



# City of Richmond

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## Meeting Minutes - Final Planning Commission

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Monday, August 2, 2021

1:30 PM

5th Floor Conference Room

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### **This meeting will be held through electronic participation means**

This meeting will be held through electronic communication means pursuant to and in compliance with Ordinance No. 2020-093, adopted April 9, 2020, as amended. This meeting will be open to participation through electronic communication means by the public and closed to in-person participation by the public.

Most, if not all, Planning Commission members and other staff will participate in this meeting by teleconference/videoconference via Microsoft Teams. Those who may be assembling for this meeting will do so in the 5th Floor Conference Room of City Hall at 900 East Broad Street in Richmond, Virginia 23219.

Special Guidelines for Public Access and Citizen Participation:

To access or participate, or both, in this Planning Commission meeting you have several options outlined in the following document:

[PDRPRES  
2021.147](#)

**Attachments:** [Public Access and Participation Instructions - Planning Commission  
8-2-21](#)

Citizens are encouraged to provide their comments in writing to [PDRLandUseAdmin@richmondgov.com](mailto:PDRLandUseAdmin@richmondgov.com) in lieu of speaking through audio or video means during the meeting.

When submitting your comments by email, be sure to include in your email (i) your full legal name, (ii) any organizations you represent, and (iii) any economic or professional relationships that would be affected by the adoption of the legislation on which you are commenting.

The person responsible for receiving written comments is Richard Saunders, Secretary to the Planning Commission, or his designee. All written comments received via email prior to 10:00 a.m. on the day of this meeting will be provided to all members of the Planning Commission prior to the beginning of the meeting and will be included in the record of the meeting.

### **Call To Order**

Mr. Poole called the regular meeting of the Planning Commission to order at 1:30 p.m.

### **Roll Call**

Ms. Elizabeth Hancock Greenfield was also present, for a total of 9 members present.

- Present 8 - \* Commissioner Max Hepp-Buchanan, \* Commissioner John Thompson, \* Commissioner Lincoln Saunders, \* Commissioner Melvin Law, \* Commissioner Rodney Poole, \* Commissioner Vivek G. Murthy, \* Commissioner Andreas Addison, and \* Commissioner Burchell Pinnock

### Chair's Comments

Mr. Poole welcomed Mr. Burchell Pinnock, the newest member to the Planning Commission.

### Approval of Minutes

No minutes to approve.

### Director's Report

#### - Richmond 300 Implementation

Mr. Kevin Vonck and Ms. Maritza Pechin provided an update.

#### - Council Action Update

Mr. Richard Saunders provided an update on the actions taken by City Council at its July 26, 2021 meeting.

### Consideration of Continuances and Deletions from Agenda

There were no continuances or deletions from the agenda.

### Consent Agenda

No items on the Consent Agenda.

*The Consent Agenda items will be considered by the Commission as a group, and there will be a single combined staff presentation and a single combined public hearing held for all items listed on the Consent Agenda.*

No items on the consent agenda

### Regular Agenda

#### 1. [UDC 2021-35](#)

- Attachments:** [DPW Memo to Planning Commission 9-7-21](#)  
[UDC Report to CPC](#)  
[Location & Plans](#)  
[Nicholas Smith Public Comment](#)  
[Opposition Connor Johnson](#)  
[Opposition Judges of the Richmond City Circuit Court](#)

Item Title: Conceptual location, character, and extent review of a temporary GRTC Transfer Station; 808 E. Clay Street.

Ms. Adrienne Torres, Chief Development Officer, GRTC, provided the applicant's presentation.

Ms. Julie Timm, Chief Executive Officer, GRTC, also spoke.

Ms. Dironna Clarke, Administrator, Office of Equitable Transit and Mobility, Public Works, also spoke.

Public Hearing: Mr. Stewart Schwartz, Partnership for Smarter Growth, spoke in support.

Note: Ms. Sharon Ebert served as an alternate for Commissioner Saunders

**A motion was made by Commissioner Greenfield, seconded by Commissioner Murthy, that this Location, Character and Extent Item be continued to the September 7, 2021 meeting of the Planning Commission. The motion carried by the following vote:**

- Aye --** 7 - \* Elizabeth Hancock Greenfield, \* Commissioner John Thompson, \* Commissioner Lincoln Saunders, \* Commissioner Melvin Law, \* Commissioner Rodney Poole, \* Commissioner Vivek G. Murthy and \* Commissioner Andreas Addison
- No --** 2 - \* Commissioner Max Hepp-Buchanan and \* Commissioner Burchell Pinnock

**2. [PDRPRES 2021.146](#)**

Item Title: Accessory Dwelling Unit Discussion

Mr. Kevin Vonck provided staff's presentation.

Public Comment:

Joh Gehlbach, Government Affairs Manager, Richmond Association of Realtors, spoke in support

Kahnica Cole, Homeowner, spoke in support

**Upcoming Items**

Mr. Saunders shared a list of items tentatively scheduled for the August 16, 2021 meeting of the Planning Commission.

**Adjournment**

Mr. Poole adjourned the meeting at 4:30 pm.