



# Richmond City Council

Boards & Commissions  
 Appointments & Reappointments

Formal Meeting of Richmond City Council  
 Monday, January 22, 2018 – 6:00 p.m.

Motion to approve  
 01/22/2018 ~ 9-0

Organizational Development Standing Committee recommends appointment of the following applicant:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
<b>Maggie L. Walker Initiative Citizens Advisory Board</b> (16 members) (page 4)	Representative of college or university located within the city of Richmond with expertise in studying poverty or in program evaluation *	Dr. Elsie Harper-Anderson (reappointment, page 5)	03/10/2018 – 03/09/2021  <b>Appointed</b>

Education and Human Services Standing Committee recommends appointment of the following applicants:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
<b>Advisory Board of Recreation and Parks</b> (13 members) (page 6)	4 <sup>th</sup> District resident	Richard J. White (reappointment, page 7)	03/27/2018 – 03/26/2021 <b>Appointed</b>
	6 <sup>th</sup> District resident	Monica M. Gamble (page 8)	01/22/2018 – 03/28/2020 <i>Succeeding Shonda Harris-Muhammed</i> <b>Appointed</b>
	Maymont Foundation nominee *	C. Parke Richeson (reappointment, page 10)	03/27/2018 – 03/26/2021 <b>Appointed</b>
<b>Aging and Disabilities Advisory Board</b> (9 members) (page 11)	Resident of the city who is a caregiver of at least one person with a disability	Cora J. Dickerson (reappointment, page 12)	03/11/2018 – 03/10/2021 <b>Appointed</b>
	Representative of the business community with a primary residence or principal place of business located within the city of Richmond	Timothy N. Nesselrodt (page 17)	01/22/2018 – 12/09/2019 <i>Succeeding Bonnie Predd, resigned</i> <b>Appointed</b>
<b>Board of Directors of the Capital Area Partnership Uplifting People, Inc.</b> (4 members appointed by City Council) (page 19)	Resident of the city of Richmond (1 vacancy)	Mathis K. Powelson (page 20)	01/22/2018 – 03/24/2019 <i>Succeeding George Brian Tacey, resigned</i> <b>Appointed</b>

Education and Human Services Standing Committee recommends appointment of the following applicants:

Board of Directors of <b>Lewis Ginter Botanical Garden, Inc.</b> (7 members appointed by City Council) (page 22)	Members of Lewis Ginter Botanical Garden, Inc., in good standing *	Anedra Bourne (reappointment, page 23)	04/01/2018 – 03/31/2022 Appointed
		Anne Leigh Kerr (reappointment, page 24)	04/01/2018 – 03/31/2022 Appointed
		Rachel Loughlin (page 25)	04/01/2018 – 03/31/2022 Succeeding Martha F. Moore, not eligible for reappointment Appointed
Board of Directors of the <b>Richmond Behavioral Health Authority</b> (15 members) (page 27)	*	Chelsea H. Wise (page 28)	01/22/2018 – 12/31/2020 Succeeding Steven J. Danish, not eligible for reappointment Appointed
	Individual who is receiving or who has received services or a family member of an individual who is receiving or who has received services	Sabrina Gross (reappointment, page 31)	07/01/2018 – 06/30/2021 Appointed

Land Use, Housing and Transportation Standing Committee recommends appointment of the following applicants:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
<b>Board of Building Code Appeals, Plumbing and Mechanical Division</b> (5 members & 3 alternates) (page 32)	Citizen with knowledge of plumbing or mechanical systems or both *	Randy Lowry, Jr. (reappointment, page 33)	05/12/2018 – 05/11/2021 Appointed
	Alternate *	Linda Bortell (reappointment, page 34)	02/28/2018 – 02/27/2021 Appointed
Board of Directors of the <b>Central Virginia Waste Management Authority</b> (3 directors and 3 alternates appointed by the city) (page 35)	Residents of the city of Richmond	Michael David McNeel (reappointment, page 36)	03/23/2018 – 03/22/2021 Appointed
<b>Citizens Transportation Advisory Committee</b> (2 members and 2 alternates appointed by the city) (page 37)	*	Chris Obenshain (page 38)	04/23/2018 – 04/22/2020 Succeeding Julien H. Williams, not eligible for reappointment Appointed

Land Use, Housing and Transportation Standing Committee recommends appointment of the following applicants:

<b>Clean City Commission</b> (15 members) (page 40)	7 <sup>th</sup> District qualified voter	Nancy J. Lampert (reappointment, page 41)	01/29/2018 – 01/28/2020 <b>Appointed</b>
	Corporate or citizen volunteer	Wesley E. Hedgepeth (page 42)	01/22/2018 – 10/14/2019 <i>Succeeding Sherri Johnson</i> <b>Appointed</b>
<b>Commission of Architectural Review</b> (9 members) (page 44)	Citizens of the city at-large	Justin W. Gunther (page 45)	04/24/2018 – 04/23/2021 <i>Succeeding Dr. Bryan C. Green</i> <b>Appointed</b>
		Carey L. Jones (page 57)	01/22/2018 – 01/21/2021 <i>Succeeding Rebecca S. Aarons-Sydnor</i> <b>Appointed</b>
<b>Board of Commissioners of the Richmond Redevelopment and Housing Authority</b> (12 members) (page 60)	*	Jonathan Coleman (reappointment, page 61)	04/27/2018 – 04/26/2022  <b>Appointed</b>
<b>Safe and Healthy Streets Commission</b> (12 members) (page 62)	Qualified voters of the city who hold no office of profit with the city	John Bolecek (reappointment, page 63)	03/25/2018 – 03/24/2021 <b>Appointed</b>
		Sgt. Stacy J. Henry (page 64)	01/22/2018 – 11/28/2020 <i>Succeeding Michael Shane Cusick</i> <b>Appointed</b>
		Emily Thomason (reappointment, page 66)	01/22/2018 – 02/21/2020 <b>Appointed</b>
<b>Urban Design Committee</b> (10 members) (page 67)	Registered architect *	Jill Nolt (reappointment, page 68)	04/24/2018 – 04/23/2021  <b>Appointed</b>

Finance and Economic Development Standing Committee recommends appointment of the following applicants:

<b>Board Name</b>	<b>Criteria for Appointment</b>	<b>Applicant Name</b>	<b>Terms</b>
<b>Minority Business Enterprise and Emerging Small Business Advisory Board</b> (9 members) (page 69)	Representative of a minority business enterprise *	Brittany Rawlinson (reappointment, page 70)	01/22/2018 – 11/28/2020 <b>Appointed</b>
		Janet West (page 71)	01/22/2018 – 01/09/2020 <i>Succeeding Melissa Davis, resigned</i> <b>Appointed</b>
	At-large resident of the city	Melody J. Short (page 73)	02/28/2018 – 02/27/2021 <i>Succeeding Tryfene Scott</i> <b>Appointed</b>

# Maggie L. Walker Initiative Citizens Advisory Board

## Vacancy Chart

*As of*

March 13, 2018

The Maggie L. Walker Initiative Citizens Advisory Board shall be composed of sixteen members, including seven members appointed by the mayor, eight members appointed by the Council and a Human Services Manager.

**The mayor shall appoint members from each of the following categories:**

- (a) Four persons who, at the time of appointment, reside in a census tract within the city of Richmond with a poverty rate of at least 25%. At least one of the four persons shall, at the time of appointment, be a tenant of the Richmond Redevelopment and Housing Authority or a recipient of Section 8 housing vouchers from the Richmond Redevelopment and Housing Authority;
- (b) A representative of a service provider assisting low-income individuals or families;
- (c) A representative of a community organization or advocacy group with a primary focus on the reduction of poverty and who resides within the city of Richmond;
- (d) A person who resides within the city of Richmond.

**The Council shall appoint members from each of the following categories:**

- (e) Four persons who, at the time of appointment, reside in a census tract within the city of Richmond with a poverty rate of at least 25%. At least one of the four persons shall, at the time of appointment, be a tenant of the Richmond Redevelopment and Housing Authority or a recipient of Section 8 housing vouchers from the Richmond Redevelopment and Housing Authority;
- (f) A business owner or a representative of a business with a workforce made up of employees, the majority of whom reside in the city of Richmond;
- (g) A representative of a college or university located within the city of Richmond with expertise in studying poverty or in program evaluation;
- (h) A person who resides within the city of Richmond;
- (i) A member of the City Council, who shall be a non-voting member of the board and shall serve as co-chair.

*(Not assigned to a standing committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Heidi Abbott	All members of Council	03/09/2018	Yes	No	(h)
Elsie Harper-Anderson	All members of Council	03/09/2018	Yes	Application included	(g)
Chanel Bea	Mayor	02/18/2017	Yes	Mayor's Office notified	(a)
Albert Walker	Mayor	02/18/2017	Yes	Mayor's Office notified	(a)
Bollin Millner	Mayor	02/18/2016	Yes	Mayor's Office notified	(d)

**Contact:**

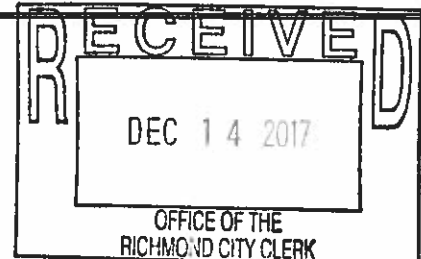
Darcel Jones  
Office of Community Wealth Building  
804-646-6374  
[Darcel.jones@richmondgov.com](mailto:Darcel.jones@richmondgov.com)



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Maggie L. Walker Initiative Citizens Advisory Board	
<b>Title:</b> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input checked="" type="checkbox"/> Other: _____	
<b>Last Name:</b> Harper-Anderson	<b>First Name:</b> Elsie
<b>Home Street Address:</b> 11904 Blandfield Street	<b>Home Telephone:</b> 804-291-7156
<b>Home City, Zip Code:</b> 23233	<b>Home Fax:</b>
<b>Personal E-Mail Address:</b> eharpera@gmail.com	
<b>Employer:</b> Virginia Commonwealth University	
<b>Job Title:</b> Assistant Professor	<b>How Long?</b> 6.5 years
<b>Business Street Address:</b> 923 West Franklin Street	<b>Business Telephone:</b> 804-828-7390
<b>Business City, Zip Code:</b> 23284	<b>Business Fax:</b>
<b>Business E-Mail Address:</b> elharperande@vcu.edu	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
<b>Are you a city resident?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? _____ <b>Number of years?</b> _____	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.   	
<b>Signature:</b> <u>Elsie Harper-Anderson</u>	<b>Date:</b> <u>12/14/17</u>
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	



NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
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[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Advisory Board of Recreation and Parks

## Vacancy Chart

*as of*  
May 13, 2018

The Advisory Board of Recreation and Parks shall consist of 13 members. All members are appointed by motion of City Council. One member shall be nominated by the Board of Directors of the Monroe Park Conservancy to represent the conservancy, one member shall be nominated by the Board of Directors of the Maymont Foundation to represent the foundation, and one member shall be nominated by the Board of Directors of the EnRichmond Foundation to represent the foundation. One member shall be selected from the staff of the city’s Department of Parks, Recreation and Community Facilities. One member shall be selected from each of the nine Councilmanic Districts of the City, with each such member to be a resident of the Councilmanic District nominated by the Council member representing such Councilmanic District; provided, however, that should the Council member representing such Councilmanic District fail to nominate a resident of the Councilmanic District within 90 days of a vacancy, whether created by the expiration of a term or otherwise, in the seat assigned to that Councilmanic District, any Council member may nominate a resident of any Councilmanic District to fill such vacancy.

*(Assigned to the Education and Human Services Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Parke Richeson	All members of Council	03/26/2018	Yes	Application included	Maymont Foundation nominee
Richard White	All members of Council	03/26/2018	Yes	Application included	4 <sup>th</sup> District representative
Shonda Harris-Muhammed	All members of Council	03/28/2017	No	-	6 <sup>th</sup> District representative
John Sydnor	All members of Council	10/24/2017	No	-	EnRichmond Foundation representative
Alice McGuire Massie	All members of Council	10/24/2014	Yes	No	Monroe Park Conservancy representative
Norman Merrifield	All members of Council	05/22/2011	No	-	Department of Parks, Recreation and Community Facilities staff representative

**Contact:**


Wanda Marable, Executive Assistant  
Parks, Recreation and Community Facilities  
646-1128

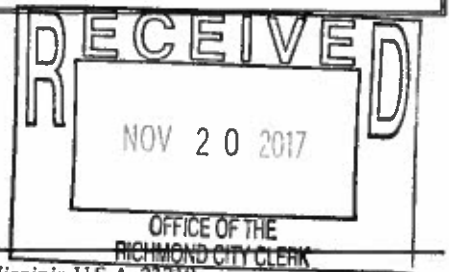
[Wanda.marable@richmondgov.com](mailto:Wanda.marable@richmondgov.com)



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Advisory Board of Recreation and Parks	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: White	First Name: Richard J
Home Street Address: 1907 W 42nd Street	Home Telephone: 804-231-6766
Home City, Zip Code: Richmond, VA 23225	Home Fax: _____
Personal E-Mail Address: rjwhite@ckwllc.com	
Employer: CKW Financial Services	
Job Title: Partner	How Long? 15 years
Business Street Address: 2800 N Parham Rd. Suite 205	Business Telephone: 804-298-2272
Business City, Zip Code: Richmond, VA 23294	Business Fax: _____
Business E-Mail Address: rjwhite@ckwll.com	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county? Henrico	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 4 Number of years? 15 years	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: 	Date: 11/20/17
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	



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City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**ADVISORY BOARD OF RECREATION AND PARKS**

Title: *Mrs.*

Name: *Monica M Gamble*

Home Address: *000518 MONTVALE AVE RICHMOND VA 23222*

Home Telephone: *8043632146* Home Fax:

Personal E-Mail Address: *mmbehney@gmail.com*

Employer: *LeClairRyan*

Job Title: *Lateral Growth Coordinator* How Long?

Business Address: *004405 COX ROAD 200 GLEN ALLEN VA 23060*

Business Telephone: *8049167105* Ext:  Business Fax:

Business E-Mail Address *monica.gamble@leclairryan.com*

Is Your Place of Employment Located in the city of Richmond  No

Is your Place of Employment Located in the County?  Yes  If Yes, Which County? *HEN*

Are You A City Resident?  No  If Yes, Which City Council District? *10* Number of Years? *6*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

*n/a*

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Master of Public Administration  
Nonprofit Board of Directors experience*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*N/A*

Other Community Involvement:

*N/A*

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.





City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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*Board of Directors, Virginia Anti-Violence Project, 2013-2015*  
*Side by Side (formerly ROSMY), volunteer, 2008-2016*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*n/a*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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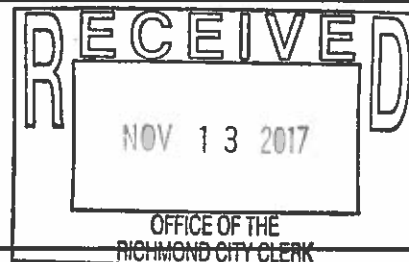
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City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Parks, Recreation & Community Facilities Advisory Board	
<b>Title:</b> Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
<b>Last Name:</b> Richeson	<b>First Name:</b> Parke
<b>Home Street Address:</b> Bute Lane	<b>Home Telephone:</b> n/a
<b>Home City, Zip Code:</b> Richmond, Va 23221	<b>Home Fax:</b> n/a
<b>Personal E-Mail Address:</b> pricheson@maymont.org	
<b>Employer:</b> Maymont Foundation	
<b>Job Title:</b> Executive Director	<b>How Long? since May 2016</b>
<b>Business Street Address:</b> 1700 Hampton Street	<b>Business Telephone:</b> 804-358-7166
<b>Business City, Zip Code:</b> Richmond, Va 23220	<b>Business Fax:</b> n/a
<b>Business E-Mail Address:</b> pricheson@maymont.org	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 5 Number of years? 1	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, please provide information on the nature of the contract. The Maymont Foundation has overseen, managed and raised funds for Maymont operations and preservation under an agreement with the City of Richmond since 1975.	
<b>Signature:</b> <u>C. Parke Richeson</u>	<b>Date:</b> <u>11/08/2017</u>
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	



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# Aging and Disabilities Advisory Board

## Vacancy Chart

*as of*  
May 13, 2018

The Board shall be composed of nine (9) members nominated and appointed by the Council.

Of the nine members:

- A. One member shall be a representative of the business community with primary residence or principal place of business located within the city of Richmond,
- B. Two members shall be residents of the city who are persons with disabilities,
- C. Two members shall be residents of the city who are senior citizens,
- D. One member shall be either a member of the Council or a City employee,
- E. One member shall be a resident of the city who is a caregiver of at least one person with a disability,
- F. One member shall be a caregiver of at least one senior citizen and
- G. One member shall be either an attorney or paralegal (i) whose firm or office routinely represents or handles cases for senior citizens or persons with disabilities, (ii) who has experience addressing issues related to the American with Disabilities Act and (iii) who shall not be required to be a resident of or have a principal place of business in the city.

*This board has not yet been assigned to a standing committee.*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Cora Dickerson	All members of Council	03/10/2018	Yes	Application included	Caregiver of a person with a disability
Bonnie Predd	All members of Council	10/24/2017	Yes	Resigned	Representative of the business community

### **Contact:**

Pearl Langhorne  
Administrative Program Support Assistant  
Human Services  
900 East Broad Street  
Richmond, Va. 23219  
[Pearl.langhorne@richmondgov.com](mailto:Pearl.langhorne@richmondgov.com)  
804-646-5823 (o)



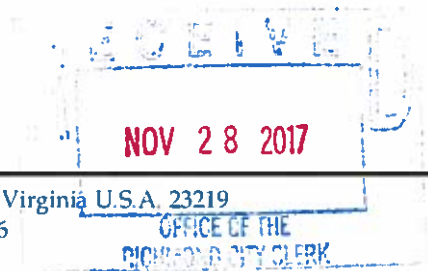
City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**

(Please Print or Type)

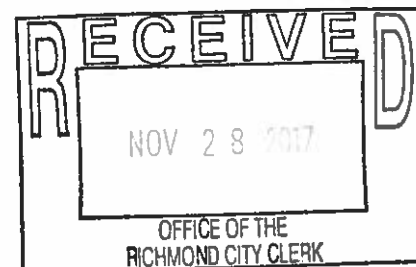
Name of Authority, Board, Commission or Task Force: <p style="text-align: center;">Aging and Disabilities Advisory Board</p>	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <u>Dickerson</u>	First Name: <u>Cora</u>
Home Street Address: <u>1715 Blair Street</u>	Home Telephone: <u>(804) 254-4109</u>
Home City, Zip Code: <u>Richmond, 23220</u>	Home Fax: _____
Personal E-Mail Address: <u>Coradickerson33@gmail.com</u>	
Employer: <u>Retired from United Way of Greater Richmond &amp; Petersburg</u>	
Job Title: <u>Retired</u>	How Long? _____
Business Street Address: _____	Business Telephone: _____
Business City, Zip Code: _____	Business Fax: _____
Business E-Mail Address: _____	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county? _____	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <u>5<sup>th</sup></u> Number of years? <u>65</u>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.   	
Signature: <u>Cora Dickerson</u>	Date: <u>11-16-2017</u>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

**NOTE: This application is a public document.**

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**CORA J. DICKERSON**  
1715 Blair Street  
Richmond, Virginia 23220  
Coradickerson33@gmail.com  
(804) 245-4109(H), (804)502-5504(C)



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A highly qualified Manager offering more than 20 years of customer service and human resource. Result focus and effectual leader. Talent for proactively identifying and resolving community problems. Ability to respond to urgent community needs quickly and with compassion;

- Member of the team instrumental in obtaining funds through the City of Richmond for extended Para-Transit Service into Henrico County.
- Emergency Management Special Needs Registry- DSB obtained a grant to educate the public about the Special Needs Registry

### **EDUCATION**

- B.S., Rehabilitation Services (Administration of Justice)  
Virginia Commonwealth University, Richmond, VA, May, 1992
- Associate Degree Community & Social Service, J. Sergeant Reynolds Community College,  
Richmond, VA, May, 1988

### **EXPERIENCE**

**United Way of Greater Richmond & Petersburg October, 1999- August, 2013**

**Director, Infant & Toddler Connection of Virginia Program/Manager 2-1-1 Information & Referral Center**

- Supervised and coordinated the day-to-day operation of the Infant and Toddler Connection of Virginia Program. A program funded through the Department of Mental Health, Mental Retardation and Substance Abuse. The Infant & Toddler Connection of Virginia Program is a system of services that helps to identify and treat children from birth until age 3 with developmental delays and disabilities. My major responsibility included monitoring the Infant & Toddler Connection toll free line, to ensure that calls were answered in a timely manner and callers were linked with the appropriate Central Point of Entry. Collaborated with the Early Intervention Coordinators to identify strategies, to create awareness and disseminate information about the Infant & Toddler Connection of Virginia Program. Updated the Central Point of Entry Directory and generated monthly and quarterly reports related to the program.

As Information & Referral Center Manager coordinated the daily operations of the 2-1-1 Information & Referral Center. Responsibilities included: Guaranteeing shift coverage, monitoring phones to ensure that calls were answered in a timely manner. Training of new staff and providing additional training to senior staff. Report generation and dissemination; producing Quarterly reports for Virginia Department of Social Service and other reports as requested. Assisting the I & R Center Director in updating the Information & Referral Training Manual. Updating of printed materials.

Assisting in strengthening the Information & Referral Center's relationship with partner agencies and other organizations through frequent professional and social contact by serving on advisory boards, committees, and task force, participating in job fairs and other community outreach activities. I served on the Virginia Department of Rehabilitative Services Assistive Technology System (VATS) job interview panel and Goodwill of Central Virginia's Medical Equipment job interview panel. Served on Virginia Department of Rehabilitative Services Incentive Fund review panel. Served as staff support for United Way Services Disability Action Council, working with this group enabled me to play an active role in the development of the Medical Equipment grant

Responded to inquiries from individuals with disabilities, their families and human service agencies needing assistive technology devices. I was responsible for interviewing and assessing the needs of individuals with disabilities. Served on local community work groups and taskforce addressing the needs of individuals with disabilities and the elderly.

**United Way Services, Richmond, Virginia  
Director of Information and Referral Center February, 1998- October, 1999**

Primarily responsible for the daily operations of the Information and Referral Center. Supervised the Information and Referral staff, hired and trained staff, interns, and volunteers. Worked with Senior Connection CAAA Senior Program Director to recruit and train senior citizens as Information & Referral specialists and with the Richmond and Henrico County Departments of Social Service View Program Directors to provide job training for their clients enrolled in the VIEW Program. Participated in the Statewide Information & Referral Network. Attended Information & Referral Contractors' meetings and worked directly with contractors to coordinate services and promoted integration of resources. Managed all aspects of fulfilling federal, state and local service contracts. Assisted in grant writing. Promote the services of the Information & Referral Center by serving on various Advisory Committees and task force. I worked with the Virginia Employment Commission to provide web access to our database in association with their One Stop Shop services. Worked with the Central Virginia Food Bank to develop a comprehensive directory of basic needs for individuals and service providers in planning districts 13, 14, 15, and 19. Attended Region 10 Providers Meetings. Visited legislators to discuss issues related to their constituents. Worked with Advisory Boards in Planning Districts 13, and 15. Researched and visited new agencies to obtain resources to add to the database. Instrumental in the development of the Statewide Information & Referral Disabilities Quick Guide. Attended workshops regularly that relate to disability issues, such as Alternative Communication Workshop, Community Building Workshop (Networking and Support with the Disability Community), Minority Outreach to People with Disabilities, and Beyond I & R: Working with People with Disabilities.

**Senior Community Resources Associate, Office Manager January. 1997 – Jan. 1998**

Assisted in the supervision of the Information and Referral staff. Recruited, oriented, trained interns, new staff and volunteers. Developed I&R Training Manual. Provided staff support to advisory committees. Demonstrated the ability to respond to urgent community needs quickly and with compassion by assuming special assignments (Americana South). I was responsible for coordinating the community-based team that successfully assisted seventy-eight Chesterfield

residents in locating housing. These families were being displaced because their trailer park homes were being demolished to make room for a new Lowes store. Made presentations to groups and organizations about the Information & Referral services. Participated in community education projects Provided support to the annual campaign through public speaking engagements. Served as Chairman of United Way Services in-house campaign

**Community Resources Associate March 1991 – Dec. 1996**

Interview and assess the needs of individuals requesting assistance and make referrals to appropriate agency or agencies. Research and evaluate community resources to ensure quality referrals. Follow-up on service requests and document results. Enter on computer agency information and data on client requests.

**J. Sargeant Reynolds Child Care Center, Richmond, Virginia**

**Pre-School Teacher Sept. 1985 - May 1988**

Developed and implemented lesson plans geared to the comprehension level of 2½ to 5 years old. Observed and communicated with children to develop activities relevant to their immediate interest and needs. Participated in parent/staff meetings. Supervised staff and students.

**Richmond 70001, Richmond, Virginia**

**Education Coordinator Oct. 1987 - May 1988**

Provided academic training for high school youth ages 16-21. This academic training consisted of tutoring students and administering English, Math, and Reading tests. Co-organized a program enabling students to continue their education at J. Sargeant Reynolds Community College after completion of their G.E.D.

**Current Community Involvement**

- Committee Chair, Active Aging Week, September 24-30,2017
- City of Richmond Aging and Disabilities Advisory Board, March,2014 – March,2015,( first term), March, 2015 – Present
- Elderly and Disabled Advisory Committee of The Richmond Area Metropolitan Planning Organization August,2015- Present
- Regional Caucus on Aging-formerly known as Richmond Chapter of the National Caucus and Center on Black Aged, Inc., October, 2013- Present
- Project Homes Corporation Executive Board, March,2014 - Present
- Project Homes Resource Development Committee July 2,007- Present
- Saint Paul Baptist Church Encouragement Group Leader September,2012-Present
- Senior Connections Ride Connection Program-Volunteer October,2013-Present

**Previous Community Involvement**

- City of Richmond Disability Service Board November 2010
- City of Richmond Disability Services Board September 10, 2007
- City of Richmond Human Service Commission May 28,2002-April 24,2006

- Elderly and Disabled Advisory Committee of The Richmond Area Metropolitan Planning Organization February, 1998 – August, 2013
- EDAC Chairman from January 25, 2002– June 30, 2004
- EDAC Vice Chairman from December 16, 1998– January 25, 2002
- Project Homes Corporation Executive Board - July , 2006 – July, 2013
- Goodwill of Central Virginia Medical/Adaptive Equipment Program Advisory Board
- J. Sergeant Reynolds Community College Community & Social Service Advisory Committee
- J. Sergeant Reynolds Community College Early Childhood Development/Education Advisory Board
  
- Olmstead Task Force – The Task Force was convened July 31, 2002 and the final report was presented to Governor Warner on September 15, 2003.
- Dept. of Medical Assistance Services Informed Choice Team- The Informed Choice Project Team was established to assist the Dept. of Medical Assistance in developing a “Road Map to Services directory and web page that will guide individuals to key disability agencies and information resources. This directory was completed in 2003 and has been distributed to human service agencies, organizations and consumers throughout the state of Virginia.
- Richmond Career Advancement Center - Customized Employment Demonstration Grant Leadership Management Team
- Richmond Redevelopment Tenant Council
- NAACP Executive Board





Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

AGING AND DISABILITIES ADVISORY BOARD

Title:
Name: Timothy N Nesselrodt
Home Address: 002109 W MAIN ST RICHMOND VA 23220
Home Telephone: 7577846411 Home Fax:
Personal E-Mail Address: tim.nesselrodt@gmail.com
Employer: Richmond Community Rowing
Job Title: Executive Director How Long?
Business Address: 002109 W MAIN ST RICHMOND VA 23220
Business Telephone: 7577846411 Ext: Business Fax:
Business E-Mail Address rowva@gmail.com
Is Your Place of Employment Located in the city of Richmond Yes
Is your Place of Employment Located in the County? No If Yes, Which County?
Are You A City Resident? Yes If Yes, Which City Council District? 5 Number of Years? 7

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

Virginia Commonwealth University, Bachelor of Science, Criminal Justice
Executive Director, Richmond Community Rowing
Manage and operate all programs, volunteers, grant requests, fundraising efforts, and events.
Coached learn-to-row sessions, adaptive program with 30+ athletes, development camps and individual sculling lessons
Currently training a Paralympic hopeful for the PR1 W1x

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

n/a

Other Community Involvement:



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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*I serve as the Executive Director for Richmond Community Rowing, a local nonprofit designed to allow rowing and other river recreation activities for everybody, regardless of ability, background, or experience. Our goal is to not only make rowing more accessible, but to make the entire riverfront a more accessible area. We have a community boathouse proposal in the works that would allow for an entirely accessible riverfront access point. We also hope to bring an all-adaptive regatta to Richmond in the near future. Our goal is to allow more accessibility to all members of the Richmond Community.*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Aside from working with RCR, I was a coach with Sportable and helped facilitate their adaptive athletes. I also serve as the Head Coach for the University of Richmond Rowing Team, and helped make them one of the first ever adaptive rowing programs in the country. I served as a Henrico Police Officer for three years following graduation and was given the opportunity to work with a wide array of individuals. I believe this has given me a unique insight into how others' needs may vary from our own. I have a good number of connections to USRowing as well as other nonprofit Directors who's work benefits those who suffer from disabilities. I very strongly believe in inclusion for all in every aspect of life, and have applied that to every different experience thus far. I believe a unified approach from local businesses and community members is what will help make Richmond one of the most accessible cities in the Country.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*GoodMorning RVA*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

# Capital Area Partnership Uplifting People, Inc.

## Vacancy Chart

*As of*  
May 13, 2018

The Board of Directors shall be composed of at least fifteen (15) members, and no more than thirty (30) members (by-laws). The board shall consist of three categories of membership, as follows:

**Local Government Representatives** – Representatives of local governments will make up one-third of the board’s members. Each participating jurisdiction’s governing body will be requested to appoint a certain number of representatives, who reside in a jurisdiction, to serve on the Board of Directors. The number of directors requested to serve on behalf of a jurisdiction will be determined by the percentage of low income residents of that jurisdiction compared to the total number of low income residents of all participating jurisdictions.

**Representatives of the Poor** – One third of the board’s members shall be members of CAPUP’s Neighborhood Advisory Councils.

**Representatives of Community Organizations** – One third of the members of the board shall be officials or designated representatives of business, industry, labor, religious, educational welfare, law enforcement or other major groups in the region, and persons added to the board as a result of the petition provision of the Bylaws.

*(Assigned to the Education and Human Services Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
George Tacey	All members of Council	09/26/2017	Yes	Resigned	Resident

**Contact:**

Thomas Wagstaff  
Executive Director  
[twagstaff@capup.org](mailto:twagstaff@capup.org)  
804-788-0213



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**CAPITAL AREA PARTNERSHIP UPLIFTING PEOPLE. INC.**

Title: \_\_\_\_\_  
Name: *Mathis K Powelson*  
Home Address: 001508 GROVE AVE RICHMOND VA 23220  
Home Telephone: 8043576648 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: mathiskp@gmail.com  
Employer: \_\_\_\_\_  
Job Title: recently retired anesthesiologist How Long? 31  
Business Address: VA  
Business Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address \_\_\_\_\_  
Is Your Place of Employment Located in the city of Richmond No  
Is your Place of Employment Located in the County? No If Yes, Which County? \_\_\_\_\_  
Are You A City Resident? Yes If Yes, Which City Council District? 2 Number of Years? 10

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I am a doctor of medicine. My first employment after residency was at MCV where I worked as Assistant Professor of Anesthesiology. The major area that I worked in was pediatric anesthesia both at MCV and Children's Hospital. Working with families from disadvantaged homes often broke my heart. I left MCV after 14 years and went to work at Johnston Willis Hospital. While there I concentrated in Obstetrical Anesthesia. Many of the women I had as patients came from single parent homes and they themselves were often young single mothers with little education and I worried the cycle would continue with their children. I would often encourage them to get more education and to be sure to read and talk to their babies. I always wished I could do more to help them.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*I received my BA in Biochemistry from Mount Holyoke College in Massachusetts in 1977. I then went to medical school at The College of Physicians and Surgeons of Columbia University in NYC and received an MD in 1981. I did my residency in Anesthesia at Emory University/Grady Memorial Hospital in Atlanta which I finished in 1986.*

Other Community Involvement:



**Authorities, Boards, Commissions and Task Forces Application**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*I have done some work as a homework helper at the Friends Association for Children in Gilpin Court. Because of work and raising three children I did not have much free time but now that I am retired I hope to devote much more to volunteering.*

*Our youngest daughter went to the Maggie Walker Governor's School and while there I was a member of the Athletics Boosters and later after she graduated I was asked to be on the MLWGS Foundation Board which I was a member of for three years.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*I heard about Board and Commission vacancies through the FDA news letter. I explored it further and*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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# Lewis Ginter Botanical Garden, Incorporated

## Vacancy Chart

*as of*  
May 13, 2018

The corporation shall have no fewer than twenty-five and no more than fifty directors. All directors of Lewis Ginter shall be required to be members of Lewis Ginter Botanical Garden, Inc. in good standing.

City Council may appoint seven (7) directors to the Board, based on the provision in the articles under which the Council appoints either 10 or 20% of the directors, whichever is fewer. The City Council acting by majority vote shall appoint directors for four year terms.

*(Assigned to the Education and Human Services Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Anedra Bourne	All members of Council	04/01/2018	Yes	Application included	Lewis Ginter Botanical Garden, Inc., member
Anne Leigh Kerr	All members of Council	04/01/2018	Yes	Application included	Lewis Ginter Botanical Garden, Inc., member
Martha Moore	All members of Council	04/01/2018	No	-	Lewis Ginter Botanical Garden, Inc., member

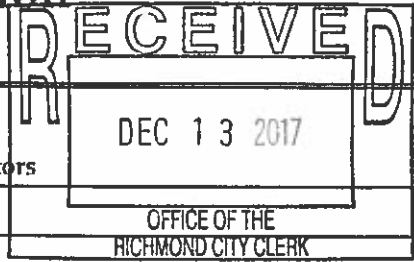
**Contact:**

Sarah Neely, Special Events Coordinator  
Lewis Ginter Botanical Garden, Inc.  
804-262-9887  
[sarahn@lewisginter.org](mailto:sarahn@lewisginter.org)



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)



Name of Authority, Board, Commission or Task Force: Lewis Ginter Botanical Garden Board of Directors	
Title: Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Bourne	First Name: Anedra
Home Street Address: 4215 Seminary Avenue	Home Telephone: 804.338.2383
Home City, Zip Code: Richmond, VA 23227	Home Fax:
Personal E-Mail Address: awbourne0619@gmail.com	
Employer: Venture Richmond	
Job Title: Deputy Executive Director	How Long? 1 month
Business Street Address: 200 South Third Street	Business Telephone: 804.788.6474
Business City, Zip Code: Richmond, VA 23219	Business Fax:
Business E-Mail Address: abourne@venturerichmond.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 3 Number of years? 6	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, please provide information on the nature of the contract. Venture Richmond is a non-profit organization formed to engage business and community leaders in partnering with the City to enhance the vitality of the community, particularly Downtown, through economic development, marketing, promotion, advocacy and events. Venture Richmond provides enhanced property management services for both the Downtown and Riverfront including; the Clean & Safe program, beautification and landscaping projects and management and maintenance of Brown's Island, the Canal Walk and Belle Isle parking lot downtown. Venture Richmond events, LLC and Riverfront Canal Cruises, LLC are subsidiaries of Venture Richmond, Inc.	
Signature: <u>Anedra N. Bourne</u>	Date: <u>Dec. 12, 2017</u>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

NOTE: This application is a public document.

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 Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

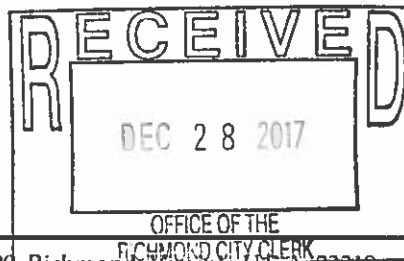


City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Lewis Ginter Botanical Garden	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other:	
Last Name: Kerr	First Name: Anne Leigh
Home Street Address: 1917 Hanover Avenue	Home Telephone: 804 353-6094
Home City, Zip Code: Richmond 23220	Home Fax:
Personal E-Mail Address: anneleigh222@gmail.com	
Employer: Kerr Government Strategies, LLC	
Job Title: President	How Long? 3 years
Business Street Address: same	Business Telephone: 804 347-5577
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 2 Number of years? 20	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>Anne Leigh Kerr</u> Date: <u>12/27/2017</u>	
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

NOTE: This application is a public document.



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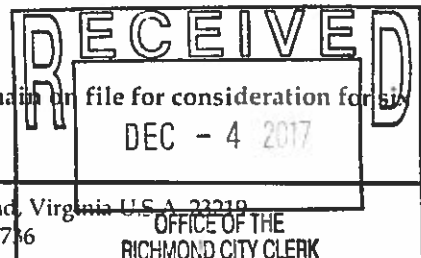


**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces Application**

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Lewis Ginter Botanical Garden, Inc., Board of Directors	
<b>Title:</b> Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
<b>Last Name:</b> Loughlin	<b>First Name:</b> Rachel
<b>Home Street Address:</b> 1724 W. Leigh Street	<b>Home Telephone:</b> 804-305-2105
<b>Home City, Zip Code:</b> Richmond, VA 23220	<b>Home Fax:</b> .....
<b>Personal E-Mail Address:</b> 4rachel@gmail.com	
<b>Employer:</b> ByHisDesigns	
<b>Job Title:</b> Co-Owner/Lead Graphic Designer	<b>How Long?</b> 10 Years
<b>Business Street Address:</b> 1724 W. Leigh St.	<b>Business Telephone:</b> 804-305-2105
<b>Business City, Zip Code:</b> Richmond, VA 23220	<b>Business Fax:</b> .....
<b>Business E-Mail Address:</b> graphics@byhisdesigns.com	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <sup>3</sup> _____ <b>Number of years?</b> <sup>12</sup> _____	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
<b>Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force:</b> BFA Communication Arts and Design, Virginia Commonwealth University Member of Inaugural Cohort, Lewis Ginter Botanical Garden Urban Gardening Cohort Owner, Graphic and Web Design Company. Frequently volunteer time and talents to advance community initiatives Executive Secretary, Virginia Board of Virginians with Disabilities (Parent and Advocate for Inclusive Education) Chairman, Fox Farm Committee (School Garden at William Fox Elementary in Richmond, Va)	

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



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**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces Application**

**List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.**

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

**Other community involvement:**

**Urban Gardening:** Involved in planning Six Mount Zion Baptist Church Garden and volunteer with other urban gardening initiatives throughout the city, including the "Building a Better RPS" initiative which has held fund raisers and landscaping projects for schools. Recently refurbished the garden at Fox Elementary by leveraging corporate volunteers and donations and community resources.

**Inclusive Education Advocate:** As a member of the state Board of Virginians with Disabilities I have seen how many areas fall short in living up to the promise of the ADA in particular when it comes to creating volunteer-led initiatives like community gardens and school gardens. Have also taught computer and art classes at Calhoun Center in Gilpin Court and Essex Village.

**Muralist:** Have led large groups of volunteers to create meaningful community-centered murals in Petersburg, Brookland Park Boulevard and at The Doors

**OPTIONAL**

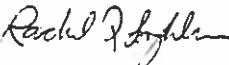
**Please list additional information you would like considered, or you may attach your resume or other information.**

As a muralist in the city, and an urban gardener I have seen the powerful impact transformation of a physical space can have on communities. However, as an advocate for inclusive education I have seen so many projects fall short in being meaningfully inclusive of all abilities, particularly in urban outreach efforts, where the need is so profound. I hope to join the conversation on outreach to special needs communities who could benefit in so many ways from the presence of green spaces designed with intention.

Check this box if your resume is attached.

**How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?**

I saw postings from the City of Richmond about open Board seats.

Signature:  Date: Dec 3, 2017  
*(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)*

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Richmond Behavioral Health Authority

## Vacancy Chart

*as of*  
May 13, 2018

The authority shall have a board of directors consisting of fifteen (15) members who shall be appointed by Council. Appointments to the Board of Directors shall be broadly representative of the community, to include consumers and family members of consumers when practical, and one (1) city employee who shall be nominated by the mayor.

Appointments to the board of directors shall be broadly representative of the community. One-third of the appointments to the board shall be individuals who are receiving or who have received services or family members of individuals who are receiving or who have received services, at least one of whom shall be an individual receiving services. One or more appointments may be nongovernmental services providers. Sheriffs or their designees also shall be appointed, when practical.

*(Assigned to the Education and Human Services Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Sabrina Gross	All members of Council	04/23/2018	Yes	Application included	Individual who is receiving or who has received services or a family member of an individual who is receiving or who has received services
Steven Danish	All members of Council	11/28/2017	No	-	Reside or work in the city

### **Contact:**

Meleese Evans, Executive Assistant to the Executive Director and Board of Directors  
Richmond Behavioral Health Authority  
107 South 5<sup>th</sup> Street, 3<sup>rd</sup> Floor  
Richmond, Va. 23219  
804-819-4002 (o)  
[evansm@rbha.org](mailto:evansm@rbha.org)



**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**RICHMOND BEHAVIORAL HEALTH AUTHORITY**

Title: \_\_\_\_\_  
Name: *Chelsea H Wise*  
Home Address: 001215 HERMITAGE ROAD 2321 RICHMOND VA 23220  
Home Telephone: 8049203139 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: chelsea@wiseinnovation.org  
Employer: \_\_\_\_\_  
Job Title: \_\_\_\_\_ How Long? \_\_\_\_\_  
Business Address: \_\_\_\_\_ VA  
Business Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address \_\_\_\_\_  
Is Your Place of Employment Located in the city of Richmond  Yes  
Is your Place of Employment Located in the County?  No If Yes, Which County? \_\_\_\_\_  
Are You A City Resident?  Yes If Yes, Which City Council District?  3 Number of Years? \_\_\_\_\_

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Master of Social Work– Virginia Commonwealth University, Richmond, VA  
Bachelor of Science, Social Work – Longwood University, Farmville VA  
Virginia Board of Social Work- License Eligible*

*While working with small private business I have spent the last ten years navigating RBHA in order to liaison services to residents.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

n/a

Other Community Involvement:

*Association for Black Social Workers- 2016- current  
Voter Registration Committee Member*



**Authorities, Boards, Commissions and Task Forces Application**

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*Social Action Committee*

*NAACP- Richmond Branch – 2016-Current  
Assistant Secretary*

*Creative Mornings Richmond- 2016- current  
Partnership Lead Manager  
Brought on 4 new sponsors that have returned for another 6 months*

*New Virginia Majority- Virginia General Ass  
Volunteer Advocate for Restoration of Rights*

*Metro Richmond Area Young Democrats Member- 2017-Current  
April 2017 Member Highlight of the Month*

*Virginia League Planned Parenthood- Present  
Women's Health Access Advocate  
Selected for Youth Professionals Council*

*Women's Monument Ambassador- Present  
Commencement 2019 with American Evolution*

*#SupportTheGirlsRVA Co-Founder- 2017  
Feminine Hygiene Collection/ Contribution, International Women's Day 3/8/2017*

*HandsOnRVA Community Leader Nominee - 2017  
Nominated for Family Advocate*

*Dinwiddie 2017 County Teen Summit Presenter  
#TeamNoBully- Diversity Se*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Wise Innovation, LLC- Richmond, VA October 2017-Current  
Community Consultant [www.wiseinnovation.org](http://www.wiseinnovation.org)*

- Facilitate Training Workshops: Case Management, Why A Workflow?, Sex Positivity is Human Positivity, Racial Diversity in all Settings, Working with Historically Traumatized Communities, What Message Am I Sending?*
- Consult with private mental health agencies around organizing G Suite Management, System and Operations Reviews, Outcome management, Efficiency Review*
- Complete Private Clinical Assessments with 48 hours and Supervision for QMHPs Contracting with Medicaid Funded Programming*
- Acted as Community Organizer with Virginia and Richmond City Democratic Campaigns as well as Black Women's Health Initiatives to include Virginia League of Planned Parenthood*
- Organized for Northam for Virginia Campaign for the Rally with Senator Kamala Harris and Attorney General Eric Holder*
- Family Advocacy within Richmond Public Schools, Chesterfield County Schools, and Henrico County Schools related to IEP compliance.*
- Participated in Press Conference 2/21/2017 with Governor Terry McAuliffe to sign the veto of de-funding Title X*



## Authorities, Boards, Commissions and Task Forces Application

which supports Planned Parenthood.

- Advocated with Governor-Elect Ralph Northam on 2/13/17 while he served as Lt. Governor, on an expansion of reversible contraception accessible to women on Medicaid.
- Project Manager for #WeThePeople with Stephan Said min-docuseries of Borderless
- Featured in Richmond Magazine for 2017 Women-Owned Services
- Requested as the PBS NewsHour Interviewee covering the Virginia Gubernatorial race 2017.

Program Director– Leaders for Life, Inc, Richmond, VA, 2/2016– 10/2017

- Monitored and evaluated two program day-to day activities, two team leaders, and 15+ Bachelor Level Counselors
- Reviewed weekly, quarterly and annual reports for all consumers and submitted for Medicaid authorization for mental health/ substance abuse supports for children and adults.
- Developed monthly training curriculum to address systemic areas of concern, cultural competency, diversity/ inclusion as well as policy updates.
- Established authentic community relationships to better connect with resources for citizens
- Managed budgets, programming, treatment planning and all overhead for programs
- Performed onboarding tasks such as screening resumes, interviewing, and providing mandated orientation skills for employees.

Regional Manager– Good Neighbor Community Services, Richmond, VA, 2013– 2016

- Managed region of 8 operational sites to include budgets on Excel, other expense oversight for each site as needed, payroll, property maintenance, hiring, terminations, onboarding, quality assurance, auditing, crisis management
- Assigned as Project Manager on electronic records implementation for 26 sites which served 130 consumers and over 200 employees servicing those with Intellectual and Physical Disabilities
- Maintained updated records of national, state and local regulations for all sites
- Recipient of the 2015 Award of Excellence- Top award of the company
- Collaborated with Mental Health Association- Caliber to advocate for the Criegh Deeds Bill (SB 260) for better Crisis Management in Mental Health

Quality Assurance Regional Manager– Intercept Youth Services Richmond VA, 2010– 2013

- Managed 12 sights for quality assurance with all regulatory boards
- Directly supervised 6 sites of 8 residents placed by DJJ or DSS of Virginia.
- Participated in Family Assessment and Planning Team meetings for Richmond Department of Social Services
- Participated with Local Human Rights Committee
- Case Management with CASA, variety of Department of Juveniles Justice Departme

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

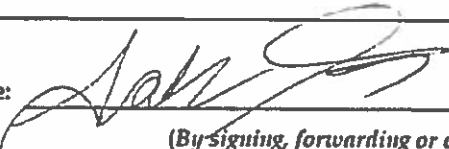
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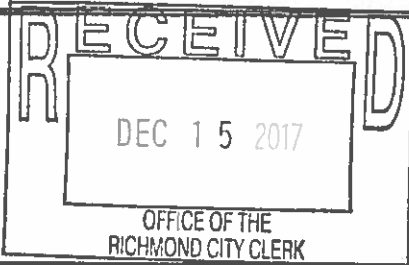
**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Board of Directors of the Richmond Behavioral Health Authority	
<b>Title:</b> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
<b>Last Name:</b> Gross	<b>First Name:</b> Sabrina
<b>Home Street Address:</b> 3222 Lamb Ave	<b>Home Telephone:</b> 7577686826
<b>Home City, Zip Code:</b> 23222	<b>Home Fax:</b>
<b>Personal E-Mail Address:</b> sjgross2001@gmail.com	
<b>Employer:</b> Virginia Department of Education	
<b>Job Title:</b> Complaints Specialist	<b>How Long?</b> 4 years
<b>Business Street Address:</b> 101 N. 14 <sup>th</sup> St	<b>Business Telephone:</b> 8012252771
<b>Business City, Zip Code:</b> 23219	<b>Business Fax:</b>
<b>Business E-Mail Address:</b> sabrina.gross@doe.virginia.gov	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? _____ Number of years? 2	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
<b>Signature:</b> 	<b>Date:</b> 12/15/17
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	



**NOTE: This application is a public document.**

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
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[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Board of Building Code Appeals, Plumbing and Mechanical Division

## Vacancy Chart

*as of*  
May 13, 2018

When feasible, the Board of Building Code Appeals, Plumbing and Mechanical Division shall consist of one (1) representative of a mechanical contractor; one (1) licensed professional engineer actively engaged in the design of mechanical systems for buildings; one (1) certified master plumber; one (1) licensed professional engineer in private practice engaged in the design of plumbing systems for buildings; and one (1) citizen with knowledge of plumbing systems or mechanical systems or both. Three (3) alternate members shall be appointed to serve in the absence of any regular member of the board. *Alternate members must meet the same qualification as the members. (Opinion from Law Department dated 10/19/2012)* All members are appointed by City Council and shall be a resident of the City or shall be an employee of a firm which has a place of business within the City. Employees or officials of the City shall not serve as board members.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Ellis Lowry, Jr.	All members of Council	05/11/2018	Yes	Application included	Citizen with knowledge of plumbing or mechanical systems or both
Anson Bell	All members of Council	04/23/2018	Yes	Contacted. No response received.	Certified master plumber
Linda Bortell	All members of Council	02/27/2018	Yes	Application included	Alternate
George Brock	All members of Council	01/12/2018	No	-	Representative of a mechanical contractor
Thomas J. Shepardson	All members of Council	01/12/2012	Yes	Contacted. No response received.	Alternate

**Contact:**

Douglas Murrow  
Building Commissioner, City of Richmond  
(804) 646 - 6928

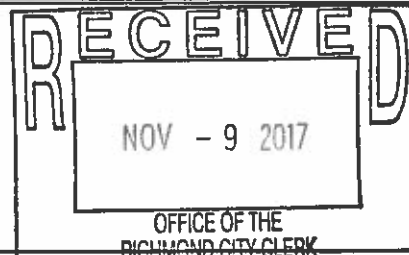




**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Board of Building Code Appeals, Plumbing and Mechanical Division	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: Lowry, Jr CPD	First Name: Randy
Home Street Address: 1509 Nottoway Ave	Home Telephone: 804-264-7898
Home City, Zip Code: Richmond, 23227	Home Fax: _____
Personal E-Mail Address: _____	
Employer: Baskervill	
Job Title: Plumbing Department Manager	How Long? 22 years
Business Street Address: 101S. 15 <sup>th</sup> St.	Business Telephone: 804-728-3140
Business City, Zip Code: Richmond, 23219	Business Fax: _____
Business E-Mail Address: rlowry@baskervill.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 3 Number of years? 24	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.  _____	
Signature: <u><i>Randy Lowry</i></u>	Date: 11/9/2017
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	



NOTE: This application is a public document.

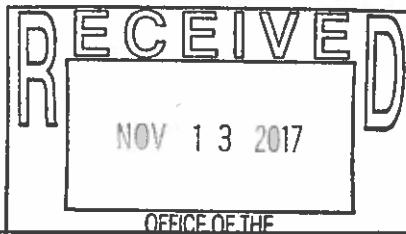
Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
 Telephone: (804) 646-7955 • Fax: (804) 646-7736  
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**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <b>BOARD OF BUILDING CODE APPEALS, PLUMBING &amp; MECHANICAL DIVISION</b>	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <b>BORTELL</b>	First Name: <b>LINDA</b>
Home Street Address: <b>4308 FITZHUGH AVE</b>	Home Telephone: <b>804-355-4805</b>
Home City, Zip Code: <b>RICHMOND, VA. 23230</b>	Home Fax:
Personal E-Mail Address: <b>linda.bortell@yahoo.com</b>	
Employer: <b>SIMMONS ROCKE CHARLIE &amp; PRINCE MECHANICAL &amp; ELECTRICAL ENGINEERS</b>	
Job Title: <b>PLUMBING &amp; FIRE PROTECTION DESIGNER</b>	How Long? <b>40 YEARS</b>
Business Street Address: <b>8416 GLAZEBROOK AVE</b>	Business Telephone: <b>804-262-7323 EXT. 212</b>
Business City, Zip Code: <b>HENRICO, VA. 23228</b>	Business Fax: <b>804-262-0021</b>
Business E-Mail Address: <b>lbortell@srpeng.com</b>	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county? <b>HENRICO</b>	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <b>1st</b> Number of years? <b>45</b>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature:	Date: <b>11/10/17</b>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Richmond, Virginia U.S.A. 23219  
 Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Central Virginia Waste Management Authority

## Vacancy Chart

*As of*  
May 13, 2018

The governing body of the City of Richmond, together with the Cities of Petersburg, Colonial Heights, and Hopewell; Counties of Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, Prince George, Powhatan and the Town of Ashland, **shall appoint at least one of its residents to the Board and may appoint an alternate for each member. The City appoints three (3) residents and three (3) alternates.**

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Michael McNeel	All members of Council	03/22/2018	Yes	Application included	Resident of the city of Richmond
Emmanuel Adediran	All members of Council	05/11/2017	Resigned	-	Resident of the city of Richmond
Kevin White	All members of Council	05/13/2016	No	Resigned	Alternate
Johnnie Allen	All members of Council	01/28/2017	Yes	Application declined	Alternate
Larry Boyd	All members of Council	07/25/2015	Yes	Unable to contact. May have left the area.	Alternate


**Contact:**

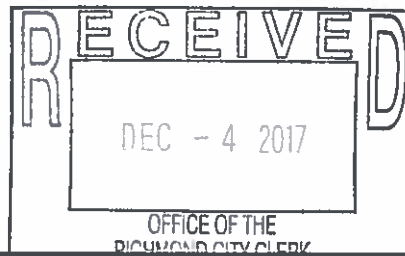
Kimberly Hynes, Director of Administration & Finance  
Central Virginia Waste Management Authority  
(804) 359 - 8413



City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Central Virginia Waste Management Authority (CVWMA)	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: McNeel	First Name: Michael
Home Street Address: 6925 Carnation St. apt. F	Home Telephone: 804-309-7860
Home City, Zip Code: Richmond, Va. 23225	Home Fax: N/A
Personal E-Mail Address: mcneelmd@gmail.com	
Employer: City of Richmond	
Job Title: Sr. Policy Advisor	How Long? 9 years
Business Street Address: 1654 Commerce Rd.	Business Telephone: 804-646-2022
Business City, Zip Code: Richmond, Va	Business Fax: N/A
Business E-Mail Address: david.mcneel@richmondgov.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 9 Number of years? 3	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: Michael David McNeel  Date: November 30, 2017	
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	



NOTE: This application is a public document.

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# Citizens Transportation Advisory Committee (MPO)

## Vacancy Chart

*As of*  
May 13, 2018

(Appointed by MPO) Four (4) members designated for the three (3) principal urbanized jurisdictions; the City of Richmond, Chesterfield and Henrico Counties. The MPO shall appoint up to twelve (12) more members who represent diverse organizations with recognized transportation planning concerns.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Julien Williams	All members of Council	04/22/2018	No	-	Reside or work

**Contact:**

Sharon Robeson, Admin. Secretary  
Richmond Regional Planning District Commission (RRPDC)  
(804) 367 - 6001



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**CITIZENS TRANSPORTATION ADVISORY COMMITTEE (MPO)**

Title: \_\_\_\_\_  
Name: *Chris Obenshain*  
Home Address: 005905 WILLOW CREEK WAY RICHMOND VA 23225  
Home Telephone: 7032095401 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: jcobenshain@gmail.com  
Employer: Office of the Attorney General  
Job Title: Assistant Attorney General How Long? 7  
Business Address: 000202 N NINTH ST RICHMOND VA 23219  
Business Telephone: 8047867784 Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address jobenshain@oag.state.va.us  
Is Your Place of Employment Located in the city of Richmond Yes  
Is your Place of Employment Located in the County? No If Yes, Which County? \_\_\_\_\_  
Are You A City Resident? Yes If Yes, Which City Council District? 4 Number of Years? 7

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Bachelor's Degree in Political Science from Bridgewater College  
Juris Doctor from the University of Virginia School of Law  
Experience as an Administrative Law Attorney in the United States Army Reserve  
GRTC bus rider for the past 3 years*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

*Richmond Christian Leadership Initiative Class of 2018  
Elder, Area 10 Faith Community*



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*RVA News*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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# Clean City Commission

## Vacancy Chart

*As of*  
May 13, 2018

Fifteen (15) members appointed by Council, of which nine (9) members shall be from among the eligible voters within each voting district, five (5) members shall be corporate/citizen volunteers, one (1) member shall be the Director of Public Works, or his designee.

The Commission shall have five subcommittees as follows:

- Communications
- Schools
- Business and Industry
- Community Organizations
- Municipal Operations

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Nathan Tersteeg	All members of Council	03/22/2018	Yes	Contacted. No response received.	9 <sup>th</sup> District qualified voter
Nancy Lampert	All members of Council	01/28/2018	Yes	Application included	7 <sup>th</sup> District qualified voter
Sherri Johnson	All members of Council	10/14/2017	No	-	Corporate or citizen volunteer

### **Contact:**

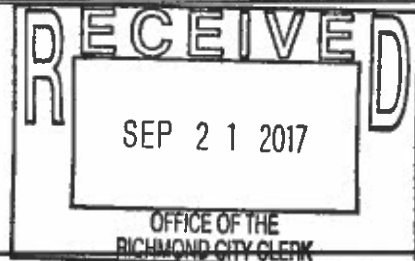
Darlene Mallory, Support Services Manager/Clean City Commission Coordinator  
Department of Public Works  
3506 N. Hopkins Road  
804-646-8325  
[Darlene.mallory@richmondgov.com](mailto:Darlene.mallory@richmondgov.com)



City of Richmond, Virginia  
 City Council  
 Authorities, Boards, Commissions and Task Forces  
 Reappointment Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <u>Clean City Commission</u>	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: <u>Lampeet</u>	First Name: <u>Nancy</u>
Home Street Address: <u>2223 Venable Street</u>	Home Telephone: <u>504-300-2325</u>
Home City, Zip Code: <u>Richmond VA 23223</u>	Home Fax: _____
Personal E-Mail Address: <u>mgarn95@comcast.net</u>	
Employer: <u>Retired - N/A</u>	
Job Title:	How Long?
Business Street Address:	Business Telephone:
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input type="checkbox"/> <u>N/A</u>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county? <u>N/A</u>	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <u>7<sup>th</sup></u> Number of years? <u>40+</u>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>Nancy J Lampeet</u>	Date: <u>9/21/17</u>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



NOTE: This application is a public document.

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[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**CLEAN CITY COMMISSION**

Title: *Mr*

Name: *Wesley E Hedgepeth*

Home Address: 006607 WEXFORD LANE RICHMOND VA 23225

Home Telephone: 8046914712 Home Fax:

Personal E-Mail Address: wesleyhedgepeth@gmail.com

Employer: Trinity Episcopal School

Job Title: Social Studies Educator How Long? 5

Business Address: 003850 PITTAWAY DR 3850 RICHMOND VA 23225

Business Telephone: 8046914712 Ext: Business Fax:

Business E-Mail Address wesleyhedgepeth@trinityes.org

Is Your Place of Employment Located in the city of Richmond Yes

Is your Place of Employment Located in the County? No If Yes, Which County?

Are You A City Resident? Yes If Yes, Which City Council District? Number of Years? 8

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*BA & MAT from James Madison Unviersity*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*None*

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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*Maymont volunteer, City of Richmond elections volunteer*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

**PROFESSIONAL EXPERIENCE**

*Trinity Episcopal School, Social Studies Educator  
- Teacher of Internation*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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# Commission of Architectural Review

## Vacancy Chart

*as of*

May 13, 2018

The Commission of Architectural Review shall consist of nine members who are citizens of the City, one of whom shall be a resident of a City Old and Historic District. One member shall be appointed from at least three nominees made by the Richmond Chapter of the American Institute of Architects, one shall be appointed from at least three nominees made by the Historic Richmond Foundation, one shall be appointed from at least three nominees made by the Richmond Association of Realtors, and six shall be citizens of the city at-large. One of the at-large members shall serve a concurrent term on the Urban Design Committee.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Bryan Green	All members of Council	04/23/2018	Yes	Application included	Citizen of the city at-large
Sanford Bond	All members of Council	11/23/2017	Yes	Contacted A.I.A. Awaiting response	American Institute of Architects Nominee
Rebecca Aarons-Sydnor	All members of Council	10/27/2017	Yes	No	Better Housing Coalition nominee

### **Contact:**

Marianne Pitts, Planner II  
Department of Planning & Development Review  
(804) 646 - 7550  
Marianne.pitts@richmondgov.com



COMMONWEALTH OF VIRGINIA  
Capitol Square Preservation Council

December 14, 2017

Candice D. Reid  
Interim City Clerk  
City of Richmond  
900 E. Broad St., Suite 200  
Richmond, VA 23219

Dear Ms. Candice Reid:

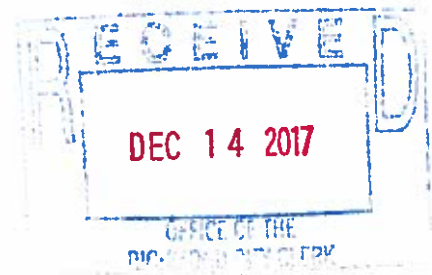
Please find attached my application for an open seat on the Commission of Architectural Review. Kimberly Chen, Senior Preservation Planner, referred me to apply for this position.

If you have any questions or require additional information, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Justin Gunther".

Justin Gunther  
Architectural Historian  
Virginia State Capitol  
Capitol Square Preservation Council  
804-310-5863

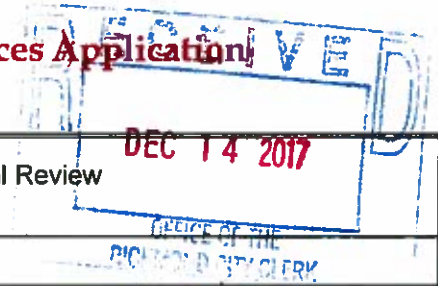




City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces Application

(Please Print or Type)



Name of Authority, Board, Commission or Task Force: Commission of Architectural Review	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: Gunther	First Name: Justin
Home Street Address: 101 W. Marshall ST., Unit 32	Home Telephone: 804-310-5863
Home City, Zip Code: Richmond, 23220	Home Fax: _____
Personal E-Mail Address: jwgunther@gmail.com	
Employer: Commonwealth of Virginia, Virginia State Capitol, Capitol Square Preservation Council	
Job Title: Architectural Historian	How Long? 9 months
Business Street Address: 1000 Bank Street	Business Telephone: 804-225-8051
Business City, Zip Code: Richmond, 23218	Business Fax: _____
Business E-Mail Address: jgunther@cspc.virginia.gov	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 2 Number of years? 9 months	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: -17-plus years in historic preservation with broad-based experience in large-scale historic site management, city-appointed and non-profit boards, and college-level teaching in historic preservation -3 years service (1 year as vice-chair) on the City of Savannah's Historic District Board of Review -8 years as professor of historic preservation at Savannah College of Art and Design -Meet the Secretary of the Interior's Professional Qualification Standards in Architectural History -M.F.A. in historic preservation -Certifications from the Form-Based Codes Institute and National Charrette Institute	

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: I returned to Richmond in April 2017 and currently do not serve on any Richmond boards or commissions.

Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_

Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_

Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

**Other community involvement:**

- City of Savannah's Historic District Board of Review, Member and Vice Chair, 03/2014-03/2017
- Young Preservationists Association of Pittsburgh, Board Chair, 10/2007-05/2011
- Telfair Museum of Art's Owens-Thomas House, Board Member, 05/2013-03/2017
- Advisory Councils for the following museums: Wilton House, Ten Chimneys, Stratford Hall, and Andrew Low House
- Memberships in the following preservation organizations: International Council on Monuments and Sites, Association for Preservation Technology, World Monuments Fund, DOCOMOMO, Congress for New Urbanism, Society of Architectural Historians.
- Memberships in the following local organizations: designVA, The Valentine: Richmond History Center, VMFA, Virginia Association of Museums, Virginia Conservation Association, Visual Arts Center, Wilton House Museum
- Reviewer for Virginia Commonwealth University's Scholarship Office

**OPTIONAL**

Please list additional information you would like considered, or you may attach your resume or other information.

Please see attached resume

Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

Kimberly Chen, Senior Preservation Planner, City of Richmond  
Cyane Crump, Executive Director, Historic Richmond Foundation

Signature: \_\_\_\_\_

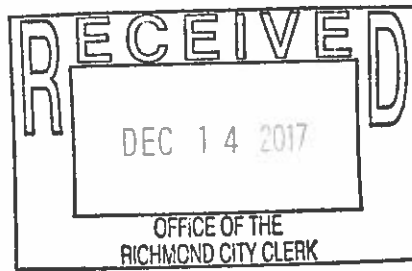
Date: 12-12-2017

(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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Justin W. Gunther



101 W. Marshall Street  
Unit 32  
Richmond, VA 23220  
804-310-5863  
jwgunther@gmail.com  
www.guntherpreservation.com

**Professional Experience**

**Virginia State Capitol**

*Architectural Historian, Capitol Square Preservation Council*

- Serve as curator of the architectural, historical, archeological, and landscape features of Virginia's Capitol Square.
- Collaborate with the non-profit Virginia Capitol Foundation to raise funds for all projects through donor cultivation, grant writing, special events, and tours.
- Manage the procurement process and implementation of projects related to the interpretation and preservation of Capitol Square. Currently, overseeing a phased, multi-year revamping of the entire visitor experience, including rebranding, tours, exhibitions, wayfinding, self-guided experiences, and website.
- Serve as liaison with the Department of General Services, the House and Senate Clerks and their staff, the Council's board, and public-private stakeholders to accomplish initiatives.
- Conduct reviews of all projects and activities with potential impact to the historical, architectural, landscape and archeological resources of Capitol Square, carefully considering the balance of public benefit with established goals or policies.
- Provide technical assistance during all project phases and make recommendations for approaches consistent with preservation practices, guidelines and goals, and established policies for Capitol Square.
- Administer site inspections regularly to assess resource maintenance, restoration/rehabilitation challenges, and issues, as well as identify appropriate solutions.
- Curate the Capitol's exhibition program and responsible for all budgeting, planning, curatorial research, programming, and installation.
- Collaborate with the guide staff, House and Senate Clerks, and Virginia Capitol Foundation to develop innovative educational programming through exhibitions, guided tours, self-guided experiences, digital applications, and online resources.

Richmond, VA

04/2017 – present

**Gunther Preservation Consulting**

*Independent Contractor*

- Manage rehabilitation and restoration projects for residential and small-scale commercial projects.
- Complete Historic Preservation Certification Applications for the Federal Rehabilitation Investment Tax Credit program.
- Complete historic resource surveys, historic structure reports, cultural landscape reports, and condition assessments meeting HABS and NPS standards.
- Meet the Secretary of the Interior's Professional Qualification Standards through college-level teaching in historic preservation, museum curation, and publication on various research topics.

Various

1/2012 – present

**Savannah College of Art and Design**

*Professor and Program Administrator, Historic Preservation/Preservation Design*  
Savannah, Lacoste, and eLearning

- Coordinated new curriculum development and administered the department, supervising one administrative assistant and four faculty. Oversaw all scheduling, budgeting, reporting, workflow and student concerns.
- Managed interdisciplinary collaborative projects with artists, designers, architects, planners and other outside partners to provide students with real-world, professional learning experiences.
- Focused research on economic redevelopment, community revitalization, modern heritage, innovative adaptation and creative placemaking.
- Demonstrated skills in preservation report writing, historic structure reports, National Register nominations, tax credit applications, feasibility studies, pro forma analyses, GIS mapping, and large-scale preservation project planning.
- Illustrated practical approaches to preservation through strong personal professional experience and creative approaches to instruction.

Savannah, GA

08/2011 – 04/2017

adjunct: 08/2008 – 08/2011



- Served as alumni coordinator, maintaining important connections with graduates and serving on the university's Career and Alumni Council.
- Participated in recruitment activities by visiting high schools across the country, presenting workshops at prospective student events, hosting retreats for art educators and guidance counselors.
- Cultivated relationships with leaders in the preservation field by providing special tours, organizing campus visits, and scheduling lectures.
- Worked with eLearning to develop content and revisions for the online master's program.
- Served on host committees for the 16<sup>th</sup> Annual US/ICOMOS International Symposium and 2014 National Trust for Historic Preservation Conference.

**Fallingwater**

*Curator of Buildings and Collections*

Mill Run, PA  
01/2007 – 08/2011

- Oversaw Fallingwater's preservation, collections, landscape, and exhibition departments; supervised budgeting, staffing, strategic planning, and creation of policies and procedures.
- Cultivated relationships with current and potential donors through special tours, educational residencies, private dinners, and events.
- Curated Fallingwater's exceptional collection of fine and decorative art, managing the collection to enhance authenticity and enrich the visitor experience.
- Worked closely with the Maintenance Department to perform building assessments, prioritize needs, and create repair procedures conforming to preservation standards for all buildings on the property.
- Directed the preservation of Fallingwater's landscape by supervising the Horticulture Specialist, approving annual work plans, conducting research on the historic environment, and establishing the master plan.
- Developed and revised written policies and procedures for the preservation, documentation, and use of the buildings, collections, and landscape.
- Developed, planned, curated and installed biannual exhibitions on topics related to architecture, nature, the Kaufmann family, and the fine and decorative art collections.
- Coordinated special projects and on-site installations with artists and designers, such as Andy Goldsworthy, Felix de la Concha, Luftwerk, Associated Artists of Pittsburgh, Kenneth Love, and Christopher Little.
- Supervised the Housekeeping Department, ensuring that the cleaning of the museum and its collections was performed following established curatorial procedures.
- Collaborated on professional educational programs, internships, and residencies.
- Promoted Fallingwater through publications and conferences. In 2011, organized an international symposium entitled "Private Domains/Public Displays: The Modern House Interpreted" to discuss the challenges of preserving and interpreting modern domestic architecture.
- Managed the serial nomination of Frank Lloyd Wright sites, including Fallingwater, to the UNESCO World Heritage List.

**George Washington's Mount Vernon**

*Manager of Restoration*

Mount Vernon, VA  
06/2004 – 12/2006

- Managed the restoration of the historic buildings on the Mount Vernon Estate, including the 18th-century mansion, outbuildings, and reconstructions.
- Directed and advised a diverse staff of restoration specialists, craftspeople, and interns to accomplish restorations executed with period-appropriate methods and materials.
- Served as Mount Vernon's principal architectural conservator by researching, creating, and executing conservation treatments that met museum standards.
- Coordinated with outside contractors for specialized services and large-scale construction projects.
- Documented all restoration projects with photography, computer-aided drafting, and written records.
- Served as curator of an architectural fragments collection of 5,000+ objects removed from the Estate's historic buildings. Under my management, the collection was reorganized to properly store and inventory all objects. A database in Re:discovery was also created to catalog artifacts as well as provide an informational resource and point of access for staff and researchers.
- Conducted research related to Mount Vernon's architectural history and American Palladianism.
- L lectured to organizations about Mount Vernon's restoration and the importance of preserving early American history.

**Unitarian Universalist Church**

Savannah, GA

*Project Manager*

05/2003 – 12/2003

- Served as an assistant project manager on a five-person team that completed a partial interior restoration of the Unitarian Universalist Church, an 1851 building.
- Demolished interior additions not conforming to the 1851 period of significance to return the building to its original layout.
- Performed historic paint analysis to determine the interior decorative scheme. Woodwork was restored to a black walnut finish and a faux finish of imitation stone blocks was recommended for the plaster walls.

**Georgia Historical Society**

Savannah, GA

*Archival Assistant*

01/2003 – 05/2003

- Created an inventory for architectural drawings drafted by the prolific Savannah firm Gunn and Meyerhoff.
- Processed and preserved the architectural drawings using archival principles.
- Interviewed Eric Meyerhoff, retired co-founder of the firm, to compile a brief history of the business and their contributions to Savannah's built environment.

**Telfair Museum's Owens-Thomas House**

Savannah, GA

*Docent*

09/2002 – 05/2003

- Created and conducted house tours and assisted with special events including fundraising benefits and private parties.
- Broadened knowledge of late 18<sup>th</sup>- and early 19<sup>th</sup>-century architecture and decorative arts by studying the house's history and collections.

**The Valentine Richmond History Center**

Richmond, VA

*Archives Intern*

11/2002 – 12/2002

- Compiled historic photographs and documents for an exhibition on sculptor Edward V. Valentine.
- Preserved a collection of notes and photographs of Mary Wingfield Scott, a pioneer of the Richmond preservation movement, and updated existing finding aid.
- Catalogued items in the museum's glass and pottery collections.

**Historic Richmond Foundation**

Richmond, VA

*Intern*

07/2001 – 05/2002

- Co-authored a *Save America's Treasures* grant for Monumental Church, an 1812 building designed by Robert Mills. A matching grant of \$319,000 was awarded for the exterior restoration.
- Assisted with decorative paint and plaster restoration work at the National Theatre.
- Authored the National Register nomination for the National Theatre, resulting in the building's listing.
- Researched deeds for the Historic Richmond Foundation's preservation easements.
- Archived newspaper articles and architectural drawings.
- Participated in the planning and execution of all fundraising events.
- Helped organize and increase membership of the Quoit Club, the Foundation's young adults' group, which functioned to elevate interest in preservation through behind-the-scenes tours and social gatherings.

**Preservation Alliance of Virginia**

Richmond, VA

*Intern*

07/2001 – 05/2002

- Coordinated the Virginia's Most Endangered Historic Places program, which draws attention to significant properties threatened by neglect or demolition.
- Served as press liaison by informing media of important events relating to preservation in Virginia.
- Authored articles for the Alliance's *Update* newsletter.
- Edited the website and assisted with the layout and content of the site.
- Managed "Lobbyist-in-a-Box" program to track preservation-related legislation during the 2002 Session of the General Assembly.
- Maintained the Preservation Alliance of Virginia's Legislative Alert List, an e-mail list serve that notified interested parties of developments in preservation legislation.

<b>Education</b>	<b>Savannah College of Art and Design</b> <i>Master of Fine Arts, Historic Preservation</i> Excelsus Laureate of the Graduate School, Graduate Fellow	Savannah, GA 08/2002 – 05/2004
	<b>Virginia Commonwealth University</b> <i>Graduate Work, Architectural History</i> Research Focus: <i>Jeffersonian Palladianism and the Virginia Capitol</i>	Richmond, VA 08/2001 – 05/2002
	<b>Virginia Commonwealth University</b> <i>Bachelor of Science with Honors, Biology</i> Most Outstanding Biology Graduate, Summa Cum Laude	Richmond, VA 08/1996 – 05/2000
<b>Continuing Education</b>	<b>Attingham Summer School</b> Participant, English Speaking Union Scholarship Recipient	England 07/2008
	<b>Victorian Society in America Newport Summer School</b> Participant, Scholarship Recipient	Newport, RI 06/2003
	<b>Poplar Forest Restoration Field School</b> Participant	Forest, VA 06/2002
<b>Certifications</b>	<b>Form-Based Codes Institute</b> FC 101: ABCs of Form-Based Codes FC 201: Design	Savannah, GA 02/2015 02/2015
	<b>National Charrette Institute</b> NCI Charrette System Certificate Training	Savannah, GA 03/2014
	<b>Cathedral Stone Products</b> JAHN Restoration Masonry Certification	Hanover, MD 01/2006
<b>Publications</b>	Selection of publications available online at: <a href="http://guntherpreservation.com">guntherpreservation.com</a>	
	Book: Gunther, Justin. <i>Historic Signs of Savannah</i> . Charleston: Arcadia Publishing, 2004.	
	Exhibition Catalogue: Gunther, Justin. <i>Fallingwater en Perspectiva: Félix de la Concha Paints Frank Lloyd Wright's House on the Waterfall</i> . Mill Run, PA: Western Pennsylvania Conservancy, 2012.	
	Research Studies: Gunther, Justin, editor. <i>Strengthening the Connection: Historic Preservation and Community Development</i> . National Trust for Historic Preservation, 1772 Foundation, and Savannah College of Art and Design, 2015. Gunther, Justin, editor. <i>Revolving Fund Impact Study</i> . National Trust for Historic Preservation, 1772 Foundation, and Savannah College of Art and Design, 2014.	
	Documentary Film: <i>The Revolving Fund</i> . Savannah College of Art and Design, 2014. <a href="https://www.youtube.com/watch?v=3Jo9PEY1h20">https://www.youtube.com/watch?v=3Jo9PEY1h20</a>	
	TED Talk: "Valuing Heritage is Universal, Preservation is Local." TEDx Savannah's <i>Challenging What Is Personal. Local. Universal.</i> , June 2016. <a href="https://www.youtube.com/watch?v=8lxZ4bZ8Pk8&amp;feature=youtu.be&amp;list=PLsRNoUx8w3rPcx47VsjFjPgVotUgiMasV">https://www.youtube.com/watch?v=8lxZ4bZ8Pk8&amp;feature=youtu.be&amp;list=PLsRNoUx8w3rPcx47VsjFjPgVotUgiMasV</a>	

## National Register Nominations:

- Gunther, Justin. "National Register of Historic Places Nomination: National Theatre, Richmond, Virginia." Virginia Department of Historic Resources (February 2003).
- Gunther, Justin. "National Register of Historic Places Nomination: Byrd Park Pump House, Richmond, Virginia." Virginia Department of Historic Resources (February 2002).

## Articles:

- Gunther, Justin. "Strengthening the Connection: Community Development and Historic Preservation," *Forum Journal* 30, no. 2 (Winter 2016): 35-45.
- Gunther, Justin. "The Kaufmanns: Tastemakers of the Modern Movement," *Modernism Magazine* (Spring 2011).
- Gunther, Justin. "George Washington, American Palladian, at Mount Vernon," *Palladiana* (Jan. 2009).
- Gunther, Justin. "Mount Vernon: An Architectural Identity," *Society for Commercial Archeology Journal* (Fall 2006).

## Contributor:

- Gunther, Justin. "Contemporary Additions to Oglethorpe's Plan." In *Arquitectura Contemporanea en Contextos Patrimoniales*, ed. William Pasuy Arciniegas. Bogota: Universidad de la Salle, 2016.
- Waggoner, Lynda and Justin Gunther. "Fallingwater: The Evolution of a Modern House Museum." In *Modern Interior Space as an Object of Preservation*, ed. Roberta and Bruno Reichlin, 98-112. Mendrisio: Mendrisio Academy Press, 2012.
- Gunther, Justin. "Fallingwaters Interiors: Rustic Elegance and Flexible Living." In *Fallingwater*, ed. by Lynda Waggoner. New York: Rizzoli, 2011.
- Gunther, Justin. "Historic Color: Fallingwater." In *Color Planning for Interiors*, ed. by Margaret Portillo. Hoboken: John Wiley & Sons, 2009.

Symposia  
Papers

- "Savannah's New Formalist Civic Center—Questioning the Relevancy of Urban Renewal in a Contemporary Context," Southeast Chapter Society of Architectural Historian's *Annual Conference*, September 2016.
- "Valuing Heritage is Universal, Preservation is Local," TEDx Savannah's *Challenging What Is. Personal. Local. Universal.*, June 2016.
- "Strengthening the Connection: Community Development Corporations and Historic Preservation," National Trust for Historic Preservation's *PastForward*, November 2015.
- "The Revolving Fund: SCAD's Economic Impact Study and Documentary Film," 2015 Preservation North Carolina Conference, September 2015.
- "Contemporary Additions to Oglethorpe's Plan: Balancing Preservation and Growth in Savannah's National Historic Landmark District," Universidad de La Salle's *Jornadas Internacionales de Reflexión en Patrimonio Cultural: Arquitectura Contemporánea en Contextos Patrimoniales*, September 2015.
- "Deep, Dirty Secrets: 2014 Archaeological Excavations at the Isaiah Davenport House, Savannah, GA," Panel Discussion Contributor, *Material Culture*, December 2014.
- "Revolving Fund Impact Study and Documentary Film: A Multidisciplinary and Collaborative Approach," National Trust for Historic Preservation's *PastForward*, November 2014.
- "James Hamilton Couper: Planter, Architect, and Renaissance Man of the Golden Isles," Coastal Georgia Historical Society's *Chautauqua Lecture Series*, August 2013.
- "Fallingwater: Preservation Challenges at 75," Fallingwater, University of Pittsburgh, and Carnegie Museum of Art's *Private Domains/Public Displays: The Modern House Interpreted*, April 2011.
- "Fallingwater: A Modern Villa in Harmony with Nature," Preservation Society of Newport County's *The Newport Symposium*, April 2009.
- "George Washington, American Palladian, at Mount Vernon," VCU's *16th Annual Symposium on Architectural History and the Decorative Arts*, November 2008.
- "Fixing Fallingwater: The Challenges of Preserving a 20th-century Icon," *The George Washington Symposium at Mount Vernon*, November 2008.
- "Fallingwater: Its History and Preservation," SCAD's *Preservation Week Symposium*, May 2007.
- "Designing the Virginia Capitol," Center for Palladian Studies' *Palladio: From Rome to America Symposium*, May 2002.
- "The Creation of Thomas Jefferson's Virginia Capitol," Williamsburg Institute's *Jefferson and the Capitol of Virginia Symposium*, September 2002.
- "Jefferson, Palladio, and the Capitol of Virginia," VCU's *Building Richmond Symposium*, October 2002.

**Exhibitions****Curator and Exhibition Designer:**

*Kaufmann's: Meet Me Under the Clock*  
2011: Fallingwater, Mill Run, PA

*Associated Artists of Pittsburgh: Celebrating 100 Years*  
2010: Fallingwater, Mill Run, PA

*Fallingwater en Perspectiva: Felix de la Concha Paints Frank Lloyd Wright's House on the Waterfall*  
2007-2009: Fallingwater, State Museum of Pennsylvania, Price Tower Arts Center, Florida Southern

*Edgar Kaufmann jr., Apprentice*  
2009: Fallingwater, Mill Run, PA

*Waterscapes: Meadow Run Photography by Fritz Kinzel*  
2009: Fallingwater, Mill Run, PA

*Good Design and the Modern Chair*  
2008: Fallingwater, Mill Run, PA

*Brain Ferrell: Balance*  
2008: Fallingwater, Mill Run, PA

**Curator:**

*150<sup>th</sup> Anniversary Exhibition of the 1868 Constitutional Convention*  
2018: Virginia State Capitol (under development)

*400<sup>th</sup> Anniversary Exhibition of the Virginia Capitol Police*  
2018: Virginia State Capitol (under development)

**Panel Contributor:**

*Italian Dressing: Palladio and American Classicism*  
2008: Virginia Center for Architecture, Richmond, VA

**Art Installation Collaborator:**

Michael Joo's *Barrier Island*  
2016: SCAD Museum of Art, Savannah, GA

**Board/  
Committee  
Positions**

**Savannah Historic District Board of Review**  
Vice-Chair, City Council appointment

Savannah, GA  
03/2014—04/2017

**Stratford Hall Preservation Advisory Committee**  
Member

Stratford, VA  
08/2017—present

**Wilton House Strategic Planning Committee**  
Member

Richmond, VA  
05/2017—present

**Friends of the Owens-Thomas House/Telfair Museums**  
Board Member

Savannah, GA  
05/2013—present

**Historic Savannah Foundation, 13<sup>th</sup> Colony**  
Board Member

Savannah, GA  
07/2012—09/2014

**Andrew Low House, Colonial Dames**  
Restoration Advisor

Savannah, GA  
07/2015—present

**Young Preservationists Association of Pittsburgh**  
Board Chair

Pittsburgh, PA  
10/2007— 05/2011

**Ten Chimneys Preservation Advisory Committee**  
Member

Genesee Depot, WI  
07/2010—12/2013

**Reviewer**

**University of Georgia Press**  
Academic publisher of scholarly books

**Arris**

The Journal of the Southeast Chapter of the Society of Architectural Historians

**Murtagh | Graham Prize**

US-ICOMOS prize for outstanding thesis work

**Fulbright Scholar Program**

Virginia Commonwealth University Scholarship Office

**Professional  
Affiliations**

American Alliance of Museums  
American Association for State and Local History  
Association for Preservation Technology  
Attingham Trust  
Congress for New Urbanism  
DOCOMOMO  
Institute of Classical Architecture & Art  
International Council on Monuments and Sites  
Jamestowne Society  
National Trust for Historic Preservation  
Society of Architectural Historians  
Valentine Museum: Richmond History Center  
Victorian Society in America  
Virginia Association of Museums  
Virginia Conservation Association  
Western Pennsylvania Conservancy  
Wilton House Museum  
World Monuments Fund

**Honors**

**Cinema in Industry (Cindy) Award**

2015, Gold Medal for Mini-documentary and Special Achievement in Writing, *The Revolving Fund*

**Dean's Award for Collaboration**

2014, Lead Faculty Member for Collaborative Impact Study and Documentary Film, *The Revolving Fund*  
Historic Preservation/Film/Dramatic Writing Departments, SCAD

**Historic Savannah Foundation Preservation Award**

2014, Rehabilitation of 1117 Habersham Street, Savannah, GA

**Outstanding Student Club Faculty Adviser**

2012, Student Preservation Association, SCAD

**Pittsburgh 40 Under 40 Honoree**

2009, Pittsburgh Urban Magnet Project and *Pittsburgh Magazine*

**Distinguished Alumni Award**

2008, SCAD



4 East Main Street, Suite 1C  
Richmond, Virginia 23219

Tel: 804.643.7407  
Fax: 804.788.4244

[www.HistoricRichmond.com](http://www.HistoricRichmond.com)

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Douglas J. Hanson  
Mark A. Herzog  
Gregory H. Ray  
William S. Tate  
Benjamin A. Thompson  
Harry A. Turton, Jr.  
Julie W. Weissend  
Steven R. Williams  
Elise H. Wright, Life Trustee

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James W. Klaus  
Calder C. Loth  
Alice Reed McGuire  
Robert W. "Robin" Miller, Jr.  
Burt Pinnock  
Davis W. Rennolds  
J. Sargeant Reynolds, Jr.  
Carol L. Robbins  
Mary Harding Sadler  
Elizabeth Carrington Shuff  
Curtis Straub  
Barbara B. Ukrop  
Harry J. Warthen, III  
Catherine Whitham  
Lorna Wyckoff

**EXECUTIVE DIRECTOR**

Cyane B. Crump

January 16, 2018

**Via Electronic Mail: [Alexander.rawles@richmondgov.com](mailto:Alexander.rawles@richmondgov.com)**

Members of Richmond City Council's  
Land Use, Housing and Transportation Standing Committee  
c/o Alexander B. Rawles  
Boards and Commissions Administrator  
Office of the City Clerk  
City of Richmond  
900 East Broad Street, Suite 200  
Richmond, Virginia 23219

Re: Justin Gunther: Candidate for appointment to Commission of Architectural Review

Ladies and Gentlemen:

I am writing to you today to provide a reference in support of the candidacy of Justin Gunther for appointment as a citizen-at-large to the City of Richmond Commission of Architectural Review (CAR).<sup>1</sup>

Historic Richmond is pleased to have had a longstanding relationship working with CAR to protect the historic, architectural, cultural and artistic heritage of the City of Richmond. In this regard, Historic Richmond has encouraged and contributed to efforts to create the City's Old & Historic Districts and the development of appropriate *Design Review Guidelines*.

I understand that there is at least one opening for an at-large member on CAR providing an opportunity for the appointment of a new commissioner. Justin Gunther is the Architectural Historian at the Capitol Square Preservation Council and not only has practical experience with a number of significant historic sites but also experience with a similar architectural review board in Savannah. His academic experience in architectural history, practical skills in historic preservation, and familiarity with working with architectural guidelines such as CAR's make Mr. Gunther well suited to serve on CAR.

I hope that you will take this experience under consideration as you evaluate the candidacy of Mr. Gunther. Historic Richmond thanks you for the care and attention you devote to matters impacting Richmond and we appreciate your efforts to make Richmond a better place.

---

<sup>1</sup> Please note that this reference does not constitute a nomination of Historic Richmond under Code Section 114-930.3(b), as the seat of Historic Richmond's appointment to CAR is currently filled.

**Building on history**



4 East Main Street, Suite 1C  
Richmond, Virginia 23219

Tel: 804.643.7407  
Fax: 804.788.4244

[www.HistoricRichmond.com](http://www.HistoricRichmond.com)

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Robert A. Vallejo, Treasurer  
Jonathan H. Bliley  
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Betty M. Fahed  
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Douglas J. Hanson  
Mark A. Herzog  
Gregory H. Ray  
William S. Tate  
Benjamin A. Thompson  
Harry A. Turton, Jr.  
Julie W. Weissend  
Steven R. Williams  
Elise H. Wright, Life Trustee

Please do not hesitate to contact me at 804-643-7407 or  
[ccrump@historicrichmond.com](mailto:ccrump@historicrichmond.com) with any questions.

Sincerely,

Cyane B. Crump  
Executive Director

cc: David I. Meyers, Esq.

**COUNCIL**

Allison Woodward, President

**JUNIOR BOARD**

Staci Phillips, President

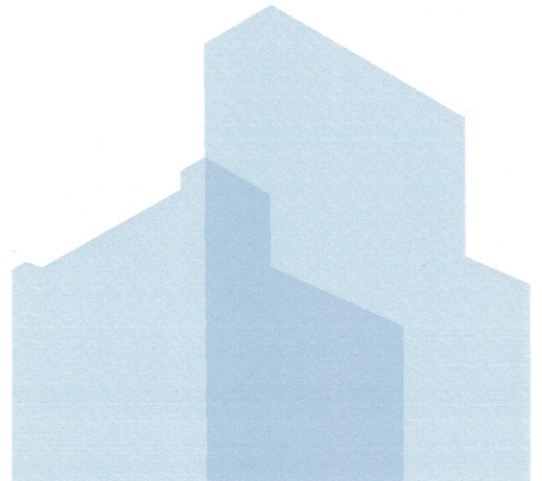
**BOARD OF ADVISORS**

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J. Sargeant Reynolds, Jr.  
Carol L. Robbins  
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Lorna Wyckoff

**EXECUTIVE DIRECTOR**

Cyane B. Crump

**Building on history**







City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**COMMISSION OF ARCHITECTURAL REVIEW**

Title: \_\_\_\_\_  
Name: *Carey L Jones*  
Home Address: 000808 BYSWICK LANE RICHMOND VA 23225  
Home Telephone: 7189091016 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: careyj@gmail.com  
Employer: Virginia Department of Transportation  
Job Title: Senior Cultural Resource Specialist/Architectural Historian How Long? \_\_\_\_\_  
Business Address: \_\_\_\_\_ VA  
Business Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address: \_\_\_\_\_  
Is Your Place of Employment Located in the city of Richmond  No   
Is your Place of Employment Located in the County?  No  If Yes, Which County? \_\_\_\_\_  
Are You A City Resident?  Yes  If Yes, Which City Council District? 9 Number of Years? 5

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Master of Arts, Historic Preservation Planning, 2004, Cornell University  
Senior Architectural Historian/Preservation Planner with an extensive background in identifying and evaluating historic properties using National Register criteria, sophisticated understanding of preservation principles and laws, and considerable experience preparing cultural resource reports. Additional program management experience gained from administration of annual preservation and planning grant program for the Virginia State Historic Preservation Office. Exceeds the Secretary of the Interior's Professional Qualification Standards for Architectural History (36 CFR 61 and 36 CFR 800.2(a)(1)).*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:



**Authorities, Boards, Commissions and Task Forces Application**

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

**PROFESSIONAL EXPERIENCE**

2016 – Present Virginia Department of Transportation Richmond, VA

Architectural Historian/Senior Cultural Resources Specialist

- Coordinate the review and analysis of transportation projects to determine what effects may occur on significant architectural resources
- Apply cultural resource management principles and techniques in the identification and evaluation of architectural properties, assessment of effects, and determine appropriate mitigation measures
- Conduct architectural surveys and apply the National Register of Historic Places criteria to determine potential significance of historic resources
- Coordinate with fellow staff to ensure consistency with federal and state regulations.

2012 – 2016 Virginia Department of Historic Resources Richmond, VA

Architectural Survey Coordinator/Cost Share Survey and Planning Grant Manager

- Administer statewide annual grant program; prepare requests for proposal and scopes of work; manage consultants to meet established timelines, budgets, and quality standards; identify departmental priorities and work with localities to meet agency goals
- Participate as a critical team member in a large, multi-phase project to replace existing web-based inventory and mapping system with innovative, modern technology; develop training materials and help documentation for external users; provide on-going trainings for large groups and individuals
- Evaluate and approve all architectural surveys conducted in the Commonwealth of Virginia for accuracy and adherence to established standards; review evaluations and provide feedback on quality and content of historic resource identification and analysis; coordinate with regional staff on review of materials to ensure consistency throughout the Commonwealth
- Lead survey team meetings, prepare agenda, record notes, and prepare meeting minutes; represent the survey program at meetings with localities and consultants; present at trainings across the state
- Maintain architectural inventory using both Microsoft Excel and Access databases for quarterly reporting and increased agency communication; prepare required weekly and quarterly reports; respond to requests from fellow staff members for information for annual reports
- Participate as a voting member of internal evaluation group to review National Register recommendations; provide guidance to fellow staff members and external consultants on historic resource eligibility, significance, historic context, and integrity

2008-2012 The Public Archaeology Laboratory (PAL) Pawtucket, RI

Senior Architectural Historian

- Conduct cultural resource surveys throughout the Northeast; complete State-level Inventory Forms with architectural descriptions and evaluations of significance and integrity based on National Register of Historic Places criteria
- Analyze a diverse range of long-term, multi-phase projects for potential impacts, write technical effects assessment reports for compliance with Section 106 of the National Historic Preservation Act and develop recommendations to avoid, minimize, or mitigate any adverse impacts; address feedback from clients and review agencies; identify next steps and associated costs



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

- 
- *Research and write historic contexts and architectural evaluations for State and National Register nomination forms for a variety of resources including municipal buildings, battlefields, and privately-owned properties*
  - *Develop proposals for new work including staffing, scope of work, costs and work samples*
  - *Manage projects to completion within budget, established timelines, while maintaining high levels of client satisfaction*
  - *Tr*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Marianne Pitts, Planning and Preservation Division, Department of Planning and Development Review*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

# Richmond Redevelopment and Housing Authority

## Vacancy Chart

*as of*

May 13, 2018

Section 5.05(d) of the Charter of the City of Richmond (2006) expressly provides that “the appointment of members of a redevelopment and housing authority in the city shall be made by the council.” Section 36-11 of the Code of Virginia (1950) authorizes the Council to provide for not more than nine or less than five commissioners of the Authority. By Resolution No. 99-R46-80, adopted March 22, 1999, the Council increased the number of commissioners from five to seven as authorized by section 36-11 of the Code of Virginia (1950). Resolution No. 2010-R140-162, adopted October 25, 2010, increased the number of commissioners from seven to nine with the addition of a Council-appointed seat and an additional tenant representative seat.

Pursuant to section 36-11 of the Code of Virginia (1950), no commissioner of the Authority may be an officer or employee of the City. By Resolution No. 2003-R230-2004-R18, adopted January 12, 2004, the Council established a procedure to be followed for appointing one member living in public or assisted housing to serve on the Authority’s Board of Commissioners as required by the regulations of the United States Department of Housing and Urban Development. This resolution was further amended by Resolution No. 2010-R141-173, adopted November 8, 2010, which revised the process of appointing the tenant representatives to the board.

*(Assigned to the Land Use, Housing & Transportation Standing Committee)*

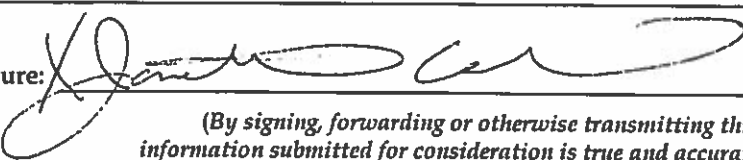
<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Jonathan Coleman	All members of Council	04/26/2018	Yes	Application included	Reside or work in the city

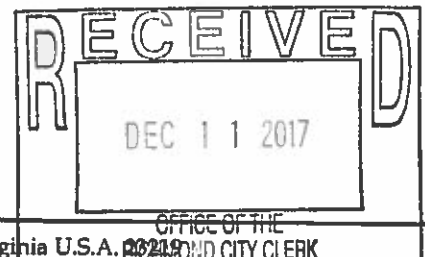
**Contact:**

Priscilla Jackson, Executive Administrative Assistant  
Richmond Redevelopment & Housing Authority (RRHA)  
804-780-4246

City of Richmond, Virginia  
**City Council**  
 Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Board of Commissioners of the Richmond Redevelopment and Housing Authority	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: Coleman	First Name: Jonathan
Home Street Address: 10603 Waterfowl Place	Home Telephone: 8043016356
Home City, Zip Code: Chesterfield, Virginia 23838	Home Fax: 8042259145
Personal E-Mail Address: jcoleman@ycapp.com	
Employer: The New Y-CAPP Inc.	
Job Title: CEO	How Long? 17 years
Business Street Address: 1500 Brook Road	Business Telephone: _____
Business City, Zip Code: 23220	Business Fax: 8042259145
Business E-Mail Address: jcoleman@ycapp.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
Are you a city resident? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? _____ Number of years? _____	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, please provide information on the nature of the contract. Contracted with Richmond CSA to provide services to at risk youth.	
Signature:  Date: December 7, 2017	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
 Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Safe and Healthy Streets Commission

## Vacancy Chart

*as of*  
May 13, 2018

The commission shall be composed of 12 members as follows:

- (1) A member of the Council.
- (2) Four qualified voters of the city who hold no office of profit with the city.
- (3) Three members with expertise in transportation safety.
- (4) The superintendent of the School Division of the city of Richmond.
- (5) The commanding officer of the Traffic Division of the Department of Police.
- (6) The traffic engineer of the city.
- (7) The director of Public Works.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
John Bolecek	All members of Council	03/24/2018	Yes	Application included	Qualified voter of the city who holds no office of profit with the city
Michael Todd	All members of Council	03/23/2018	Yes	Contacted. Awaiting response.	Person with expertise in transportation safety
Michael Cusick	All members of Council	11/28/2017	Yes	Contacted. Awaiting response.	Qualified voter of the city who holds no office of profit with the city
Emily Thomason	All members of Council	02/21/2017	Yes	Application included	Qualified voter of the city who holds no office of profit with the city

**Contact:**

Emily Thomason  
[thomasonej@gmail.com](mailto:thomasonej@gmail.com)  
 804-840-7609 (h)

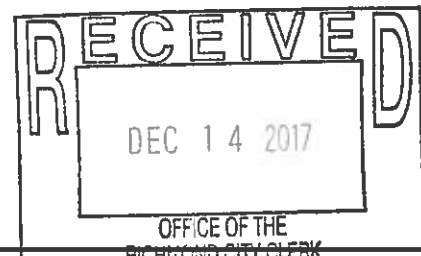


City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Safe and Health Streets Commission	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other:	
Last Name: Bolecek	First Name: John
Home Street Address: 517 S. Pine St	Home Telephone:
Home City, Zip Code: 23220	Home Fax:
Personal E-Mail Address: johnbolecek@gmail.com	
Employer: VDOT	
Job Title: Statewide Bicycle and Pedestrian Planner	How Long? 6 years
Business Street Address: 1401 E. broad st	Business Telephone:
Business City, Zip Code: Richmond, VA	Business Fax:
Business E-Mail Address: john.bolecek@vdot.virginia.gov	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 5 Number of years? 6	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>John Bolecek</u> Date: <u>12/13/17</u>	
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

NOTE: This application is a public document.



Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
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**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**SAFE AND HEALTHY STREETS COMMISSION**

Title: \_\_\_\_\_  
Name: *Stacy J Henry*  
Home Address: 003172 CULLENWOOD DR RICHMOND VA 23234  
Home Telephone: 804-349-9111 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: stacy.henry@richmondgov.com  
Employer: Richmond Police Dept.  
Job Title: Police Sergeant How Long? \_\_\_\_\_  
Business Address: 002501 Q ST RICHMOND VA 23223  
Business Telephone: 804-646-3602 Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address stacy.henry@richmondgov.com  
Is Your Place of Employment Located in the city of Richmond  Yes  
Is your Place of Employment Located in the County?  No If Yes, Which County? \_\_\_\_\_  
Are You A City Resident?  Yes If Yes, Which City Council District? 8 Number of Years? \_\_\_\_\_

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*MS-Central Michigan University- Administration, concentration in Public Administration  
BS-St. Paul's College- Organization Management  
AAS- JSRCC- Administration of Justice  
Special Education-Virginia Union University  
Served as a Non Commissioned Officer United States Marine Corps  
Police Sergeant-Richmond Police Department*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

*St. Paul's Baptist Church  
Member of Cullenwood community*





City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

---

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*City website*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

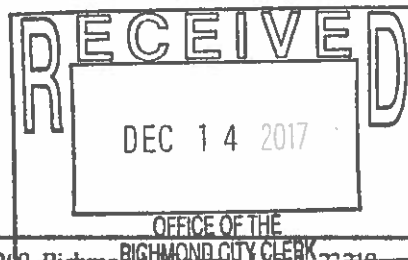
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City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Safe and Healthy Streets Commission	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Thomason	First Name: Emily
Home Street Address: 4809 E Seminary Ave	Home Telephone: 804-840-7609
Home City, Zip Code: Richmond, Virginia, 23227-3401	Home Fax:
Personal E-Mail Address: thomasonej@gmail.com	
Employer: Michael Baker Intl	
Job Title: Planning Associate	How Long? 2 years
Business Street Address: 3200 Rockbridge St, Suite 104	Business Telephone: N/A
Business City, Zip Code: Richmond, Virginia, 23230	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 3 Number of years? 6	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract. Full disclosure: my employer has a contract with GRTC, which is half-owned by the City of Richmond, to conduct its Transit Development Plan for the County of Henrico. The contract is not with the city, nor is the work being done directly related to anything but Henrico's transit network, though some Henrico routes do run into the city.	
Signature: <u>Emily Thomason</u>	Date: <u>Dec 14, 2017</u>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



NOTE: This application is a public document.

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Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Urban Design Committee

## Vacancy Chart

*as of*

May 13, 2018

The Committee shall consist of ten (10) members who either reside in the City or have their primary place of business in the City. Members shall be appointed by City Council. One (1) of the members of the Committee shall be a registered architect; one (1) shall be a member of a recognized local organization in one of the various fields of static arts; one (1) shall be a member of the faculty of the arts division of a local college or university; one (1) shall be a registered professional engineer; one (1) shall be a business executive or professional; one (1) shall be a registered landscape architect or a person having demonstrated talent in landscape design; one (1) shall be a member of the City Planning Commission; one (1) shall be a member of the Commission of Architectural Review; and two (2) shall be citizens of the City appointed at-large.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Andrew Gould	All members of Council	04/23/2018	Yes	Yes. Application received after deadline.	Registered professional engineer
Jill Nolt	All members of Council	04/23/2018	Yes	Application included	Registered architect
Bryan Green	All members of Council	02/27/2018	Yes	Awaiting CAR nomination	Commission of Architectural Review representative
Dawn Hicks	All members of Council	01/01/2018	Yes	Resigned	Member of a recognized local organization in one of the various fields of static arts

**Contact:**

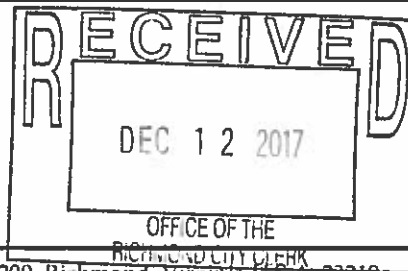
Josh Son  
 Senior Planner & Secretary to the Urban Design Committee  
 Planning and Development Review  
 900 East Broad Street, Suite 511  
 Richmond, Va. 23219  
 804-646-3741 (o)  
[Joshua.son@richmondgov.com](mailto:Joshua.son@richmondgov.com)



City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Urban Design Committee	
<b>Title:</b> Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
<b>Last Name:</b> Nolt	<b>First Name:</b> Jill
<b>Home Street Address:</b> 2521 Park Avenue	<b>Home Telephone:</b> 804-615-1896
<b>Home City, Zip Code:</b> Richmond VA 23220	<b>Home Fax:</b>
<b>Personal E-Mail Address:</b> jenolt@hotmail.com	
<b>Employer:</b> Glavé & Holmes Architecture	
<b>Job Title:</b> Principal	<b>How Long?</b> 4 years
<b>Business Street Address:</b> 2101 East Main Street	<b>Business Telephone:</b> 804-649-9303
<b>Business City, Zip Code:</b> Richmond VA 23223	<b>Business Fax:</b>
<b>Business E-Mail Address:</b> jnolt@glaveandholmes.com	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 2 Number of years? 13	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
<b>Signature:</b> Jill Nolt <b>Date:</b> 12/12/17	
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	



NOTE: This application is a public document.

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[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Minority Business Enterprise and Emerging Small Business Advisory Board

## Vacancy Chart

*as of*  
May 13, 2018

The advisory board shall be composed of nine members appointed by the Council. Of the nine members, five members shall be representatives of a minority business enterprise, two members shall be representatives of lenders or businesses other than a minority business enterprise, one member shall be a Section 3 contractor representative and one member shall be either an at-large resident of the city or a member of the Council.

The Council shall nominate:

- Three members who shall be representatives of a minority business enterprise,
- One member who shall be a representative of lenders or businesses other than a minority business enterprise, and
- One member who shall be either an at-large resident of the city or a member of the Council.

The Mayor shall nominate:

- Two members who shall be representatives of a minority business enterprise,
- One member who shall be a representative of lenders or businesses other than a minority business enterprise, and
- One member who shall be a Section 3 contractor representative.

The Board may elect from its membership a chairman and other officers it deems necessary in accordance with its rules of procedure or bylaws.

*(Assigned to the Finance & Economic Development Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Tryfene Scott	All members of Council	02/27/2018	Yes	Application included	At-large member
Melissa Davis	All members of Council	12/31/2017	Yes	Resigned	Representative of a minority business enterprise
Brittany Rawlinson	All members of Council	11/28/2017	Yes	Application included	Representative of a minority business enterprise
Charles Crenshaw	Mayor Jones	01/28/2016	No	-	Section 3 contractor
Penny McPherson	Mayor Jones	11/28/2013	Yes	Mayor's Office notified	Representative of a lender or business other than a minority business enterprise

**Contact:**

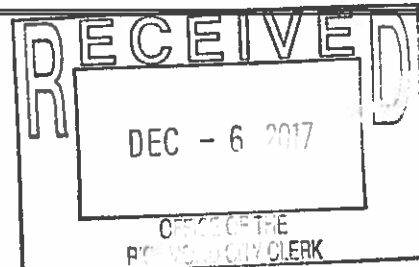
Angelia Yancey  
Office of Minority Business Development  
900 East Broad Street, Suite 1603  
Richmond, Va. 23219  
(804) 646 – 7976 (o)  
[Angelia.yancey@richmondgov.com](mailto:Angelia.yancey@richmondgov.com)



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Minority Business Enterprise and Emerging Small Business Advisory Board	
<b>Title:</b> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
<b>Last Name:</b> Rawlinson	<b>First Name:</b> Brittany
<b>Home Street Address:</b> 2220 Rosewood Ave	<b>Home Telephone:</b> 8049014643
<b>Home City, Zip Code:</b> Richmond 23220	<b>Home Fax:</b>
<b>Personal E-Mail Address:</b> brawlinson1987@gmail.com	
<b>Employer:</b> Rawlinson Law Firm	
<b>Job Title:</b> Principal Attorney	<b>How Long?</b> 2 yrs
<b>Business Street Address:</b> 402 S Sycamore St	<b>Business Telephone:</b> 8047814888
<b>Business City, Zip Code:</b> Petersburg, 23803	<b>Business Fax:</b> 8047230991
<b>Business E-Mail Address:</b> brittany@rawlinsonlaw.com	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 5 Number of years? 7	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.   	
<b>Signature:</b> <u>/s/ Brittany Rawlinson</u> <b>Date:</b> <u>12/6/17</u>	
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	



NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
 Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**MINORITY BUSINESS ENTERPRISE AND EMERGING SMALL BUSINESS ADVISORY BOARD**

Title:

Name:

Home Address:

Home Telephone:  Home Fax:

Personal E-Mail Address:

Employer:

Job Title:  How Long?

Business Address:

Business Telephone:  Ext:  Business Fax:

Business E-Mail Address

Is Your Place of Employment Located in the city of Richmond  Yes  No

Is your Place of Employment Located in the County?  No  Yes If Yes, Which County?

Are You A City Resident?  Yes  No If Yes, Which City Council District?  Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I am a board-certified pediatrician. I completed my training at the Medical College of Virginia and VCU Medical Center, and I obtained an MBA in 2016. After living in NY, working at a health center and serving on the local NY State DSRIP project for Medicaid transformation, I decided to move back to Richmond to start RVA Baby, a pediatric practice that provides, not just nurse visits, but the full spectrum of newborn care in the home. In the process of starting my business, I developed strong relationships with many small businesses owners in the RVA community., and as a new small business owner, I feel uniquely poised to help pave the way for others who wish to embark on this journey. I also have experience in marketing, executive leadership, and strategic planning.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*I have never served in any of these capacities.*

Other Community Involvement:

*I am currently a Thrive Mentee. I sit on the board of Postpartum Support Va and I serve in the executive committee*



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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*of the Greater Richmond Maternal Mental Health Coalition.*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*I am a member of Synapse, a local networking group focused on supporting local non-profits.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**MINORITY BUSINESS ENTERPRISE AND EMERGING SMALL BUSINESS ADVISORY BOARD**

Title: Ms.

Name: Melody J Short 350

Home Address: 002920 BROAD STREET #224 RICHMOND VA 23230

Home Telephone: 2125184776

Home Fax:

Personal E-Mail Address: melodyjoyshort@yahoo.com

Employer: UnBoundRVA

Job Title: Small Business Director

How Long?

Business Address: 002920 W BROAD STREET ST 224 RICHMOND VA 23230

Business Telephone: 212-518-4776

Ext:

Business Fax:

Business E-Mail Address melody.short@unboundrva.org

Is Your Place of Employment Located in the city of Richmond  Yes

Is your Place of Employment Located in the County?  No

If Yes, Which County?

Are You A City

Yes

If Yes, Which City Council District?

Number of Years?

Resident?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I serve my community and aspiring entrepreneurs as the Small Business Director for UnBoundRVA, a local non profit that empowers individuals in the City of Richmond's communities that are considered low income, by equipping residents with tools to become entrepreneurs. As the Small Business Director, I implement successful launches for all UnBoundRVA businesses, provide high direction to entrepreneurs regarding business ideas and strategies, lead, coach, develop UnBoundRVA entrepreneurs and develop a system to support the UnBoundRVA entrepreneurs and their businesses (both current and former), develop and implement common business systems for entrepreneurs (administrative, pricing, customer feedback, sales), and recruit local business leaders to support the entrepreneurs as branding, accounting and advisory board partners.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*I am graduate of the Earl Graves School of Business at Morgan State University, with a BS in Marketing. Over 15 years of experience as a marketing, project management, business development and operations professional amassed within both the nonprofit and for profit business sectors. Over 12 years of experience consulting for small business operations within the retail, entertainment and hospitality industries in both the Mid Atlantic, North East and South West Regions. A respected leader, equipped with powerful communication, customer service, event planning, project management and analysis skills. Proven ability to grow and develop client service relationships,*



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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*streamline operational expenses and ensure the safe and proper operation of a facility. Fully committed to providing and implementing dynamic and compelling solutions to the ongoing objectives of the organization in which I serve.*

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**Other Community Involvement:**

*N/A*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Board Member - Afrikana Independent Film Festival  
Avid Supporter - JP Jumper's Foundation, Camp Diva & FeastRVA*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*I was referred by Amy Wentz & Adrienne Johnson.*

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