

INTRODUCED: May 13, 2024

AN ORDINANCE No. 2024-142

To amend City Code § 2-1176, concerning the administration of the Human Rights Commission, for the purpose of modifying the frequency of the Commission's meetings.

Patron – Mayor Stoney

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: JUNE 24 2024 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That § 2-1176 of the Code of the City of Richmond (2020) be and is hereby **amended** and reordained as follows:

Sec. 2-1176. Administration.

(a) *Quorum.* Six members of the Commission shall constitute a quorum.

(b) *Officers.* The Commission shall select from among its membership a chair and such other officers as it may deem necessary to discharge its functions.

(c) *Meetings.* The Commission shall meet at least once [a] every other month and as often as the Commission may deem necessary.

AYES: 7 NOES: 0 ABSTAIN:

ADOPTED: JUN 24 2024 REJECTED: STRICKEN:

(d) *Reporting.* On the first day of each month, the Commission shall provide the Boards and Commissions Administrator with a summary of the Commission's activities for the preceding month. In addition, by no later than February 15 of each year, the Commission shall submit a comprehensive written report to the Council concerning its activities for the preceding year.

(e) *Freedom of Information.* The Commission shall keep minutes of its meetings in accordance with the requirements of the Virginia Freedom of Information Act.

(f) *Procedures.* The Commission may adopt rules of procedure or bylaws, approved as to form and legality by the City Attorney and not inconsistent with this division or other applicable law, to govern the conduct of its meetings and affairs. For purposes of section 2-761, the Commission is classified as "advisory."

(g) *Staff and resources.* The Department of Human Resources shall provide the necessary support for the Commission subject to the appropriation of sufficient funds therefor.

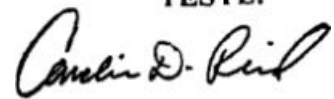
§ 2. This ordinance shall be in force and effect upon adoption.

APPROVED AS TO FORM:

CITY ATTORNEY'S OFFICE

A TRUE COPY:

TESTE:



City Clerk



City of Richmond

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2nd Floor of City Hall
Richmond, VA 23219
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Master

File Number: Admin-2024-0338

File ID: Admin-2024-0338 **Type:** Request for Ordinance or Resolution **Status:** Regular Agenda

Version: 2 **Reference:** **In Control:** City Clerk Waiting Room

Department: **Cost:** **File Created:** 04/17/2024

Subject: **Final Action:**

Title:

Internal Notes:

Code Sections:

Agenda Date: 05/13/2024

Indexes:

Agenda Number:

Patron(s):

Enactment Date:

Attachments: Admin-2024-0338 Human Rights Commission Meeting Cadence Amend Ord AATF.pdf

Enactment Number:

Contact:

Introduction Date:

Drafter: dominic.barrett@rva.gov

Effective Date:

Related Files:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
2	1	4/18/2024	Traci DeShazor	Approve	4/19/2024
2	2	4/26/2024	Jeff Gray	Approve	4/23/2024
2	3	4/30/2024	Lincoln Saunders	Approve	5/1/2024
2	4	5/6/2024	Mayor Stoney	Approve	5/16/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File Admin-2024-0338

City of Richmond

Intracity Correspondence

O&R Transmittal

DATE: Tuesday, March 7, 2024

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor

THROUGH: J.E. Lincoln Saunders, Chief Administrative Officer

FROM: Traci J. DeShazor, Deputy Chief Administrative Officer

RE: To amend Ord. No. 2018-044/§ 2-1176 (c) concerning the administration of the Human Rights Commission, for the purposes of changing the meeting schedule from a monthly occurrence to an every other month occurrence.

ORD. OR RES. No.

PURPOSE: To amend Ord. No. 2018-044/§ 2-1176 of the Code of the City of Richmond for the Human Rights Commission to change their meeting schedule from “at least once a month and as often as the Commission may deem necessary” to “at least once every other month and as often as the Commission may deem necessary.”

BACKGROUND: The Human Rights Commission desired to change their meeting schedule to better assist the Commission with its duties. On January 11, 2024, the Commission voted to support an Ordinance to amend the required meeting schedule from at least once a month to at least once every other month and as often as the Commission may deem necessary.

COMMUNITY ENGAGEMENT: N/A

STRATEGIC INITIATIVES AND OTHER GOVERNMENTAL: N/A

FISCAL IMPACT: N/A

DESIRED EFFECTIVE DATE: Upon adoption

REQUESTED INTRODUCTION DATE: May 13, 2024

CITY COUNCIL PUBLIC HEARING DATE: May 27, 2024

REQUESTED AGENDA: Consent agenda

RECOMMENDED COUNCIL COMMITTEE: Education and Human Services

AFFECTED AGENCIES: Human Services

RELATIONSHIP TO EXISTING ORD. OR RES.: Ordinance 2018-044, which established the
Commission

ATTACHMENTS: N/A

STAFF: J.D. Ratliff, Management Analyst, Principal, 804-646-0752, james.ratliff@rva.gov