



COMMISSION OF ARCHITECTURAL REVIEW

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

PROPERTY (location of work)

Address 106 STOCKOE SLIP
Historic district _____

Date/time rec'd: _____
Rec'd by: _____
Application #: COA-037944-2018
Hearing date: 7/24/2018

APPLICANT INFORMATION

Name ANDREW COLEMAN
Company KJELLSTROM + LEE
Mailing Address 1607 OWNBY LANE
RICHMOND, VA 23220

Phone 804-335-8944
Email ACOLEMAN@KJELLSTROMANDLEE.COM
Applicant Type: Owner Agent
 Lessee Architect Contractor
Other (please specify): _____

OWNER INFORMATION (if different from above)

Name HANK ROBERTSON - HIGHWOODS
Mailing Address 4501 HIGHWOODS PARKWAY
SUITE 400, GLEN ALLEN VA 23060

Company HIGHWOODS
Phone 804-290-2160
Email HANK.ROBERTSON@HIGHWOODS.COM

PROJECT INFORMATION

Review Type: Conceptual Review Final Review
Project Type: Alteration Demolition

RECEIVED
JUN 28 2018
12:16 KC
 New Construction
(Conceptual Review Required)

Project Description: (attach additional sheets if needed)

DEMOLISH (2) EXISTING WINDOWS AND INSTALL (2) NEW DOUBLE DOORS. DOORS WILL MATCH OTHER DOUBLE DOORS ON THE PROJECT / BUILDING.
- 3 SHEETS ATTACHED; D101E, A101E, A701

ACKNOWLEDGEMENT OF RESPONSIBILITY

Compliance: If granted, you agree to comply with all conditions of the COA. Revisions to approved work require staff review and may require a new application and CAR approval. Failure to comply with the COA may result in project delays or legal action. The COA is valid for one (1) year and may be extended for an additional year, upon written request.

Requirements: A complete application includes all applicable information requested on checklists to provide a complete and accurate description of existing and proposed conditions. Preliminary review meeting or site visit with staff may be necessary to process the application. Owner contact information and signature is required. Late or incomplete applications will not be considered.

Zoning Requirements: Prior to CAR review, it is the responsibility of the applicant to determine if zoning approval is required and application materials should be prepared in compliance with zoning.

Signature of Owner [Signature]

Date 6/28/18

CERTIFICATE OF APPROPRIATENESS APPLICATION INSTRUCTIONS

Well in advance of the COA application deadline contact staff to discuss your project, application requirements, and if necessary, to make an appointment to meet with staff for a project consultation in the office or on-site. Visit the Commission of Architectural Review website for project guidance and forms:

<http://www.richmondgov.com/CommissionArchitecturalReview/index.aspx>

Division of Planning and Preservation 804.646.6335 Marianne.Pitts@Richmondgov.com

SUBMISSION INSTRUCTIONS

Submit applications to the Division of Planning and Preservation, Rm. 510, 900 E. Broad Street

- One (1) signed and completed application – property owners signature required
- Twelve (12) copies of supporting documentation, as indicated on appropriate check-list, collated and stapled

MEETING SCHEDULE

- Applications are due by 12 PM (noon) on the deadline date. Exception: revisions to items deferred, denied or presented conceptually at the previous CAR meeting are due 15 days in advance of the scheduled meeting.
- **Application deadlines are firm.** All materials must be submitted by the deadline to be considered at the following CAR meeting. Designs must be final at the time of application; revisions will not be accepted after the deadline. Incomplete and/or late applications will not be placed on the agenda.
- CAR will not accept new materials, revisions, or redesigns at the meeting. Deferral until the following month’s meeting may be necessary in such cases to allow for adequate review by staff, commissioners, and public notice if required.
- CAR monthly meetings are held at 3:30 PM in the 5th floor conference room of City Hall, 900 E. Broad Street. The owner and/or applicant is *encouraged to attend* the meeting.

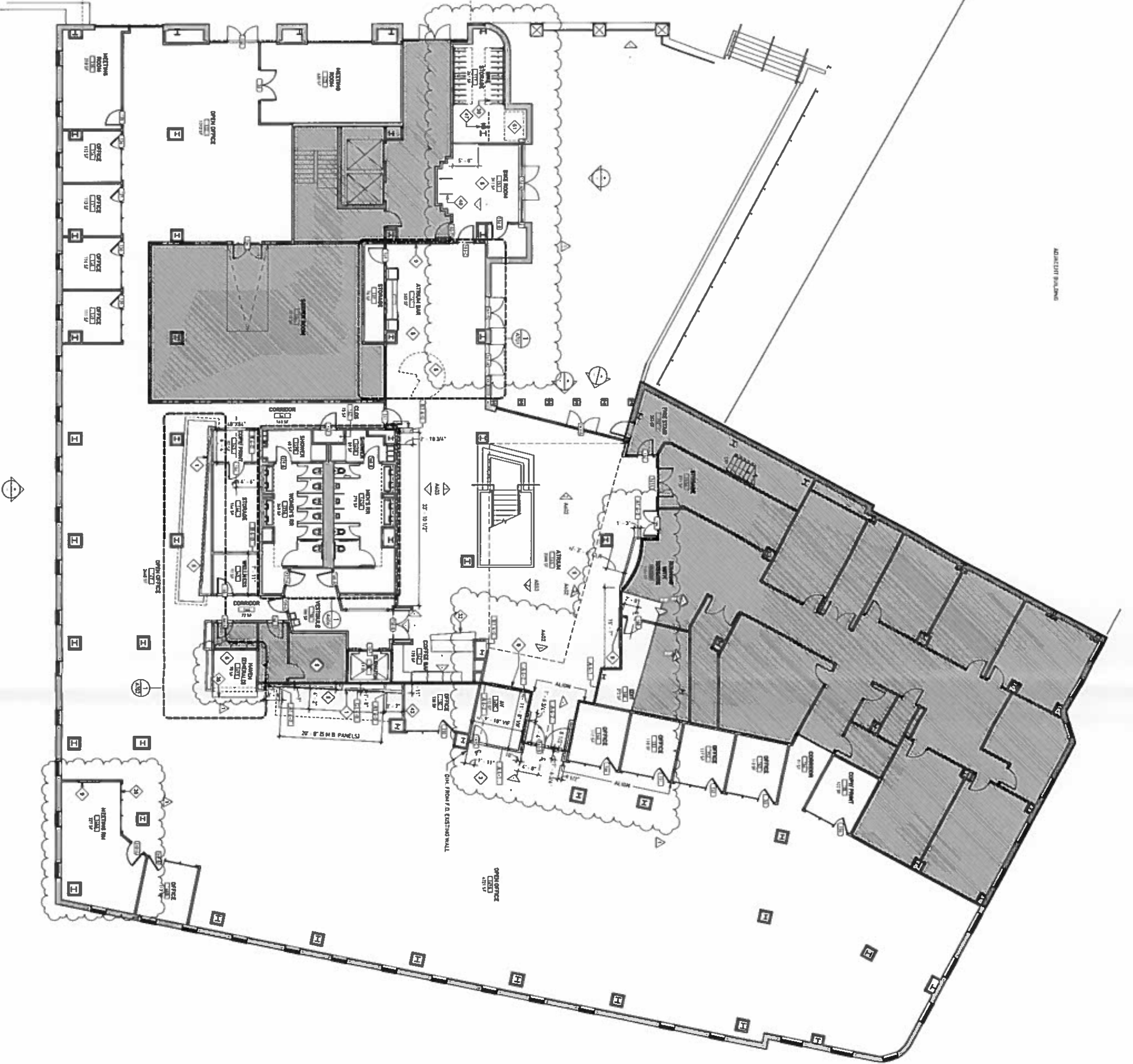
2018 Meeting Dates (Tuesdays unless noted otherwise)	Application Deadlines (Fridays unless noted otherwise)
January 23	December 22, 2017
February 27	January 26
March 27	March 2
April 24	March 30
May 22	April 27
June 26	May 25
July 24	June 29
August 28	July 27
September 25	August 24
October 23	September 28
November 27	October 26
December 18	November 26 (Monday)



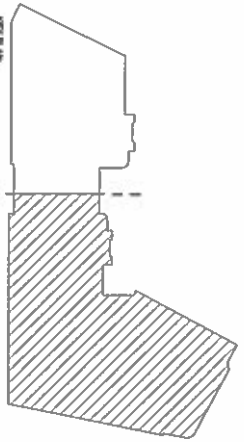


1/A101W

1/A101W



LEVEL 1 - FLOOR PLAN - EAST
08-21-18



LEGEND

- ▬ NEW CONSTRUCTION
- ▬ EXISTING TO REMAIN
- ▬ 1/4" THK WALL
- ▬ 2" THK PER WALL
- ▬ NOT IN SCOPE

GENERAL NOTES

1. 1/4" THK WALL FINISH IS SVF GYPCK. PRTO REF FINISH SCHEDULE.
2. NEW WINDOW SILL/FINISH SHALL MATCH DETAIL OF EXISTING WINDOW SILL/FINISH AT THE SAME DEPARTMENT AREA.
3. NEW FRAMING GLASS STOREFRONT SHALL MATCH EXISTING FRAMING GLASS STOREFRONT AT THE SAME DEPARTMENT.
4. NEW EXISTING GYM SURFACES TO REMAIN. ALONG WITH AIR RETURN COILS, A WOOD STOREFRONT SHALL BE RESTORED.
5. THE GYM CONCRETE SHALL BE REFINISHED WITH POLISHED CONCRETE FINISH CHEMICALLY POLISHED TO MATCH EXISTING.
6. ALL FRAMING DIVISIONS TO MATCH WALLS ARE TO REMAIN UNLESS NOTED OTHERWISE TO BE REPLACED OR TO BE REWORKED.
7. ALL MASONRY DIVISIONS ARE TO FACE OR BRICK WORK.
8. ALL NEW OUTLETS TO BE WHITE WITH WHITE COVER PLATE. ALL EXISTING OUTLETS TO BE REPLACED WITH WHITE OUTLETS AND COVER PLATES.

FLOOR PLAN KEYNOTES

1. PROVIDE 1/4" MASONRY MOUNTING BRACKET VERTICAL INSTALLATION REF WALL.
2. PROVIDE NEW CABINET TO MATCH EXISTING. IN ALSO CONTROL BY DEMO, REPAIR, REFINISH EXISTING CABINET. IN ALSO CONTROL BY DEMO, REPAIR, REFINISH EXISTING CABINET. IN ALSO CONTROL BY DEMO, REPAIR, REFINISH EXISTING CABINET.
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REVISIONS

1	ADDED HOUR 01	03 MAY 2018
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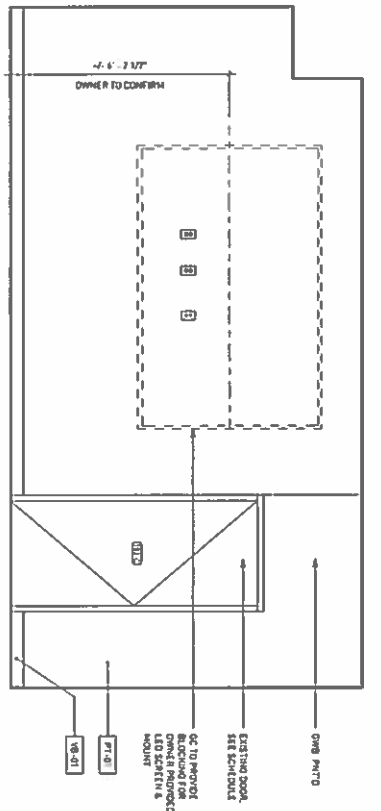
PACKAGE II : PERMIT SET

THE MARTIN AGENCY
106 SHOCKOE SLIP
RICHMOND VA 23219

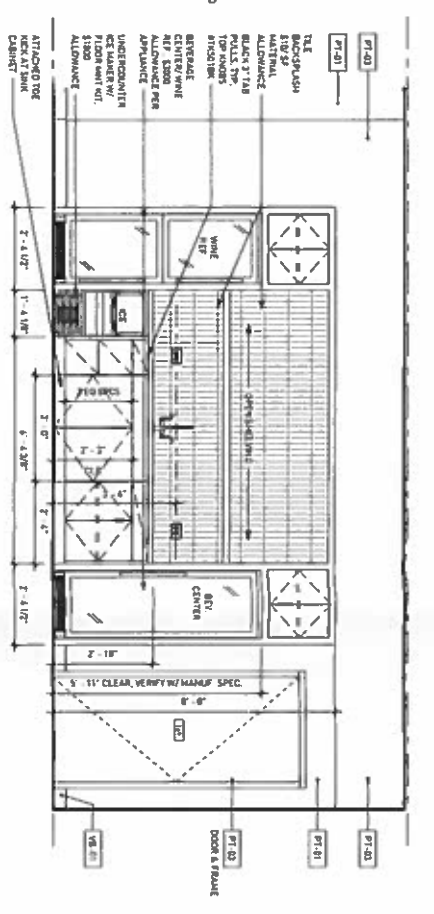
09 FEBRUARY 2018

A101E
LEVEL 1 FLOOR PLAN - EAST

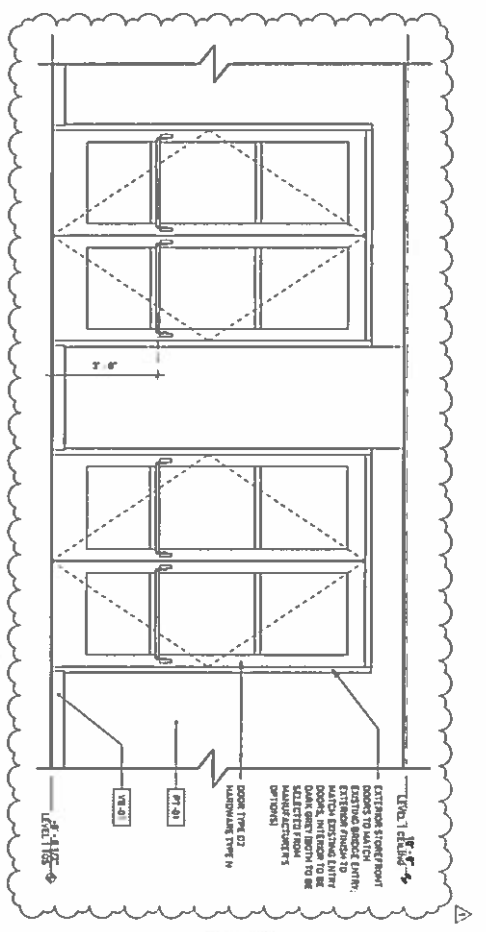
www.jmorth.com
804.232.8900



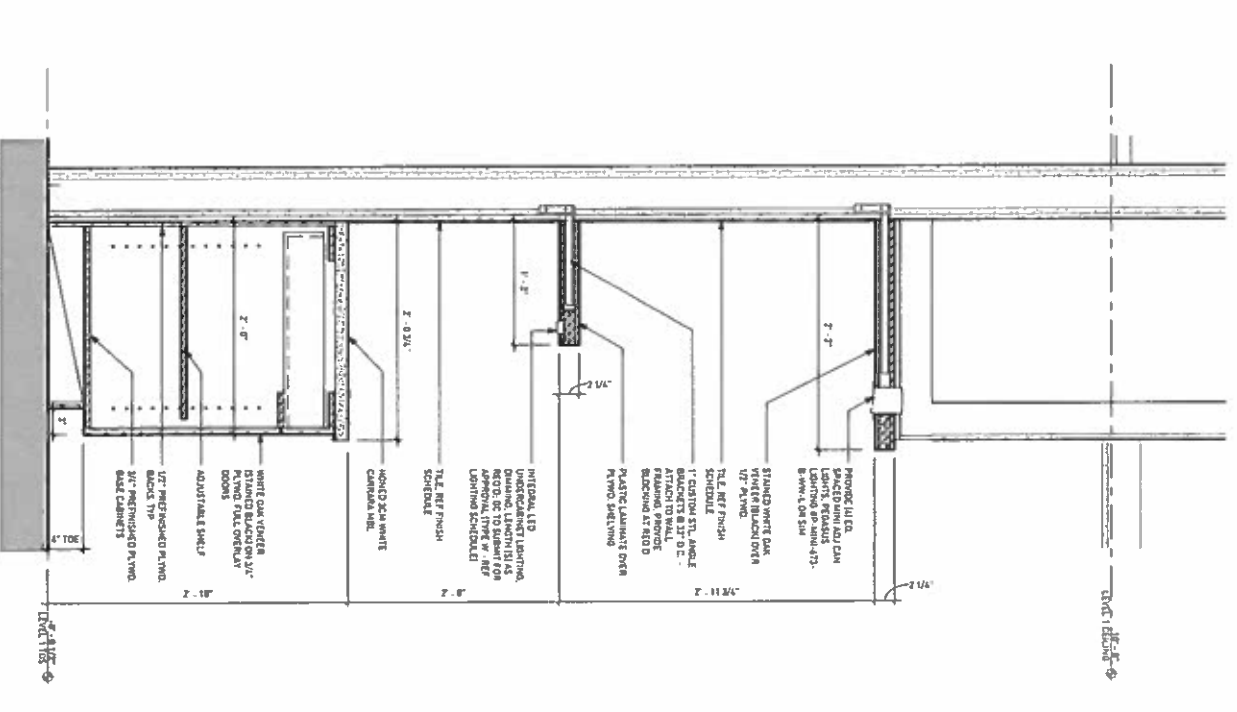
ATRILIUM BAR - WEST WALL
1/2" = 1'-0"



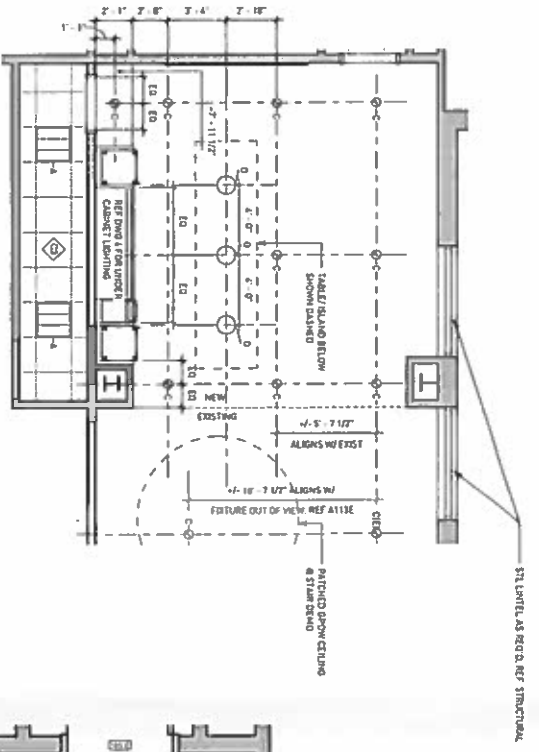
ELEVATION - ATRILIUM BAR, INTERIOR (BACK WALL)
1/2" = 1'-0"



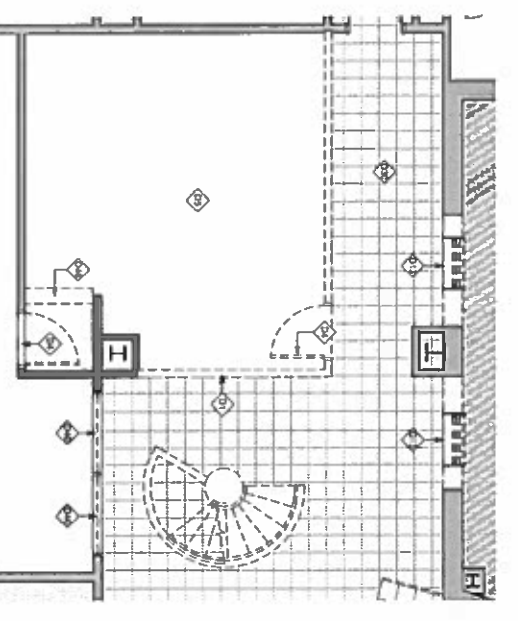
ATRILIUM BAR - ENTRY WALL
1/2" = 1'-0"



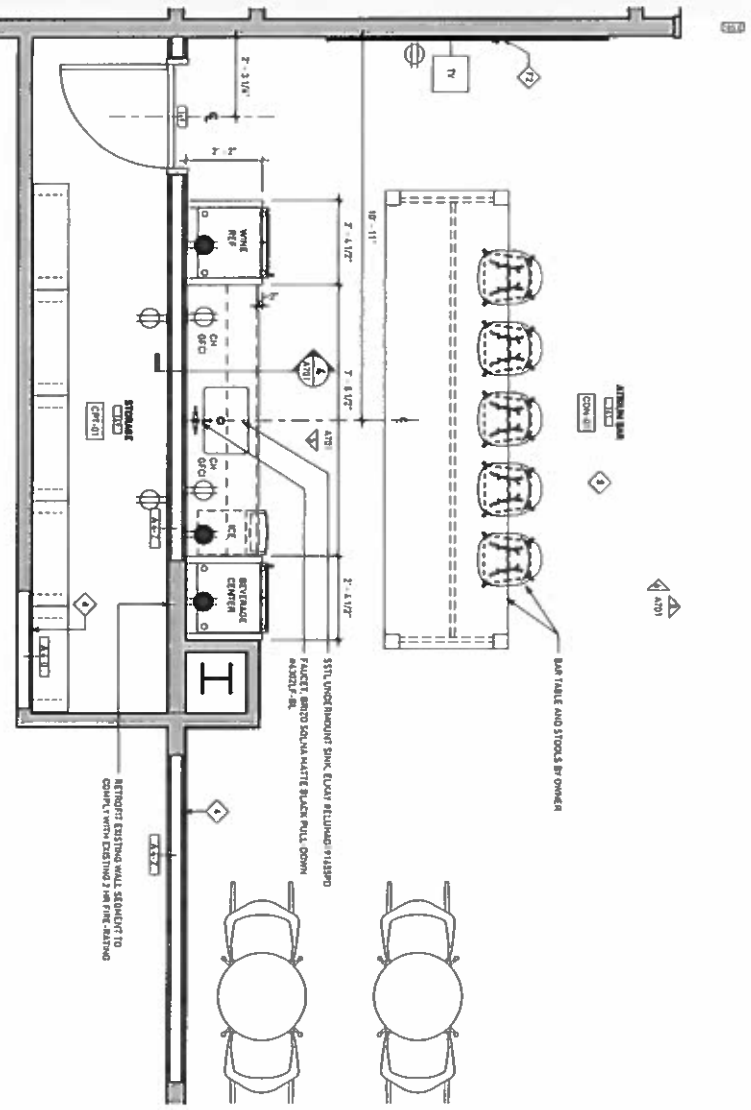
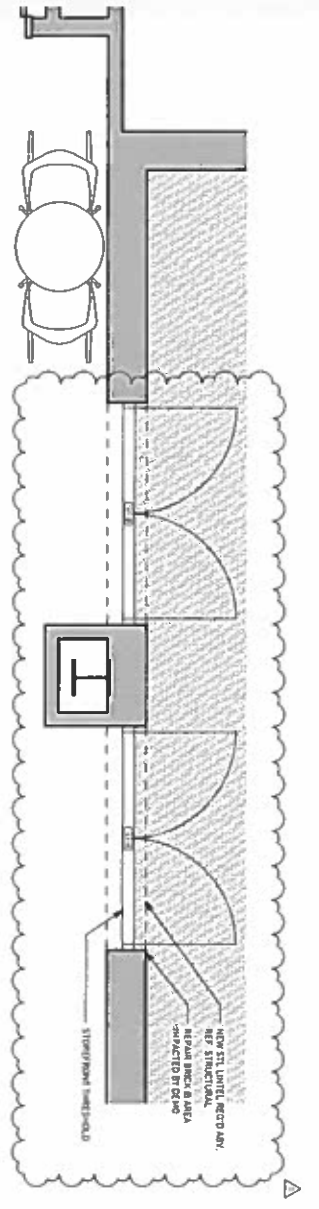
SECTION - ATRILIUM BAR BACK BAR
1/2" = 1'-0"



ATRILIUM BAR - TOP VIEW
1/2" = 1'-0"



DEMO PLAN - ATRILIUM BAR
1/2" = 1'-0"



ENLARGED PLAN - ATRILIUM BAR
1/2" = 1'-0"

REVISIONS

1	ADDENDUM 01	03 MAY 2018
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PACKAGE II - PERMIT SET

THE MARTIN AGENCY
106 SHOCKOE SLIP
RICHMOND VA 23219

09 FEBRUARY 2018

A701
INTERIOR DETAILS

www.3north.com
804.232.8700