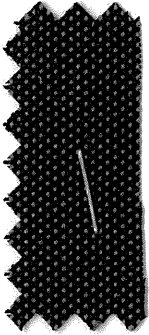
Marian H. Fields, Owner
C. Alexander's Cleaners
2007 Venable Street
Richmond, Virginia 23223

April 27, 2016

Planning and Preservation Division
Attn: Marianne Pitts
Department of Planning and Development Review
900 East Broad Street
Richmond, Virginia 23219-1907

Hello Marianne,

After receiving your email with the guidelines I have enclosed the needed information to begin the process of application for review by CAR. Attached is the fabric to be used to make the awning but I don't have enough to attach to each copy. The fabric is guaranteed not to fade for 10 years and is weather resistant.



Thank you so much for your timely responses and emails,

Marian H. Fields

Marian H. Fields, Owner
C. Alexander's Cleaners
2007 Venable Street
Richmond, Virginia 23223
804.658.4466