



# Governmental Operations Standing Committee

## Boards & Commissions Vacancy Report

Wednesday, July 26, 2023

Board Name	Criteria for Appointment	Applicant Name													
<b>City Personnel Board</b> (10 members) <a href="#">(page 3)</a>	City resident  (1 vacancy)	<i>No applications</i>													
	Classified Service Employee Representative  (1 vacancy)	<table border="1"> <thead> <tr> <th>Candidate's Name</th> <th>Votes Received</th> </tr> </thead> <tbody> <tr> <td>Saundra Collier <a href="#">(page 4)</a></td> <td>119</td> </tr> <tr> <td>Sherrilyn Hicks <a href="#">(page 6)</a></td> <td>107</td> </tr> <tr> <td>Anthony Wells <a href="#">(page 8)</a></td> <td>106</td> </tr> <tr> <td>William Harrison <a href="#">(page 10)</a></td> <td>71</td> </tr> <tr> <td>Harold Giles <a href="#">(page 12)</a></td> <td>68</td> </tr> <tr> <td>Charles Schmidt <a href="#">(page 14)</a></td> <td>45</td> </tr> </tbody> </table>	Candidate's Name	Votes Received	Saundra Collier <a href="#">(page 4)</a>	119	Sherrilyn Hicks <a href="#">(page 6)</a>	107	Anthony Wells <a href="#">(page 8)</a>	106	William Harrison <a href="#">(page 10)</a>	71	Harold Giles <a href="#">(page 12)</a>	68	Charles Schmidt <a href="#">(page 14)</a>
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William Harrison <a href="#">(page 10)</a>	71														
Harold Giles <a href="#">(page 12)</a>	68														
Charles Schmidt <a href="#">(page 14)</a>	45														
<b>Participatory Budgeting Steering Commission</b> (11 Members) <a href="#">(page 16)</a>	City resident who resides in a Council district located south of the James River  (3 vacancies)	Mary Gresham 9 <sup>th</sup> District Resident <a href="#">(reappointment, page 18)</a> Erin Kelley 4 <sup>th</sup> District Resident <a href="#">(reappointment, page 19)</a>													
	City resident who resides in a Council district located north of the James River  (2 vacancies)	Aaron Linas 7 <sup>th</sup> District Resident <a href="#">(reappointment, page 20)</a> Oludare Ogunde 7 <sup>th</sup> District Resident <a href="#">(reappointment, page 21)</a>													
	City residents  (4 non-voting alternate members)	Jerome Legions 2 <sup>nd</sup> District Resident <a href="#">(reappointment, page 22)</a> Abigail Delaney 5 <sup>th</sup> District Resident <a href="#">(page 23)</a>													
	City resident who is a person with a disability  (1 vacancy)	<i>No applications</i>													
<b>Richmond Retirement System</b> (7 Members) <a href="#">(page 25)</a>	Member of the city's classified service  (1 vacancy)	Faith Flippo 5 <sup>th</sup> District Employment <a href="#">(reappointment, page 26)</a>													
	*  (1 vacancy)	Adam Grossman 6 <sup>th</sup> District Employment <a href="#">(page 27)</a>													

\*Applicants must either reside or have a principal place of employment in the city.



# City Personnel Board

*Vacancies as of  
November 12, 2023*

Ten (10) persons appointed by the Council who reside within the City, except that Board members who are members of the classified system of the City shall not be subject to this section's residency requirement. Two (2) members of the Board shall be members of the classified service nominated by the members thereof in a manner prescribed by the Council.

*(Assigned to the Governmental Operations Standing Committee)*

<b>Current Vacancies</b>				
<b>Member Name</b>	<b>Criteria for Appointment</b>	<b>Live / Work District</b>	<b>Term</b>	<b>Terminate</b>
Rickie A. Chavis Jr.	Classified Employee Representative	6 <sup>th</sup> District Employment	First	02/10/2025
			<i>No longer classified service employee</i>	
Shannon Taylor	City Resident	4 <sup>th</sup>	Second	06/27/2023
			<i>Term limit</i>	
<b>Current Membership</b>				
<b>Member Name</b>	<b>Criteria for Appointment</b>	<b>Live / Work District</b>	<b>Term</b>	<b>Terminate</b>
Lorraine Adeeb	City Resident	4 <sup>th</sup>	Second	06/28/2025
Adolph Brown, IV	City Resident	7 <sup>th</sup>	First	01/10/2026
Michelle J. Cutter	City Resident	5 <sup>th</sup>	First	04/09/2025
Linda Jackson-Shaw	City Resident	3 <sup>rd</sup>	First	06/10/2023
Larry N. Johnson, Sr.	City Resident	3 <sup>rd</sup>	Second	04/25/2025
Michelle J. Cutter	City Resident	5 <sup>th</sup>	First	04/09/2025
Samuel Towell	City Resident	7 <sup>th</sup>	Second	07/08/2025
La Forest Fields Williams	Classified Employee Representative	6 <sup>th</sup> District Employment	Second	01/28/2028
Carletta Wilson	City Resident	7 <sup>th</sup>	Second	01/10/2026

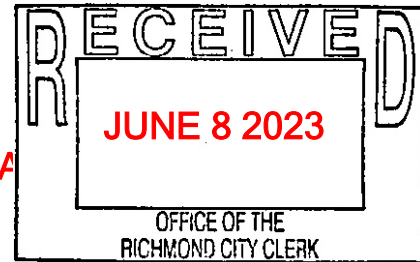
**Contact:**

Veronica Kenner  
 Human Resources Consultant  
 Department of Human Resources  
 804-646-5862  
 Veronica.kenner@rva.gov



City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions, and Task Forces A



(Name of Authority, Board, Commission or Task Force

CITY PERSONNEL BOARD

Title: Mrs.

Name: Sandra F. Collier

Home Address: 009932 CHANNING CIRCLE RICHMOND VA 23235

Home Telephone: 203-589-5433

Home Fax:

Personal E-Mail Address: slaka7@yahoo.com

Employer: Richmond Department of Social Services

Job Title: Family Services Supervisor (Foster Care)

How Long? 14

Business Address: 000900 EAST MARSHALL ST RICHMOND VA 23235

Business Telephone: 804-646-7505

Ext:

Business Fax:

Business E-Mail Address: saundra.collier@rva.gov

Is Your Place of Employment Located in the city of Richmond? Yes

Is your Place of Employment Located in the County? No

If Yes, Which County?

Are You A City Resident? Yes

If Yes, Which City Council District?

Number of Years? 14

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I have qualifications to be a member of the Personnel Board by having knowledge of hearing panels, appeals, grievances as I have been a supervisor for the Richmond Department of Social Services since 2013. I am familiar with the forms and the process of appeals and follow the policy if questions arise. I have worked with all races, color, religious backgrounds, sex, age, and persons with disabilities. I am very neutral when making decisions, while being supportive, impartial and unbiased in my decision making. As a supervisor, I am able to not favor either side in a quarrel or dispute. I am very honest, obey rules and regulations, and cannot be coerced.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served

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City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions, and Task Forces Application**

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on. Please give date(s) and office(s) held, if applicable.

*Supervisor for 14 years  
Masters and Bachelor of Social Work  
Expertise with follow guidelines, policies while interpreting them.  
Specialist in the National Guard for 10 years*

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**Other Community Involvement:**

*None*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Member of Alpha Kappa Alpha Sorority, Inc. for 25 years and currently active/finically with a graduate chapter in Chesterfield, VA.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*To secure a position that allows me the opportunity to work with children, youth's and or/ adults an*

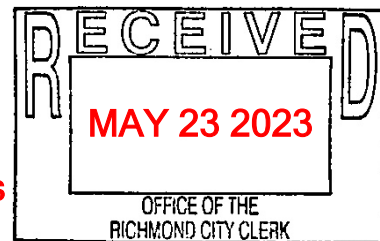
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City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions, and Task Forces



(Name of Authority, Board, Commission or Task Force)

**CITY PERSONNEL BOARD**

Title: Miss

Name: Sherrilyn LaFonda Hicks

Home Address: 003545 HUNTON RIDGE DR 3545 GLEN ALLEN VA 23059

Home Telephone: 18048694917

Home Fax:

Personal E-Mail Address: sherrilynhicks@gmail.com

Employer: City of Richmond

Job Title: Program Coordinator, Wealth Building

How Long? 10

Business Address: 000900 E BROAD ST STE 1502 RICHMOND VA 23219

Business Telephone: 804-646-6360

Ext:

Business

804-646-3231

Fax:

Business E-Mail Address: Sherrilyn.Hicks@rva.gov

Is Your Place of Employment Located in the city of Richmond? Yes

Is your Place of Employment Located in the County? No

If Yes, Which County?

Are You A City Resident? No

If Yes, Which City Council District?

Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Over 26+ years of experience as a human service professional in workforce development, human resource management, case management, mental health psychoeducation, career counseling, One-Stop operations, program coordination, human resource systems, project management, program management and records management; known for expertise in City Government Workforce & Community Wealth Building; Workforce*

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*Investment Act (WIA, WIOA & JTPA) standards and practices; human rights standards and practices; partnership development; operational management; marketing; Virginia State licensing regulations and policies for workforce development, residential, behavioral health, community mental health, and social service programs; and various programs governed by the Department of Medical Assistance Services.*

*Masters of Business Administration  
Human Resource Management  
University Of Phoenix, May 2008*

*Dual Masters of Business Administration and  
Human Resource Man*

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**Other Community Involvement:**

*Richmond Technical Adult Education Center/RPS - Advisory Board, Vice President  
United/WomenRise, Steering Committee Member*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Community Feeding Program with Liberation Veteran Services, RVA Community Thanksgiving Distributions with the Saint Paul's Baptist Church, Community Mental Health Skill Building Services and YMCA Bright Beginnings Program.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

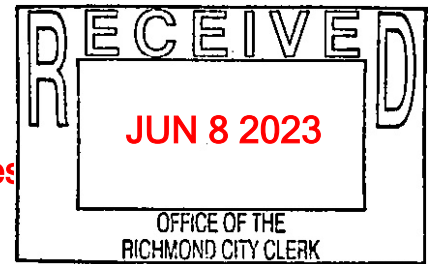
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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces



(Name of Authority, Board, Commission or Task Force)

CITY PERSONNEL BOARD

Form fields for personal and business information: Title (Mr.), Name (Anthony Lee Wells), Home Address (008011 FLANNIGAN MILL ROAD MECHANICSVILLE VA 23111), Home Telephone (8043504411), Personal E-Mail Address (tonyinrichmond@gmail.com), Employer (City of Richmond), Job Title (Firefighter), How Long? (19), Business Address (007400 FOREST HILL AVE VA), Business Telephone (8046461601), Business E-Mail Address (anthony.wells@rva.gov), Is Your Place of Employment Located in the city of Richmond? (Yes), Is your Place of Employment Located in the County? (No), Are You A City Resident? (No), Number of Years? (19)

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I have been a part of two personnel boards. Both times my position was reaffirmed by a personnel board. I represented myself on a personnel board and won with a verdict of 5+0. I took a FOIA action with the fire department, filed a lawsuit and won representing myself. I subscribe to equity and justice as an absolute for all peoples. I value dignity, justice and equity.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

I attended J. Sargent Reynolds community college. I have written may letters to the editor and have had a

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City of Richmond, Virginia  
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**Authorities, Boards, Commissions, and Task Forces Application**

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*letter chosen as the Richmond Times Dispatch's correspondent of the day. The letter was about firefighter safety and honoring a fallen firefighter. I believe in attention to detail especially in the written word and forming a position void of any logical fallacy.*

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**Other Community Involvement:**

*I have never served on a board, commission or task force.*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*I have spoken at City Council several times. I have donated money to Reva Trammel's meal fund that she uses to feed her citizens in the 8th district. I once bought a bike for a young child who was charged with in my estimation raising his younger siblings. I hurt for that kid. He wasn't focused on his childhood enough in my estimation, tending to his younger brothers. He was a nice kid and he really liked me so I bought him a bike.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*I am tailor-made to sit on a personnel board. Ask anyone that knows me.*

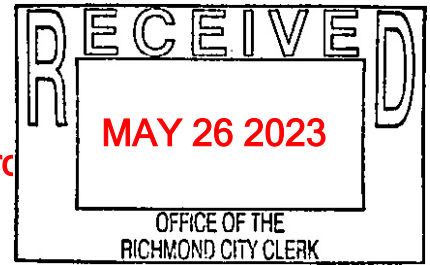
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City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions, and Task Force



(Name of Authority, Board, Commission or Task Force)

**CITY PERSONNEL BOARD**

Title: \_\_\_\_\_

Name: *William Harrison*

Home Address: *004004 LAUGHTON COURT 4004 CHESTERFIELD VA 23832*

Home Telephone: *8046757220* Home Fax: \_\_\_\_\_

Personal E-Mail Address: *wmah3rd@yahoo.com*

Employer: *City of Richmond Department of Justice Services*

Job Title: *Pretrial/Probation Officer • Justice Services* How Long? \_\_\_\_\_

Business Address: *730 E. Broad Street, 8th Floor 23219*

Business Telephone: *804-646-4041* Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_

Business E-Mail Address: *william.harrison@rva.gov*

Is Your Place of Employment Located in the city of Richmond? *Yes*

Is your Place of Employment Located in the County? *No* If Yes, Which County? \_\_\_\_\_

Are You A City Resident? *No* If Yes, Which City Council District? \_\_\_\_\_ Number of Years? \_\_\_\_\_

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

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City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions, and Task Forces Application**

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If yes, please provide information on the nature of the contract.

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Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

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List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Bachelor's degree in criminal justice w/concentration in Cyber Forensics*

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Other Community Involvement:

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(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

*Community involvement based strongly surrounding grass roots faith in God and a passion for the continued success of the City of Richmond and surrounding counties. Promoting education and strong principles among its residents.*

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How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

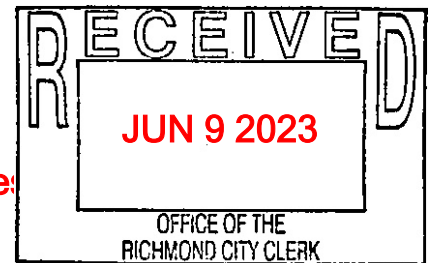
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City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions, and Task Forces



(Name of Authority, Board, Commission or Task Force)

**CITY PERSONNEL BOARD**

Title: *Lt*

Name: *Harold L Giles*

Home Address: *007230 CHERKOE ROAD RICHMOND VA 23225*

Home Telephone: *804-339-7260*

Home Fax:

Personal E-Mail Address: *harold.giles@rva.gov*

Employer: *Richmond Police*

Job Title: *Police Lieutenant*

How Long? *30*

Business Address: *000200 W GRACE ST RICHMOND VA 23220*

Business Telephone: *804-646-1040*

Ext:

Business  
Fax:

Business E-Mail Address: *Harold.giles@rva.gov*

Is Your Place of Employment Located in the city of Richmond? *Yes*

Is your Place of Employment Located in the County? *No*

If Yes, Which County?

Are You A City Resident? *Yes*

If Yes, Which City Council District?

*4*

Number of Years? *32*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

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City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions, and Task Forces Application**

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If yes, please provide information on the nature of the contract.

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Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*30 years working for the Richmond Police Department*

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List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*BA in Criminal Justice. 30 years working for the City of Richmond*

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Other Community Involvement:

*Advisory Broad for Assessment of Towing Fees and Storage of vehicles- currently on the board*

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(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

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How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

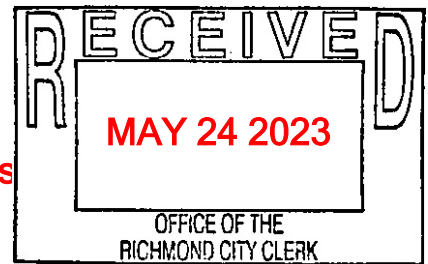
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City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions, and Task Forces



(Name of Authority, Board, Commission or Task Force)

**CITY PERSONNEL BOARD**

Title: \_\_\_\_\_

Name: *Charles H Schmidt*

Home Address: *004310 DORSET ROAD RICHMOND VA 23234*

Home Telephone: *804-402-0767* Home Fax: \_\_\_\_\_

Personal E-Mail Address: *charlieschmidtrva@gmail.com*

Employer: *City of Richmond*

Job Title: *Senior Librarian* How Long? \_\_\_\_\_

Business Address: *000101 E FRANKLIN ST RICHMOND VA 23219*

Business Telephone: *804-646-6500* Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_

Business E-Mail Address: *charles.schmidt@rva.gov*

Is Your Place of Employment Located in the city of Richmond? *Yes*

Is your Place of Employment Located in the County? *No* If Yes, Which County? \_\_\_\_\_

Are You A City Resident? *Yes* If Yes, Which City Council District? *8* Number of Years? *6*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

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City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions, and Task Forces Application**

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If yes, please provide information on the nature of the contract.

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**Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:**

*I am a licensed attorney. Previously, I served as a hearing officer for grievances filed against the Charlotte Housing Department. In my most recent past employment, I worked for the Virginia Department of Juvenile Justice as Rights and Accountability Manager investigating grievances against staff and residents at juvenile facilities. I also handled grievance hearings and made policy recommendations regarding HR and discipline policies.*

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**List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.**

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**Other Community Involvement:**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Starnet*

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# Participatory Budgeting Steering Commission

*Vacancies as of  
November 12, 2023*

The Commission shall be composed of **seven members** and **four non-voting alternate members** appointed by the Council. All appointments shall be otherwise governed by sections 2-755 and 2-756 of the Code of the City of Richmond (2015), as amended.

- (1) 2 - voting members shall reside in a Council district located north of the James River;
- (2) 3 - voting members shall reside in a Council district located south of the James River;
- (3) 1 - voting member shall be a person with a disability;
- (4) 1 - voting member shall be a resident of public housing;
- (5) 4 - non-voting alternate members shall be residents of the city of Richmond and may be appointed from any Council district.

Membership of the Commission should possess experience and expertise concerning various aspects of community investment and development, public finance, urban planning, community health and wellbeing, community organization, and community outreach that may be relevant to the consideration of formulating standards and procedures for participatory budgeting.

The voting members and non-voting alternate members shall serve for terms of two years and may serve up to two consecutive terms.

*(Assigned to the Governmental Operations Standing Committee)*

<b>Current Vacancies</b>				
<b>Member Name</b>	<b>Criteria for Appointment</b>	<b>Live / Work District</b>	<b>Term</b>	<b>Terminate</b>
Vacant	Person with a disability			
Shannon Gonzalez	Reside in a Council district located south of the James River	8 <sup>th</sup>	First	09/27/2023
<i>Not interested in reappointment</i>				
Mary Gresham	Reside in a Council district located south of the James River	9 <sup>th</sup>	First	09/27/2023
<i>Application included</i>				
Erin Kelley	Reside in a Council district located south of the James River	4 <sup>th</sup>	First	09/27/2023
<i>Application included</i>				
Aaron Linas	Reside in a Council district located north of the James River	6 <sup>th</sup>	First	09/27/2023
<i>Application included</i>				
Oludare Ogunde	Reside in a Council district located north of the James River	7 <sup>th</sup>	First	09/27/2023
<i>Application included</i>				
Scott Castro	Alternate member (Non-voting)	1 <sup>st</sup>	First	09/27/2023
<i>Not interested in reappointment</i>				
Jerome Legions	Alternate member (Non-voting)	2 <sup>nd</sup>	First	09/27/2023
<i>Application included</i>				
Erica Sklar	Alternate member (Non-voting)	5 <sup>th</sup>	First	09/27/2023
<i>Not interested in reappointment</i>				
Jeffrey Walker	Alternate member (Non-voting)	4 <sup>th</sup>	First	09/27/2023
<i>Not interested in reappointment</i>				
<b>Current Membership</b>				
<b>Member Name</b>	<b>Criteria for Appointment</b>	<b>Live / Work District</b>	<b>Term</b>	<b>Terminate</b>
Quawneisha People	Resident of public housing	8 <sup>th</sup>	First	11/13/2024

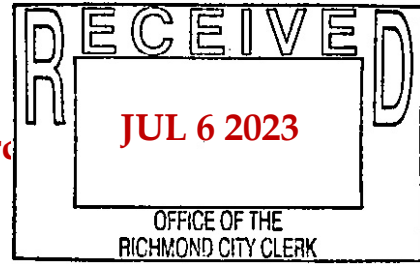


**Contact:**

Matthew Slaats	Consulting LLC	<a href="mailto:ms@matthewslaats.org">ms@matthewslaats.org</a>
Jason May	Budget and Strategic Planning Director	<a href="mailto:Jason.may@rva.gov">Jason.may@rva.gov</a>
Whitney Brown	1 <sup>st</sup> District Councilor Andreas Addison's Liaison	<a href="mailto:whitney.brown@rva.gov">whitney.brown@rva.gov</a> 804-646-5935



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Force**  
**Reappointment Application**



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Participatory Budgeting Steering Commission	
Title: Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Gresham	First Name: Mary
Home Street Address: 2607 Bertram Rd	Home Telephone: (804) 687-8211
Home City, Zip Code: Richmond, VA. 23224	Home Fax:
Personal E-Mail Address: wasross@comcast.net	
Employer: Richmond Public Schools	
Job Title: Manager of Custodial Services	How Long? 37 years
Business Street Address: 1461 Commerce Rd	Business Telephone: (804) 297-5780
Business City, Zip Code: Richmond, VA. 23224	Business Fax:
Business E-Mail Address: mgresham@rvaschools.net	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 9 Number of years? 55	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>Mary Gresham</u> Date: <u>07/06/2023</u>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

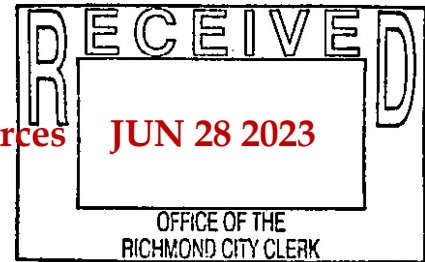
**NOTE: This application is a public document.**

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City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**

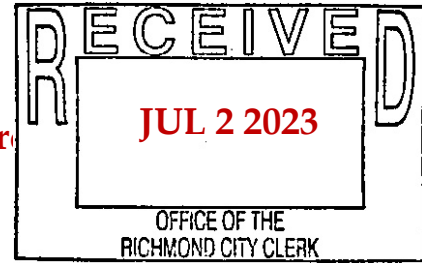


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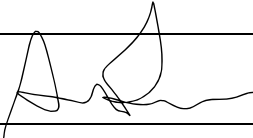
Name of Authority, Board, Commission or Task Force: Participatory Budgeting Steering Commission	
Title: Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Kelley	First Name: Erin
Home Street Address: 3440 Cooper Road	Home Telephone: (703) 401-6124
Home City, Zip Code: Richmond, VA 23225	Home Fax:
Personal E-Mail Address: Erin.K.Sutton@gmail.com	
Employer: Department of Energy	
Job Title: Senior Budget Analyst	How Long? 13 Months
Business Street Address: Remote	Business Telephone:
Business City, Zip Code:	Business Fax:
Business E-Mail Address: Erin.Kelley@hq.doe.gov	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? Number of years?	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>Erin Kelley</u> Date: <u>06/28/2023</u>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Force**  
**Reappointment Application**



(Please Print or Type)

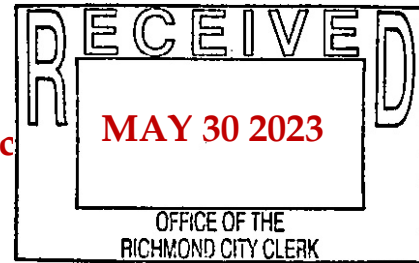
Name of Authority, Board, Commission or Task Force: Participatory Budgeting Steering Commission	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Linas	First Name: Aaron
Home Street Address: 5210 Campbell Ave	Home Telephone: 804.366.9939
Home City, Zip Code: Richmond VA 23231	Home Fax:
Personal E-Mail Address: aaronlinasrva@gmail.com	
Employer: self employed - Future Habitats	
Job Title: conservation landscaper	How Long? one year
Business Street Address:	Business Telephone:
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 7 Number of years? 1	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: 	Date: 7/2/23
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

**NOTE: This application is a public document.**


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**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Force**  
**Reappointment Application**



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Participatory Budgeting Steering Commission	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Ogunde	First Name: Oludare
Home Street Address: 2000 N 20th Street	Home Telephone: 8045919893
Home City, Zip Code: Richmond, VA 23223	Home Fax:
Personal E-Mail Address: oludareogunde@gmail.com	
Employer: Project Give Back To Community, Inc.	
Job Title: President	How Long? 4 years
Business Street Address: 102 W. Blake Ln.	Business Telephone: 8043380555
Business City, Zip Code: Richmond, VA 23225	Business Fax:
Business E-Mail Address: oludare@projectgivebacktocommunity.org	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 7 Number of years? 10	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u></u> Date: <u>05/30/2023</u>	
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

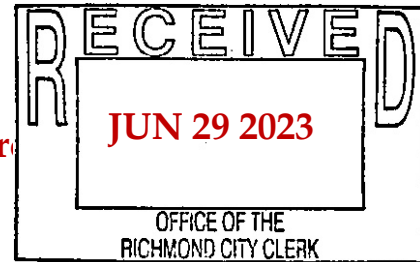
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City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Force  
**Reappointment Application**



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Participatory Budgeting Steering Commission	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Legions	First Name: Jerome
Home Street Address: 1308 W. Clay St	Home Telephone: 804 439 1309
Home City, Zip Code: Richmond 23220	Home Fax:
Personal E-Mail Address: jeromelegions1@gmail.com	
Employer: Retired	
Job Title:	How Long?
Business Street Address:	Business Telephone:
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 2 Number of years? 24	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>Jerome Legions</u>	Date: <u>6-28-23</u>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

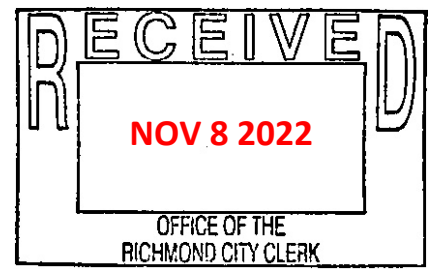
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City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**



(Name of Authority, Board, Commission or Task Force)

**PARTICIPATORY BUDGETING STEERING COMMISSION**

Title: \_\_\_\_\_  
Name: *Abigail G Delaney*  
Home Address: 000013 S ROBINSON ST APT B RICHMOND VA 23220  
Home Telephone: 804543993 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: abigailgracedelaney@gmail.com  
Employer: Keiter CPAs  
Job Title: Auditor How Long? \_\_\_\_\_  
Business Address: 004401 DOMINION BLVD GLEN ALLEN VA 23060  
Business Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address: adelaney@keitercpa.com  
Is Your Place of Employment Located in the city of Richmond  No   
Is your Place of Employment Located in the County?  No  If Yes, Which County? \_\_\_\_\_  
Are You A City Resident?  Yes  If Yes, Which City Council District?  2  Number of Years? \_\_\_\_\_

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Bachelor of Science in Accounting from VCU - graduated in 2021.  
+1 year experience auditing in the Richmond area, with special emphasis on local non-profits, small businesses, employee benefit plans, and other various companies.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short



**Authorities, Boards, Commissions and Task Forces  
Application**

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**Resume.**

*I'm a CPA candidate and am on track to be licensed by Q1 2023.*

*As an auditor working in public accounting, I'm regularly studying ethics in business and serving the public. My position requires me to maintain independence from my clients and adhere to ethical standards set by regulatory bodies. Additionally, this experience has granted me a detail-oriented mindset in terms of reviewing internal policies, compliance documents, and other information that would greatly benefit the commission's policy development measures.*

*As a young person, I believe I can bring a diverse perspective to the commission that may be missing. I've had a lifelong passion for local issues and am seeking to get involved in improving life around the city.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Online research*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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# Richmond Retirement System Board of Trustees

*Vacancies as of  
November 12, 2023*

The Board of Trustees of the Richmond Retirement System shall consist of seven members for terms of three years. The Mayor shall appoint two members; the Council shall appoint five members, at least two of whom shall be members of the classified service.

The City Council will appoint a current city retiree to the Board of Trustees of the Richmond Retirement System to fill one of the three Council appointments not required to be a member of the classified service.

*(Assigned to the Governmental Operations Standing Committee)*

<b>Current Vacancies</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Faith Flippo	Classified Service Member	5 <sup>th</sup> District Employment	Partial	10/27/2023
			<i>Application included</i>	
Elizabeth Jennings	Reside or work	1 <sup>st</sup>	Second	10/24/2023
			<i>Not interested in reappointment</i>	
Chung Ma	Mayoral Appointee	2 <sup>nd</sup>	First	07/27/2023
			<i>Resigned (Mayor's Office notified)</i>	
<b>Current Membership</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Jesse T. Ellington, III	Reside or work	1 <sup>st</sup>	Second	03/28/2023
Carlin Gibson, Sr.	Classified Service Member	4 <sup>th</sup>	First	10/25/2025
Dante Jackson	Mayoral Appointee	-	First	03/08/2024
Daisy Weaver	City Retiree	2 <sup>nd</sup>	First	11/22/2023

**Contact:**

Leo Griffin, Executive Director  
804-646-5835

[Leo.griffin@rva.gov](mailto:Leo.griffin@rva.gov)

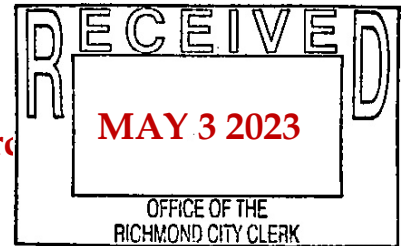
or

Delores Baskin  
Executive Assistant III  
Richmond Retirement Office  
730 East Broad St., Suite 900  
Richmond, VA 23219  
(804) 646 - 5939 (o)  
[Delores.baskin@rva.gov](mailto:Delores.baskin@rva.gov)



City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Force  
**Reappointment Application**



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Richmond Retirement System Board of Trustees	
Title: Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Flippo	First Name: Faith
Home Street Address: 2721 Pilkington Rd	Home Telephone: (804) 356-5301
Home City, Zip Code: Powhatan, Va 23139	Home Fax:
Personal E-Mail Address: flipnfaith@gmail.com	
Employer: Richmond City	
Job Title: Captain	How Long? 21 yrs
Business Street Address: 301 S. Meadow St	Business Telephone: (804) 646-1727
Business City, Zip Code: Richmond, VA 23220	Business Fax:
Business E-Mail Address: faith.flippo@rva.gov	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? Number of years?	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>Faith Flippo</u>	Date: <u>05/03/2023</u>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

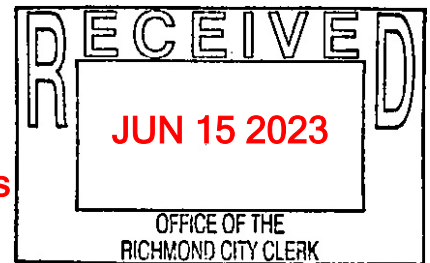
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City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions, and Task Forces



(Name of Authority, Board, Commission or Task Force)

**RICHMOND RETIREMENT SYSTEM**

Title: *Mr.*

Name: *Adam Grossman*

Home Address: *014384 CHARTER LANDING DR MIDLOTHIAN VA 23114*

Home Telephone: *8043637004*

Home Fax:

Personal E-Mail Address: *agrossman@riverfrontig.com*

Employer: *Riverfront Investment Group*

Job Title: *Equity CIO*

How Long?

Business Address: *001214 E CARY ST RICHMOND VA 23219*

Business Telephone: *8048361512*

Ext:

Business  
Fax:

Business E-Mail Address: *agrossman@riverfrontig.com*

Is Your Place of Employment Located in the city of Richmond? *Yes*

Is your Place of Employment Located in the County? *No* If Yes, Which County?

Are You A City Resident? *No* If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions, and Task Forces Application**

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If yes, please provide information on the nature of the contract.

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Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

---

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*None*

---

Other Community Involvement:

*Church Board of Directors  
Serve with Toolbank, Shalom Farms, The Doorway and Richmond Foodbank with Riverfront*

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(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

*I have a passing for helping clients and non-investment oriented people find a financial plan for security, whether that is through their own efforts or through an institutional intermediary.*

---

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

*JT Grier recommended me to Leo Griffin; Kevin Nicholson and I are colleagues as well.*

---

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

## Sister Cities Commission

*Vacancies as of  
November 12, 2023*

The commission shall consist of **thirteen (13) members**, of whom at least one shall be a member of Council. The members shall be appointed by City Council. Members appointed to the commission shall either **reside or work** in the city of Richmond.

*(Assigned to the Governmental Operations Standing Committee)*

<b>Current Vacancies</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Hwan Hill	Reside or work	5 <sup>th</sup>	Second	10/24/2023
			<i>Term limit</i>	
Thomas A. Lisk	Reside or work	2 <sup>nd</sup>	Second	07/25/2023
			<i>Term limit</i>	
Kejie Meng	Reside or work	3 <sup>rd</sup>	First	11/10/2023
			<i>Application included</i>	
Shirl Rhoades	Reside or work	5 <sup>th</sup> District Employment	First	11/28/2023
			<i>Resigned</i>	
Ronald Timmons	Reside or work	2 <sup>nd</sup> District Employment	First	09/23/2023
			<i>Application included</i>	
My Lan Tran	Reside or work	6 <sup>th</sup> District Employment	Second	07/25/2023
			<i>Term limit</i>	
<b>Current Membership</b>				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Aisha Bullard	Reside or work	3 <sup>rd</sup> District Employment	First	03/21/2025
Julianne Condrey	Reside or work	3 <sup>rd</sup>	First	01/09/2024
Patricia Cummins	Reside or work	2 <sup>nd</sup> District Employment	First	07/25/2026
Marcus Henderson	Reside or work	6 <sup>th</sup>	First	03/21/2025
Nin Aseeya Ra-El	Reside or work	3 <sup>rd</sup> District Employment	Second	10/07/2024
Nicolai Shuman	Reside or work	1 <sup>st</sup>	First	09/09/2024
Ann-Frances Lambert	City Council Representative	3 <sup>rd</sup>	First	12/31/2024

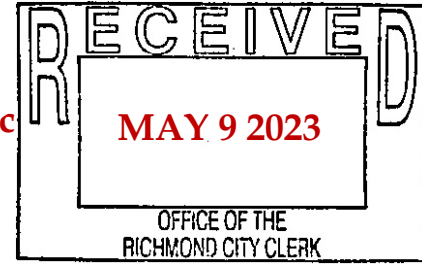
**Contact:**

My Lan Tran, Chair  
 4611 Kayhoe Rd.  
 Glen Allen, Va. 23060  
 804-502-8081 (h)  
 804-344-1540 (o)  
[aabac@aabac.org](mailto:aabac@aabac.org)



City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Force  
**Reappointment Application**



(Please Print or Type)

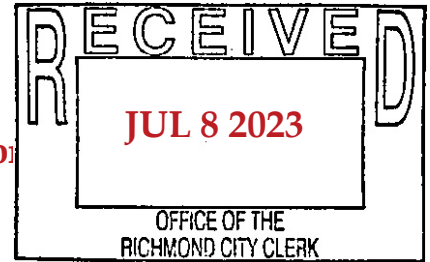
Name of Authority, Board, Commission or Task Force: Richmond Sister Cities Commission	
Title: Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: Meng	First Name: Kejie
Home Street Address: 1850 W Moore Street	Home Telephone: (804) 551-4637
Home City, Zip Code: Richmond, 23220	Home Fax: _____
Personal E-Mail Address: mengkejie@gmail.com	
Employer: Haleon-Consumer Healthcare	
Job Title: Senior Scientist	How Long? 2.5 years
Business Street Address: 1211 Sherwood Ave	Business Telephone: (804) 551-4637
Business City, Zip Code: Richmond, 23220	Business Fax: _____
Business E-Mail Address: kejie.x.meng@haleon.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county? _____	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? Rich Number of years? 9.5	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.   	
Signature: <u>Kejie Meng</u>	Date: <u>05/09/2023</u>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

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**City of Richmond, Virginia**  
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**Authorities, Boards, Commissions and Task Force**  
**Reappointment Application**



(Please Print or Type)

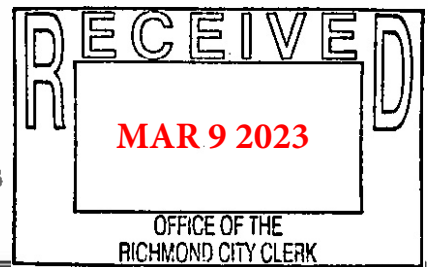
Name of Authority, Board, Commission or Task Force: Sister Cities Commission	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Timmons	First Name: Ronald "Tim"
Home Street Address: 929 West Clay St	Home Telephone: 804 9718070
Home City, Zip Code: Richmond, 23227	Home Fax: <input type="text"/>
Personal E-Mail Address: Ratimmons88@gmail.com	
Employer: Cristo Rey Richmond High School	
Job Title: Chief of Staff	How Long? 5 years
Business Street Address: 304 N. Sheppard St	Business Telephone: 80444474704
Business City, Zip Code: 23221	Business Fax: <input type="text"/>
Business E-Mail Address: Rtimmons@crestoreyrichmond.org	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county? <input type="text"/>	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 2nd Number of years? 10	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If yes, please provide information on the nature of the contract.   	
Signature: 	Date: 7/9/2023
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

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**City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces**



(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Sister Cities Commission	
<b>Title:</b> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input checked="" type="checkbox"/> Other: <input type="checkbox"/>	
<b>Last Name:</b> BLONDIN	<b>First Name:</b> JILL
<b>Home Street Address:</b> 9649 Farr Lane	<b>Home Telephone:</b> 903363 7795
<b>Home City, Zip Code:</b> RICHMOND, 23235	<b>Home Fax:</b> -
<b>Personal E-Mail Address:</b> jillebowman@hotmail.com	
<b>Employer:</b> VCU	
<b>Job Title:</b> Associate Vice Provost for Global Initiatives	<b>How Long?</b> 9 1/2 yrs
<b>Business Street Address:</b> 912 W Grace Street	<b>Business Telephone:</b> 828 4711
<b>Business City, Zip Code:</b> RICHMOND, 23284	<b>Business Fax:</b> -
<b>Business E-Mail Address:</b> jblondin@vcu.edu	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <b>If yes, which county?</b>	
<b>Are you a city resident?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <b>If yes, which City Council district?</b> <b>Number of years?</b>	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
<b>Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force:</b> Please see attached	

**NOTE:** This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)





City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces Application

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Other community involvement:

St Edward's Catholic Church (chesterfield county), substitute religious education teacher & volunteer  
Maggie L Walker Governor's School (SAC - Parent/student/faculty advisory council)  
James River High School Regiment (Marching band/commissions volunteer)

**OPTIONAL**

Please list additional information you would like considered, or you may attach your resume or other information.

Please see attached (paragraph)

Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

Pat CUMMINS of sister cities recommended that I apply

Signature: \_\_\_\_\_

*Julie Blond*

Date: \_\_\_\_\_

3/6/23

(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

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From: Jill Bowman jblondin@vcu.edu

Date: Mar 6, 2023 at 7:35:08 PM

To: Jill Bowman jblondin@vcu.edu

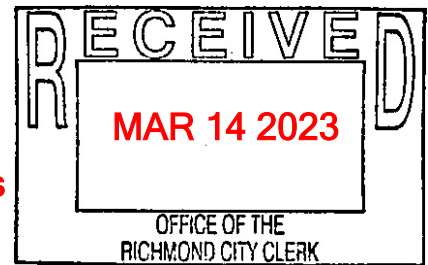
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I hold a B.A. in art history from Indiana University, and an A.M. and Ph.D. in art history from the University of Illinois at Urbana-Champaign. Currently I serve as the Associate Vice Provost for Global Initiatives at Virginia Commonwealth University, where I direct the Global Education Office. I have extensive experience leading comprehensive internationalization strategy, curriculum internationalization, strategic budgeting for internationalization, study abroad logistics and global learning, international partnership development, international office creation and organization, and am an ideal candidate. I recently served as a USA Study Abroad Expert Speaker for the University of Guyana in which I facilitated multiple workshops on the establishment of an international office. I have also served as a USA Study Abroad Expert Speaker in Portugal, in which I delivered a one-day workshop, "Creating and Promoting Attractive Study Abroad Programs," as well as a virtual workshop on U.S. international education for the Fulbright Commission Portugal. Two prestigious awards that I received demonstrate my expertise: the 2018 IIE Andrew Heiskell Award for Internationalizing the Campus and NAFSA's 2015 Paul Simon Spotlight Award. These awards are a testament to my ability to create successful strategies and outcomes for the university and its stakeholders. I also served as a Fulbright Specialist to Brazil for which I designed and delivered a three-day conference on innovative and comprehensive approaches to campus-wide internationalization. The conference incorporated the data and information that I gathered during visits to five institutions, and gave the participants an unbiased picture of the challenges and opportunities that institutions in Brazil face as they globalize their campuses. Furthermore, I am collegial, collaborative, and have excellent and engaging presentation skills, as demonstrated by my 2010 University of Texas System Regents' Outstanding Teaching Award, the most prestigious teaching award given by the University of Texas System. My experiences would help me to advise in meetings with a variety of stakeholders. For all of these reasons, I am the ideal candidate to serve on the Sister Cities Commission.



City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions, and Task Forces



(Name of Authority, Board, Commission or Task Force)

**SISTER CITIES COMMISSION**

Title: *Mr*

Name: *Wyatt Gordon*

Home Address: *002002 BARTON AVENUE, RICHMOND, VIRGINIA 23222*

Home Telephone: *8044297765*

Home Fax:

Personal E-Mail Address: *yitgordon@gmail.com*

Employer: *Virginia Conservation Network*

Job Title: *Senior Policy Manager*

How Long?

Business Address: *000701 E FRANKLIN STREET, RICHMOND, VIRGINIA 23219*

Business Telephone: *8044297765*

Ext:

Business

Fax:

Business E-Mail Address: *wyatt@vcnva.org*

Is Your Place of Employment Located in the city of Richmond? *Yes*

Is your Place of Employment Located in the County? *Yes*

If Yes, Which County?

Are You A City Resident? *Yes*

If Yes, Which City Council District?

*6*

Number of Years? *4*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

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City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions, and Task Forces Application**

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If yes, please provide information on the nature of the contract.

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Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I have lived abroad in Indonesia for two years, Germany for three years, and Spain for one year, so I think I could help build new sister city relationships abroad. I also speak Indonesian, Malaysian, German, and Spanish fluently.*

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List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Bachelor's in International Studies, Master's in Urban and Regional Planning*

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Other Community Involvement:

*None*

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(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

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How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

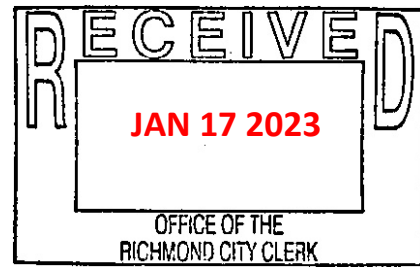
*Hwan Hill, a sitting member of this commission*

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City of Richmond, Virginia  
City Council



**Authorities, Boards, Commissions and Task Forces  
Application**

(Name of Authority, Board, Commission or Task Force)

**SISTER CITIES COMMISSION**

Title: *Mrs*  
Name: *Jonette Danielle Meade Barley*  
Home Address: *002917 MONTEITH ROAD RICHMOND VA 23235*  
Home Telephone: *8045609534* Home Fax:   
Personal E-Mail Address: *Jonette\_Meade@yahoo.com*  
Employer: *City of Richmond Department of Public Utilities*  
Job Title: *Utilities Tech Services Supervisor* How Long? *3*  
Business Address: *000400 RICHMOND HIGHWAY RICHMOND VA 23224*  
Business Telephone: *8043897176* Ext: Business Fax:   
Business E-Mail Address: *jonette.meadebarley@rva.gov*  
Is Your Place of Employment Located in the city of Richmond  Yes  
Is your Place of Employment Located in the County?  No If Yes, Which County?   
Are You A City Resident?  Yes If Yes, Which City Council District? *4* Number of Years? *7*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

N/A

**Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:**

*Currently I serve as the Ward Chair for the Richmond City Democratic Committee's 4th District as well as serving as their State Delegate. I have developed an exceptional background in people and project management and a professional style based on excellent inter-personal communications and an ability to make the best possible use of my personal network.*

*I have an Associate of Arts Degree from Strayer University in Business Administration (2008); a Bachelor of Business Administration Degree from Strayer University with a concentration in Marketing (2009); a Master of Business Administration Degree from Strayer University with a concentration in Management (2011) Magna cum Lauda; and a Master of Science Degree from Strayer University with a concentration in Project Management (2013) Magna cum Lauda.*

*In the past, I have volunteered, organized, and hosted events for the Susan G. Komen Foundation; the American Cancer Society; the Virginia Breast Care Foundation; the Sisters Network of Virginia and in 2007 Richmond BMW along with Susan G. Komen for the Cure recognized Jonette as an Honorable Supporter of Breast Cancer Awareness. Jonette has received numerous awards for her work to help fight Breast Cancer from the Honorable Senator Ryan T McDougle; Richmond City Council East End 7th District, City Councilwoman Deloris McQuinn along with the University Of Virginia Hospital located*

**List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.**



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

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*I have an Associate of Arts Degree from Strayer University in Business Administration (2008); a Bachelor of Business Administration Degree from Strayer University with a concentration in Marketing (2009); a Master of Business Administration Degree from Strayer University with a concentration in Management (2011) Magna cum Lauda; and a Master of Science Degree from Strayer University with a concentration in Project Management (2013) Magna cum Lauda.*

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**Other Community Involvement:**

*I recently served on the Minority Business Enterprise and Emerging Small Business Advisory Board in which my term ended on January 10, 2023*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*4th District Ward Chair for Richmond City Democratic Committee, Treasurer for National Pan-Hellenic Council - Metro Richmond, Divine 9 membership chair for the Richmond NAACP, Social Action Chair for Zeta Phi Beta Sorority, Inc. Easter Region Reclamation Coordinator for Zeta Phi Beta Sorority, Inc. and I am a member of Zeta Phi Beta Sorority, Inc.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*I have developed an exceptional background in people and project management and a professional style*

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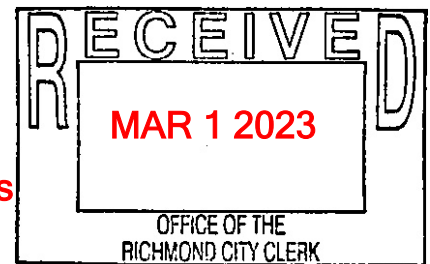
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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces



(Name of Authority, Board, Commission or Task Force)

SISTER CITIES COMMISSION

Form fields for personal and business information including Title, Name (EL HADJI DJIBRIL NIANG), Home Address, Telephone, Email, and Employment details.

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I have an IT background and was a co-owner of Sysinfos (System Information System) an IT small business Company in Senegal. I was elected the President of the Network of Youth Entrepreneurs of Senegal and helped many young men start their own business. I was the President of the African Community Network (ACN) a local nonprofit organization serving the immigration population.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

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City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions, and Task Forces Application**

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? University of Dakar (ISI) AS, Information Technology 1993 Dakar, Senegal.  
? Technical School of Dakar Certificate Computer Maintenance and Repair Technician 1997, Dakar Senegal. (OASIS)  
? CompTIA A+ in USA  
? Professional Insurance Agent (PIA)  
As a commissioner I will bring my excellent quality network building and my problem solving skill to help grow the organization.

---

**Other Community Involvement:**

*In 2008 and 2011 I worked with the city Economic Development Authority.*  
*In 2018, 2019, 2021 work with the Mayor's office and the Park and recreation Department organizing the City African Festival*  
*In 2020 I serve on the Mayor's task force on reimagining Public Safety.*  
*2020-2020 Executive Member of the office of New American Advisory Board*  
*2022- Present member Advisory Council on Health Disparity and Health equity (ACHDHE)*

---

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Through our nonprofit organization we have been working to bridge the gap between the African community and other communities.*  
*Active member of Masjid Bilal in the City of Richmond .*

---

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*EL HADJI DJIBRIL NIANG*  
*3126 S. Battlebridge Dr, North Chesterfield, VA 23224*  
*E-mail: djibyniang42*

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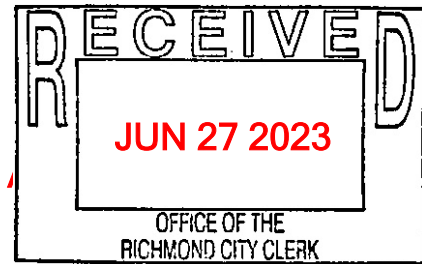
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City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions, and Task Forces



(Name of Authority, Board, Commission or Task Force)

**SISTER CITIES COMMISSION**

Title: [Redacted]

Name: *Ewa Agnieszka Reedy*

Home Address: *002313 CRICKHOLLOW CT HENRICO VA 23233*

Home Telephone: *276-233-4701* Home Fax: [Redacted]

Personal E-Mail Address: *ewareedy5@gmail.com*

Employer: *Reynolds Community College*

Job Title: *Healthcare Program Coordinator* How Long? [Redacted]

Business Address: *000700 E JACKSON STREET RICHMOND VA 23219*

Business Telephone: *804-706-5182* Ext: [Redacted] Business Fax: [Redacted]

Business E-Mail Address: *ereedy@ccwa.vccs.edu*

Is Your Place of Employment Located in the city of Richmond? *Yes*

Is your Place of Employment Located in the County? *No* If Yes, Which County? [Redacted]

Are You A City Resident? *No* If Yes, Which City Council District? [Redacted] Number of Years? [Redacted]

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

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City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions, and Task Forces Application**

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If yes, please provide information on the nature of the contract.

---

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

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List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*I have lived in Richmond for the past 10 years. I am originally from Olsztyn, Poland, one of the Sister Cities of Richmond. I speak fluent Polish and I still visit my family in Olsztyn annually. I recently was a part of an official delegation that visited Olsztyn representing Sister Cities Commission. I have lots of connections in education, healthcare, manufacturing and logistics industries in Richmond, VA as well as Olsztyn, Poland.*

---

Other Community Involvement:

*N/A*

---

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

*Graduate of Chamber RVA Leadership Lab program and FBI Richmond Citizens Academy Alumni Association member.*

---

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

*Referred by Julianne Condrey.*

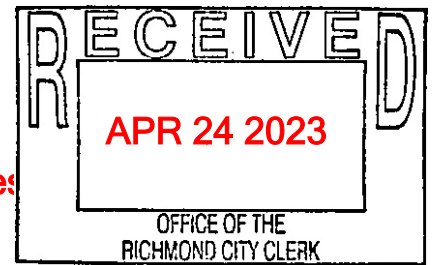
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City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions, and Task Forces



(Name of Authority, Board, Commission or Task Force)

**SISTER CITIES COMMISSION**

Title: \_\_\_\_\_

Name: *Renée Garriss Schwabe*

Home Address: *017313 JENNWAY MEWS 1731 MOSELEY VA 23120*

Home Telephone: *2023445668* Home Fax: \_\_\_\_\_

Personal E-Mail Address: *reneegarrisschwabe@gmail.com*

Employer: *Reynolds Community College*

Job Title: *Adjunct Humanities Professor* How Long? *9*

Business Address: \_\_\_\_\_ VA \_\_\_\_\_

Business Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_

Business E-Mail Address: \_\_\_\_\_

Is Your Place of Employment Located in the city of Richmond? *Yes*

Is your Place of Employment Located in the County? *No* If Yes, Which County? \_\_\_\_\_

Are You A City Resident? *No* If Yes, Which City Council District? \_\_\_\_\_ Number of Years? \_\_\_\_\_

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

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City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions, and Task Forces Application**

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If yes, please provide information on the nature of the contract.

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Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*PhD - Humanities; Sister Cities Commission Mobile Alabama*

---

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

---

Other Community Involvement:

*Virginia Fine Art Museum, Virginia Holocaust Museum*

---

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

---

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

*Julieanne Condrey; Councilor Ann Frances Lambert*

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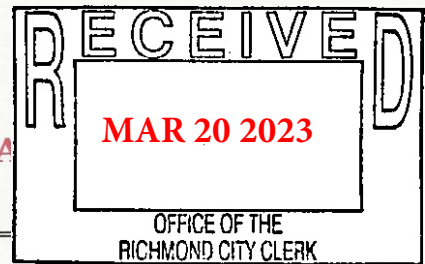
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City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces A

(Please Print or Type)



Name of Authority, Board, Commission or Task Force:  
**SISTER CITIES COMMISSION**

Title: Mr.  Mrs.  Ms.  Miss.  Dr.  Other:

Last Name: **WaKabongo** First Name: **Musau**

Home Street Address: **3315 5th Avenue** Home Telephone: **909-528-5223**

Home City, Zip Code: **Richmond, 23222** Home Fax:

Personal E-Mail Address: **mwakabongo@gmail.com**

Employer: **Dr. Musau WaKabongo Science Education, Inc**

Job Title: **CEO and Founder** How Long? **3**

Business Street Address: **3315 5th Avenue** Business Telephone: **909-528-5223**

Business City, Zip Code: **Richmond, VA 23222** Business Fax:

Business E-Mail Address: **mwakabongo@gmail.com**

Is your place of employment located in the city of Richmond? Yes  No

Is your place of employment located in the county? Yes  No  If yes, which county?

Are you a city resident? Yes  No  If yes, which City Council district? **6th** Number of years? **2.5**

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes  No

If yes, please provide information on the nature of the contract.

Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force:

She holds a Certificate of Completion, LabAspire, Public Health Laboratory Director Training Program, California Department of Public Health, California. She trained in the Los Angeles Public Health Laboratory (2009). She holds a M.S. in Education, Option in Online Teaching & Learning. California State University, Hayward Extended and Continuing Education, Hayward, California (2004). She completed her Postdoctoral Fellow in Medical and Public Health Microbiology. Medical College of Virginia, Richmond, VA (1991). She holds a Doctor of Philosophy (Ph.D.) in Experimental Pathology/Clinical Microbiology, Medical College of Virginia, Richmond, VA (1989); a Master Degree (M.S.) of Microbiology from Virginia State University, Petersburg, VA (1982) and a Bachelor of Science (B.S.) in Biology from the University of Massachusetts, Boston, Mass (1977). Will bring wealth of experience working with communities.

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City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces Application

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Other community involvement:

Currently a Volunteer for the 4-H -Henrico (involved in Science Technology Engineering and Math). Selected Community Honors and Awards: Certificate of Appreciation for outstanding leadership for 20 years. Presented at the 20th Leja Bulela Annual Conference, Atlanta, GA. " Celebrating 20 years of service-sacrifice-and success" (2013). Recipient of the Adult Community Service Award. Presented by the National Black Child Development Institute ~ Des Moines Affiliate. Presented in honor of an adult that have impacted the lives of African American youth and families, or community in general (2004).

OPTIONAL

Please list additional information you would like considered, or you may attach your resume or other information.

I was born in the Democratic Republic of the Congo. I speak French, Swahili and Tshiluba. I am citizen of US. I have been in this country for more than 40 years. Please see attached Biographical Sketch.

Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

Tavares M. Floyd, Esq, Liaison, Richmond City Council. The Honorable Ellen Robertson, 6th District. Richmond City Council Executive Offices

Signature: Musau Wilson Date: 3/20/2023  
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

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## Musau WaKabongo, Ph.D., HCLD/CC (ABB) – Biographical Sketch

She is originally from the Democratic Republic of the Congo DRC. Her desire for Science and Microbiology started there. She learned Science from pictures in books because there were no microscope or hands-on laboratory exercises. This situation exists even today. She is deeply passionate about teaching science through hands on methodology to students, especially the youth. She has involved youth in science throughout her career. She would like the youngsters from the Congo and Africa at large to use their heads for clearer thinking, hearts for greater loyalty, their hands for larger service and their health to better their living in their clubs, communities, country, and the world just like the 4-H youth program which empowers young people with skills to lead for a lifetime. Currently she is the Volunteer Facilitator of the Henrico County 4H program in Richmond Virginia. She facilitates the Science Technology Engineering and Math (STEM) program. She would like to start a 4-H program in the Democratic Republic of the Congo.

She is the Founder, President and Executive Officer of the **Dr. Musau WaKabongo Science Education, Inc, (DMWSE, Inc)** a non-profit corporation whose purpose of is to be a source of scientific knowledge, inventiveness, and innovations to solve community problems and prevent acquisition and/or spread of diseases. She believes in **“AN OUNCE OF PREVENTION IS WORTH A POUND OF CURE “(BENJAMIN FRANKLIN).**

DMWSE, sponsored an awareness campaign for the October 15, 2020 Global Hand-washing Day, in 4 major cities in DRC. Handwashing is a powerful tool to combat infectious diseases.

**PROFESSIONAL CERTIFICATION:** She is a Board Certified, High Complexity Clinical Laboratory Director (HCLD); Clinical Consultant [(CC(ABB)] American Board of Bioanalysis (ABB) and she is a certified Public Health Microbiologist.

**EDUCATION BACKGROUND:** She holds a **Certificate of Completion, LabAspire**, Public Health Laboratory Director Training Program, California Department of Public Health, California. She trained in the Los Angeles Public Health Laboratory (2009). She holds a **M.S. in Education**, Option in Online Teaching & Learning. California State University, Hayward Extended and Continuing Education, Hayward, California (2004). She completed her **Postdoctoral Fellow in Medical and Public Health Microbiology**. Medical College of Virginia, Richmond, VA (1991). She holds a Doctor of Philosophy (Ph.D.) in Experimental **Pathology/Clinical Microbiology**, Medical College of Virginia, Richmond, VA (1989); a **Master Degree (M.S.)** of Microbiology from Virginia State University, Petersburg, VA (1982) and a **Bachelor of Science (B.S.)** in Biology from the University of Massachusetts, Boston, Mass (1977).

**EXPERIENCE IN THE FIELD OF MICROBIOLOGY:** Dr. WaKabongo served as Counties Public Health Laboratories in California for 9 years (2010-2018, Counties of Placer and Merced) and was a tenured Associated Professor of Microbiology at the Des Moines University Osteopathic Medical Center (DMU), Des Moines, Iowa for 19 years (1991-2010).

### **Professional Memberships and Selected Leadership Roles:**

**Association of Public Health Laboratories (APHL):** **Chair** of the Training Mentoring Products Development and Implementation Subcommittee, November 15, 2011 to March 14, 2013.

**American Society for Microbiology (ASM)** (since 1986): Appointed as a full member of the International Membership Committee (IMC) and **Chair** of the African Task Force on October 31, 2004 to May 2007. This is the birth of the African Initiative Group (AIG) - 2003. She is the Co-Founder and Chief Financial Officer of the AIG.

**SigmaXi, The Scientific Research Society** (1993 - 2005): **President**, Des Moines chapter, 1998.

**Des Moines University): Faculty President**, Des Moines University (July 2004 – July 2005).

**Reviewer:** The Journal of Clinical Microbiology (April 27, 2004 to 2005)

**Test Items Writer:** National Board of Osteopathic Medical Examiners (NBOME), 2000 to 2005. National Board of Podiatric Medical Examiners (NBPME), 2003 to 2005.

**Course/System Administration (DMU): Designer and Coordinator** of the “Problem-Based-Learning Microbiology Course” (MICR\*1123/1223) using the Blackboard platform for first year Osteopathic and Podiatric students (2003). **Designer and Coordinator** of the “Online Training for Online Facilitators of Clinical Cases in Microbiology MICR\* 2002.

### **Selected Honors and Awards – Academia and Public Health**

Distinguished Career Service Award In recognition of dedicated service to the association, the profession, and the people of the State of California Director, Public Health Laboratory, Placer

County July 2010 to April 2018. Certificate in Recognition Outstanding Service to the ASM, International Membership Committee, as Chair of the Africa Task Force. On the 107<sup>th</sup> ASM General Meeting, Toronto, Canada (May 21, 2007). Plaque and monetary award; Dean’s Award for Outstanding Community Service, for her commitment, professionalism, and support of the osteopathic profession through her outstanding service in the community, Des Moines University, College of Osteopathic Medicine (2005). Plaque presented by the DMU Faculty in recognition of Outstanding Service on behalf of the Faculty- Faculty President (2004). Certificate of Recognition presented by the National Board of Osteopathic Medical Examiners for composing items for the National Board of Osteopathic Medical Examiners' COMLEX (2003). Plaque of



Appreciation from the Multicultural Education Exhibits for Sponsoring of the George Washington Carver Academy at DMU (2003). Certificate of Recognition of Honor for outstanding support, presented by the Superintendent of the Des Moines Public Schools (2002). The Distinguished Faculty Award for exemplary contributions toward gender equity in education, presented by the Iowa American Association of University Women. Areas of consideration include research and professional development, teaching and advising, and service outreach (2000).

### **Selected Public Health Laboratory Grants**

- California Office of Emergency Services, Homeland Security Grant in the amount of **\$57,100** for the purchase of the Cepheid Gene Expert Instrument, a Cartridge-based assay to detect DNA of bioterror organisms such as *Bacillus anthracis*, influenza virus and other emerging or re-emerging infectious agents. Merced Public Health Laboratory, Merced, CA 2019.
- Received from the California Department of Public Health, **\$34,332** for the fiscal year July 1, 2017 to June 30, 2018 to train a fellow for the California Public Health Laboratory (CAPHLD) LabAspire Public Health Laboratory Assistant Director Fellowship Program, Richmond, CA
- From 2013 to 2018, received \$106,936 training grant from the California Department of Public Health, Laboratory Field Services, Richmond, CA. A total of 13 trainees successfully completed the program and were all certified as California Public Health Microbiologist.

### **Selected Grants – Youth Science Education and Hand On.**

Principal Coordinator, Medical Microbiology Practicum Summer Program. Received **\$66,600** from The Foundation for Microbiology (1998 -2003). Principal Coordinator for Medical Microbiology Practicum Summer Program. Approved May 10, 2002, The Iowa Academy of Science. **Principal Coordinator:** Musau WaKabongo, Ph.D., Assistant coordinators: Terry F. Simpson, MT (ASCP), Deborah Potym Torbert, MT (ASCP). Amount awarded **\$5,000 (2002)**

**Selected Services to Students: Dissertation Committee Member:** Jo Boston Jones, D.H.Sc, Shopping Carts and Restaurant Menus as Community Fomites: A Pilot Study in Henrico County, Virginia. A.T. Still University College of Graduate Health Studies. 2017. **Senior Theses and Research Advisor** (1998-2004). **Scientist Advisor and Mentor** to high school students (2001-2003).

**Selected Publication:** Ammon's Book of Numbers (written in 3 language: Tshiluba, French and English). This book is in Memory of her grandson Ammon Jabhari Ditu who

passed away at the age of 4 in 2013 from sickle cell disease. (2020, Printed in USA, ISBN: 978-1-09831-757-7). **Chapters Contributor:** Review Manual for Public Health Microbiology: A comprehensive review and reference manual written by experts in the field of public health microbiology. Sponsored by the American Association of Bioanalysts, Saint Louis, MO, 2012. **J.T. Gray, M. WaKabongo, F. Campos, A.A. Diallo, C. Tynda, C.A. Tucker.** Recognition of *Yersinia enterocolitica* Multiple Strain Infection in Twin Infants using DNA-based PCR. Journal of Applied Microbiology 2001, 90, 358-364. **WaKabongo, M.** 1995. Motile *Aeromonas* as agent of infections of the foot. JAPMA 85 (9): 505-508. **Goforth, A.E., M. WaKabongo, L.J. Pesko, M.E. Lehman, H.P. Dalton.** 1993. Loss of viability of four common pathogens in morphine injection stored in a PCA infusor. Hospital Pharmacy. 28 (4): pp 325-326, 329-330, 332-334. **Altaie, S.S., F. A. Meier, M. WaKabongo, D. Toksoz, K. Harvey, E. Miller, B.A. Johnson, R. Brookman, and H. Dalton.** 1992. Discrepancies between two Elisias for detecting *Chlamydia trachomatis* from endocervical swabs. Diagn. Microbiol and Infect Dis. 15: 579-586. **WaKabongo, M., F. A. Meier, H. P. Dalton.** 1992. Rapid Identification of Motile *Aeromonas* to species level. Diagn. Microbiol Infect Dis. 15:511-515. **WaKabongo, M., B.E. Kipreos, and E. Dutz-Kohout.** Fatal disseminated intravascular coagulation in a case of Rocky Mountain spotted fever. Clinical Microbiology Newsletter, April 15, 1991 issue Volume 13, number 8), page 61-63.

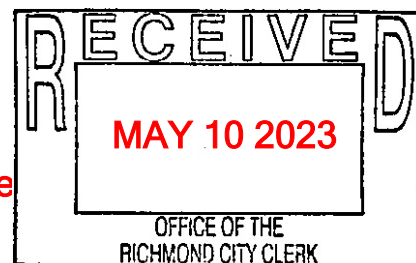
**Current Membership: ASM, APHL, American Association of University Women and the Virginia Writer's Club.**

**Selected Community Honors and Awards:** Certificate of Appreciation for outstanding leadership for 20 years. Presented at the 20<sup>th</sup> Leja Bulela Annual Conference, Atlanta, GA. "Celebrating 20 years of service-sacrifice-and success" (2013). Recipient of the Adult Community Service Award. Presented by the National Black Child Development Institute ~ Des Moines Affiliate. Presented in honor of an adult that have impacted the lives of African American youth and families, or community in general (2004).



City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions, and Task Force



(Name of Authority, Board, Commission or Task Force

**SISTER CITIES COMMISSION**

Title: *Dr.*

Name: *Ruoxia Zhao*

Home Address: *004401 AVIA PARK PL. 112 HENRICO VA 23233*

Home Telephone:

Home Fax:

Personal E-Mail Address: *ruoxiazhao@gmail.com*

Employer: *Altria Client Services*

Job Title: *Senior Scientist II*

How Long?

Business Address: *000601 JACKSON ST RICHMOND VA 23219*

Business Telephone:

Ext:

Business

Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond? *Yes*

Is your Place of Employment Located in the County? *Yes*

*Yes*

If Yes, Which County? *Henrico*

Are You A City Resident? *No*

If Yes, Which City Council District?

Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions, and Task Forces Application**

If yes, please provide information on the nature of the contract.

**Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:**

*Ph.D. in Analytical and Biochemical Chemistry (University of Cincinnati, 2021), M.S. in Chemistry (University of Cincinnati, 2015), B.S. in Chemistry (Henan University, China, 2012).  
I am from Henan province, China. Zhengzhou is one of the sister cities to Richmond, which is also my hometown. I am very familiar with the history, culture, and development of Zhengzhou/Henan and I am eager to bring more connections and collaborations between Zhengzhou and Richmond.*

**List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.**

*NA*

**Other Community Involvement:**

*I have worked as a volunteer to help with the events/activities held by Zhengzhou SCC (Celebrating Zhengzhou Richmond Sister City Relationship event in 2021, Zhengzhou-Richmond scholarship program this year). I also regularly participate The Library of Virginia's transcribing of history document.*

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Kejie Meng, SSC Commissioner*

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**