

INTRODUCED: April 8, 2024

AN ORDINANCE No. 2024-115

To amend ch. 9, art. III, of the City Code by adding therein a new section 9-58.1, concerning polling place licenses.

Patron – Mayor Stoney

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: MAY 13 2024 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That Chapter 9, Article III, of the Code of the City of Richmond (2020) be and hereby is amended and reordained by **adding therein a new section** numbered 9-58.1 as follows:

Sec. 9-58.1. Polling Place Licenses.

Notwithstanding the provisions of Section 2-91, at the request of the General Registrar, the Chief Administrative Officer, on behalf of the City, may enter into license agreements or similar documents to permit the City to use real property not owned by the City for public polling places, provided that (i) the time period for which the City is allowed to use the real property is not greater than fifteen days, and (ii) the City Attorney has approved as to form the license agreement or similar document prior to the Chief Administrative Officer’s signature thereof.

AYES: 8 NOES: 0 ABSTAIN: _____

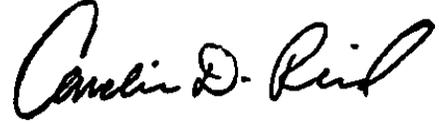
ADOPTED: MAY 13 2024 REJECTED: _____ STRICKEN: _____

§ 2. This ordinance shall be in force and effect upon adoption.

APPROVED AS TO FORM:

CITY ATTORNEY'S OFFICE

**A TRUE COPY:
TESTE:**

A handwritten signature in black ink, appearing to read "Carolin D. Reed". The signature is written in a cursive style with a large initial 'C'.

City Clerk



City of Richmond

900 East Broad Street
2nd Floor of City Hall
Richmond, VA 23219
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Master

File Number: Admin-2024-0215

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|--|--|--|
| File ID: Admin-2024-0215 | Type: Request for Ordinance or Resolution | Status: Regular Agenda |
| Version: 2 | Reference: | In Control: City Clerk Waiting Room |
| Department: | Cost: | File Created: 03/14/2024 |
| Subject: | Final Action: | |
| <p>Title: To amend ch. 9, art. III, of the City Code by adding therein a new section 9-58.1, concerning polling place licenses.</p> | | |

Internal Notes:

Code Sections:

Agenda Date: 04/08/2024

Indexes:

Agenda Number:

Patron(s):

Enactment Date:

Attachments: Code - Polling Place Licenses

Enactment Number:

Contact:

Introduction Date:

Drafter: Jeff.Gray@rva.gov

Effective Date:

Related Files:

Approval History

| Version | Seq # | Action Date | Approver | Action | Due Date |
|---------|-------|-------------|------------------|---------|----------|
| 2 | 1 | | Lincoln Saunders | | |
| 2 | 1 | 3/28/2024 | Lincoln Saunders | Approve | 4/1/2024 |
| 2 | 2 | 3/28/2024 | Mayor Stoney | Approve | 4/1/2024 |

History of Legislative File

| Ver- sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---------------|--------------|-------|---------|----------|-----------|-----------------|---------|
| | | | | | | | |

Text of Legislative File Admin-2024-0215

Title

To amend ch. 9, art. III, of the City Code by adding therein a new section 9-58.1, concerning polling place licenses.

Body

O & R Request

DATE: March 1, 2024 **EDITION:** 2

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor

THROUGH: J.E. Lincoln Saunders, Chief Administrative Officer

FROM: Keith Balmer, Registrar

RE: To amend ch. 9, art. III, of the City Code by adding therein a new section 9-58.1, concerning polling place licenses.

PURPOSE: To amend ch. 9, art. III, of the City Code by adding therein a new section 9-58.1, concerning polling place licenses.

BACKGROUND: City Code section 2-91 authorizes the Chief Administrative Officer, without City Council approval, to enter into license agreements to use real property not owned by the City for a period of not more than five (5) days. The General Registrar operates over 20 polling places located at Richmond Public Schools, churches, recreation centers, private facilities, etc., during primary, special, and general elections. The General Registrar must coordinate the delivery, pickup, setup, and breakdown of election materials for each polling place which requires use of the real property for more than five (5) days. The new code section seeks to allow the Chief Administrative Officer to enter into license agreements for use of real property for public polling places, provided that the length of the license does not exceed fifteen (15) days.

COMMUNITY ENGAGEMENT: Not Applicable

STRATEGIC INITIATIVES AND OTHER GOVERNMENTAL: Not Applicable

FISCAL IMPACT: None

DESIRED EFFECTIVE DATE: Upon adoption

REQUESTED INTRODUCTION DATE: April 8, 2024

CITY COUNCIL PUBLIC HEARING DATE: May 13, 2024

REQUESTED AGENDA: Consent

RECOMMENDED COUNCIL COMMITTEE: Governmental Operations

AFFECTED AGENCIES: General Registrar

RELATIONSHIP TO EXISTING ORD. OR RES.: None

ATTACHMENTS: Draft legislation

STAFF: Keith Balmer, General Registrar