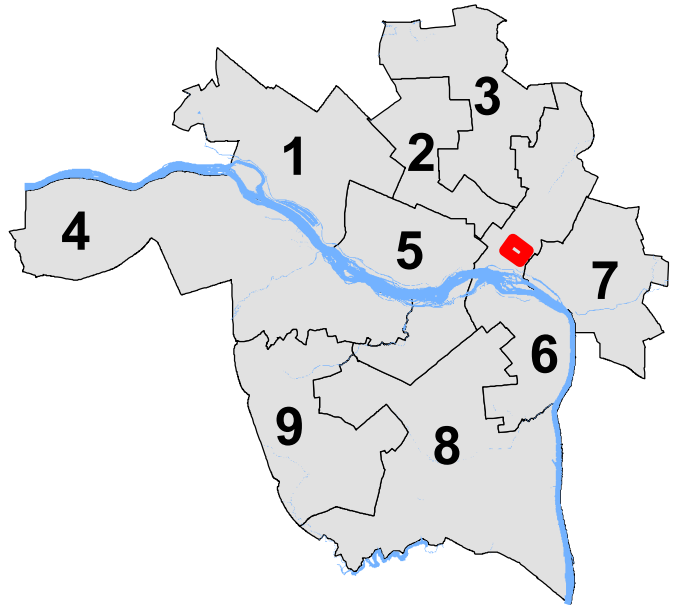


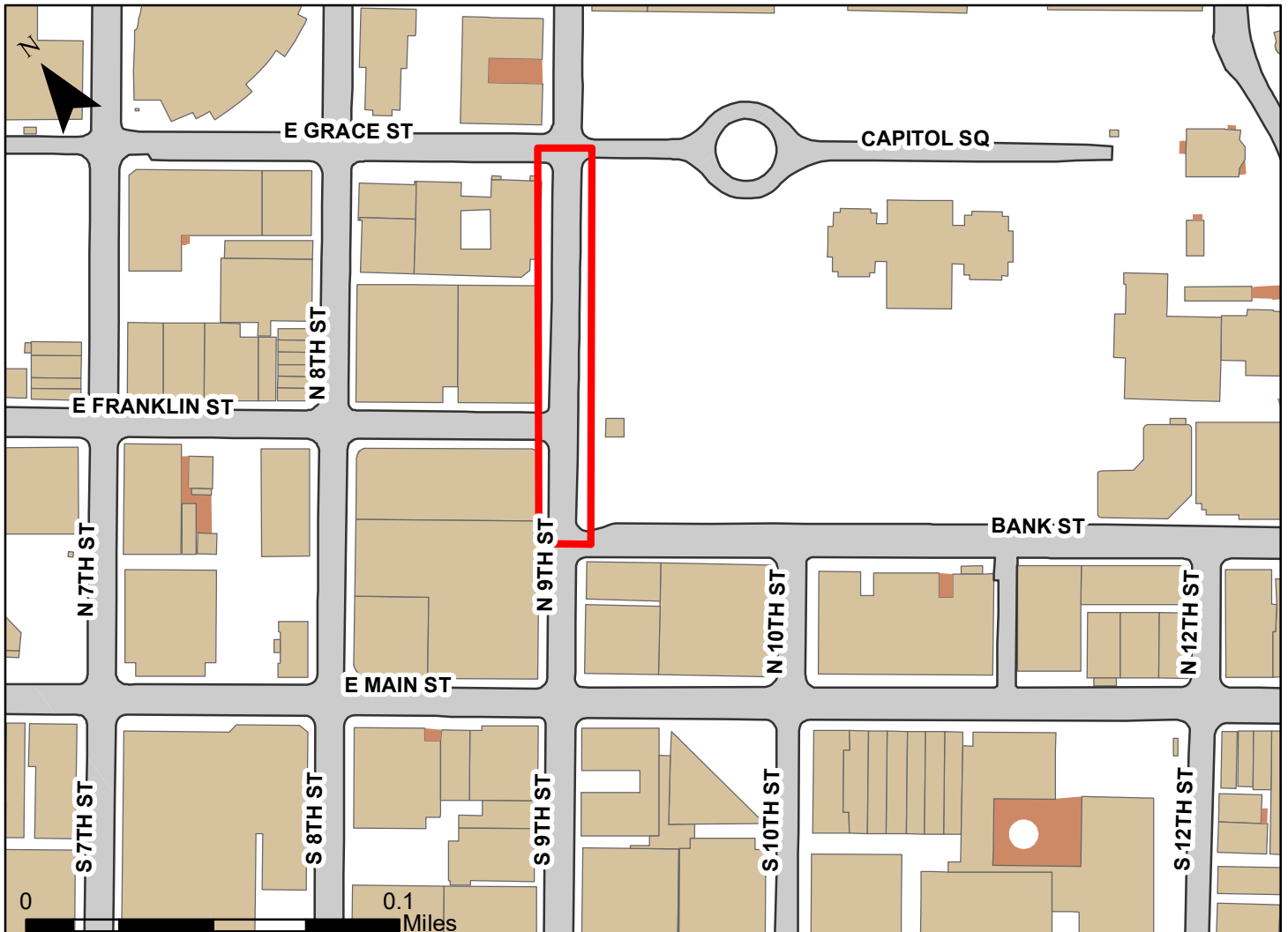
City of Richmond Department of Planning & Development Review

Encroachment

LOCATION: N. 9th Street between Bank Street and E. Grace Street
Grace Street
COUNCIL DISTRICT: 6
PROPOSAL: Review security encroachments along N. 9th Street



*For questions, please contact Josh Son
at 646-3741 or joshua.son@richmondgov.com*





Application for Urban Design Committee Review

Department of Planning and Development Review
Planning & Preservation Division
900 E. Broad Street, Room 510
Richmond, Virginia 23219 | (804) 646-6335
www.richmondgov.com/CommitteeUrbanDesign



Application Type (select one)

Location, Character, & Extent
Section 17.05
Other:

Encroachment
Design Overlay District

Review Type (select one)

Conceptual
Final

Project Information

Submission Date: _____

Project Name: _____

Project Address: _____

Brief Project Description (this is not a replacement for the required detailed narrative):

Applicant Information (a City representative must be the applicant, with an exception for encroachments)

Name: _____ Email: _____

City Agency: _____ Phone: _____

Main Contact (if different from Applicant): _____

Company: _____ Phone: _____

Email: _____

Submittal Deadlines

All applications and support materials must be filed no later than 21 days prior to the scheduled meeting of the Urban Design Committee (UDC). Please see the schedule on page 3 as actual deadlines are adjusted due to City holidays. **Late or incomplete submissions will be deferred to the next meeting.**

Filing

Applications can be mailed or delivered to the attention of "Urban Design Committee" at the address listed at the top of this page. **It is important that the applicant discuss the proposal with appropriate City agencies, Zoning Administration staff, and area civic associations and residents prior to filing the application with the UDC.**

Submittal Deadlines

The UDC is a ten member committee created by City Council in 1968 whose purpose is to advise the City Planning Commission (CPC) on the design of projects on City property or right-of-way. The UDC provides advice of an aesthetic nature in connection with the performance of the duties of the Commission under Sections 17.05, 17.06, and 17.07 of the City Charter. The UDC also advises the Department of Public Works in regards to private encroachments in the public right-of-way.



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Submission Requirements

- An electronic copy (PDF preferred) of all application materials, which can be emailed, or delivered by FTP or USB.
- Three (3) copies of the application cover sheet and all support materials (see below).
- Plan sheets should be 11" x 17", folded to 8 1/2" x 11". If it is not possible to scale plans to these dimensions, please provide one set of larger, scaled plans.
- All applications must include the attached cover sheet and the following support materials, as applicable to the project, based on Review Type:

Conceptual Review:

- A detailed project narrative which includes the following: purpose of the project, project background, project budget and funding sources, description of construction program and estimated construction start date (description should also provide information on the surrounding area to provide context).
- A site plan for the project indicating site characteristics which include: building footprints, parking areas, pedestrian routes, recreation areas, open areas, and areas of future expansion.
- A set of floor plans and elevations, as detailed as possible.
- A landscaping plan which shows the general location and character of plant materials and notes any existing tree to be removed.

Final Review:

- A detailed project narrative which includes the following: purpose of the project, project background, project budget and funding sources, description of construction program, and estimated construction start date (description should also provide information on the surrounding area to provide context).
- A site plan for the project indicating site characteristics which include: building footprints, parking areas, pedestrian routes, recreation areas, open areas, and areas of future expansion.
- A set of floor plans and elevations, as detailed as possible.
- A landscaping plan that includes a complete plant schedule, the precise location of all plant materials, and a landscape maintenance analysis. The plant schedule must show number, size and type of each planting proposed. If existing trees are to be removed, their size, type, and location must be noted on the landscape plan.
- The location of all lighting units should be noted on a site plan, including wall-mounted, site, and parking lot lighting. Other site details such as benches, trash containers, and special paving materials should also be located. Include specification sheets for each item.
- Samples of all proposed exterior building materials, including but not limited to brick, mortar, shingles, siding, glass, paint, and stain colors. When an actual sample cannot be provided, a product information sheet that shows the item or a photo of an existing item may be substituted.

Review and Processing

- Once an application is received, it is reviewed by Staff, who compiles a report that is sent to the UDC.
- A copy of the report and the meeting agenda will be sent to the applicant prior to the meeting.
- At the UDC meeting, the applicant or a representative should be present or the application may be deferred to the next regularly scheduled meeting. It is also strongly suggested that a representative of the City Agency which will have final responsibility for the item be present at the meeting (if the applicant and the representative are not the same).
- Once the UDC recommends action on the application, it is automatically placed on the agenda for the next City Planning Commission (CPC) meeting. Exceptions to this are encroachment applications, recommendations for which are forwarded to the Department of Public Works.
- At the CPC meeting, the applicant or a representative should be present, or the application may be deferred to the next regularly scheduled meeting.



Application for Urban Design Committee Review

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Regular meetings are scheduled on the Thursday after the first Monday of each month at **10:00 a.m. in the 5th floor conference room of City Hall, 900 E. Broad Street**. Special meetings are scheduled as needed.

Meeting Schedule 2019

Submission Deadline
November 15, 2018
December 13, 2018
January 17, 2019
February 14, 2019
March 14, 2019
April 11, 2019
May 16, 2019
June 13, 2019
July 11, 2019**
August 15, 2019
September 12, 2019
October 17, 2019
November 14, 2019

UDC Meeting	CPC meeting to follow UDC
December 6, 2018	December 17, 2018
January 10, 2019	January 22, 2019 ¹
February 7, 2019	February 19, 2019 ²
March 7, 2019	March 18, 2019
April 4, 2019	April 15, 2019
May 9, 2019	May 20, 2019
June 6, 2019	June 17, 2019
July 3, 2019**	July 15, 2019
August 8, 2019	August 19, 2019 ³
September 5, 2019	September 16, 2019
October 10, 2019	October 21, 2019
November 7, 2019	November 18, 2019
December 5, 2019	December 16, 2019

¹ Monday, January 21, 2019 is a City of Richmond Holiday.

² Monday, February 18, 2019 is a City of Richmond Holiday.

³ This August CPC Meeting may be canceled. If so, the meeting would be Tuesday, September 3, 2019.

** Moved forward to account for Independence Day

The Richmond Urban Design Committee is a ten member advisory committee created by City Council in 1968. Its purpose is to advise the City Planning Commission on the design of City projects. The Urban Design Committee reviews projects for appropriateness in “location, character, and extent” and for consistency with the City’s Master Plan and forwards recommendations to the City Planning Commission. The Urban Design Committee also advises the Department of Public Works in regards to private encroachments in the public right-of-way.

For more information, please contact the Planning and Preservation Division staff at (804) 646-6335 or the Secretary to the Urban Design Committee at (804) 646-3741 or at joshua.son@richmondgov.com.

NORTH DRIVE SECURE ENTRANCE
VIRGINIA DEPARTMENT OF GENERAL SERVICES

DETAILED PROJECT NARRATIVE:

Purpose of the Project:

To modify both vehicular approach and screening capabilities for vehicles seeking entry to the Capitol Campus.

To harden the security of Commonwealth Gate #1 thereby addressing security concerns and vulnerabilities that currently exist to pedestrians and Commonwealth of Virginia facilities (i.e. the State Capitol and the Governor's Mansion).

Project Background:

Historically, Gate #1 has been the main entry point for vehicles accessing Capitol Square. Gate #1, as it now exists is inadequate and obsolete by today's security standards.

This project will address and correct this security inadequacy.

Project Budget and Funding Sources:

This project will be fully funded by the Commonwealth of Virginia. The Commonwealth's estimated project budget at this time is \$3M.

As part of this project, however, the Commonwealth would be looking to the City of Richmond to contribute certain items of work, at their expense, including but not limited to, dedications, easements, recordings, relocation of bus stops, relocation of traffic signals and signage, utility connection fees, vacation and/or relocation of utilities, etc.

Description of Construction Program:

The construction program will include but is not limited to, demolition, grading, new/relocation of utilities and traffic control measures, new curb, gutter and sidewalk work, bollards, new roadway pavement & striping, new landscaping, etc.

Estimated Construction Start Date:

Contingent on full approval and authorization of the Commonwealth's application by the City of Richmond no later than December 31, 2019

The Commonwealth estimates

- A Design Phase of January 2020 through August 2020
- A Construction Phase of September 2020 through August 2021



COMMONWEALTH of VIRGINIA

Department of General Services

Joseph F. Damico
Director

Sandra Gill,
Deputy Director

Matthew James,
Deputy Director

1100 Bank Street
Suite 420
Richmond, Virginia 23219
Phone (804) 786-3311
FAX (804) 371-8305

September 6, 2019

Brian Copple
900 East Broad Street, Suite 704
Richmond, VA 23219

Dear Mr. Copple:

The Commonwealth of Virginia, Department of General Services (DGS) is submitting its design for safety and security improvements for Capitol Square's North Drive. This project is authorized in the 2019 Virginia Acts of Assembly, Chapter 854, Item C-1.10 <https://budget.lis.virginia.gov/item/2019/1/hb1700/chapter/2/c-1.10/>. The design solution was developed jointly between DGS and the Virginia Division of Capitol Police (DCP), with input from the Virginia State Police Executive Protective Unit staff.

We believe the design presented to you provides needed operational safety and security improvements for visitors (pedestrians and vehicular) to Capitol Square; motorists traveling on 9th Street; City, DCP, and state police law enforcement; and occupants of the Capitol and Executive Mansion. DGS and DCP are interested in obtaining City of Richmond approval of a final design no later than December 2019, with an anticipated construction timeline beginning January 2020 and completed by August 2021.

Please accept this submittal for review and comments by appropriate City staff. I respectfully ask that City provide its comments to DGS no later than September 27, 2019. I request that you also provide the City of Richmond's requirements to obtain design and construction approval of the project no later than December 2019.

Should you have any questions, please don't hesitate to contact me at joe.damico@dgs.virginia.gov or (804) 786-3311.

Sincerely,

A handwritten signature in blue ink, appearing to read "Joe Damico", written over a blue circular stamp or watermark.

Joseph F. Damico
Director

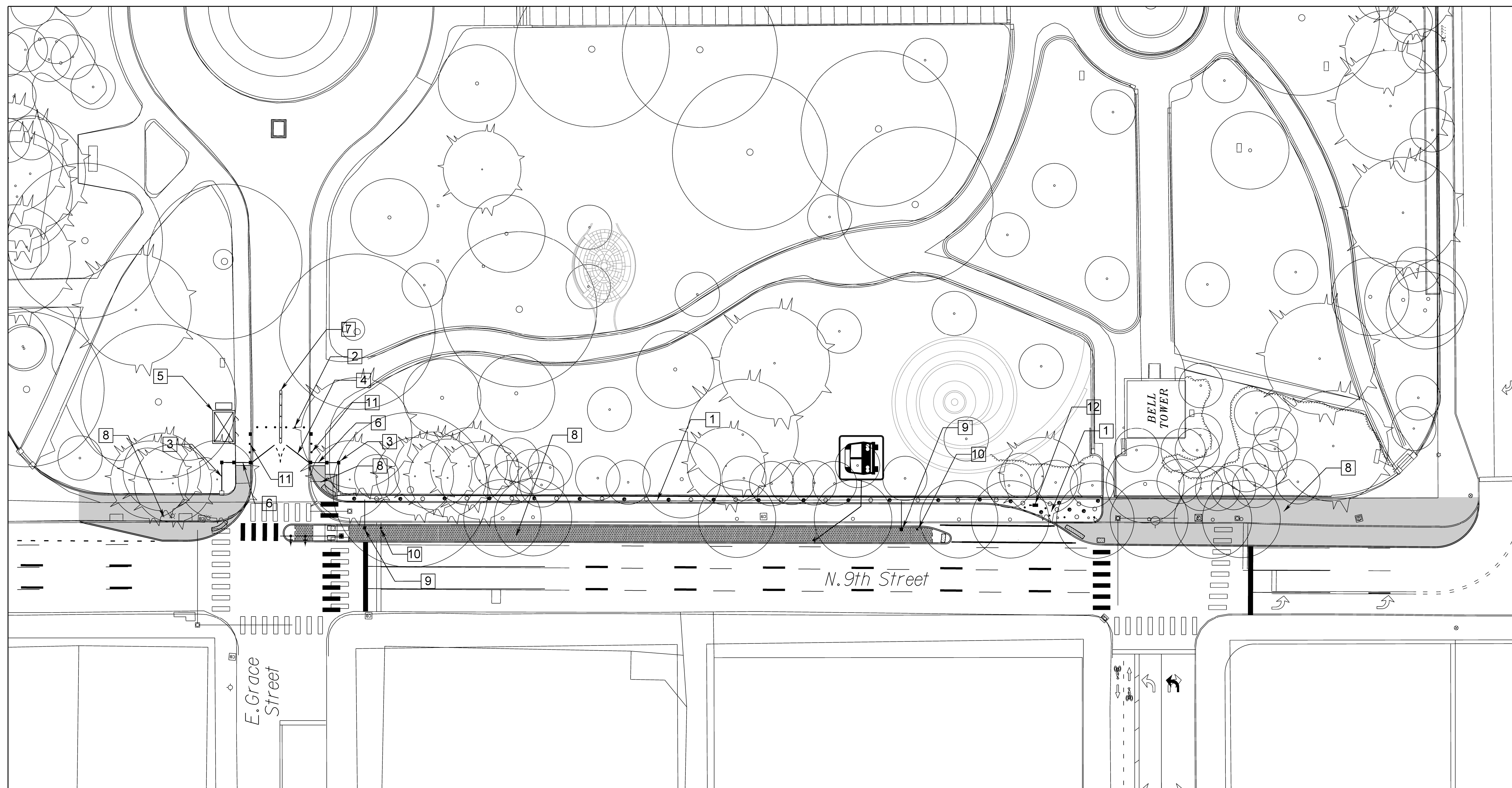
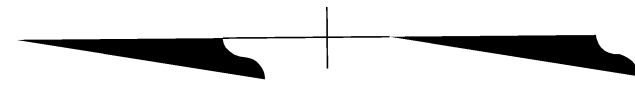
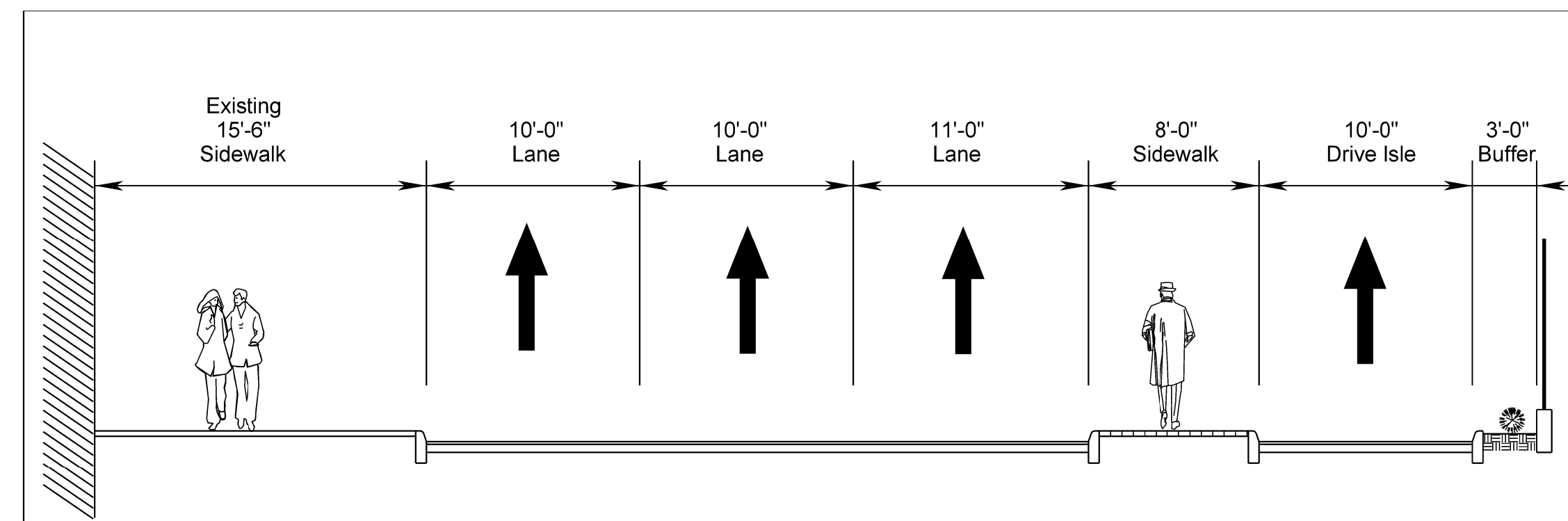
Mr. Bob Steidel
Mr. Bobby Vincent, Jr
Mr. Mark Olinger
Mr. M.S. Khara, PE
Mr. Michael Sawyer
Col. Anthony S. Pike

Notes

1. All gates are to be automated and controlled from guard house during business hours, and accessible via security card access during non-business hours.

2. Power to Gates shall be provided via sub-panel inside the guard house. Power to feed guard house to be connected from The adjacent newly constructed General Assembly Building.

Removable Median/Lane Separation Device



LEGEND

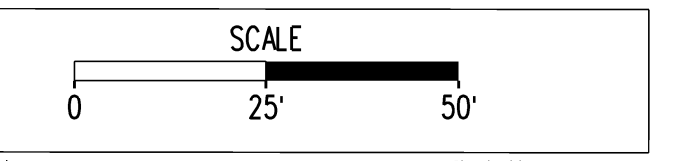
- 1 Landscaped Buffer Area
- 2 Retractable Security Bollards
- 3 Decorative Fence and Columns
- 4 Decorative Swing Gate
- 5 Guard House
- 6 Pedestrian Gate
- 7 Removable Channelizing Curb
- 8 Concrete or Paver Pedestrian Plaza/Walk way
- 9 Automated Raised Arm Gate
- 10 Security Gate Card Reader
- 11 Fixed Security Bollards
- 12 Pole Mounted CCTV Camera



115 South 15th Street
Suite 200
Richmond, VA 23219
804.343.7100

Dept of General Services
Richmond, Virginia

No. Revision Date Appr.



Designed by JLB Checked by CTD
Issued for Concept Plan Review Date June 2019

Not Approved for Construction
North Drive Secure Entrance

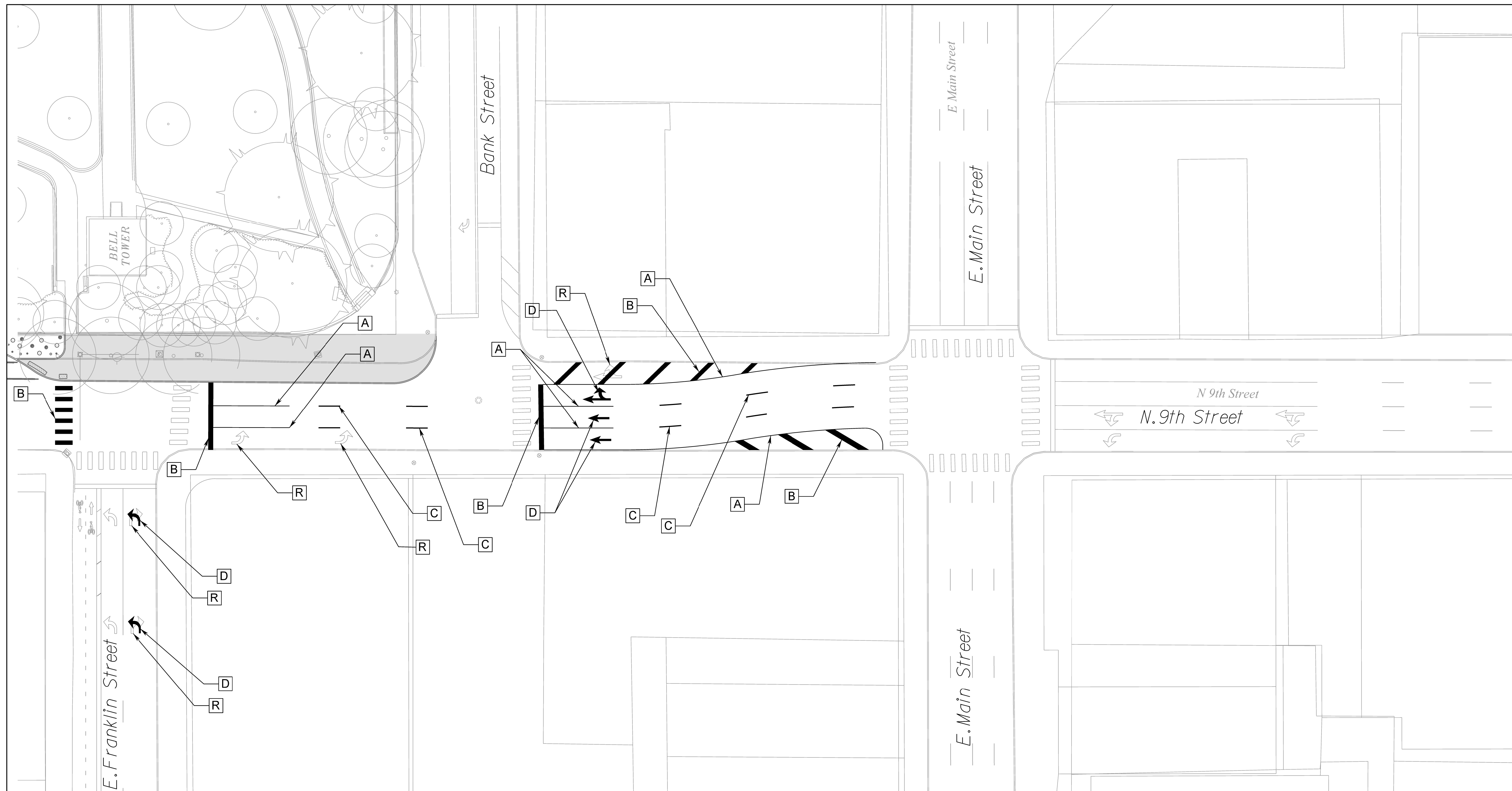
CONCEPT

C 101
Drawing Number
34278.02
Project Number



NOTES:

- Existing Linear Pavement markings not shown are assumed to be eradicated as part of this project.
- Any pavement marking which conflicts with the pavement markings shown, shall be eradicated.



See Sheet C 101

LEGEND

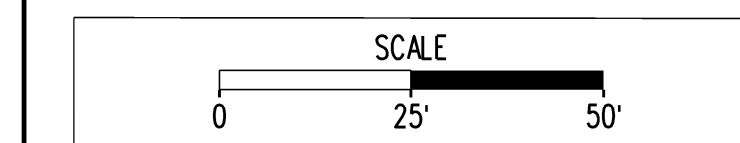
- A** 4" Solid, White
- B** 24" Solid, White
- C** 4" Skip (10'-30'), White
- D** White Pavement Marking Arrow
- R** Eradicate Existing Marking



115 South 15th Street
 Suite 200
 Richmond, VA 23219
 804.343.7100

Dept of General Services
 Richmond, Virginia

No.	Revision	Date	Appr.



Designed by JLB	Checked by CTD
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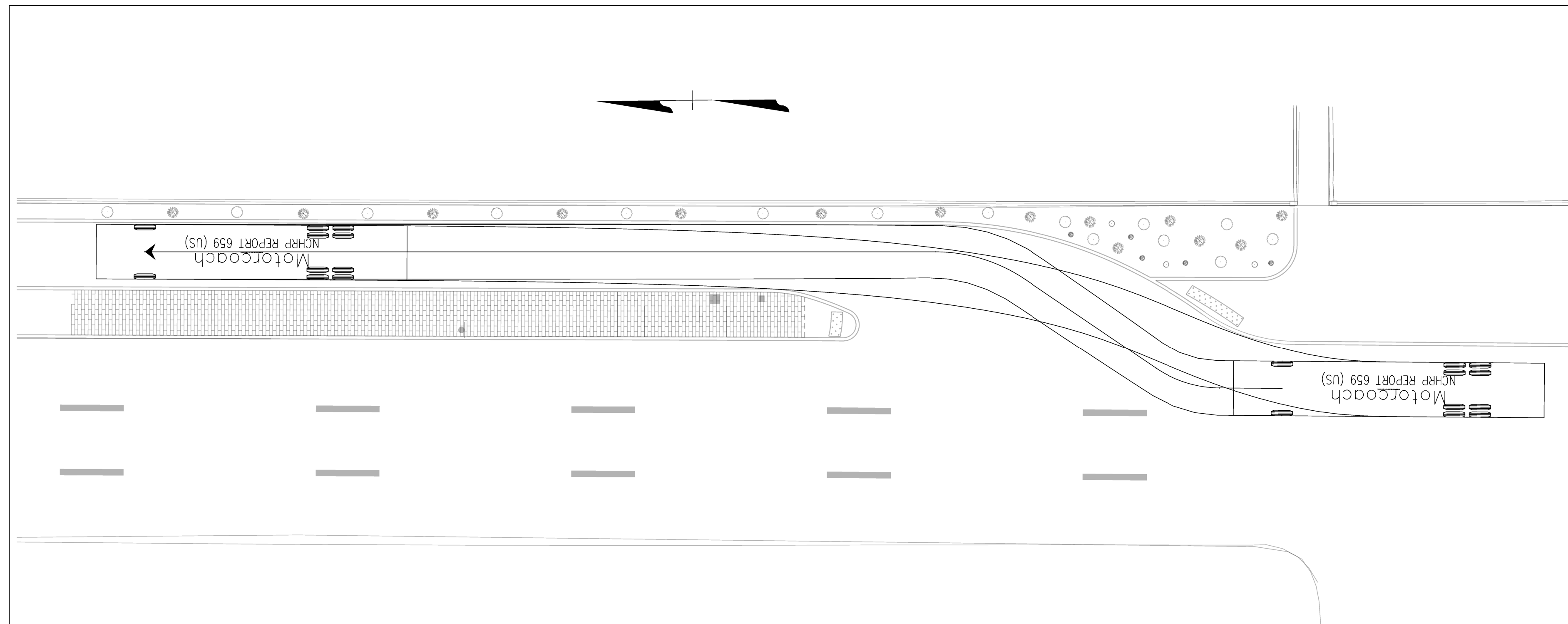
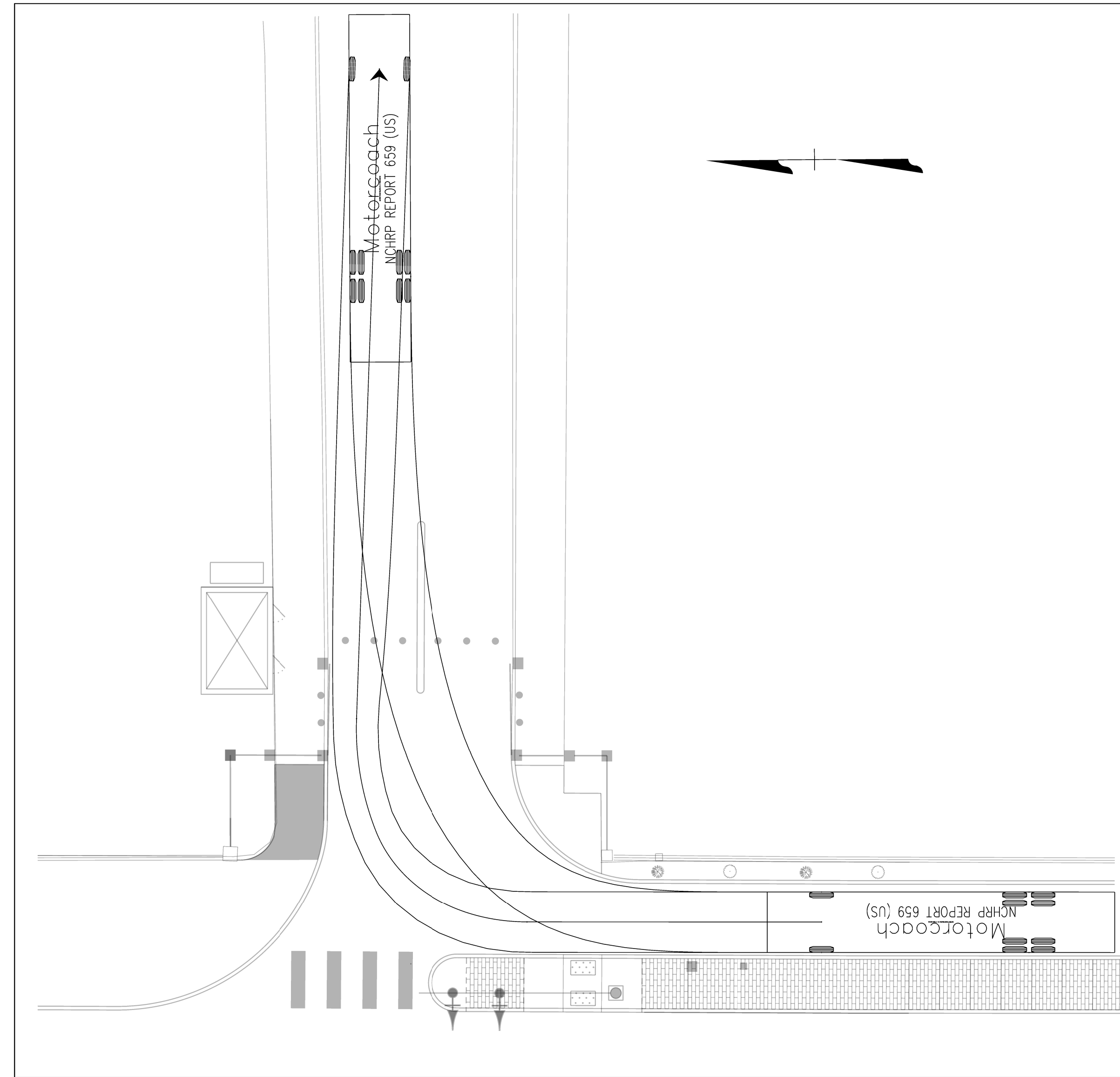
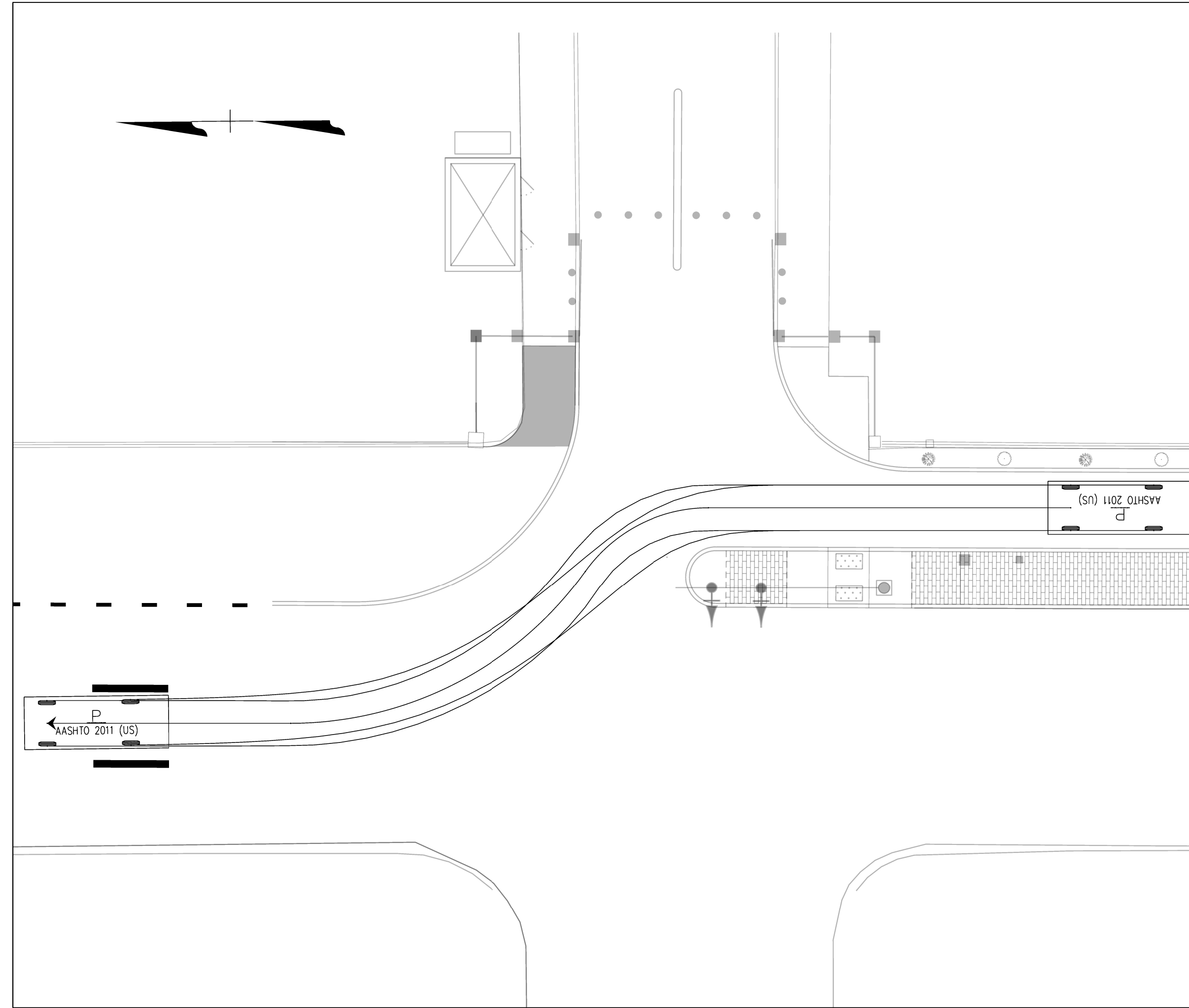
Not Approved for Construction

North Drive Secure Entrance

CONCEPT

C 102
Drawing Number

34278.02
Project Number



LEGEND

- 1 Landscaped Buffer Area
- 2 Retractable Security Bollards
- 3 Decorative Fence and Columns
- 4 Decorative Swing Gate
- 5 Guard House
- 6 Pedestrian Gate
- 7 Removable Channelizing Curb
- 8 Concrete or Paver Pedestrian Plaza/Walk way
- 9 Automated Raised Arm Gate
- 10 Security Gate Card Reader
- 11 Fixed Security Bollards
- 12 Pole Mounted CCTV Camera



115 South 15th Street
Suite 200
Richmond, VA 23219
804.343.7100

Dept of General Services
Richmond, Virginia

No.	Revision	Date	Appr.

NOT TO SCALE

Designed by JLB	Checked by CTD
Issued for Concept Plan Review	Date June 2019

Not Approved for Construction

North Drive Secure Entrance

CONCEPT

C 103
Drawing Number

34278.02
Project Number