



Commission of Architectural Review SUBMISSION APPLICATION

City of Richmond, Room 510 – City Hall
900 East Broad Street, Richmond, Virginia 23219
PHONE: (804) 646-6335 FAX: (804) 646-5789

12 COPIES OF SUPPORTING DOCUMENTATION ARE REQUIRED FOR PROCESSING YOUR SUBMISSION

LOCATION OF WORK: 507 N. Henry St.

DATE: 1/29/15

OWNER'S NAME: Christopher Maxwell

TEL NO.: 703-281-9385

AND ADDRESS: 403 Colin Ln

EMAIL: cmpgm@yahoo.com

CITY, STATE AND ZIPCODE: Vienna, VA 22180

ARCHITECT/CONTRACTOR'S NAME: _____

TEL. NO.: _____

AND ADDRESS: _____

EMAIL: _____

CITY, STATE AND ZIPCODE: _____

Would you like to receive your staff report via email? Yes No

REQUEST FOR CONCEPTUAL REVIEW

I hereby request Conceptual Review under the provisions of Chapter 114, Article IX, Division 4, Section 114-930.6(d) of the Richmond City Code for the proposal outlined below in accordance with materials accompanying this application. I understand that conceptual review is advisory only.

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

I hereby make application for the issuance of a certificate under the provisions of Chapter 114, Article IX, Division 4 (Old and Historic Districts) of the Richmond City Code for the proposal outlined below in accordance with plans and specifications accompanying this application.

DETAILED DESCRIPTION OF PROPOSED WORK (Required):

STATE HOW THE DESIGN REVIEW GUIDELINES INFORM THE DESIGN OF THE WORK

PROPOSED. (Include additional sheets of description if necessary, and 12 copies of artwork helpful in describing the project. The 12 copies are not required if the project is being reviewed for an administrative approval. See instruction sheet for requirements.)

see attached

Signature of Owner or Authorized Agent: X 

Name of Owner or Authorized Agent (please print legibly): _____

(Space below for staff use only)

Received by Commission Secretary

APPLICATION NO. _____

DATE 2/3/2015 2:30

SCHEDULED FOR _____

Note: CAR reviews all applications on a case-by-case basis.

507 N. Henry Street

Prior to receiving a notice from the Commission, I was not aware that there were requirements to be met before making changes to the property. The changes that were made and the focus of this application for a Certificate of Appropriateness were modifications made for public and tenant safety.

Shortly after I had tenants move out of my property at 507 N Henry, I went to the property to clean the property and to attend to any necessary repairs. When I drove up to the property, I found pieces of railing on the ground. The railing pieces were from a small railing on the roof above the entrance. When I checked the railing, I found it was badly decayed and beyond repair. Several pieces had already broken off and fell to the ground. For safety reasons, I removed the remainder of the railing. I was not aware that this would require any type of permission. It was removed solely for safety reasons.

From a second floor bedroom, there is a door that opens to the small roof above the entrance. I don't have any information as to the original reason for the opening. But the area above the entrance is not a deck or porch. It is a roof that is pitched and is covered by overlapped metal roofing. The railing that had decayed and was removed was only about 18-24 inches high and does not meet safety guidelines. Again, for safety reasons, I installed a black metal gate across the door way to keep tenants and/or guests from walking on the roof above the entrance. The black gate installed is similar to the metal railing used as a hand rail at the main entrance and similar to window and door security gates used throughout the neighborhood.

Application for Certificate of Appropriateness

This application is requesting the following:

- 1) Approve the removal of the badly decayed railing on the roof of the entrance.
- 2) For personal safety, approve the installation of a black railed gate to keep tenants from accessing the roof above the entrance.