



**Property** (location of work)

Property Address: 2210 Jefferson Ave, Richmond, VA 23223 Current **Zoning**: \_\_\_\_\_

Historic District: Union Hill

Application is submitted for: (check one)

- Alteration**
- Demolition**
- New Construction**

**Project Description** (attach additional sheets if needed):

Demo existing rotted front porch and build back new. Same footprint. Please see attached written description and photos for additional information.

**Applicant/Contact Person:** JP DiMarco

Company: Stratford Hills Construction

Mailing Address: 6948 Montauk Drive

City: Richmond State: VA Zip Code: 23225

Telephone: (804) 868-6226

Email: jp@shcrva.com

Billing Contact?  No  Applicant Type (owner, architect, etc.): Contractor

**Property Owner:** Todd Scott

If Business Entity, name and title of authorized signee: \_\_\_\_\_

Mailing Address: 2210 Jefferson Ave

City: Richmond State: VA Zip Code: 23223

Telephone: (757) 209-8635

Email: todd.scott.esq@gmail.com

Billing Contact? Yes

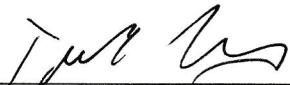
**\*\*Owner must sign at the bottom of this page\*\***

**Acknowledgement of Responsibility**

**Compliance:** If granted, you agree to comply with all conditions of the certificate of appropriateness (COA). Revisions to approved work require staff review and may require a new application and approval from the Commission of Architectural Review (CAR). Failure to comply with the conditions of the COA may result in project delays or legal action. The COA is valid for one (1) year and may be extended for an additional year, upon written request and payment of associated fee.

**Requirements:** A complete application includes all applicable information requested on checklists available on the CAR website to provide a complete and accurate description of existing and proposed conditions, as well as payments of the application fee. Applications proposing major new construction, including additions, should meet with staff to review the application and requirements prior to submitting. Owner contact information and signature is required. Late or incomplete applications will not be considered.

**Zoning Requirements:** Prior to Commission review, it is the responsibility of the applicant to determine if zoning approval is required. Application materials should be prepared in compliance with zoning.

Property Owner Signature:  Date: 6/9/23

# Certificate of Appropriateness Application Instructions

Staff Contact: (804)-646-6569 | [alex.dandridge@rva.gov](mailto:alex.dandridge@rva.gov)

## Before You Submit

In advance of the application deadline, please contact staff to discuss your project, application requirements, and if necessary, to make an appointment to meet with staff for a project consultation. The CAR website has additional project guidance and required checklists: [www.rva.gov/planning-development-review/commission-architectural-review](http://www.rva.gov/planning-development-review/commission-architectural-review).

**Application deadlines are firm.** All materials must be submitted by the deadline to be considered at the following Commission meeting. Designs must be final at the time of application; revisions will not be accepted after the deadline. Incomplete and/or late applications will not be placed on that month's agenda.

## Submission Requirements

Please submit applications to staff via email with the project address in the subject line. Submit the following items via email to staff:

- One (1) signed and completed application (PDF) – property owner signature required.
- Supporting documentation, as indicated on the [checklist](#), which can be found under the 'Application Information' tab on the website.
- Payment of application fee, if required. Payment of the fee must be received before the application will be scheduled. An invoice will be sent via the City's Online Permit Portal. Please see [fee schedule](#) available on the CAR website for additional information.

A complete application includes a signed application form, legible plans, drawings, elevations, material specifications, and payment of the required fee as described in the City Code of Ordinances Sec. 30-930.6(b). The Commission will not accept new materials, revisions, or redesigns at the meeting. Deferral until the following month's meeting may be necessary in such cases to allow for adequate review by staff, Commissioners, and public notice, if required.

## Meeting Information and Application Due Dates

- The Commission meets on the fourth Tuesday of each month, except for December when it meets on the third Tuesday.
- Application hearings start at 4:00pm. Meetings are held in person at City Hall in the 5<sup>th</sup> floor conference room. Participation via Microsoft Teams is available. It is strongly recommended that at least one person, either the owner or applicant, attend the meeting in person.
- All applications are due at 12 noon the Friday after the monthly CAR meeting, except in December, when applications are due the following Monday. For a list of meeting dates and submission deadline dates for each meeting please visit [www.rva.gov/planning-development-review/commission-architectural-review](http://www.rva.gov/planning-development-review/commission-architectural-review) or contact staff.
- Revisions to applications that have been deferred or conceptually reviewed at a CAR meeting can be submitted nine (9) business days after that meeting in order to be reviewed at the following meeting. Please contact staff to confirm this date.
- New construction will be required to go through a conceptual review. The conceptual review is non-binding.
- Applicants are encouraged to reach out to any relevant civic associations and immediate neighbors for new construction or large-scale projects prior to submitting to the Commission of Architectural Review.



# CERTIFICATE OF APPROPRIATENESS

## ALTERATION AND ADDITION CHECKLIST

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**Well in advance of the COA application deadline contact staff to discuss your project, and if necessary, to make an appointment to meet with staff for a project consultation.**

Complete all applicable sections and submit with the COA application form. Staff can assist you in determining what items are required for your scope of work. An incomplete application may cause delays in processing or may be deferred to the next agenda. Application materials must clearly represent current and proposed conditions. Refer to Standards for Rehabilitation outlined in Section 30.930.7(b) of the City Code, as well as, the *Richmond Old and Historic Districts Handbook and Design Review Guidelines*.

**PROPERTY ADDRESS:** 2210 Jefferson Ave, Richmond, VA 23223

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### BUILDING TYPE

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> single-family residence | <input type="checkbox"/> garage              |
| <input type="checkbox"/> multi-family residence             | <input type="checkbox"/> accessory structure |
| <input type="checkbox"/> commercial building                | <input type="checkbox"/> other               |
| <input type="checkbox"/> mixed use building                 |  |
| <input type="checkbox"/> institutional building             |  |

### ALTERATION TYPE

- |  |   |
|--|---|
| <input type="checkbox"/> addition                    | <input type="checkbox"/> roof             |
| <input type="checkbox"/> foundation                  | <input type="checkbox"/> awning or canopy |
| <input type="checkbox"/> wall siding or cladding     | <input type="checkbox"/> commercial sign  |
| <input type="checkbox"/> windows or doors            | <input type="checkbox"/> ramp or lift     |
| <input checked="" type="checkbox"/> porch or balcony | <input type="checkbox"/> other            |

### WRITTEN DESCRIPTION

- property description, current conditions and any prior alterations or additions
- proposed work: plans to change any exterior features, and/or addition description
- current building material conditions and originality of any materials proposed to be repaired or replaced
- proposed new material description: attach specification sheets if necessary

**PHOTOGRAPHS** place on 8 ½ x 11 page, label photos with description and location (refer to photograph guidelines)

- elevations of all sides
- detail photos of exterior elements subject to proposed work
- historical photos as evidence for restoration work

**DRAWINGS** (refer to required drawing guidelines)

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> current site plan      | <input type="checkbox"/> list of current windows and doors | <input type="checkbox"/> current elevations (all sides)   |
| <input type="checkbox"/> proposed site plan     | <input type="checkbox"/> list of proposed window and door  | <input type="checkbox"/> proposed elevations (all sides)  |
| <input type="checkbox"/> current floor plans    | <input type="checkbox"/> current roof plan                 | <input type="checkbox"/> demolition plan                  |
| <input type="checkbox"/> proposed floor plans   | <input type="checkbox"/> proposed roof plan                | <input type="checkbox"/> perspective and/or line of sight |
| <input type="checkbox"/> legal "plat of survey" |  |   |

Written Description of front porch at 2210 Jefferson Ave, Richmond, VA 23223:

1. Single family home that has a non-original wooden front porch that is rotted and currently in a dangerous condition. We are proposing to make the following changes:
  - a. Demo wood deck framing, wood decking boards, and wood handrail.
  - b. Replace deck framing with pressure treated wood.
  - c. Replace decking boards with TimberTech Azek 1x3 tongue and groove composite decking boards. Color to be either Oyster or Coastline.
  - d. Replace handrail with new Deckorators white composite deck rail kit with square balusters.
  - e. Replace (2) 4x4 posts and (2) 6x6 posts with new treated wood. Wrap (4) new wood posts with PVC to prolong longevity.
  - f. Demo existing rusted metal roof and replace with new metal roof (same shape)
2. Please see attached marked up photo of the existing porch.
3. Please see attached specifications for the decking boards and handrail.

replace this metal roof with new metal roof. Shape will not change.

Replace these 4 posts with new pressure treated wood and then wrap these posts with white pvc and paint

replace these rails with white composite rails

replace decking boards with brown composite decking

replace rotted deck structure with new treated wood



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[Building Supplies](#) / [Decking](#) / [Composite Deck Boards](#)

### TimberTech Azek Porch 1-in x 3-in x 12-ft Oyster Tongue and Groove PVC Porch Board Deck Board

Item #4870840 Model #ADP13512OR

[Shop TimberTech](#)   

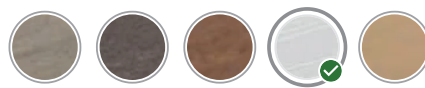
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**\$58.06**

Featuring tongue and groove technology for a fastener-free tighter-fit between boards, giving your porch a traditional look with an easy to install... No costly and time-consuming sanding, sealing, or staining required to maintain the color and integrity of our Porch boards. The Lifetime Limited Warranty and 50-Year Fade and Stain Warranty provide peace of mind that new porches will maintain their integrity and look...

**Manufacturer Color/Finish:** Oyster




Actual Length (Feet)  
12 

- 1 +

Out of Stock

[Get It Installed](#)

In-use/lifestyle images - accessories not included

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#### Overview

Forget curb appeal — it's all about porch appeal these days. Warm, natural-looking, and nuanced colors round out the Porch Collection to help create an inviting space to greet guests or simply lounge. With tongue and groove technology, these porch boards feature a tighter-fit between boards for a more polished look. Offered in both standard and wide width, you can make a style statement on your front porch.



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Building Supplies / Decking / Composite Deck Boards

### TimberTech Azek Porch 1-in x 3-in x 12-ft Coastline Tongue and Groove PVC Porch Board Deck Board

Item #4870837 Model #ADP13512CS

Shop TimberTech ★★★★☆ 2



\$61.25

Featuring tongue and groove technology for a fastener-free tighter-fit between boards, giving your porch a traditional look with an easy to install... No costly and time-consuming sanding, sealing, or staining required to maintain the color and integrity of our Porch boards The Lifetime Limited Warranty and 50-Year Fade and Stain Warranty provide peace of mind that new porches will maintain their integrity and look...

Manufacturer Color/Finish: Coastline



Actual Length (Feet) 12

#### Pickup & Delivery Options

**FREE Pickup**  
Ready Thu, Jun 22 (Est.)  
At S. Richmond Lowe's  
Curbside Available

**Delivery 23225**  
Fri, Jun 23: From \$79  
Delivery Scheduling in Checkout

[More Delivery Options](#)

- 1 +

In-use/lifestyle images - accessories not included

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#### Overview

Forget curb appeal — it's all about porch appeal these days. Warm, natural-looking, and nuanced colors round out the Porch Collection to help create an inviting space to greet guests or simply lounge. With tongue and groove technology, these porch boards feature a tighter-fit between boards for a more polished look. Offered in both standard and wide width, you can make a style statement on your front porch.

- Featuring tongue and groove technology for a fastener-free tighter-fit between boards, giving your porch a traditional look with an easy to install experience
- No costly and time-consuming sanding, sealing, or staining required to maintain the color and integrity of our Porch boards
- The Lifetime Limited Warranty and 50-Year Fade and Stain Warranty provide peace of mind that new porches will maintain their integrity and look beautiful initially as well as over time
- AZEK capped polymer porch boards with Alloy Armour Technology resist stains, scratches, fading, and stand up to harsh weather. Plus, you'll never have to worry about moisture damage, mildew, and mold forming because of the capped polymer material
- Choose from monochromatic or highly color-blended colors available in a variety of wood grain patterns to create a high-end wood look
- Offered in both standard (3.125") and wide width (5.5"). Wide width available in Coastline, Weathered Teak, Mahogany, and Dark Hickory
- Made with a mix of new and recycled materials to reduce environmental impact and enhance durability
- The Porch Collection is WUI or Wildland Urban Interface approved meeting compliance standards for reducing the risk of fire damage

**Installation Manual**  
PDF

#### Specifications

#### Compare

#### Reviews ★★★★☆ 2

#### Community Q & A



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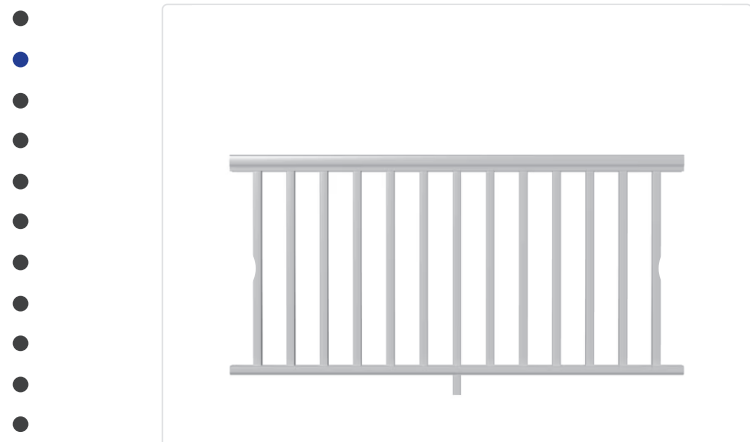
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Building Supplies / Decking / Deck Railing Systems

### Deckorators Grab and Go 6-ft x 2.75-in x 36-in White Composite Deck Rail Kit

Item #1223161 Model #346700

Shop Deckorators ★★★★★ 115



**EXCLUSIVE**

**\$110.00** ~~\$120.00~~  
Save \$10.00

Includes top rail, bottom rail, brackets and covers, square composite balusters, support blocks and hardware (posts sold separately); Assembly...  
For use with 36-inch rail height; Use with Deckorators white composite post sleeve kit (item #346702)  
Rail measures 6-ft on center; actual size 68-in W x 36-in H

Dimensions (L x W x H)  
6-ft x 2.75-in x 36-in

#### Pickup & Delivery Options

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**31 Available**  
Aisle 22 | Bay 4

-  +

Lifestyle image in use, accessories not included

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- Includes top rail, bottom rail, brackets and covers, square composite balusters, support blocks and hardware (posts sold separately); Assembly required
- For use with 36-inch rail height; Use with Deckorators white composite post sleeve kit (item #346702)
- Rail measures 6-ft on center; actual size 68-in W x 36-in H
- Distance between each post is a maximum of 68 inches
- White composite top and bottom rail with white composite balusters
- Backed by a 25-year structural and stain and fade limited warranty
- Pre-routed rails for easy baluster installation with no connectors needed

CA Residents: [⚠ Prop 65 Warning\(s\)](#)

<b>Prop65 Warning Label</b> PDF	<b>Installation Manual</b> PDF
<b>HowTo Manual</b> PDF	<b>Use and Care Manual</b> PDF
<b>Warranty Guide</b> PDF	

## Specifications

<b>Actual Height (Inches)</b>	36
<b>Actual Length (Feet)</b>	5.67
<b>Actual Width (Inches)</b>	2.75
<b>Assembly</b>	Assembly required
<b>Baluster Material</b>	Composite
<b>Baluster Style</b>	Square
<b>Balusters Included</b>	
<b>CA Residents: Prop 65 Warning(s)</b>	<a href="#">⚠ Prop 65 WARNING(S)</a>
<b>Cable Included</b>	
<b>Color/Finish Family</b>	White
<b>Common Height (Inches)</b>	36
<b>Common Length (Feet)</b>	6
<b>Common Width (Inches)</b>	3
<b>Corresponding Hardware Item Number</b>	3629113, 3629114, 2573320
<b>Dimensions (L x W x H)</b>	6-ft x 2.75-in x 36-in
<b>Green or Kiln-Dried</b>	N/A
<b>Hardware Included</b>	

<b>Lowe's Exclusive</b>	
<b>Manufacturer Color/Finish</b>	White
<b>Material</b>	Composite
<b>Maximum Opening (Inches)</b>	68
<b>Minimum Opening (Inches)</b>	6
<b>Orientation</b>	Vertical
<b>Package Quantity</b>	1
<b>Post Caps Included</b>	
<b>Post Sleeves Included</b>	
<b>Posts Included</b>	
<b>Pressure Treated</b>	
<b>Rails Included</b>	
<b>Series Name</b>	Grab and Go
<b>Total Number of Pieces</b>	21
<b>Type</b>	Deck rail kit
<b>Warranty</b>	25-year limited
<b>Wood Species</b>	N/A



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Building Supplies / Decking / Deck Railing Systems

### Deckorators Grab and Go 6-ft x 2.75-in x 36-in White Composite Deck Stair Rail Kit

Item #1223163 Model #346701

Shop Deckorators ★★★★☆ 79



**EXCLUSIVE**  
**\$130.00**

Includes top rail, bottom rail, brackets and covers, square composite balusters, support blocks and hardware (posts sold separately); Assembly...  
For use with 36-inch rail height; Use with 40-in upper and 48-in lower composite post sleeve kits (item #346702 and #354352)  
Rail measures 6-ft on center; actual size 68-in L x 36-in H

Dimensions (L x W x H)  
6-ft x 2.75-in x 36-in

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47 Available  
Aisle 22 | Bay 4

-  +






Lifestyle image in use, accessories not included

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- Includes top rail, bottom rail, brackets and covers, square composite balusters, support blocks and hardware (posts sold separately); Assembly required
- For use with 36-inch rail height; Use with 40-in upper and 48-in lower composite post sleeve kits (item #346702 and #354352)
- Rail measures 6-ft on center; actual size 68-in L x 36-in H
- Distance between each post is a maximum of 68 inches
- Extra brackets are model #356156
- White composite top and bottom rail with white composite balusters
- Backed by a 25-year structural and stain and fade limited warranty
- Stair angle brackets are set to 35 degrees

CA Residents: [⚠ Prop 65 Warning\(s\)](#)

 <b>Prop65 Warning Label</b> PDF	 <b>Installation Manual</b> PDF
 <b>Warranty Guide</b> PDF	 <b>Use and Care Manual</b> PDF
 <b>HowTo Manual</b> PDF	

**Specifications** ▼

**Reviews**  **79** ▼

**Community Q & A** ▼

