

INTRODUCED: June 8, 2026

AN ORDINANCE No. 2026-136

To amend Ord. No. 2025-057, adopted May 12, 2025, which adopted the Fiscal Year 2025-2026 General Fund Budget and made appropriations pursuant thereto, by changing the uses and allocation of the Council District Funds for the Fifth District pursuant to Va. Code § 15.2-2503 for the use of the Council Member in the representation of the Fifth District.

\_\_\_\_\_  
Patron – Ms. Lynch

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: JUN 22 2026 AT 6 P.M.

WHEREAS, to comply with section 15.2-2503 of the Code of Virginia (1950), as amended, Ordinance No. 2025-057, adopted May 12, 2025, includes the specific uses and funding allocation planned for the Council District Funds for the Fifth District as a page entitled “City Council Fifth District, FY26 Anticipated Expenditure List;” and

WHEREAS, the Council of the City of Richmond, as authorized by section 15.2-2503 of the Code of Virginia, desires to amend Ordinance No. 2025-057, adopted May 12, 2025, to change the uses and allocation of the Council District Funds for the Fifth District to provide adjustments

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

ADOPTED: \_\_\_\_\_ REJECTED: \_\_\_\_\_ STRICKEN: \_\_\_\_\_

to the allocations for various approved uses by the Council Member in the representation of the Fifth District;

NOW, THEREFORE,

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That Ordinance No. 2025-057, adopted May 12, 2025, which adopted the General Fund Budget for the fiscal year commencing July 1, 2025, and ending June 30, 2026, and made appropriations pursuant thereto, is hereby amended by modifying the attachment entitled “Council FY 2026 District Funds” to strike the page entitled “City Council Fifth District, FY26 Anticipated Expenditure List” and insert in its place the page attached to this ordinance entitled “FY 26 Council 5th District Appropriation Report” for the purpose of changing the uses and allocation of the Council District Funds for the Fifth District pursuant to section 15.2-2503 of the Code of Virginia (1950), as amended, for the use of the Council Member in the representation of the Fifth District.

§ 2. This ordinance shall be in force and effect upon adoption.

**DATE:** May 2, 2026

**TO:** The Honorable Members of City Council

**THROUGH:** The Honorable Stephanie Lynch, Councilmember 5th District

**THROUGH:** RJ Warren, Council Chief of Staff

**THROUGH:** Will Perkins, Senior Legislative Services Manager

**FROM:** Whitney Brown, Policy Analyst

**RE:** To amend Ord. No. 2025-057, adopted May 12, 2025, which adopted the Fiscal Year 2025-2026 General Fund Budget and made appropriations pursuant thereto, by changing the uses and allocation of the Council District Funds for the Fifth District pursuant to Va. Code § 15.2-2503 for the use of the Council Member in the representation of the Fifth District.

**CNL-2026-0048**

**PURPOSE:** To amend Ord. No. 2025-057, adopted May 12, 2025, which adopted the Fiscal Year 2025-2026 General Fund Budget and made appropriations pursuant thereto, by changing the uses and allocation of the Council District Funds for the Fifth District pursuant to Va. Code § 15.2-2503 for the use of the Council Member in the representation of the Fifth District.

**BACKGROUND:** This amendment ensures compliance with Va. Code § 15.2-2503, which requires local budgets to specify the use of discretionary funds and allows governing body members to propose changes during the fiscal year. It amends Ordinance No. 2025-057, adopted May 12, 2025, to update the allocation of Fifth District Council funds, reflecting revised category amounts as outlined in the attached FY26 Fifth District Appropriation Report. The amendment provides clear authority for these updated expenditures.

**COMMUNITY ENGAGEMENT:** N/A

**STRATEGIC INITIATIVES AND OTHER GOVERNMENTAL:** N/A

**FISCAL IMPACT:** None

**DESIRED EFFECTIVE DATE:** Upon adoption.

**REQUESTED INTRODUCTION DATE:** June 8, 2026

**CITY COUNCIL PUBLIC HEARING DATE:** June 22, 2026

**REQUESTED AGENDA:** Consent

**RECOMMENDED COUNCIL COMMITTEE:** Waived pursuant to Council Rules of Procedure Rule VI(B)(3)(c)

**AFFECTED AGENCIES:** City Council

**RELATIONSHIP TO EXISTING ORD. OR RES.:** None

**ATTACHMENTS:** FY 26 Council 5th District Appropriation Report

**STAFF:** Whitney Brown, Policy Analyst, (804-646-3765)

Adopted Budget/District \$32,177

The categories shown below have been adopted according to Ordinance No. 2025-057. Any category that exceeds the adopted budget amount will require an amendment.

					Actual Expenses by Category	Adopted Budget by Category	Total Spent to Date by Category	Total Balance Remaining to Date
<b>Administrative Services</b>								
<b>Organization/Association</b>	<b>Invoice No.</b>	<b>Invoice Date</b>	<b>Justification for Expense</b>			<b>Cost/Expense</b>		
			MOVE \$3,588.55 FROM ADMIN SERVICES/ADD TO MEETING & EVENTS					
<b>Printed and Electronic Materials</b>						\$ 10,612	\$ 6,297	4,315
Amy Robins	US2025-337229	8/25/2025	Refund for 6 month Meetup Subscription			178.99		
Amy Robins	119782	1/20/2026	Refund for payment of District postcard mailers			4,604.46		
Amy Robins	32685745465	2/23/2026	Refund for Purchase of Stadium Civic Association Neighborhood Meeting signs			257.01		
Amy Robins	US2026-94340	3/18/2026	Refund for 6 month Meetup Subscription Feb - Aug			178.99		
Stephanie Lynch	00206-SL-16790	4/28/2026	Refund for Zoom subscription July 2025 -April 2026			167.90		
Stephanie Lynch	00206-SL-910SL	4/28/2026	Refund for Constant Contact Subscription			910.00		
<b>Membership Dues</b>							\$ -	-
<b>Local Mileage</b>						\$ -		-
<b>Grants</b>						\$ 12,300	7,519	4,781
Friends of Forest Hill Park	26D5001	8/15/2025	Donation to support tree planting and maintenance			250.00		
(Zero Excuses) Assist Youth Tee	#000698	9/26/2025	Donation to support tree planting and maintenance			500.00		
New Life Community Center	103125-5	9/30/2025	Donation to support the28th Annual Community Harvest Festival			400.00		
Birdhouse Farmers Market	3414	2/23/2026	Donation to support local Farmers Market			500.00		
Friends of Forest Hill Park	25D5010	2/25/2026	Donation to support the Spring Classic Bike Race			500.00		
Amy Robins	00206-AR-108316	4/7/2026	Items purchased and donated to the Randolph Comm Ctr			431.66		
Woodland Heights	26-01	3/26/2026	Donation from the Council 5th district to support WHBC Food Pantry			500.00		
Sarah Abubaker	1V6Rm	4/16/2026	Donation to support the Healing Plate Fundraiser			600.00		
Swansboro West Civic Assn	26D5013	5/17/2026	Donation to support ongoing activities and events			500.00		
Amy Robins	20260146	4/14/2026	Donation to RPS Middle School Track and Field			250.00		
Amy Robins	00206-AR-9598A	4/26/2026	Refund for items purchased for Fire Station 12			95.98		
Amy Robins	00206-AR-49091	4/28/2026	Refund for donated items to Swansboro Elementary school			490.91		
New Life Community Center	#0000077	4/28/2026	Donation to support transportation for out of school programming			2,500.00		
<b>Constituents Outreach</b>						\$ 9,265	5,841	3,424
ADD \$3,588.55 TO MEETING AND EVENTS								
<b>Meeting &amp; Events</b>								
Amy Robins	GGL056517	7/7/2025	Refund for Liability Insurance/West End Reunion			250.00		
Amy Robins	00206-AR-211	8/8/2025	Refund for items purchased for Back To School Event			211.00		
Amy Robins	00206-AR-78403	9/29/2025	Refund for items purchased for Town Hall Meeting			784.03		
Amy Robins	00205-AR-67462	11/13/2025	Refund for items purchased for Town Hall Meeting			674.62		
Amy Robins	00205-AR-169726	12/12/2025	Refund for items purchased for District Holiday Event			1,697.26		

