



Application for **SPECIAL USE PERMIT**

Department of Planning and Development Review
Land Use Administration Division
900 E. Broad Street, Room 511
Richmond, Virginia 23219
(804) 646-6304
<http://www.richmondgov.com/>

Application is hereby submitted for: (check one)

- special use permit, new**
- special use permit, plan amendment**
- special use permit, text only amendment**

Project Name/Location

Property Address: 3206 Blithewood Drive Date: 07/23/20
 Tax Map #: C0040385034 Fee: 300.00
 Total area of affected site in acres: 0.5

(See **page 6** for fee schedule, please make check payable to the "City of Richmond")

Zoning

Current Zoning: R-2

Existing Use: Single Family

Proposed Use

(Please include a detailed description of the proposed use in the required applicant's report)

Rear structure to be used as an accessory dwelling unit (ADU).

Existing Use: Part-time office

Is this property subject to any previous land use cases?

Yes No If Yes, please list the Ordinance Number: _____

Applicant/Contact Person: Kathryn Spring and/or Michael Kane

Company: APOP-RVA, LLC
 Mailing Address: 3206 Blithewood Drive
 City: Richmond State: VA Zip Code: 23225-1308
 Telephone: (804) 272-0270 Fax: ()
 Email: kasmfk2015@gmail.com

Property Owner: Kathryn A. Spring

If Business Entity, name and title of authorized signee: Kathryn A. Spring, Owner

(The person or persons executing or attesting the execution of this Application on behalf of the Company certifies that he or she has or have been duly authorized and empowered to so execute or attest.)

Mailing Address: 3206 Blithewood Drive
 City: Richmond State: VA Zip Code: 23225-1308
 Telephone: (804) 272-0270 Fax: ()
 Email: kasmfk2015@gmail.com

Property Owner Signature: Kathryn A. Spring

The names, addresses, telephone numbers and signatures of all owners of the property are required. Please attach additional sheets as needed. If a legal representative signs for a property owner, please attach an executed power of attorney. **Faxed or photocopied signatures will not be accepted.**

NOTE: Please attach the required plans, checklist, and a check for the application fee (see Filing Procedures for special use permits)

Applicant's Report for SUP at 3206 Blithewood Drive, Richmond VA

Current/possible use:

The use for the existing structure is an ADU (accessory dwelling unit).

Description:

The cottage has one queen size bed inside of an approximate 300 square foot overall interior room including bathroom. The unit can accommodate two adults.

The entrance is a private paved driveway with a chain link double gate situated so that a pickup truck sized vehicle could enter onto the apron, park outside the gate, open the gate and enter without interfering with or blocking street traffic on Wallowa Road. There is room for two cars to park in the driveway.

The cottage does not store hazardous chemicals, use natural gas for any appliance, nor has a stove.

The building structure was permitted and built 10/21/83 with final approval some time that year. 200 amp service and plumbing permits were issued in January 2013 for remodeling. A copy of the original site plan has been submitted electronically.

Existing heating and cooling were updated in 2016 with a split unit heat pump, painted walls and screened in the porch, replaced the French doors, added fire/smoke detector unit as well as a CO2 detector, and wall mounted fire extinguisher.

We ask the City Council Representatives vote to support our Special Use Permit request. We have the support of our neighbors, as well as the support of the Southampton Civic Association. We now are asking for the Council's support.

Respectfully,

Kathryn Spring, property owner

Mike Kane, domestic and business partner