



# City of Richmond

## Informal Meeting Minutes

900 East Broad Street  
Richmond, VA 23219  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

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Monday, November 13, 2017

4:00 PM

Council Chamber, 2nd Floor - City Hall

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Richmond City Council convened in Informal Session on Monday, November 13, 2017, in the Council Chamber, located on the second floor of City Hall, 900 East Broad Street.

### **Councilmembers Present**

The Honorable Chris Hilbert, President  
The Honorable Cynthia Newbille, Vice President  
The Honorable Andreas Addison  
The Honorable Parker Agelasto  
The Honorable Kim Gray  
The Honorable Michael Jones  
The Honorable Kristen Larson  
The Honorable Ellen Robertson  
The Honorable Reva Trammell

### **Staff Present**

Lou Ali, Council Chief of Staff  
Lisa Braxton, Interim Deputy City Clerk  
Haskell Brown, Deputy City Attorney  
Allen Jackson, City Attorney  
Candice Reid, Interim City Clerk

Council President Chris Hilbert called the meeting to order at 4:13 p.m. and presided.

Upon the President's request, Interim Deputy City Clerk Lisa Braxton provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency.

### **Docket Review**

Interim Deputy City Clerk Lisa Braxton reviewed the following agenda items as indicated:

#### **Consent Agenda:**

1. Ord. 2016-264 – to be amended and continued to Monday, December 11, 2017
2. Ord. 2017-008 – retained on the Consent Agenda
3. Ord. 2017-146 – retained on the Consent Agenda
4. Ord. 2017-177 – to be amended and continued to Monday, December 11, 2017
5. Ord. 2017-179 – retained on the Consent Agenda
6. Ord. 2017-193 – retained on the Consent Agenda
7. Ord. 2017-194 – retained on the Consent Agenda
8. Ord. 2017-195 – retained on the Consent Agenda

9. Ord. 2017-196 – to be continued to Monday, December 11, 2017
10. Ord. 2017-197 – to be continued to Monday, December 11, 2017
11. Ord. 2017-198 – retained on the Consent Agenda
12. Ord. 2017-199 – retained on the Consent Agenda
13. Ord. 2017-200 – retained on the Consent Agenda
14. Ord. 2017-201 – retained on the Consent Agenda
15. Ord. 2017-202 – retained on the Consent Agenda
16. Ord. 2017-203 – to be continued to Monday, December 11, 2017
17. Ord. 2017-204 – retained on the Consent Agenda
18. Res. 2017-R074 – retained on the Consent Agenda
19. Res. 2017-R076 – to be continued to Monday, December 11, 2017
20. Res. 2017-R079 – to be continued to Monday, February 12, 2018

Councilwoman Reva Trammell requested a cost analysis relative to the possible adoption of Res. 2017-R079.

Regular Agenda:

21. Ord. 2016-140 – to be continued to Monday, January 8, 2018
22. Ord. 2017-069 – retained on the Regular Agenda

Councilor Parker Agelasto provided an introduction and answered questions regarding Ord. 2017-069.

City Attorney Allen Jackson was also available to answer questions regarding Ord. 2017-069.

Matt Welch, Economic and Community Development senior policy advisor, stated that city administration opposed the proposed adoption of Ord. 2017-069 due to its restrictive legal effects and cited that previously adopted legislation (Ord. 2017-170) allowed for transparency of the unsolicited offer to purchase city-owned real estate process as well as comparative bidding.

23. Ord. 2017-087 – to be continued to Monday, December 11, 2017
24. Ord. 2017-172 – retained on the Regular Agenda
25. Res. 2017-R075 – to be continued to Monday, December 11, 2017

There were no further comments or discussions concerning Consent and Regular Agenda items reviewed.

## **FY 2017 Comprehensive Annual Financial Report (CAFR)**

Mayor Levar Stoney reported the early completion of the Fiscal Year 2017 CAFR and thanked Chief Administrative Officer Selena Cuffee-Glenn and the financial team for their hard work involved in its completion.

Lenora Reid, deputy chief administrative officer – Finance and Administration, also thanked her financial staff and introduced the city’s external audit partner, CliftonLarsonAllen (CLA), LLP’s Greg Bussink, who provided information regarding CLA’s findings. Mr. Bussink reported that the city received an unmodified (clean) opinion of its FY 2017 finances with two adjustments involving capital and fixed assets, which was due to manual processes initiated by the failed implementation of the projects and grants module within the RAPIDS financial system.

Lenora Reid informed Council that the city ended with a \$16.9 million fund balance for fiscal year 2017 and that the financial report would be distributed and available online later that evening.

## **Bulk Collection and Policy Update**

Bobby Vincent, Public Works director, provided Council with an update and presentation regarding the city’s enhanced bulk and brush program. A copy of the presentation has been filed.

Councilor Kim Gray expressed dissatisfaction relative to the Department of Public Works’ current vacancy rate and its ability to provide additional bulk collection service to city residents, and she requested a comprehensive vacancy report of funded positions within the department.

## **Adjournment**

There being no further business, the meeting adjourned at 5:58 p.m.

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INTERIM CITY CLERK