



Richmond City Council

Boards & Commissions
 Appointments & Reappointments

Formal Meeting of Richmond City Council
 Monday, February 27, 2017 – 6:00 p.m.

Motion to approve
 02/27/2017 ~ 9-0

Education and Human Services Standing Committee recommends appointment of the following applicants:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
J. Sargeant Reynolds Community College Board (5 members appointed by City Council) (page 2)	Resident of the region served who is involved in business, industry or profession served by the college *	Eldon L. Burton (page 3)	02/27/2017 – 06/30/2020 <i>Succeeding Rondle E. Edwards, not eligible for reappointment</i> Appointed
Board of Directors of Lewis Ginter Botanical Garden, Inc. (7 members appointed by City Council) (page 8)	Member of Lewis Ginter Botanical Garden, Inc., in good standing *	Mary A. Elfner (page 9)	04/01/2017 – 03/31/2021 <i>Succeeding James H. Starkey, III, not eligible for reappointment</i> Appointed
		Clare Schapiro (reappointment, page 16)	04/01/2017 – 03/31/2021 Appointed
Richmond Behavioral Health Authority (15 members) (page 17)	Representative of the community, to include a consumer or a family member of a consumer when practical *	Sabrina Gross (page 18)	02/27/2017 – 04/23/2018 <i>Succeeding Henry F. Bulifant, IV, resigned</i> Appointed

Land Use, Housing and Transportation Standing Committee recommends appointment of the following applicants:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
Clean City Commission (15 members) (page 20)	Corporate or citizen volunteer	Doug K. Allen, Jr. (page 21)	02/27/2017 – 07/25/2017 <i>Succeeding Orville A. Shroades-Clevenger, resigned</i> Appointed
Urban Forestry Commission (9 voting members) (page 23)	Resident of the city	Mary K. Larson (page 24)	02/27/2017 – 04/12/2019 <i>Succeeding Christopher J. Catanzaro, not interested in reappointment</i> Appointed

J. Sargeant Reynolds Community College Board

Vacancy Chart

As of
May 7, 2017

Five (5) board members are appointed by City Council based on population. Members of the College Board shall be residents of the region and shall include persons from various businesses, industries, and professions being served by the community college.

(Assigned to the Education and Human Services Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Rondle Edwards	All members of Council	07/01/2016	No	-	Resident of the region served who is involved in business, industry or profession served by college

Contact:

Ann Bushey, Executive Assistant to the President

J. Sargeant Reynolds Community College

abushey@reynolds.edu

804-523-5200

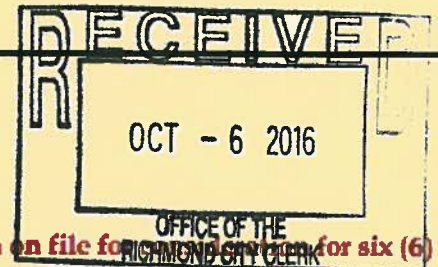


**City of Richmond, Virginia
City Council**

Authorities, Boards, Commissions and Task Forces Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Virginia Community Colleges Board J. Sargent Reynolds Community College Board	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: Eldon	First Name: Burton
Home Street Address: 1711 E. Franklin Street, Apt. A	Home Telephone: (804) 926-9522
Home City, Zip Code: Richmond, Virginia 23223	Home Fax: N/A
Personal E-Mail Address: Eldon_burton@hotmail.com	
Employer: US Senator Mark R. Warner	
Job Title: Outreach Representative	How Long? March 2014 - Present
Business Street Address: 919 E. Main Street, Suite 630	Business Telephone: (804) 356-6531
Business City, Zip Code: Richmond, Virginia 23219	Business Fax: (804) 775-2319
Business E-Mail Address: Eldon_burton@warner.senate.gov	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 7 th Number of years? 1.5	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force:	
<ul style="list-style-type: none"> ➤ Virginia State University, Master of Arts in Economics – 2013 ➤ Virginia State University, Bachelor of Science in Business Management– 2011 ➤ Richard Bland College, Adjunct Professor – GOVT 102-02 American Government and Politics ➤ Reginald F. Lewis College of Business Alumni Advisory Board Member ➤ 2015 PhD Project Conference Participant 	



NOTE: This application is a public document. Completed applications will remain on file for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmondgov.com/cityclerk



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: _____ Date(s) Served: _____ Office(s) Held: _____
Entity: _____ Date(s) Served: _____ Office(s) Held: _____
Entity: _____ Date(s) Served: _____ Office(s) Held: _____

Other community involvement:

- Hopewell Downtown Partnership Board Member – Virginia Main Street Initiative
- Reginald F. Lewis College of Business Alumni Advisory Board Member
- Kappa Alpha Psi Fraternity, Inc. – Political Action Chairman of the Eastern Province

OPTIONAL

Please list additional information you would like considered, or you may attach your resume or other information.

Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

Signature:  Date: 10/04/2016
(By signing/forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

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J. Sargeant Reynolds Community College Board QUESTIONNAIRE

Please return your completed questionnaire to the Office of the City Clerk no later than noon on Monday, January 30, 2017.

NAME: ELDON L. BURTON

According to the *Virginia Community College System Policy Manual*, the **J. Sargeant Reynolds Community College Board** “shall act in an advisory capacity to the State Board and shall perform such duties with respect to the operation of a single comprehensive community college as may be delegated to it by the State Board.

A college board shall perform such duties with respect to the operation of a community college as may be delegated to it by the State Board. In general, a college board is responsible for assuring that the community college is responsive to the needs existing within its service region within the statewide policies, procedures and regulations of the State Board. The specific duties of a college board include the following:

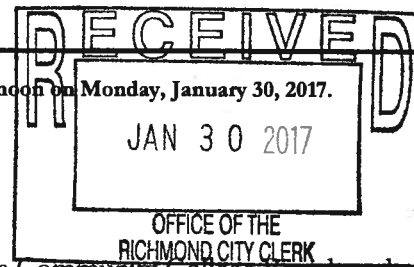
- a. The college board and the members thereof shall serve as channels of communication between the State Board and the governing bodies of the local political subdivisions.
- b. The college board shall provide recommendations to the State Board on the development of the site plan and on the design, and construction, of facilities for the community college.
- c. The college board shall participate with the Chancellor and the State Board in the selection, evaluation and removal of the president of the community college in accordance with procedures adopted by the State Board.
- d. The college board shall participate, with the college president, the Chancellor and the State Board, in the development and evaluation of a program of community college education of high quality in accordance with procedures adopted by the State Board. In that context, a college statement of purpose shall be developed by the college community. It shall be approved by the college board and reviewed and approved by the Chancellor on behalf of the State Board. This statement of purpose shall tailor the VCCS Mission Statement to the particular needs and circumstances of the college.
- e. The college board shall be responsible for eliciting community participation in program planning and development, establishing local citizens’ advisory committees for specialized programs and curricula, and approving the appointments of all members of these committees.
- f. The college board shall review all new curricular proposals for the community college and shall recommend those proposals that it supports to the State Board. It shall also review proposals for the discontinuance of programs and shall communicate its recommendations on such proposals to the State Board.
- g. The college board shall oversee the development and evaluation of the community service program for the community college, and may authorize the president to grant an “award of completion” to a person successfully completing an approved non-credit program.
- h. The college board shall be kept informed of the fiscal status of the college by the college president and shall receive summaries of the biennial financial plan and the annual spending plans.
- i. The college board shall review and approve a detailed local funds budget for the community college as prepared by the college president within State Board guidelines, and shall submit a financial statement showing detailed expenditures of such local funds to the local political subdivisions and the State Board at the end of the fiscal year.
- j. The college board shall be responsible for reviewing and approving local regulations on student conduct developed by the college president within the guidelines of the State Board.
- k. The college board shall be responsible for the review and approval of a budget prepared by the college president for the expenditure of revenues from vending commissions and auxiliary enterprises, including the student activity fund within the guidelines established by the State Board. The college board shall be responsible for reviewing and approving periodic reports of revenues and expenditures within these funds.
- l. The college board shall be responsible both for reviewing reports of audit and for reviewing the college president’s response to those reports of audit.
- m. The college board shall be informed of personnel matters by the college president.”

Source: Virginia Community College System Manual, 23 August 2013. Sections omitted.

Office of the City Clerk • 900 East Broad Street – Suite 200 • Richmond, Virginia 23219
804/646-4089 (O) 804/646-7736 (F) alexander.rawles@richmondgov.com
www.richmondgov.com/cityclerk

J. Sargeant Reynolds Community College Board QUESTIONNAIRE

Please return your completed questionnaire to the Office of the City Clerk no later than noon on Monday, January 30, 2017.



NAME: ELDON L. BURTON

1. What motivated you to apply for appointment to the J. Sargeant Reynolds Community College Board, and what do you hope to accomplish by your participation?

I truly enjoy working in the college atmosphere and assisting students during some of the most critical times of their lives. This is why I decided to teach at Richard Bland College, serve on the board for the Reginald F. Lewis College of Business at Virginia State University, served on the Advisory Board for Richmond's Career and Technical Education, and would like to serve on the J. Sargeant Reynolds Community College Board.

I hope to bring a more diverse perspective to the Board from my experiences as a student less than five years ago, my involvement in the community, and as a professor who has interacted with students, SACS accreditation, and higher education deans and presidents over my professional career.

2. What is your history of community engagement as a volunteer and/or elected official?

I have helped service the Greater Richmond community for approximately ten years. It all started as a student at Virginia State University. Often times as a football player we would assist with projects such as Habitat for Humanity or delivering food to less fortunate families during the holidays. That sense of service has continuously evolved over the years. Upon graduating from VSU, I found that I wanted to give back to the surrounding communities that helped me tremendously throughout my college career and now my professional career.

As a former Outreach Representative for U.S. Senator Mark R. Warner for 35 cities and counties located in the Central Virginia area and currently as the District Director for U.S. Representative A. Donald McEachin here in the 4th Congressional District, I have witnessed stories first hand throughout the Greater Richmond communities as to where many of these localities are calling on its citizens get involved. This is why I serve on the Reginald F. Lewis College of Business Alumni Advisory Board, previously served on Richmond's Career and Technical Education Advisory Board, and the Hopewell Downtown Partnership, which is a Virginia Main Street Initiative.

I also have a passion to enlighten members of the community of ways how they can get involved politically regardless of their party affiliation. This is why I served as Political Action Chairman for my Fraternity, Kappa Alpha Psi. Within doing so, I helped organize Virginia's Annual Kappa Legislative Day on the Hill. I also volunteer annually at Virginia Commonwealth University to speak to students of President Obama's Mandela Fellowship Program about how to spur economic growth, democratic governance and peace in their countries.

3. How might a J. Sargeant Reynolds Community College Board member assist the college president in identifying and validating the needs of Richmond Public Schools graduates and of other residents of the city of Richmond?

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J. Sargeant Reynolds Community College Board QUESTIONNAIRE

Please return your completed questionnaire to the Office of the City Clerk no later than noon on Monday, January 30, 2017.

NAME: ELDON L. BURTON

It is critical for Board members to be engaged in the community. As a member of the Reginald F. Lewis College of Business Alumni Advisory Board, I worked closely to engage with industry to find out how we could make sure that our students were better prepared for the workforce upon graduation. It is also important that the board works in conjunction with the surrounding council members to identify many of the hardships and successes throughout the community and what the college can do to help strengthen our weaknesses and maintain our strengths.

4. Should you be appointed, in what specific ways could you serve as an ambassador for Reynolds Community College?

If appointed, I will do everything to the best of my ability to support the mission and vision statements set by J. Sargeant Reynolds Community College. As stated before, I have worked closely with multiple higher education institutions in the area to help assure that students receive an accessible, quality education and that they are properly prepared for the workforce. This includes assisting in recruitment, engaging faculty and students, and engaging industry.

Lewis Ginter Botanical Garden, Incorporated

Vacancy Chart

as of
May 7, 2017

The corporation shall have no fewer than twenty-five and no more than fifty directors. All directors of Lewis Ginter shall be required to be members of Lewis Ginter Botanical Garden, Inc. in good standing.

City Council may appoint seven (7) directors to the Board, based on the provision in the articles under which the Council appoints either 10 or 20% of the directors, whichever is fewer. The City Council acting by majority vote shall appoint directors for four year terms.

(Assigned to the Education and Human Services Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Claire Schapiro	All members of Council	03/11/2017	Yes	Application included	Lewis Ginter Botanical Garden, Inc., member
James Starkey	All members of Council	01/28/2017	No	-	Lewis Ginter Botanical Garden, Inc., member

Contact:

Sarah Neely, Special Events Coordinator
Lewis Ginter Botanical Garden, Inc.
804-262-9887
sarahn@lewisginter.org



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

LEWIS GINTER BOTANICAL GARDEN. INC.

Title: _____
Name: *Mary A Elfner Mary*
Home Address: 001613 W LABURNUM AVE 1613 RICHMOND VA 23227
Home Telephone: 8043359049 Home Fax: _____
Personal E-Mail Address: melfner@gmail.com
Employer: Virginia Audubon Council
Job Title: Director How Long? _____
Business Address: 001613 W LABURNUM AVE 1613 RICHMOND VA 23227
Business Telephone: 8043359049 Ext: _____ Business Fax: _____
Business E-Mail Address: director@virginiaauduboncouncil.org
Is Your Place of Employment Located in the city of Richmond Yes
Is your Place of Employment Located in the County? No If Yes, Which County? _____
Are You A City Resident? Yes If Yes, Which City Council District? 2 Number of Years? 9

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Bachelor of Arts degree in environmental science, Warren Wilson College, Asheville, NC
Masters of Science degree in wildlife biology and environmental policy, University of Georgia*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

*Vice-president of Ginter Park Residents Association (2008-2011)
Conservation Chair of Richmond Audubon Society (2015 to present)*

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

Resume.

I am sending a CV and Cover Letter separately from this online application

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

I decided to apply as I think it's the right thing to do to be locally involved in my community and

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Mary A. Elfner

1613 W. Laburnum Ave.
Richmond, VA 23227
804 335 9049
melfner@gmail.com

Education

M.S., Environmental Policy and Wildlife
Biology, University of Georgia, 1991
B.A., Environmental Science and
Chemistry, Warren Wilson College, 1985

Honors

2012, Avian Defenders Award, Richmond
Audubon Society

2004, AWWA Conservation Division, Best
Paper Award

2000, The Ogeechee Audubon Society,
Contribution to Principles of Audubon

1999, The Garden Clubs of America,
Contribution to Conservation

1998, 20 Who Made A Difference,
Savannah Morning News

Membership

National Audubon Society, TogetherGreen
Fellow

American Water Works Association

Warren Wilson College Alumni Board

Conference & Event Planning

Savannah WaterSmart '96

Savannah Water Efficiency Project, 1998

The Coastal Georgia Land Trust Board of
Directors Strategic Planning Retreat, June,
2000

Water Conservation Planning Process for
Georgia, January to October 2003

Important Bird Areas Dedication, Ossabaw
Island, June 2007

An Evening With John James Audubon,
The Library of Virginia, December 2008

Experience Summary

Ms. Elfner has 20 years of experience in working with local, state and federal governments, and non-profit groups on wildlife, land and water conservation and protection. She currently serves as Director and President of the Board of the Virginia Audubon Council in Richmond, Virginia

Ms. Elfner has worked for the National Audubon Society, the U.S. Fish & Wildlife Service, the Georgia Department of Natural Resources (GADNR) and the Savannah-Chatham County Metropolitan Planning Commission and is highly experienced in environmental policy, planning and programming.

Ms. Elfner also has experience with non-profit principles and practices as she served as the executive director of the Coastal Georgia Land Trust from 1999 to 2002. And in 2004, she won the American Water Works Association Conservation Division Best Paper Award.

Virginia Audubon Council

<http://www.virginiaauduboncouncil.org>

Georgia Important Bird Areas Coordinator,

<http://iba.audubon.org/iba/viewState.do?state=US-GA>

Coastal Ark Coordinator, Georgia Department of Natural Resources,
Coastal Management Program, Coastal Resources Division.

Water Conservation Coordinator, Georgia Department of Natural
Resources, Office of the Commissioner.

Executive Director, the Coastal Georgia Land Trust.

Water Conservation Planner, Chatham County-Savannah
Metropolitan Planning Commission, Savannah, Georgia.

Fish & Wildlife Biologist, U.S. Fish & Wildlife Service, Fort Benning,
Georgia.

Wildlife Intern, Cumberland Island, Georgia, Bobcat Reintroduction Project.

Georgia Governor's Intern, Georgia Department of Natural Resources, Natural Heritage Program.

Membership and Offices Held:

President of the Board, Virginia Audubon Council

Basin Advisory Committee member for Georgia's Comprehensive Water Planning Process

Leadership Savannah

Ossabaw Island Comprehensive Management Plan Committee Member

Coastal Marsh Hammock Advisory Committee Work

The Wildlife Society, Associate Wildlife Biologist

The Ogeechee Audubon Society, Past President

The American Water Works Association Conservation Committee

Publications:

Elfner, M.A. 1991. An Analysis of the Functions, Values, and Policies of Freshwater Wetlands in Georgia. M.S. Thesis, University of Georgia, 132 pp.

Cubbage, F.W., M.A. Elfner, and J.G. Harris, Jr. 1991. The economic values of forested wetlands. Pages 19-32 in Sun Joseph Chang, editor, Proceedings of the Southern Forest Economics Workshop. Louisiana Agricultural Experiment Station, Baton Rouge, Louisiana. Presented by M.A. Elfner at the SOFEW Conference, Washington, D.C., February 20-22, 1991.

Fort Stewart Land Condition Trend Analysis Summary, 1992-1994. Sponsor report, U.S. Army Construction Engineering Research Laboratory, Champaign, Illinois.

Forested Wetlands Protection in Georgia: Literature, Laws, and Policies. Final report submitted to: Georgia Forestry Commission Research Division, Macon, Georgia. Submitted by Fred Cubbage, Tom Harris, and Mary Elfner. UGA School of Forest Resources, July 27, 1991.

Elfner, M.A. 1997. Ground water use and conservation in the Savannah area. Pages 431-433 in The Proceedings of the 1997 Georgia Water Resources Conference, held March 20 and 21, 1997, at The University of Georgia, Kathryn J. Hatcher, Editor, Institute of Ecology, The University of Georgia, Athens, Georgia.

Elfner, M.A. 2003. Water conservation in Georgia, who's doing what and where do we go from here? The Proceedings of the 2003 Georgia Water Resources Conference, held April 23 and 24, 2003, at the University of Georgia, Kathryn J. Hatcher, Editor, Institute of Ecology, The University of Georgia, Athens, Georgia.

Elfner, M.A. 2004. Conservation, Bringing water use efficiency into mainstream thought and action. Georgia County Government, January 2004, pages 16-18.

Elfner, M.A. and R.J. McDowell. 2004. Water conservation in Georgia, bringing efficiency into mainstream thinking. Journal of the American Water Works Association, Volume 96, Number 4, April 2004.

References: Available upon request.

From: [Mary Elfner](#)
To: [Rawles, Alexander B. - Clerk's Office](#)
Cc: [Mark, Don - Mayor's Office](#)
Subject: Re: Clean City Commission - Application
Date: Monday, November 14, 2016 5:13:40 PM
Attachments: [CV three page December 2015.doc](#)

Dear Mr. Rawles and Mr. Mark,

I have just submitted my online applications for 4 different advisory boards and commissions: Parks and Recreation, Clean City, Green City and Urban Forestry. Please find attached my CV, and this email can serve as my cover letter. I want to use my training and experience to serve my local community, and I look forward to hearing from you soon.

Thank you,
Mary Elfner

www.virginiaauduboncouncil.org

<http://www.togethergreen.org/fellows/fellow/mary-elfner>

On Mon, Nov 14, 2016 at 11:33 AM, Rawles, Alexander B. - Clerk's Office <Alexander.Rawles@richmondgov.com> wrote:

Ms. Elfner,

Per our telephone conversation of this afternoon, you may complete an application on [our website](#). Alternatively, you may complete either the attached Microsoft Word or Adobe PDF version of our application. Please e-mail any supporting documentation, such as a cover letter or resume, directly to me.

Should you wish to speak to someone in the Mayor's Office about appointment by the mayor to the Green City Commission, please contact Don Mark at the e-mail address copied above.

Should you need any additional information, please do not hesitate to contact me. I look forward to receiving your application.

Best,

Alexander B. Rawles

Boards and Commissions Administrator

Office of the City Clerk

City of Richmond

900 East Broad Street, Suite 200

Richmond, Virginia 23219

Office: [\(804\) 646 - 4089](tel:8046464089)

www.richmondgov.com/cityclerk

Would you like to actively take part in creating a vibrant community that is a great place to live, work, learn, play, visit and raise a family?

Visit our [Boards and Commissions website](#) for a listing of opportunities to serve your community as a member of a board or commission.

--

Mary

www.virginiaauduboncouncil.org

<http://www.togethergreen.org/fellows/fellow/mary-elfner>



City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application

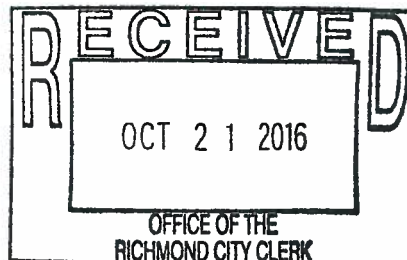
(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <i>Lewis Ginter Botanical Garden, Board of Trustees</i>	
Title: Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <i>Schapiro</i>	First Name: <i>Clare</i>
Home Street Address: <i>5303 New Kent Road</i>	Home Telephone: <i>804.232.0368</i>
Home City, Zip Code: <i>Richmond, VA 23225</i>	Home Fax: <i>"</i>
Personal E-Mail Address: <i>Clare.Schapiro@gmail.com</i>	
Employer: <i>self-employed</i>	
Job Title: <i>food columnist, The Richmond Times-Dispatch</i>	How Long? <i>6 years</i>
Business Street Address: <i>same as above</i>	Business Telephone: <i>as above</i>
Business City, Zip Code:	Business Fax: <i>"</i>
Business E-Mail Address: <i>CSchapiro@Timesdispatch.com</i>	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <i>4th</i> Number of years? <i>51</i>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <i>Clare Schapiro</i>	Date: <i>October 17, 2016</i>
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
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Page 1 of 1



Revised -04/01/14

Richmond Behavioral Health Authority

Vacancy Chart

as of
May 7, 2017

Fifteen (15) members who shall be appointed by Council. (Code of Virginia Section 37.2-602 – no less than six and no more than 18 members.)

Appointments to the Board of Directors shall be broadly representative of the community, to include consumers and family members of consumers when practical, one (1) city employee who shall be nominated by the mayor and one (1) member of City Council.

(Assigned to the Education and Human Services Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Henry F. Bulifant, IV	All members of Council	06/01/2016	No	Resigned	Reside or work and be representative of the community

Contact:

Meleese Evans, Asst. to the Executive Director and Board of Directors
Richmond Behavioral Health Authority
819-4002



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

RICHMOND BEHAVIORAL HEALTH AUTHORITY

Title: *Ms*

Name: *Sabrina Gross*

Home Address: *003222 LAMB AVE RICHMOND VA 23222*

Home Telephone: *7577686826* Home Fax: _____

Personal E-Mail Address: *sjgross2001@gmail.com*

Employer: *Virginia Department of Education*

Job Title: *compliance specialist* How Long? *3*

Business Address: *000101 14TH 3222 RICHMOND VA 23222*

Business Telephone: *7577686826* Ext: _____ Business Fax: _____

Business E-Mail Address *sjgross2001@gmail.com*

Is Your Place of Employment Located in the city of Richmond Yes

Is your Place of Employment Located in the County? No If Yes, Which County? _____

Are You A City Resident? Yes If Yes, Which City Council District? *3* Number of Years? *1*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

I have a bachelor's degree in psychology and completed the teacher certification program. I have more than 7 years experience working directly with individuals who either have a disability or a mental health disorder. I also have a juris doctorate. I have 3 years experience reviewing, analyzing and applying policy and regulations and case law.

Other Community Involvement:



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

*a member of community in schools at JEB Stuart
a member of the State and Local Advisory Team to the Children's Services Act*

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

EDUCATION

*Cleveland Marshall College of Law
Juris Doctor, May 2009
Related*

Cleveland, OH

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Clean City Commission

Vacancy Chart

As of
May 7, 2017

Fifteen (15) members appointed by Council, of which nine (9) members shall be from among the eligible voters within each voting district, five (5) members shall be corporate/citizen volunteers, one (1) member shall be the Director of Public Works, or his designee.

The Commission shall have five subcommittees as follows:

- Communications
- Schools
- Business and Industry
- Community Organizations
- Municipal Operations

(Assigned to the Land Use, Housing & Education Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Edward Gilchrist	All members of Council	02/28/2017	Yes	Application included	3 rd District qualified voter
Badia Hiwott	All members of Council	11/23/2017	No	Declined appointment	6 th District qualified voter
Orville A. Shroades-Clevenger	All members of Council	09/26/2016	No	Resigned	Corporate/citizen volunteer

Contact:

Darlene Mallory, Support Services Manager/Clean City Commission Coordinator
Department of Public Works
3506 N. Hopkins Road
804-646-8325
Darlene.mallory@richmondgov.com



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

CLEAN CITY COMMISSION

Title: _____
Name: *Doug K Allen Jr*
Home Address: 003110 PARK AVE APT 5 RICHMOND VA 23221
Home Telephone: 7579515121 Home Fax: _____
Personal E-Mail Address: allendk@me.com
Employer: Marstel-Day, LLC
Job Title: Planner How Long? _____
Business Address: 000033 S 13TH ST FL 2 RICHMOND VA 23219
Business Telephone: 7032259198 Ext: _____ Business Fax: _____
Business E-Mail Address: dallen@marstel-day.com
Is Your Place of Employment Located in the city of Richmond Yes
Is your Place of Employment Located in the County? No If Yes, Which County? _____
Are You A City Resident? Yes If Yes, Which City Council District? 1 Number of Years? 10

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*2011 graduate of the VCU Wilder School with a B.S. in Urban and Regional Studies
5+ years as an encroachment planner, focusing on compatible land use. 4+ years as a project manager. Skills include: GIS; land use planning; development of project management tools; zoning; research and writing.
Member of the national and Virginia chapters of the American Planning Association. Member of the American Institute of Certified Planners (AICP). Member of the national and Central Virginia chapters of the Project Management Institute (PMI).*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

Attend and contribute to GRTC Transit Advisory Group meetings as a member of the public.



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Project Manager and Level II Planner with Marstel-Day, LLC, with five years of experience across a range of disciplines including GIS mapping, land use planning, communications and engagement, facilitation, research and analysis, and project leadership. Proven ability as a project manager to adapt to the strengths of the project team to generate products on time, under budget, and to deliver what the client desires. Established as a self-motivator with a reputation for seeking out new, diverse projects to expand background and skill set.

Areas of experience include:

? Land Use Planning/Policy ? GIS ? Data Analysis
? Urban Planning ? Community Outreach ? NEPA
? Environmental Planning/Policy ? Public Speaking ? Community Engagement
? Community Facilitation ? Military Installation Planning ? Military Liaison

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

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Urban Forestry Commission

Vacancy Chart

As of
May 7, 2017

The Commission shall consist of **two (2) non-voting members** and **nine (9) voting members**. The two (2) non-voting members shall be the Director of Public Works and the Director of Community Development, or their designee. Of the nine (9) voting members, the Mayor shall appoint three (3) members and the City Council shall appoint six (6) members. One member shall be a certified arborist, and one member shall be a registered certified landscape architect.

Except for the certified arborist, all voting members shall be residents of the city. No voting member shall be an officer or employee of the City and no member shall hold any contract with the City, or subcontract thereof, to provide goods or services relating to City-owned trees.

(Assigned to the Land Use, Housing & Education Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Christopher Catanzaro	All members of Council	04/12/2016	Yes	Not interested	City resident
Janine Lester	All members of Council	04/08/2016	Yes	Contacted. No response received.	Certified arborist
Andrea Almond	All members of Council	01/28/2016	No	Resigned	Certified landscape architect
Elizabeth Barrett	Mayor Jones	02/25/2016	No	Resigned	City resident
Kendra Taylor	Mayor Jones	02/25/2016	No	Resigned	City resident
Lindsay Walton	Mayor Jones	04/26/2014	Yes	Mayor's Office notified	City resident

Contact:

Mark Olinger
900 E. Broad St., Suite 511
Richmond, VA 23219
646-6305 (o)
mark.olinger@richmondgov.com



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

URBAN FORESTRY COMMISSION

Title: _____
Name: *Mary K Larson*
Home Address: 001101 HAXALL PT UNIT 502 RICHMOND VA 23219
Home Telephone: 8046837303 Home Fax: _____
Personal E-Mail Address: maryklarson@comcast.net
Employer: Bon Secours Health System, Inc.
Job Title: Senior Business Intelligence Developer How Long? 8
Business Address: 8565 MAGELLAN PKWY STE 100 RICHMOND VA 23227
Business Telephone: 804-289-5142 Ext: _____ Business Fax: _____
Business E-Mail Address mary_larson@bshsi.org
Is Your Place of Employment Located in the city of Richmond No
Is your Place of Employment Located in the County? Yes If Yes, Which County? Henrico
Are You A City Resident? Yes If Yes, Which City Council District? 6 Number of Years? _____

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

not that I'm aware

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I am applying to be a citizen member of the Urban Forestry Commission. I have no formal qualifications other than being an interested Richmond resident and someone who has been passionate about gardening and landscaping for many years.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Professionally: I have degrees in Biology and Medical Technology, and have worked in healthcare, in one form or another and in the Richmond area for most of my adult life. I currently work for Bon Secours as a Business Intelligence Developer on our electronic medical record system. Prior to that, I was a Healthcare I.T. consultant for 8 years, and prior to that, as a Medical Technologist in clinical laboratories, including 8 years with the Department of Clinical Pathology at the Medical College of Virginia (now known as VCU Health Systems).

Personally: I have been a long time, passionate gardener for many years, including having taken quite a few classes in Horticulture and Landscape Design. Now that I enjoy downtown condo living, what I now lack in an actual garden of my own I make up for in additional time to contribute to the larger landscape of our city, and would love to get involved in this particular manner.



Authorities, Boards, Commissions and Task Forces Application

Other Community Involvement:

I have applied for a few, but have not yet had the opportunity to serve on any Richmond authorities, boards, commissions or task forces. I am eager to contribute my time, energy and enthusiasm and become more involved.

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Over the years, my community involvement has included volunteering in various capacities, among them:

- * BikeWalkRVA - as an advocate for safer pedestrian & bike infrastructure in the Richmond area*
- * Habitat For Humanity - as volunteer labor on a recent home project*
- * Richmond READ Center - providing literacy tutoring to adult learners*
- * Lewis Ginter Botanical Garden - as a library volunteer*
- * Forest View Volunteer Rescue Squad - as an EMT*

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

In 2012, I was prompted to move to downtown Richmond from the Southside (Forest Hill area) after I s

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