

**Subject:** re: ord. 2024-099

Below are the recommended changes to the fees in Chapter 30 City Code.

**Sec. 30-930.6. - Certificate of appropriateness.**

(b) *Submission of application.* An application for certificate of appropriateness required pursuant to this section shall be submitted to the Secretary of the Commission of Architectural Review in writing by the owner of such building or structure. When a work-in-street, land-disturbing, building, sign or demolition permit is required, the applicant shall apply for other necessary permits at the same time an application for a certificate of appropriateness is submitted. The application for such certificate of appropriateness shall be accompanied by a fee as set forth below and plans and specifications which shall show the proposed exterior architectural features of such building or structure, which shall include but, shall not be limited to, the design, arrangement, texture, materials and color proposed to be used in the construction, alteration, reconstruction, repair, restoration, or demolition of the building or structure and the type of windows, exterior doors, lights, signs, site improvements, and other exterior fixtures and appurtenances. Upon the filing of such application with the Secretary of the Commission, the Secretary shall promptly transmit it with such plans and specifications to the Commission.

~~[(1) Full demolition \$1,500.00~~

~~(2) New construction of or an addition to a single or two family dwelling, or accessory building \$250.00~~

~~(3) New construction of or an addition to a building, other than for a single or two family dwelling or accessory building \$500.00~~

~~(4) Amendments to previous certificates of appropriateness concerning non-structural alterations, changes to signage, and changes to plans \$150.00~~

~~(5) Extension of a certificate of appropriateness \$25.00]~~

(1) sign, patio, fence, or wall; or building, structure, or other improvement for which no building permit is required

(a) administrative approval \$50.00

(b) exterior alteration with no change in floor area \$100.00

(c) exterior alteration, addition, or partial demolition with change in floor area \$200.00

(d) new construction \$200.00

(e) full demolition \$200.00

(f) extension of approved certificate of appropriateness \$50.00

(g) amendment to approved certificate of appropriateness \$100.00

(h) appeal of approved or disapproved certificate of appropriateness \$400.00

(2) principal use of one (1) or two (2) dwelling units

(a) administrative approval \$50.00

(b) exterior alteration with no change in floor area \$100.00

(c) exterior alteration, addition, or partial demolition with change in floor area \$400.00

(d) new construction \$800.00

- (e) full demolition \$1,600.00
- (f) extension of approved certificate of appropriateness \$50.00
- (g) amendment to approved certificate of appropriateness \$100.00
- (h) appeal of approved or disapproved certificate of appropriateness \$400.00

(3) other uses, less than or equal to five thousand (5,000) square feet and less than or equal to three (3) stories

- (a) administrative approval \$100.00
- (b) exterior alteration with no change in floor area \$200.00
- (c) exterior alteration, addition, or partial demolition with change in floor area \$800.00
- (d) new construction \$1,600.00
- (e) full demolition \$3,200.00
- (f) extension of approved certificate of appropriateness \$100.00
- (g) amendment to approved certificate of appropriateness \$200.00
- (h) appeal of approved or disapproved certificate of appropriateness \$800.00

(4) other uses, greater than five thousand (5,000) square feet or greater than three (3) stories

- (a) administrative approval \$150.00
- (b) exterior alteration with no change in floor area \$300.00
- (c) exterior alteration, addition, or partial demolition with change in floor area \$1,200.00
- (d) new construction \$2,400.00
- (e) full demolition \$4,800.00
- (f) extension of approved certificate of appropriateness \$150.00
- (g) amendment to approved certificate of appropriateness \$300.00
- (h) appeal of approved or disapproved certificate of appropriateness \$1,200.00

The fee for any certificate of appropriateness or appeal shall be doubled for any development activity performed without first obtaining a certificate of appropriateness.

#### **Sec. 30-1020.4. - Fee for filing an application for certificate of zoning compliance.**

(a) A fee shall accompany each certificate of zoning compliance application for the respective use, which fee shall be paid into the City treasury. The fees shall be as follows:

- ~~[(1) Home occupation \$75.00~~
- ~~[(2) Single or two family detached or attached dwelling \$75.00~~
- ~~[(3) Private elementary or secondary school \$75.00~~
- ~~[(4) Church or other place of worship \$75.00~~
- ~~[(5) Day nursery \$75.00~~
- ~~[(6) Adult day care facility \$75.00~~
- ~~[(7) Multifamily dwelling (three to ten units) \$150.00~~
- ~~[(8) Multifamily dwelling (11 to 50) \$300.00~~
- ~~[(9) Multifamily dwelling (more than 50 units) \$500.00~~
- ~~[(10) Commercial or industrial use equal to or less than 5,000 square feet \$150.00~~
- ~~[(11) Commercial or industrial use greater than 5,000 square feet \$300.00~~
- ~~[(12) Adult care residence or lodginghouse \$300.00~~
- ~~[(13) Portable storage unit \$10.00~~
- ~~[(14) Wireless communications facility \$500.00~~
- ~~[(15) Uses not specified \$200.00~~

~~(16) Short-term rental (two years) \$600.00]~~

(1) Portable storage unit or building or structure less than or equal to one hundred (100) square feet for which no building permit is required \$50.00

(2) Portable storage unit or building or structure greater than one hundred (100) square feet for which no building permit is required \$100.00

(3) One (1) or two (2) dwelling units \$100.00

(4) Three (3) to twelve (12) dwelling units \$200.00

(5) Day nursery or home occupation \$50.00

(6) Church or other place of worship or private school \$200.00

(7) Wireless communications facility \$500.00

(8) Short-term rental, valid for two (2) years \$600.00

(9) Other uses, less than or equal to five thousand (5,000) square feet \$300.00

(10) Other uses, greater than five thousand (5,000) square feet \$600.00

### **Sec. 30-1020.5. - Fee for Zoning Confirmation Letter.**

A fee shall accompany each request for a Letter of Zoning Compliance for the respective use, which fee shall be paid into the City treasury. The fees shall be as follows:

~~[(1) Home occupation \$75.00~~

~~(2) Single or two-family detached or attached dwelling \$75.00~~

~~(3) Private elementary or secondary school \$75.00~~

~~(4) Church or other place of worship \$75.00~~

~~(5) Day nursery \$75.00~~

~~(6) Adult day care facility \$75.00~~

~~(7) Multifamily dwelling (three to ten units) \$150.00~~

~~(8) Multifamily dwelling (11 to 50 units) \$300.00~~

~~(9) Multifamily dwelling (more than 50 units) \$500.00~~

~~(10) Commercial or industrial use equal to or less than 5,000 square feet \$150.00~~

~~(11) Commercial or industrial use greater than 5,000 square feet \$300.00~~

~~(12) Adult care residence or lodginghouse \$300.00~~

~~(13) Uses not specified \$150.00~~

~~(14) Building or structure for which no building permit is required \$25.00~~

~~(15) Additional fee for filing an expedited application for a letter of zoning compliance for any use, which shall be processed within five business days \$600.00]~~

(1) One (1) or two (2) dwelling units \$100.00

(2) Three (3) to twelve (12) dwelling units \$200.00

(3) Day nursery or home occupation \$50.00

(4) Church or other place of worship or private school \$200.00

(5) Other uses, less than or equal to five thousand (5,000) square feet \$300.00

(6) Other uses, greater than five thousand (5,000) square feet \$600.00

(7) Buildable lot letter \$300.00

(8) Additional fee for filing an expedited application for a letter of zoning compliance for any use, which shall be processed within five (5) business days \$600.00

## Sec. 30-1050.6. - Filing fees.

(a) A fee as set forth below shall accompany each special use permit application, which shall be paid into the City treasury.

- (1) ~~Day nursery \$300.00~~
- (2) ~~Single or two family detached or attached dwelling \$300.00~~
- (3) ~~Outdoor dining \$300.00~~
- (4) ~~Mobile food business \$300.00~~
- (5) ~~Multifamily dwelling (three to ten units) \$1,800.00~~
- (6) ~~Commercial or industrial use equal to or less than 5,000 square feet \$1,800.00~~
- (7) ~~Multifamily dwelling (more than ten units) \$2,400.00~~
- (8) ~~Commercial or industrial use greater than 5,000 square feet \$2,400.00~~
- (9) ~~Signs \$300.00~~

- (1) sign, patio, fence, wall, or other improvement that is not a building or structure \$400.00
- (2) principal use of one (1) or two (2) dwelling units, excluding short-term rental uses \$400.00
- (3) principal use of three (3) to twelve (12) dwelling units, excluding short-term rental uses \$800.00
- (4) day nursery or outdoor dining uses, less than or equal to five thousand (5,000) square feet and less than or equal to three (3) stories \$400.00
- (5) adult care residence, adult day care facility, emergency housing, permanent supportive housing, social service delivery, and transitional housing uses, less than or equal to five thousand (5,000) square feet and less than or equal to three (3) stories \$800.00
- (6) adult care residence, adult day care facility, day nursery, emergency housing, outdoor dining, permanent supportive housing, social service delivery, and transitional housing uses, greater than five thousand (5,000) square feet or greater than three (3) stories \$1,200.00
- (7) other uses, less than or equal to five thousand (5,000) square feet and less than or equal to three (3) stories \$2,400.00
- (8) other uses, greater than five thousand (5,000) square feet or greater than three (3) stories \$3,600.00

(b) A fee shall accompany each application for an amendment to a special use permit pertaining to a change in the text only of the originally approved special use permit or amendment thereto, and a fee in the same amount shall accompany each application for an amendment to a special use permit pertaining to a change in the text and plans of the originally approved special use permit or amendment thereto, which shall be paid into the City treasury. Such fees shall be as follows:

- (1) ~~Day nursery \$200.00~~
- (2) ~~Single or two family detached or attached dwelling \$200.00~~
- (3) ~~Outdoor dining \$200.00~~
- (4) ~~Mobile food business \$200.00~~
- (5) ~~Multifamily dwelling (three to ten units) \$1,200.00~~
- (6) ~~Commercial or industrial use equal to or less than 5,000 square feet \$1,200.00~~
- (7) ~~Multifamily dwelling (more than ten units) \$1,800.00~~
- (8) ~~Commercial or industrial use greater than 5,000 square feet \$1,800.00~~
- (9) ~~Signs \$200.00~~

- (1) sign, patio, fence, wall, or other improvement that is not a building or structure \$200.00
- (2) principal use of one (1) or two (2) dwelling units, excluding short-term rental uses \$200.00
- (3) principal use of three (3) to twelve (12) dwelling units, excluding short-term rental uses \$400.00

- (4) day nursery or outdoor dining uses, less than or equal to five thousand (5,000) square feet and less than or equal to three (3) stories \$200.00
- (5) adult care residence, adult day care facility, emergency housing, permanent supportive housing, social service delivery, and transitional housing uses, less than or equal to five thousand (5,000) square feet and less than or equal to three (3) stories \$400.00
- (6) adult care residence, adult day care facility, day nursery, emergency housing, outdoor dining, permanent supportive housing, social service delivery, and transitional housing uses, greater than five thousand (5,000) square feet or greater than three (3) stories \$600.00
- (7) other uses, less than or equal to five thousand (5,000) square feet and less than or equal to three (3) stories \$1,200.00
- (8) other uses, greater than five thousand (5,000) square feet or greater than three (3) stories \$1,800.00

(d) There shall be no charge for the first continuance requested by the applicant. A fee of [~~\$250.00~~] \$400.00 shall accompany each subsequent continuance requested by the applicant, which fee shall be paid into the City treasury. There shall be no charge for a continuance requested by the Planning Commission.



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