



City of Richmond

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Meeting Minutes - Draft Planning Commission

Tuesday, March 17, 2026

6:00 PM

5th Floor Conference Room

To access the meeting via Microsoft Teams: <https://go.rva.gov/CPC2026>

This meeting was held in-person in the 5th Floor Conference Room of City Hall at 900 East Broad Street in Richmond, Virginia 23219.

Call To Order

Chair Poole called this regularly scheduled meeting of the City Planning Commission to order at 6:00 p.m.

Roll Call

Commissioner McKenzie requested to participate in the meeting virtually from his home due to a birth per Section 11 of the City Planning Commission's Rules of Procedures.

Commissioner McKenzie joined the meeting following the Director's Report.

A motion was made by Commissioner White, seconded by Commissioner Rowe to allow Commissioner McKenzie's virtual participation. A roll call vote was taken. The motion carried unanimously.

Additionally, a motion was made by Commissioner Greenfield, seconded by Commissioner Knight that the Planning Commission rule with respect to attendance be suspended for Commissioner Pinnock due to a major life event. A roll call vote was taken. The motion carried unanimously.

- Present 7 - * Commissioner Dakia K. Knight, * Commissioner Rodney Poole, * Commissioner Brian White, * Commissioner Elizabeth Hancock Greenfield, * Commissioner Victor Mckenzie Jr., * Commissioner Rebecca Rowe, and * Alternate Sharon Ebert
- Absent 2 - * Commissioner Burchell Pinnock, and * Commissioner Ellen Robertson

Chair's Comments

Approval of Minutes

1. City Planning Commission Minutes - June 3, 2025

Attachments: [DRAFT City Planning Commission Minutes - June 3, 2025](#)

A motion was made by Commissioner White, seconded by Commissioner Knight, that the June 3, 2025 minutes be adopted. The motion carried unanimously.

- Aye --** 5 - * Commissioner Dakia K. Knight, * Commissioner Rodney Poole, * Commissioner Brian White, * Commissioner Elizabeth Hancock Greenfield and * Commissioner Rebecca Rowe

Abstain -- 1 - * Alternate Sharon Ebert

2. City Planning Commission Minutes - June 17, 2025

Attachments: [DRAFT City Planning Commission Minutes - June 17, 2025](#)

A motion was made by Commissioner Greenfield, seconded by Commissioner Knight, that the June 17, 2025 minutes be adopted. The motion carried unanimously.

Aye -- 5 - * Commissioner Dakia K. Knight, * Commissioner Rodney Poole, * Commissioner Brian White, * Commissioner Elizabeth Hancock Greenfield and * Commissioner Rebecca Rowe

Abstain -- 1 - * Alternate Sharon Ebert

3. City Planning Commission Minutes - March 3, 2026

Attachments: [DRAFT City Planning Commission Minutes - March 3, 2026](#)

A motion was made by Commissioner Knight, seconded by Commissioner Rowe, that the March 3, 2026 minutes be adopted. The motion carried unanimously.

Aye -- 4 - * Commissioner Dakia K. Knight, * Commissioner Elizabeth Hancock Greenfield, * Commissioner Rebecca Rowe and * Alternate Sharon Ebert

Abstain -- 2 - * Commissioner Rodney Poole and * Commissioner Brian White

Director's Report

Consideration of Continuances and Deletions from Agenda

4. UDC 2026-02 CONCEPT Location, Character, and Extent review of proposed bus platform located on North 2nd Street, between East Broad Street and East Marshall Street.

Attachments: [UDC 2026-02 Application Packet](#)
[UDC 2026-02 Staff Report](#)

A motion was made by Commissioner White, seconded by Commissioner Knight, that this item be deleted from the agenda. A roll call vote was taken. The motion carried unanimously.

Consent Agenda

The Consent Agenda items were considered by the Commission as a group, and there was a single combined staff presentation and a single combined public hearing held for all items listed on the Consent Agenda.

There were no speakers during the public comment period.

A motion was made by Commissioner White, seconded by Commissioner Knight, that the consent agenda be adopted. The motion carried unanimously.

Aye -- 7 - * Commissioner Dakia K. Knight, * Commissioner Rodney Poole, * Commissioner Brian White, * Commissioner Elizabeth Hancock Greenfield, * Commissioner Victor Mckenzie Jr., * Commissioner Rebecca Rowe and * Alternate Sharon Ebert

5. To authorize the special use of the property known as 4021 Crutchfield Street for the purpose of a home occupation within an accessory structure, upon certain terms and conditions. (5th District)

Attachments: [Ord. No. 2026-051](#)
[Staff Report](#)
[Swansboro West Civic Association Letter](#)

This item was recommended for approval to City Council.

Regular Agenda

Council Action Update and Upcoming Items

Shaianna Trump, Secretary, provided an overview of items considered and introduced at the March 10, 2026 City Council meeting and other upcoming items.

Adjournment

Chair Poole adjourned the meeting at 6:08 p.m.