



COMMISSION OF ARCHITECTURAL REVIEW

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

PROPERTY (location of work)

Address 313 N Monroe St
Historic district Monroe Ward

Date/time rec'd: _____
Rec'd by: _____
Application #: _____
Hearing date: _____

APPLICANT INFORMATION

Check if Billing Contact

Name Joshua Shaheen
Company _____
Mailing Address 313 N Monroe St
Richmond, VA 23220

Phone (540) 435-0242
Email josh.shaheen.ahi@gmail.com
Applicant Type: Owner Agent
 Lessee Architect Contractor
 Other (please specify): _____

OWNER INFORMATION (if different from above)

Check if Billing Contact

Name _____
Mailing Address _____

Company _____
Phone _____
Email _____

PROJECT INFORMATION

Project Type: Alteration Demolition New Construction
(Conceptual Review Required)

Project Description: (attach additional sheets if needed)

Now existing, spray painted street art mural on side of house facing alley. Artwork done by Swiss muralist BustArt. Applying retroactively for approval.

Attached is an estimate and advisement from a local masonry expert for removal of the mural. I attempted some light pressure washing which did nothing, the graffiti protective films made the water just bead up and run off. I tried using GoofOff graffiti removal which had the exact same results, the liquid beaded up and ran off, trying to work it in with a brillo pad did nothing as well.

ACKNOWLEDGEMENT OF RESPONSIBILITY

Compliance: If granted, you agree to comply with all conditions of the certificate of appropriateness (COA). Revisions to approved work require staff review and may require a new application and approval from the Commission of Architectural Review (CAR). Failure to comply with the conditions of the COA may result in project delays or legal action. The COA is valid for one (1) year and may be extended for an additional year, upon written request and payment of associated fee.

Requirements: A complete application includes all applicable information requested on checklists available on the CAR website to provide a complete and accurate description of existing and proposed conditions, as well as payment of the application fee. Applicants proposing major new construction, including additions, should meet with Staff to review the application and requirements prior to submitting an application. Owner contact information and signature is required. Late or incomplete applications will not be considered.

Zoning Requirements: Prior to Commission review, it is the responsibility of the applicant to determine if zoning approval is required and application materials should be prepared in compliance with zoning.

Signature of Owner Joshua Shaheen Date 2/20/2023



CERTIFICATE OF APPROPRIATENESS APPLICATION INSTRUCTIONS

In advance of the application deadline please contact staff to discuss your project, application requirements, and if necessary, to make an appointment to meet with staff for a project consultation in the office or on-site. The Commission of Architectural Review website has additional project guidance and required checklists:

www.rva.gov/planning-development-review/commission-architectural-review

Staff Contact: 804.646.6335 Carey.Jones@Richmondgov.com

SUBMISSION INSTRUCTIONS

Certain exterior work can be administratively approved by Staff. Please contact staff for a preliminary determination of the level of review required prior to submitting an application.

Submit the following items to the Division of Planning and Preservation, 900 E. Broad Street, Rm. 510:

- One (1) signed and completed application – property owner's signature required
- One (1) copy of supporting documentation, as indicated on appropriate checklist, collated and stapled. All plans and elevations must be printed **11x17** and all text easily legible.
- One digital copy of the application and supporting documentation, submitted via email or OneDrive.
- Application fee, as required, will be invoiced. Payment of the fee must be received before the application will be scheduled. Please see fee schedule brochure available on the CAR website for additional information.
- **Application deadlines are firm.** All materials must be submitted by the deadline to be considered at the following Commission meeting. Designs must be final at the time of application; revisions will not be accepted after the deadline. Incomplete and/or late applications will not be placed on the agenda.
- **A complete application** includes a signed application form, related checklist, legible plans, drawings, elevations, material specifications, and payment of the required fee as described in Sec. 30-930.6(b).
- The Commission will not accept new materials, revisions, or redesigns at the meeting. Deferral until the following month's meeting may be necessary in such cases to allow for adequate review by staff, Commissioners, and public notice if required.

MEETING SCHEDULE AND APPLICATION DUE DATES

- The CAR meets on the fourth Tuesday of each month, except in December when it meets on the third Tuesday.
- The hearing of applications starts at 4:00 PM in the 5th floor conference room of City Hall, 900 E. Broad Street. The owner and/or applicant is *encouraged to attend* the meeting.
- All applications are due at 12 noon the Friday after the monthly CAR meeting, except in December, when applications are due the following Monday. For a list of meeting dates and submission deadline dates for each meeting please visit: www.rva.gov/planning-development-review/commission-architectural-review or contact staff.
- **Exception:** Revisions to applications that have been deferred or conceptually reviewed at a Commission meeting can be submitted nine (9) business days after that meeting in order to be reviewed at the following meeting. Please contact staff to confirm this date.



Estimate

Thomas Harrison
t/a Thomas Harrison

11833 Park Forest Ct.
Glen Allen, VA 23060

15824 Hampton Park Circle
Chesterfield, VA 23832

(804) 639-9079 (fax)

(804) 519-3334

Policy #: Fivestar Q26 0122079 MV
License #: 2705149258 & 1272507

Job Location: 313 N. Monroe St.
Richmond, VA 23220

	Costs:	
	Materials	Labor:
1) Power wash brick facade in alley way at residence*	\$580	\$6,800
In addition requirement:		
2) Repointing of grout for entire wall	\$400	\$8,400

• **Please be advised that this is not recommended.**

The mural was painted with "molotow" spray paint. The paint used for this mural is extreme and designed for durability. By design, this paint is "weatherproof, UV-resistant and lightfast". This type of spray paint is made with "quadruple-ground car paint pigments". In addition, "the re-application of solvents swell the lower paint layers" and therefore, cause a permanent adhesion that is by design, difficult to remove. So, due to the consistency of paint required to cover for this type of mural, the brick would be compromised in conjunction with the sand mortar used, typically during this era of build. If the paint is able to be removed with the chemicals and acid wash, in conjunction with the entire brick area in question being power washed, the brick will require, at minimal, a complete repointing. This would be in addition to any brick that may be compromised. A bio hazard detainment of the chemicals may be required to retain the run off.

This assessment was mutually confirmed with Fred at ConCreations.

This estimate may increase based on requirements.

Thank you,
Graciously Yours, Tom

Total Costs: \$16,180

