



# Governmental Operations Standing Committee

## Boards & Commissions Quarterly Vacancy Report

Thursday, January 28, 2021

Board Name	Criteria for Appointment	Applicant Name
<b>Sister Cities Commission</b> (13 members) <a href="#">(page 2)</a>	*          (2 vacancies)	Kejie Meng 3 <sup>rd</sup> District Resident <a href="#">(page 3)</a> <hr/> Johnson Thankachan 3 <sup>rd</sup> District Employment <a href="#">(page 5)</a>
<b>Board of Trustees of the Richmond Retirement System</b> (7 members) <a href="#">(page 7)</a>	*          (Mayoral nominee, 2 vacancies)	<i>No nominations</i>

\* Applicants must either reside or work in the city

# Sister Cities Commission

## Vacancy Chart

*as of  
May 9, 2021*

The commission shall consist of thirteen (13) members, of whom at least one shall be a member of Council. The members shall be appointed by City Council. Members appointed to the commission shall either reside or work in the city of Richmond.

*(Assigned to the Governmental Operations Standing Committee)*

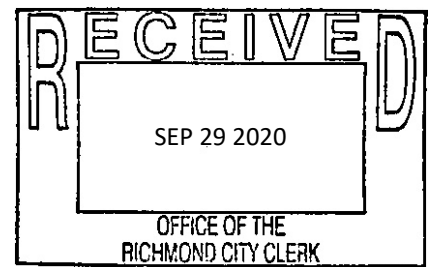
<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Darren Green	All members of Council	11/10/2020	Yes	No - withdrew application	Reside or work in the city
Jimmie Jarvis	All members of Council	09/09/2021	No	Resigned	Reside or work in the city

**Contact:**

My Lan Tran, Chair  
4611 Kayhoe Rd.  
Glen Allen, Va. 23060  
804-502-8081 (h)  
804-344-1540 (o)  
[aabac@aabac.org](mailto:aabac@aabac.org)



City of Richmond, Virginia  
City Council



**Authorities, Boards, Commissions and Task Forces  
Application**

(Name of Authority, Board, Commission or Task Force)

**SISTER CITIES COMMISSION**

Title: \_\_\_\_\_  
Name: *Kejie Meng*  
Home Address: 001850 MOORE STREET RICHMOND VA 23220  
Home Telephone: 8045514637 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: mengkejie@gmail.com  
Employer: Eurofins Lancaster Laboritories PSS  
Job Title: Analytical Scientist III How Long? 2  
Business Address: 000601 JACKSON ST. RICHMOND VA 23219  
Business Telephone: 8045514637 Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address: Kejie.Meng.Contractor@altria.com  
Is Your Place of Employment Located in the city of Richmond Yes  
Is your Place of Employment Located in the County? No If Yes, Which County? \_\_\_\_\_  
Are You A City Resident? Yes If Yes, Which City Council District? \_\_\_\_\_ Number of Years? 7

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

**Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:**

*My name is Kejie Meng. I got my Bachelor of Science degree from Lanzhou University in China and finished my Ph.D degree of Analytical Chemistry at Virginia Commonwealth University. I was born in Kaifeng city, Henan province and had been living with my family in Zhengzhou city since 2006. I came to Richmond VCU to pursue my Ph.D degree in 2013 and I am an Analytical Scientist III working for Altria (Center for Research and Technology, Richmond) as a contractor now. I have been living in Richmond, VA since 2013. During 2013 to 2020, I have been working for My Lan Tran as a volunteer and offered support to activities and events to strengthen the ties between the City of Richmond and her sister city—Zhengzhou. May 5 and 6, 2016, Virginia Asian Chamber of Commerce hosted the 12th Annual Business Conference. I served as greeter and interpreter for Zhengzhou business and diplomatic delegation. At the same time, I helped Executive Director My Lan Tran from VACC to connect with Henan province community members in RVA. They came to cheer and to help VACC to welcome Zhengzhou Municipality leaders and business delegates. December 2016, I helped city commissioner My Lan Tran to bring documents and gifts to the representative of Zhengzhou City Kunli Zhang. I also helped Kunli Zhang to bring the gifts from Zhengzhou City to her sister city-Richmond. August 2018, I got more than 10 Chi*

**List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.**

01/22/2021



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

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*Please check the information above.*

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**Other Community Involvement:**

*N/A*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*My Lan Tran referred me.*

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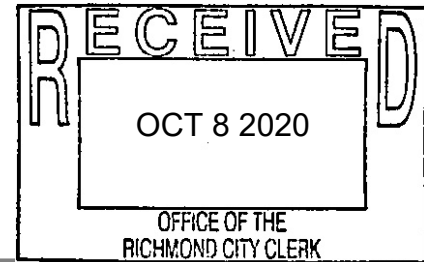
**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**



(Name of Authority, Board, Commission or Task Force)

**SISTER CITIES COMMISSION**

Title: *Mr*  
Name: *Johnson Thankachan*  
Home Address: *010800 PEPPERBUSH COURT GLEN ALLEN VA 23060*  
Home Telephone: *8049311265* Home Fax:   
Personal E-Mail Address: *johnsondet@gmail.com*  
Employer: *GCP Global Consultants*  
Job Title: *Chief Operating Officer* How Long?   
Business Address: *002712 WOODROW AVENUE RICHMOND VA 23222*  
Business Telephone: *8049311265* Ext: Business Fax:   
Business E-Mail Address: *jthankachan@genocarepharma.com*  
Is Your Place of Employment Located in the city of Richmond  Yes  
Is your Place of Employment Located in the County?  No If Yes, Which County?   
Are You A City Resident?  No If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*B.Tech Engineering Graduate from Bangalore, India.  
Licensed Realtor in the State of Virginia for the past 11 years.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Served as a Business Liaison for EB5 Advisors to secure investment from International Communities globally under US EB5 Visa Category.  
Served as a Trade Mission Delegate to Namibia to enable Business to Business connections to improve their economic growth and development.  
Serving as a Director for Genocare Pharma India Limited to provide affordable Pharma and Non Pharma products to cater to global demands.*

Other Community Involvement:

*Not Applicable*



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Volunteering with Virginia Asian Chamber of Commerce (VACC) to enable emerging entrepreneurs to network with different Businesses for possible opportunities.*

*Served on the Executive Committee for GRAMAM (Greater Richmond Association of Malayalees) for the past 13 years by coordinating various cultural programs in the community*

*Currently serving as the National Executive Member for FOKANA (Federation of Kerala Associations in North America and Canada)*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219

Telephone: (804) 646-7955 \* Fax: (804) 646-7736

[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

01/22/2021

# Richmond Retirement System Board of Trustees

## Vacancy Chart

*as of*  
May 9, 2021

The Board of Trustees of the Richmond Retirement System shall consist of seven members for terms of three years. The Mayor shall appoint two members; the Council shall appoint five members, at least two of whom shall be members of the classified service.

The City Council will appoint a current city retiree to the Board of Trustees of the Richmond Retirement System to fill one of the three Council appointments not required to be a member of the classified service.

*(Assigned to the Governmental Operations Standing Committee)*

<b>Member</b>	<b>Appointing Authority</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Kevin Davenport	Mayor	03/08/2018	Yes	Mayor's office notified	Reside or work in the city
Michael Williams	Mayor	07/27/2017	Yes	Mayor's office notified	Reside or work in the city

### **Contact:**

Delores Baskin  
Executive Assistant III  
Richmond Retirement Office  
730 East Broad St., Suite 900  
Richmond, VA 23219  
(804) 646 - 5939 (o)  
[Delores.baskin@richmondgov.com](mailto:Delores.baskin@richmondgov.com)