



City of Richmond

Informal Meeting Minutes

900 East Broad Street
Richmond, VA 23219
www.richmondgov.com/cityclerk

Monday, June 12, 2017

3:00 PM

Council Chamber, 2nd Floor - City Hall

Richmond City Council convened in Informal Session on Monday, June 12, 2017, in the Council Chamber, located on the second floor of City Hall, 900 East Broad Street.

Councilmembers Present

The Honorable Chris Hilbert, President
The Honorable Cynthia Newbille, Vice President
The Honorable Andreas Addison
The Honorable Parker Agelasto (late arrival)
The Honorable Kim Gray
The Honorable Michael Jones
The Honorable Kristen Larson
The Honorable Ellen Robertson
The Honorable Reva Trammell

Staff Present

Lou Ali, Council Chief of Staff
Lisa Braxton, Assistant City Clerk
Jean V. Capel, City Clerk
Allen Jackson, City Attorney
Tabrica Rentz, Senior Assistant City Attorney

Council President Chris Hilbert called the meeting to order at 3:10 p.m. and presided.

Upon the President's request, Assistant City Clerk Lisa Braxton provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency.

Docket Review

Assistant City Clerk Lisa Braxton reviewed the following agenda items as indicated:

Consent Agenda:

1. Ord. 2016-264 – to be continued to Monday, July 24, 2017
2. Ord. 2017-030 – to be continued to Monday, July 24, 2017
3. Ord. 2017-071 – to be amended and continued to Monday, June 26, 2017
4. Ord. 2017-099 – retained on the Consent Agenda
5. Ord. 2017-100 – retained on the Consent Agenda
6. Ord. 2017-103 – retained on the Consent Agenda
7. Ord. 2017-104 – retained on the Consent Agenda
8. Res. 2017-R028 – retained on the Consent Agenda

9. Res. 2017-R030 – retained on the Consent Agenda

Regular Agenda:

10. Res. 2016-R016 – to be continued to Monday, June 26, 2017

There were no comments or discussions concerning Consent and Regular items reviewed.

Referral of Service Delivery Issues to City Administration

Alfred Scott, Public Utilities deputy director, Donna Williams-Ormond, Public Utilities operations manager and Bobby Vincent, Public Works director, were available to answer questions regarding the following service delivery issue:

- 311 Call Center Operational Inefficiencies

A copy of the information provided has been filed.

Councilor Parker Agelasto arrived at 3:26 p.m. and was seated.

After much discussion regarding the performance of the 311 Call Center, Council requested that city administration develop a plan to maximize the division's operational efficiency and a reporting mechanism of all CRM (customer relationship management) programs for tracking service requests.

Closed Session Motion

At 4:19 p.m., Councilor Kristen Larson moved that the City Council hold a closed meeting pursuant to Section 2.2-3711(A)(1) and (7) of the Virginia Freedom of Information Act for the purpose of discussion of the performance of the city auditor, an appointee of the City Council, and consultation with legal counsel requiring the provision of related legal advice by such counsel.

The motion was seconded and approved: Ayes 7, Robertson, Larson, Agelasto, Gray, Addison, Newbille and Hilbert. Noes None. Abstention 2, Jones, Trammell.

Councilor Michael Jones motioned to exit closed session. The motion was seconded and unanimously approved. Councilors reconvened in open session at 5:34 p.m.

CERTIFICATION OF CLOSED MEETING

June 12, 2017

WHEREAS, the Council has convened in closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Council that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE,

BE IT RESOLVED:

That the Council hereby certifies that to the best of each member's knowledge (i) only public matters lawfully exempt from open meeting requirements by Virginia law were discussed in the closed meeting to which this certifying resolution applies; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Council.

WITNESS the following vote of Council members, as recorded by Jean V. Capel, City Clerk:

CERTIFYING:

Christopher A. Hilbert, President
Cynthia I. Newbille, Vice President
Andreas D. Addison
Kimberly B. Gray
Kristen N. Larson
Parker C. Agelasto
Ellen F. Robertson
Reva M. Trammell
Michael J. Jones

DECLINING TO CERTIFY:

Adjournment

There being no further business, the meeting adjourned at 5:34 p.m.

CITY CLERK