



Commission of Architectural Review SUBMISSION APPLICATION

City of Richmond, Room 510 – City Hall
900 East Broad Street, Richmond, Virginia 23219
PHONE: (804) 646-6335 FAX: (804) 646-5789

12 COPIES OF SUPPORTING DOCUMENTATION ARE REQUIRED FOR PROCESSING YOUR SUBMISSION

LOCATION OF WORK: 2700 W. Grace Street DATE: 3/17/2016

OWNER'S NAME: Gregg & Lisa Green TEL NO.: (804) 777-9552
 AND ADDRESS: 11748 Burray Road EMAIL: lgreen@green-it-tech.com
 CITY, STATE AND ZIP CODE: Chesterfield, VA 23838

ARCHITECT/CONTRACTOR'S NAME: n/a TEL. NO.: _____
 AND ADDRESS: _____ EMAIL: _____
 CITY, STATE AND ZIP CODE: _____

Would you like to receive your staff report via email? Yes No

REQUEST FOR CONCEPTUAL REVIEW

I hereby request Conceptual Review under the provisions of Chapter 114, Article IX, Division 4, Section 114-930.6(d) of the Richmond City Code for the proposal outlined below in accordance with materials accompanying this application. I understand that conceptual review is advisory only.

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

I hereby make application for the issuance of a certificate under the provisions of Chapter 114, Article IX, Division 4 (Old and Historic Districts) of the Richmond City Code for the proposal outlined below in accordance with plans and specifications accompanying this application.

DETAILED DESCRIPTION OF PROPOSED WORK (Required):

STATE HOW THE DESIGN REVIEW GUIDELINES INFORM THE DESIGN OF THE WORK PROPOSED. (Include additional sheets of description if necessary, and 12 copies of artwork helpful in describing the project. The 12 copies are not required if the project is being reviewed for an administrative approval. See instruction sheet for requirements.)

Please see attached

RECEIVED

MAR 18 2016

1:44

Signature of Owner or Authorized Agent: X *Lisa J. Green*

Name of Owner or Authorized Agent (please print legibly): Lisa J. Green

(Space below for staff use only)

Received by Commission Secretary

APPLICATION NO. _____

DATE _____

SCHEDULED FOR _____

Note: CAR reviews all applications on a case-by-case basis.

March 17, 2016

Marianne Pitts, Secretary of Commission of Architectural Review (CAR)
City of Richmond, Room 510 - City Hall
900 E. Broad Street
Richmond, VA 23219

Re: Application for Certificate of Appropriateness (COA) – Submission
Gregg & Lisa Green
2700 W. Grace Street, Richmond, VA 23220-1913

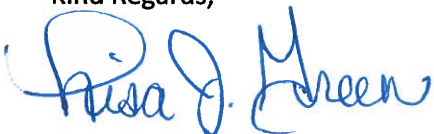
Dear Ms. Pitts,

Thank you for returning my call and reviewing the COA application process with me. My husband and I received a Notice of Violation dated 2/22/2016 for the following work performed: "Installation of front door with faux leaded glass window without review and approval by the Commission of Architectural Review". It certainly was not our purposeful intention to violate the City of Richmond's Zoning Ordinance and we are promptly responding to the violation and applying for the required COA. Our response includes an explanation of why we deemed the work necessary and a detailed description of the work performed and the materials used.

"The property located at 2700 W. Grace Street is a rental property where several tenants currently reside. The door that was located at the front entrance of the property was rotted through making it no longer usable or safe. Only the door itself was replaced; the side lights to the original door and all other trim around the door remain intact (see exhibit I; before installation and exhibit II; after installation prior to painting). The replacement door is a medium oak door which we painted the same color as the original door. The replacement door has triple-pane decorative glass with brass coming finish, reminiscent of the Victorian age. We have reviewed the Introduction, The District (West Grace Street) and Building Elements (specifically porch & entrance repair) sections of the Handbook and Design Review Guidelines and believe the replacement door to be compliant with these guidelines. We are attaching several photos of similar doors found in a brief tour of Park Avenue, Grove Avenue, and Stuart Avenue.

Please do let us know if we can provide any additional information to you. We look forward to answering any questions the committee may have as they review our application and the enclosed documentation. Thank you.

Kind Regards,



Lisa J. Green
(804) 706-6269



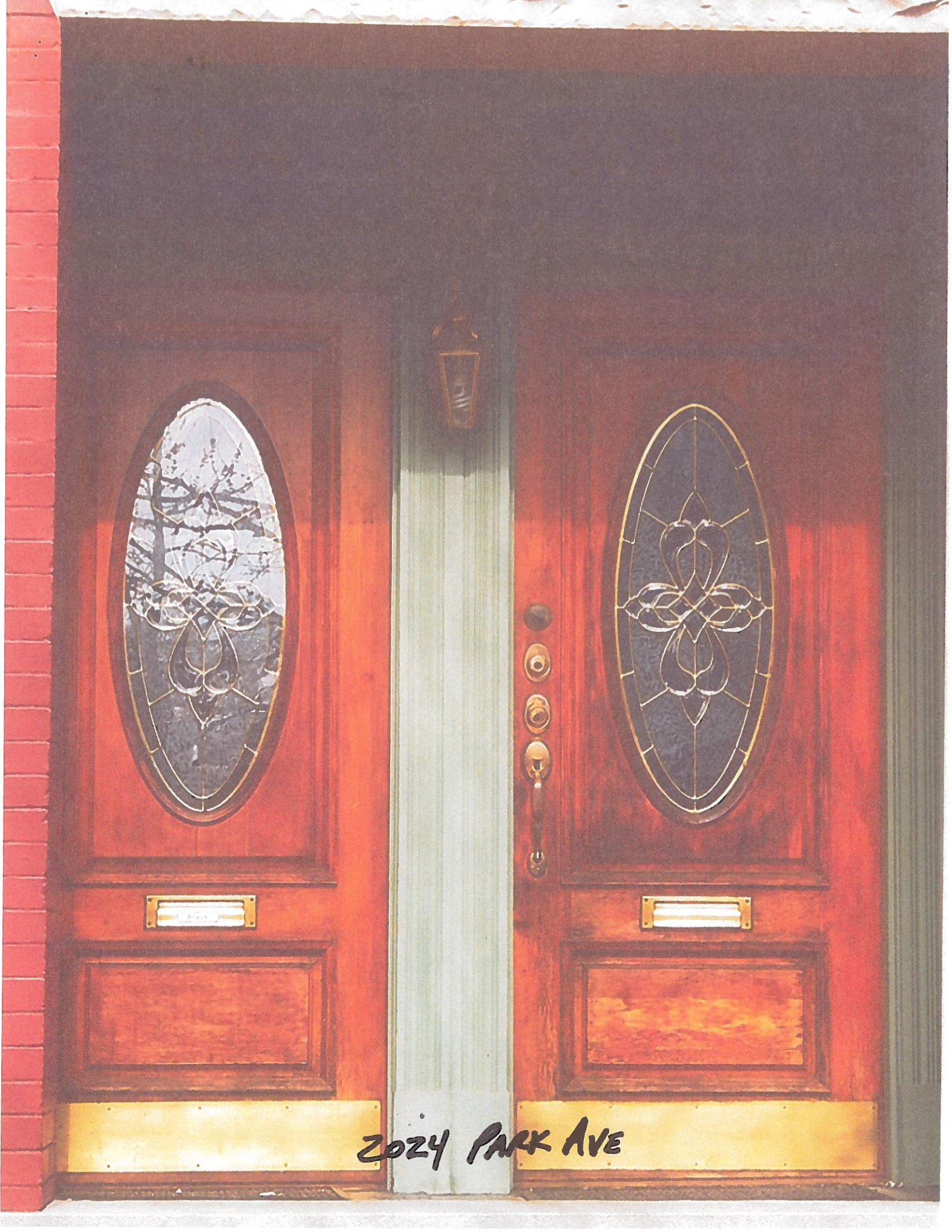
Exhibit I

2700

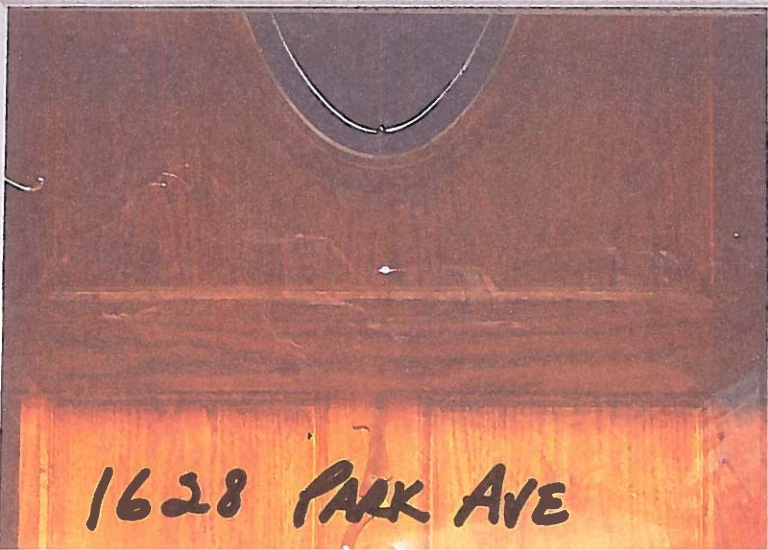
Exhibit II

2403

2403 FLOYD AVE



2024 PARK AVE



1628 PARK AVE



1703 PARK AVE

Nº 2003



2003 PARK AVE

2223
GROVE AVE





2318
FLOYD AVE