



# Finance and Economic Development Standing Committee

## Boards & Commissions Vacancy Report

Thursday, January 18, 2024

Board Name	Criteria for Appointment	Applicant Name
<b>Minority Business Enterprise and Emerging Small Business Advisory Board</b> (9 members) <a href="#">(page 2)</a>	Representative of a minority business enterprise* (1 vacancy)	Le'Teshia LeSane 3 <sup>rd</sup> District Employment <a href="#">(reappointment, page 3)</a>
	Representative of a lender or business other than a minority business enterprise * (mayoral nominee, 1 vacancy)	<i>No mayoral nominations</i>
<b>Participatory Budgeting Steering Commission</b> (11 Members) <a href="#">(page 4)</a>	City resident who resides in a Council district located south of the James River (1 vacancy)	<i>No applications</i>
	City residents (2 non-voting alternate members)	<i>No applications</i>
	City resident who is a person with a disability (1 vacancy)	<i>No applications</i>
<b>Richmond Metropolitan Transportation Authority</b> (5 Members appointed by the mayor with City Council's approval) <a href="#">(page 6)</a>	* (Mayoral appointment, 1 vacancy)	<i>No mayoral appointments</i>
<b>Richmond Retirement System</b> (7 Members) <a href="#">(page 7)</a>	* (1 vacancy)	Regina Johnson Elbert 6 <sup>th</sup> District Employment <a href="#">(page 8)</a> Michael Nguyen 6 <sup>th</sup> District Employment <a href="#">(page 10)</a> Matthew Peanort, III 6 <sup>th</sup> District Employment <a href="#">(page 12)</a> John Reifsnider 1 <sup>st</sup> District Resident <a href="#">(page 14)</a> Kimberly Sarte 6 <sup>th</sup> District Employment <a href="#">(page 16)</a>
	* (Mayoral appointment, 1 vacancy)	<i>No mayoral appointments</i>

\*Applicants must either reside or have a principal place of employment in the city.

# Minority Business Enterprise and Emerging Small Business Advisory Board

*Vacancies as of  
May 12, 2024*

The advisory board shall be composed of nine members appointed by the Council. Of the nine members, five members shall be representatives of a minority business enterprise, two members shall be representatives of lenders or businesses other than a minority business enterprise, one member shall be a Section 3 contractor representative and one member shall be either an at-large resident of the city or a member of the Council.

The Council shall nominate:

- Three (3) members who shall be representatives of a minority business enterprise,
- One (1) member who shall be a representative of lenders or businesses other than a minority business enterprise
- One (1) member who shall be either an at-large resident of the city or a member of the Council

The Mayor shall nominate:

- 2 members who shall be representatives of a minority business enterprise,
- 1 member who shall be a representative of lenders or businesses other than a minority business enterprise
- 1 member who shall be a Section 3 contractor representative

The Board may elect from its membership a chairman and other officers it deems necessary in accordance with its rules of procedure or bylaws.

*(Assigned to the Finance & Economic Development Standing Committee)*

<b>Current Vacancies</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Le'Teshia LeSane	MBE/At-Large Resident	3 <sup>rd</sup> District Employment	First	02/27/2024
			<i>Application included</i>	
Nathalia Artus <b>Mayoral Nominee</b>	Lender/Business member	3 <sup>rd</sup>	First	12/10/2021
			<i>Mayor's Office Contacted</i>	
<b>Current Membership</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Morris Cephas	MBE Member	2 <sup>nd</sup> District Employment	First	11/28/2025
Shirley Crawford	MBE Member	6 <sup>th</sup>	First	01/09/2026
Eddie Jackson, Jr.	MBE Member	7 <sup>th</sup> District Employment	First	11/28/2026
Lester Johnson, Jr. <b>Mayoral Nominee</b>	MBE Member	2 <sup>nd</sup> District Employment	Third	01/28/2025
Brittany Rawlinson <b>Mayoral Nominee</b>	MBE Member	5 <sup>th</sup>	First	11/28/2024
Gracetta "Grace" Washington <b>Mayoral Nominee</b>	Section 3 contractor representative	6 <sup>th</sup> District Employment	First	07/24/2025
Adrienne Whitaker	Lender/Business	2 <sup>nd</sup> District Employment	Second	04/08/2025

**Contact:**

**Gale M. Jones, CPS**

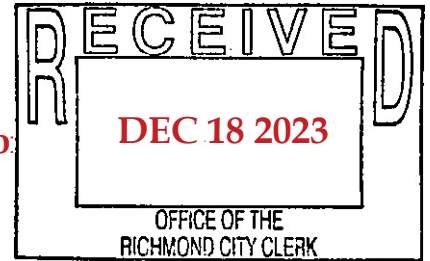
Administrative Program Support Assistant

The Office of Minority Business Development (804) 646-7744 [Gale.Jones@richmondgov.com](mailto:Gale.Jones@richmondgov.com)




City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Force  
**Reappointment Application**



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Minority Business Enterprise and Emerging Small Business Advisory Board	
Title: Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: LeSane	First Name: Le'Teshia
Home Street Address: 210 W. Brookland Park Blvd	Home Telephone: (804) 647-5934
Home City, Zip Code: Richmond, 23222	Home Fax:
Personal E-Mail Address: leteshia.lesane@yahoo.com	
Employer: Harlym Blue'Z Bar & Grill	
Job Title: Restaurant Owner	How Long? 2
Business Street Address: 210 W. Brookland PK Blvd	Business Telephone: (804) 562-7525
Business City, Zip Code: Richmond, 23222	Business Fax:
Business E-Mail Address: harlymbluezent@gmail.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 3 Number of years? 2	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: 	Date: _____
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

**NOTE: This application is a public document.**

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Participatory Budgeting Steering Commission

*Vacancies as of  
May 12, 2024*

The Commission shall be composed of **seven members** and **four non-voting alternate members** appointed by the Council. All appointments shall be otherwise governed by sections 2-755 and 2-756 of the Code of the City of Richmond (2015), as amended.

- (1) 2 - voting members shall reside in a Council district located north of the James River;
- (2) 3 - voting members shall reside in a Council district located south of the James River;
- (3) 1 - voting member shall be a person with a disability;
- (4) 1 - voting member shall be a resident of public housing;
- (5) 4 - non-voting alternate members shall be residents of the city of Richmond and may be appointed from any Council district.

Membership of the Commission should possess experience and expertise concerning various aspects of community investment and development, public finance, urban planning, community health and wellbeing, community organization, and community outreach that may be relevant to the consideration of formulating standards and procedures for participatory budgeting.

The voting members and non-voting alternate members shall serve for terms of two years and may serve up to two consecutive terms.

*(Assigned to the Finance and Economic Development Standing Committee)*

<b>Current Vacancies</b>				
<b>Member Name</b>	<b>Criteria for Appointment</b>	<b>Live / Work District</b>	<b>Term</b>	<b>Terminate</b>
Vacant	Person with a disability			
Scott Castro	Alternate member (Non-voting)	1 <sup>st</sup>	First	09/27/2023
			<i><b>Not interested in reappointment</b></i>	
Shannon Gonzalez	Reside in a Council district located south of the James River	8 <sup>th</sup>	First	09/27/2023
			<i><b>Not interested in reappointment</b></i>	
Jeffrey Walker	Alternate member (Non-voting)	4 <sup>th</sup>	First	09/27/2023
			<i><b>Not interested in reappointment</b></i>	
<b>Current Membership</b>				
<b>Member Name</b>	<b>Criteria for Appointment</b>	<b>Live / Work District</b>	<b>Term</b>	<b>Terminate</b>
Abigail Delaney	Alternate member (Non-voting)	5 <sup>th</sup>	First	09/27/2025
Mary Gresham	Reside in a Council district located south of the James River	9 <sup>th</sup>	Second	09/27/2025
Erin Kelley	Reside in a Council district located south of the James River	4 <sup>th</sup>	Second	09/27/2025
Jerome Legions	Alternate member (Non-voting)	2 <sup>nd</sup>	Second	09/27/2025
Aaron Linas	Reside in a Council district located north of the James River	7 <sup>th</sup>	Second	09/27/2023
Oludare Ogunde	Reside in a Council district located north of the James River	7 <sup>th</sup>	Second	09/27/2025
Quawneisha People	Resident of public housing	8 <sup>th</sup>	First	11/13/2024

**Contact:**

Matthew Slaats	Consulting LLC	<a href="mailto:ms@matthewslaats.org">ms@matthewslaats.org</a>
Whitney Brown	1 <sup>st</sup> District Councilor Andreas Addison's Liaison	<a href="mailto:whitney.brown@rva.gov">whitney.brown@rva.gov</a> 804-646-5935

# Richmond Metropolitan Transportation Authority

*Vacancies as of  
May 12, 2024*

The Richmond Metropolitan Transportation Authority is to be governed by a Board of Directors consisting of sixteen (16) members, five (5) of whom are to be appointed by the Board of Supervisors of Chesterfield County, five (5) by the Board of Supervisors of Henrico County; five (5) by the Mayor of the City of Richmond with the approval of City Council and one (1) ex-officio member from the Commonwealth Transportation Board to be appointed by the Commissioner of Highways.

*(Assigned to the Finance & Economic Development Standing Committee)*

<b>Current Vacancies</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Aubrey Fountain	Reside or work in the city		First	03/15/2023
<i>Mayor's Office Contacted</i>				
<b>Current Membership</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Unwana Dabney	Reside or work in the city	2 <sup>nd</sup> District Employment	First	09/10/2027
Barrett Hardiman	Reside or work in the city	3 <sup>rd</sup>	Third	06/30/2026
Dironna Moore Clarke	Reside or work in the city	7 <sup>th</sup> District Employment	First	03/27/2026
Marilyn West	Reside or work in the city	2 <sup>nd</sup>	Fourth	06/30/2027

**Contact:**

Richmond Metropolitan Transportation Authority  
(804) 523-3302

# Richmond Retirement System Board of Trustees

*Vacancies as of  
May 12, 2024*

The Board of Trustees of the Richmond Retirement System shall consist of seven members for terms of three years. The Mayor shall appoint two members; the Council shall appoint five members, at least two of whom shall be members of the classified service.

The City Council will appoint a current city retiree to the Board of Trustees of the Richmond Retirement System to fill one of the three Council appointments not required to be a member of the classified service.

*(Assigned to the Finance and Economic Development Standing Committee)*

<b>Current Vacancies</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Jesse T. Ellington, III	Reside or work	1 <sup>st</sup>	Second	03/28/2023
			<i>Resigned</i>	
Dante Jackson	Mayoral Appointee	-	First	03/08/2024
			<i>Mayor's office notified</i>	
<b>Current Membership</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Faith Flippo	Classified Service Member	5 <sup>th</sup> District Employment	First	10/27/2026
Carlin Gibson, Sr.	Classified Service Member	4 <sup>th</sup>	First	10/25/2025
Adam Grossman	Reside or work	6 <sup>th</sup> District Employment	First	10/24/2026
Sabrina Joy-Hogg	Mayoral Appointee	6 <sup>th</sup> District Employment	First	07/27/2026
Daisy Weaver	City Retiree	2 <sup>nd</sup>	Second	11/22/2026

**Contact:**

Leo Griffin, Executive Director  
804-646-5835

[Leo.griffin@rva.gov](mailto:Leo.griffin@rva.gov)

or

Delores Baskin

Executive Assistant III

Richmond Retirement Office

730 East Broad St., Suite 900

Richmond, VA 23219

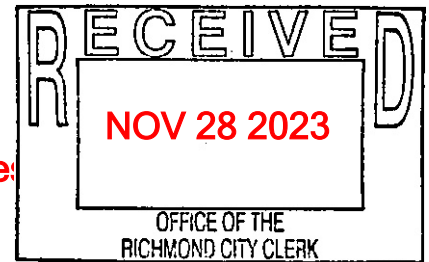
(804) 646 - 5939 (o)

[Delores.baskin@rva.gov](mailto:Delores.baskin@rva.gov)



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces



(Name of Authority, Board, Commission or Task Force)

RICHMOND RETIREMENT SYSTEM

Title:
Name: Regina Johnson Elbert
Home Address: 002800 COVE VIEW LANE 2800 MIDLOTHIAN VA 23112
Home Telephone: 8043165862 Home Fax:
Personal E-Mail Address: reginaje@gmail.com
Employer: Dominion Energy
Job Title: Senior Vice President, Human Resources How Long?
Business Address: 000600 E CANAL ST RICHMOND VA 23219
Business Telephone: 8043165862 Ext: Business Fax:
Business E-Mail Address: regina.j.elbert@dominionenergy.com
Is Your Place of Employment Located in the city of Richmond? Yes
Is your Place of Employment Located in the County? No If Yes, Which County?
Are You A City Resident? No If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes

If yes, please provide information on the nature of the contract.

Dominion Energy provides power to the City of Richmond and may have other ancillary agreements with the City

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I am an attorney with a background in employee benefits. I currently work as the Senior Vice President, Human Resources for a large employer that is the sponsor of multiple pension plans. I previously served on the City of Richmond Mayor's Commission on Pension Liability Assessment (2011-2012).

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

University of Virginia, B.A. (majors: economics and foreign affairs) (2002)

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.





City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions, and Task Forces Application**

---

*Harvard Law School, J.D. (2005)*  
*McGuireWoods, LLP (2006-2011) (associate attorney, employee benefits group)*  
*Dominion Energy (2011-present) (various positions, including senior counsel for employee benefits and SVP, Human Resources)*

---

**Other Community Involvement:**

*Mayor's Commission on Pension Liability Assessment, 2011-2012*

---

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Current Board Service:*  
*YWCA Richmond, Board Member (chair, Leadership & Governance Committee)*  
*Richmond Forum, Board Member (Secretary)*  
*Bon Secours Richmond Health System, Board Member*  
*Boaz & Ruth, Board Member*

---

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*My professional background is summarized on my employer's website, available here: <https://cdn-domin>*

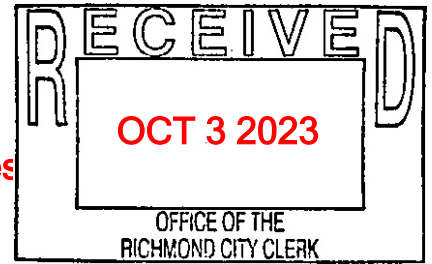
---

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**



City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions, and Task Forces



(Name of Authority, Board, Commission or Task Force)

**RICHMOND RETIREMENT SYSTEM**

Title: *Mr.*

Name: *Michael Nguyen*

Home Address: *000900 BROAD STREET RICHMOND VA 23119*

Home Telephone: *8046466993*

Home Fax:

Personal E-Mail Address: *michael.nguyen@rva.gov*

Employer: *City of Richmond*

Job Title: *Chief Investment and Debt Officer*

How Long?

Business Address: *000900 BROAD STREET RICHMOND VA 23119*

Business Telephone: *8046466993*

Ext:

Business

Fax:

Business E-Mail Address: *michael.nguyen@rva.gov*

Is Your Place of Employment Located in the city of Richmond? *Yes*

Is your Place of Employment Located in the County? *No*

If Yes, Which County?

Are You A City Resident? *No*

If Yes, Which City Council District?

Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions, and Task Forces Application**

---

If yes, please provide information on the nature of the contract.

---

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Currently the Chief Investment and Debt Officer for the City of Richmond. Previously head of investments at Virginia529. 25 years of experience serving on boards and managing institution multi-asset portfolios at investment management firms including leadership roles at both the state and local government level. Currently board member of the Virginia Public School Authority.*

---

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

---

Other Community Involvement:

---

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

---

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

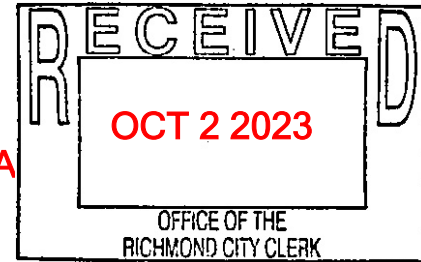
---

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**



City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions, and Task Forces A



(Name of Authority, Board, Commission or Task Force

**RICHMOND RETIREMENT SYSTEM**

Title: *Mr.*

Name: *Matthew Peanort III*

Home Address: *010637 PROVIDENCE GREEN DR. 1063 ASHLAND VA 23005*

Home Telephone: *8043049599*

Home Fax:

Personal E-Mail Address: *mpeanortiii@gmail.com*

Employer: *City of Richmond*

Job Title: *Deputy Director - Business Services*

How Long? *15*

Business Address: *000200 GRACE ST. RICHMOND VA 23220*

Business Telephone: *804-646-0604*

Ext:

Business  
Fax:

Business E-Mail Address: *matthew.peanort@rva.gov*

Is Your Place of Employment Located in the city of Richmond? *Yes*

Is your Place of Employment Located in the County? *No*

If Yes, Which County?

Are You A City Resident? *No*

If Yes, Which City Council District?

Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions, and Task Forces Application**

---

If yes, please provide information on the nature of the contract.

---

**Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:**

*Formally served as a classified employee trustee to RRS from 2014 to 2019. I believe that my additional qualifications as Financial Business Manager and former Budget Analyst with the City of Richmond and neighboring jurisdictions has provided me with the qualifications to be successful as a trustee to the the Richmond Retirement System.*

---

**List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.**

*B.S. Public Administration, MPA in Public Administration and over 20 years of local government budget and financial management experience.*

---

**Other Community Involvement:**

*Richmond Retirement System 2014 - 2019*

---

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

---

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

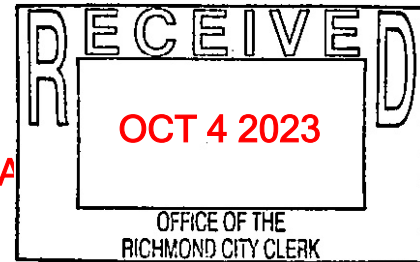
---

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**



City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions, and Task Forces A



(Name of Authority, Board, Commission or Task Force)

**RICHMOND RETIREMENT SYSTEM**

Title: *Mr.*

Name: *John L. Reifsnider*

Home Address: *609 MAYFAIR AVENUE RICHMOND VA 23226*

Home Telephone: *8045216362*

Home Fax:

Personal E-Mail Address: *jreifsnider@gmail.com*

Employer: *Thompson Siegel & Walmsley (TSW)*

Job Title: *CEO*

How Long? *17*

Business Address: *006641 W BROAD ST STE 600 RICHMOND VA 23230*

Business Telephone: *8045216362*

Ext:

Business

Fax:

Business E-Mail Address: *jreifsnider@tswinvest.com*

Is Your Place of Employment Located in the city of Richmond? *Yes*

Is your Place of Employment Located in the County? *No*

If Yes, Which County?

Are You A City Resident? *Yes*

If Yes, Which City Council District?

*1*

Number of Years? *30*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions, and Task Forces Application**

---

If yes, please provide information on the nature of the contract.

---

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*John Reifsnider has over 30 years of experience in the investment management industry, most recently serving on the Global Executive Committee (GEC) of Australian Stock Exchange listed Pental Group (PDL). As a member of the GEC, Reifsnider developed and executed the global strategy. Pental Group has global funds under management of more than \$125 billion.*

---

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Prior to becoming Chair of Pental USA, Mr Reifsnider was with Thompson, Siegel & Walmsley LLC (TSW) in Richmond, Virginia for over 17 years where he rose to President and CEO. Before joining TSW in 2005, he was a Founding Member of Atlantic Capital Management, LLC, and was responsible for fundraising, client engagement and strategy.*

---

Other Community Involvement:

---

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

*University of Richmond, Robins School of Business, Executive in Residence  
Described by the University as a "super mentor" who meets with groups or individual undergraduate students to provide advice, mentor, and or teach.  
Coach and mentor MBA students through their final Capstone project.*

---

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

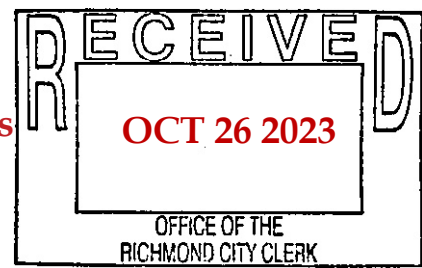
---

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**





Reappointment Application



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Richmond Retirement System	
Title: Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: Sarte	First Name: Kimberly
Home Street Address: 2500 Dunham Road	Home Telephone: 804-972-2755
Home City, Zip Code: Henrico, 23233	Home Fax: _____
Personal E-Mail Address: k.sarte@gmail.com	
Employer: Joint Legislative Audit and Review Commission	
Job Title: Associate Director for Ongoing Oversight & Fiscal Analysis	How Long? 10 years
Business Street Address: 919 E. Main St.	Business Telephone: 804-371-4595
Business City, Zip Code: Richmond, 23219	Business Fax: _____
Business E-Mail Address: ksarte@jlarc.virginia.gov	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
Are you a city resident? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? _____ Number of years? _____	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force:	
Associate Director for Ongoing Oversight and Fiscal Analysis at the Joint Legislative Audit and Review Commission. Supervise the General Assembly's ongoing oversight of the Virginia Retirement System (VRS), including reports on the status of VRS investments, program, and administrative matters; quadrennial actuarial audit of VRS; and in-depth reviews as directed. Supervise the General Assembly's ongoing oversight of Virginia529 (the Virginia College Savings Plan), including reports on the status of Virginia529 investments, program, and administrative matters; quadrennial actuarial audit of Virginia529; and in-depth reviews as directed. MS in Public Policy Analysis; University of Rochester, 1995. BA in Economics, Minnesota State University Moorhead, 1993.	

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: None  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

**Other community involvement:**

Godwin High School Choral Boosters, 2019-2022

**OPTIONAL**

Please list additional information you would like considered, or you may attach your resume or other information.

Resume provided separately.

Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

Michael Nguyen, Senior Deputy Directory of Finance, City of Richmond

Signature: Kimberly Sarte

Digitally signed by Kimberly Sarte  
Date: 2023.10.2 10:34:28 -04'00'

Date: 10/26/2023

*(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)*

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

**KIMBERLY A. SARTE**

2500 Dunham Road Richmond, VA 23233

Work: (804) 371-4595 Cell: (804) 972-2755 Email: k.sarte@gmail.com

**Professional Experience**

**Virginia General Assembly, Joint Legislative Audit and Review Commission (JLARC);  
Richmond, VA; 1999-Present**

***Associate Director for Ongoing Oversight and Fiscal Analysis; 2013-Present***

Supervise all ongoing oversight services provided by JLARC to the General Assembly. Areas of oversight include:

- the Virginia Retirement System – Semi-annual reports on the status of VRS investments, program, and administrative matters; quadrennial actuarial audit of VRS; in-depth reports as directed by the General Assembly
- Virginia529 (the Virginia College Savings Plan) – Biennial report on the status of Virginia529 investments, program, and administrative matters; quadrennial actuarial audit of Virginia529; in-depth reports as directed by the General Assembly
- Virginia’s economic development incentives - annual report on spending and performance of Virginia’s incentives; in-depth reports on the effectiveness of individual incentives
- the Virginia Information Technologies Agency
- evaluations of proposed mandated health insurance benefits
- evaluations of the racial and ethnic impact of proposed criminal justice legislation

*List of in-depth research projects in JLARC’s ongoing oversight areas provided on pages 2-3.*

Supervise all fiscal analysis services provided by JLARC to the General Assembly, including second opinions on the fiscal impact of proposed legislation, annual review of state spending, and annual comparison of Virginia to other states

Member of the JLARC Leadership Team which communicates with legislators and addresses agency management issues, including setting the strategic direction of JLARC, personnel actions, and recruiting. Member of the Project Review Team, which reviews and provides guidance on all project work plans and final reports.

***Chief Fiscal Analyst/Project Leader; 1999-2013***

Responsibilities included managing legislative research projects and project team members; performing quantitative and qualitative analysis; drafting reports; briefing legislative committees; conducting surveys; interviewing state and local agency personnel, medical and university staff, and relevant interest groups; preparing fiscal reviews of proposed legislation; and providing analytical support to General Assembly members and legislative committee staff.

*List of research projects provided on pages 3-4.*

Established a legislative evaluation process for proposed health insurance mandates (2006) and helped to establish a Fiscal Analysis Section (1999) to assess the fiscal impact of proposed legislation and to provide legislative oversight of state expenditures.

**Executive Office of the President, Office of Management and Budget;  
Washington, DC; 1995 – 1999**

***Program Examiner***

Oversight responsibility for budget and policy issues regarding the U.S. Customs Service, the Internal Revenue Service, and various Treasury Department bureaus. Specialized in issues related to trade enforcement, narcotics interdiction and law enforcement, tax returns processing, and taxpayer service. Performed analysis of annual agency budget requests; provided recommendations to policy officials on budgetary and policy issues; wrote memos and prepared briefing material for policy officials; cleared Congressional testimony, draft legislation, and reports prepared by Treasury for the Congress; and maintained budget tracking spreadsheets.

**Education**

**University of Rochester;** Rochester, NY.  
Master of Science in Public Policy Analysis; 1995.

**Minnesota State University Moorhead;** Moorhead, MN.  
Bachelor of Arts in Economics; 1993.

**Honors and Recognition**

Virginia Executive Institute, 2011.  
National Legislative Program Evaluation Society (NLPES) Excellence in Research Methods Award for the *Virginia Preschool Initiative* study (project team member), 2008.  
Keynote Speaker at Minnesota State University Moorhead Student Academic Conference, 2002.  
Guest Speaker at Minnesota State University Moorhead Business and Industry Day, 1999.  
OMB Division Award for joint analysis of Customs narcotics detection technology, 1998.

**JLARC Research Projects (1999-Present)**

Available on-line at <http://jlarc.virginia.gov>

**Virginia Retirement System**

- *Eligibility of Public Safety Occupations for Enhanced Retirement Benefits* (2023, Associate Director)

**Virginia College Savings Plan (Virginia529)**

- *Defined Benefit 529 Surplus Funds* (2022, Associate Director)
- *Proposed Change to Payout Model of Prepaid529 Program* (2018, Associate Director)
- *Prepaid529 Investment Management* (2017, Associate Director)

**Economic Development Incentives**

- *Review of Virginia Growth and Opportunity (GO Virginia) Program* (2023, Associate Director)
- *Business Location and Expansion Incentives* (2023, Associate Director)

- *Science and Technology Incentives* (2022, Associate Director)
- *Trade and Transportation Incentives* (2021, Associate Director)
- *Infrastructure and Regional Incentives* (2020, Associate Director)
- *Data Center and Manufacturing Incentives* (2019, Associate Director)
- *Workforce and Small Business Incentives* (2018, Associate Director)
- *Film Incentives* (2017, Associate Director)

### **Virginia Information Technology Agencies**

- *Review of VITA’s Organizational Structure and Staffing* (2021, Associate Director)
- *Update on VITA’s Implementation of a Multi-Supplier Service Model* (2020, Associate Director)
- *VITA’s Transition to a Multi-Supplier Service Model* (2019, Associate Director)
- *Virginia’s Information Technology Governance Structure* (2014, Associate Director)

### **Education**

- *Review of Research and Instructional Spending and Workload at Virginia’s Public Higher Education Institutions* (2013, Project Leader)
- *Review of Year-Round Schools* (2012, Project Leader)
- *Strategies to Promote Third Grade Reading Performance in Virginia* (2011, Project Leader)
- *Virginia Preschool Initiative (VPI): Current Implementation and Potential Changes* (2007, Team Member)
- *Technical Report: State Funding Formula for Educational Technology* (2003, Project Leader)
- *Special Report on Higher Education* (2002, Project Leader)
- *Review of Elementary and Secondary School Funding* (2002, Team Member)

### **General Government/Finance**

- *Placing More Treasury-managed Funds in Virginia Banks* (2010, Project Leader)
- *Review of Department of General Services Internal Service Funds* (2009, Team Member)
- *Overview of Expenditure Forecasting in Four Major State Programs* (2000, Team Member)

### **Healthcare/Medicaid**

- *Evaluations of Proposed Health Insurance Mandates* (2021, Associate Director; 2006-2013, Project Leader)
  - 2021 Mandates: *Prosthetics, Donated Human Breast Milk*
  - 2013 Mandates: *Low Protein Foods for Individuals with Phenylketonuria, Enteral Formulas for Individuals with Short Bowel Syndrome*
  - 2012 Mandates: *General Anesthesia and Hospitalization for Pediatric Dental Procedures, Plans Not Covering Induced Abortions*
  - 2009 Mandates: *Telehealth Services, Amino Acid-Based Formula*
  - 2008 Mandates: *Diagnosis and Treatment for Autism, Hearing Aids for Children, Medically Necessary Amino Acid-based Elemental Formulas, Alternatives to Surgery, and Treatment of Infertility*

- 2007 Mandates: *Human Papillomavirus (HPV) Vaccine, Autologous Bone Marrow Transplant (ABMT) or Stem Cell Transplant for Breast Cancer, Prosthetic Devices, Second Opinions for Primary Malignant Brain Tumor Patients at NCI Comprehensive Cancer Centers*
- 2006 Mandates: *Treatment of Malignant Brain Tumors at NCI Cancer Centers, Habilitative Services for Children with Developmental Delays, Intensity Modulated Radiation Therapy (IMRT) for Specified Cancer Sites*
- *Special Report: Recent Federal Changes Affecting Asset Sheltering for Medicaid Long-Term Care* (2006, Project Leader)
- *Assessment of Reimbursement Rates for Medicaid Home and Community-Based Services* (2005, Project Leader)
- *The Use and Financing of Trauma Centers in Virginia* (2004, Team Member)