

# City of Richmond

*900 East Broad Street  
2nd Floor of City Hall  
Richmond, VA 23219  
[www.rva.gov](http://www.rva.gov)*



## Meeting Minutes

**Thursday, February 10, 2022**

**10:00 AM**

**This meeting will be held through electronic communication  
means,  
5th Floor Conference Room of City Hall**

## **Urban Design Committee**

**Attachments:** [Public Access and Participation Instruction UDC](#)

## Call to Order

## Roll Call

**Present --** 9 - \* Committee Member Luigi Mignardi, \* Charles Woodson, \* Andrea Quilici, \* Justin Doyle, \* Eva Clarke, \* Amelia Wehunt, \* Jessie Gemmer, \* Mitchell Danese and \* Damon Pearson

## Approval of Minutes

December 2021

January 2022

Approved, Mover: Woodson and Seconder: Hepp-Buchanan

## Secretary's Report

Planner Dandridge introduced new Committee member, Luigi Mignardi.

Planner Dandridge stated that there is a current vacancy for the arts faculty member position on the UDC.

Planner Dandridge shared news that the Greening Richmond Public Libraries project was approved by the City Planning Commission with UDC's recommendations.

Planner Dandridge also shared that an administrative approval was issued for the Ms. Bee's parklet project with a revised location in front of the storefront and smaller parklet size.

Other administrative approvals were granted for additional VCU MCV Campus Wayfinding signage that matches existing signage in font and design.

## **CONSENT AGENDA**

None

## **REGULAR AGENDA**

1.

**Attachments:** [UDC Guidelines Edits Review 2022](#)

Motion Passed, Mover: Gemmer, Seconder: Pearson

**Planner Dandridge introduced the revised 2022 Urban Design Guidelines and stated that, once adopted, the final Guidelines would be formatted to better align with the Richmond 300 Master Plan.**

**The Committee discussed placement of certain guidelines including parking and intersections, as well as any upcoming revisions for appendices.**

**Planner Dandridge indicated that the current appendices would remain with only minor edits and updates.**

**Committee Member Gemmer asked when the guidelines would take effect and if applicants in March would be exempted from the updated guidelines if they are**

not posted with adequate viewing time.

Planner Dandridge stated that the guidelines could go into effect in April, 2022 if the committee deemed necessary.

A motion was made by Gemmer, seconded by Pearson, to approve the updated 2022 Urban Design Guidelines with the following conditions:

1) The guidelines will go into effect one day after the next UDC Meeting following their online posting, approval will extend to future graphics and approval before the guidelines' publication, and projects previously presented to UDC will not be subject to revision with the new guidelines.

Committee members questioned why they should approve the guidelines if they are still undergoing revisions.

Planner Dandridge stated that the content that has been developed over the past year-and-a-half will not be changed, only the formatting, grammar, and graphics.

There was no public comment.

The motion carried the following vote:

Yes – Clarke, Danese, Doyle, Gemmer, Hepp-Buchanan, Quilici, Pearson, Wehunt, Woodson, Mignardi

## **OTHER BUSINESS**

### **Adjournment**