



# Richmond City Council

## Boards & Commissions Appointments & Reappointments

Formal Meeting of Richmond City Council  
Monday, March 14, 2016 – 6:00 p.m.

Education and Human Services Standing Committee recommends approval of the following appointments:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Term</u>
<b>Social Services Advisory Board</b> (9 members) <a href="#">(page 4)</a>	Resident of the city	Hon. Michelle R. Mosby <a href="#">(reappointment, page 5)</a>	03/26/2016 – 03/26/2020

Land Use, Housing and Transportation Standing Committee recommends approval of the following appointments:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Term</u>
<b>Board of Building Code Appeals, General Division</b> (5 members & 3 alternates) <a href="#">(page 6)</a>	Citizen with knowledge of the building construction trade *	William Laffoon <a href="#">(reappointment, page 7)</a>	03/14/2016 – 01/28/2019
<b>Board of Commissioners of the Richmond Redevelopment and Housing Authority</b> (12 members) <a href="#">(page 8)</a>	*	Elliott Harrigan <a href="#">(reappointment, page 9)</a>	03/26/2016 – 03/26/2020
		Neil S. Kessler <a href="#">(page 12)</a>	03/26/2016 – 03/26/2020 (Succeeding William Cooper, not interested in reappointment)

Public Safety Standing Committee recommends approval of the following appointments:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Term</u>
<b>Advisory Board for the Assessment of Towing Fees and the Storage of Vehicles</b> (7 members) <a href="#">(page 21)</a>	Police Department Representative	Lt. John W. Beazley <a href="#">(reappointment, page 22)</a>	03/22/2016 – 03/22/2019
		Sgt. Scott Jones <a href="#">(reappointment, page 23)</a>	03/22/2016 – 03/22/2019
<b>Citizen Advisory Commission on Alternatives to Incarceration</b> (15 members) <a href="#">(page 24)</a>	At-large resident of the city	Rachel C. Casey <a href="#">(page 25)</a>	03/14/2016 – 03/14/2018 (Succeeding John Buturla, not interested in reappointment)
		Iman Shabazz <a href="#">(page 27)</a>	03/14/2016 – 03/14/2018 (Succeeding Jennifer N. Cezar, not interested in reappointment)

Public Safety Standing Committee recommends approval of the following appointments:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Term</u>
<b>Community Criminal Justice Board</b> (15 members) (page 29)	Local educator *	Dr. Julie A. Molloy (reappointment, page 30)	04/14/2016 – 04/14/2018
	Citizen of the city	Kelly King Horne (reappointment, page 31)	04/14/2016 – 04/14/2018
		Eric J. Reynolds (page 34)	03/14/2016 – 03/14/2018 (Succeeding David Long, not interested in reappointment)

Governmental Operations Standing Committee recommends approval of the following appointments:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Term</u>
<b>City Personnel Board</b> (10 members) (page 36)	City resident	Dr. Mary Lynn Tischer (page 37)	04/11/2016 – 04/11/2019 (Succeeding Betty L. Squire, not eligible for reappointment)
<b>Sister Cities Commission</b> (13 members) (page 44)	*	My Lan Tran (page 45)	03/14/2016 – 07/25/2017 (Succeeding Alexander W. Anderson, resigned)
		Ana F. Edwards (page 48)	03/22/2016 – 03/22/2019 (Succeeding Susanne L. Shilling, not interested in reappointment)
		Marcus Omar Squires (page 53)	03/14/2016 – 07/09/2018 (Succeeding Taylyn R. Hulse, resigned)
		Gwendolyn D. Douglas (page 56)	03/22/2016 – 03/22/2019 (Succeeding Julia Martin, not interested in reappointment)
		Miss Catherine E. Nexsen (reappointment, page 60)	03/22/2016 – 03/22/2019

Organizational Development Standing Committee recommends approval of the following appointments:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Term</u>
<b>Audit Committee</b> (7 members) (page 61)	Lawyer	Joseph C. Kearfott (page 62)	04/08/2016 – 04/08/2019 (Succeeding Kevin J. Funk, not interested in reappointment)
	Member of the business community of the city	Donald T. Cowles (page 66)	05/08/2016 – 05/08/2019 (Succeeding Walter J. Kucharski)
<b>Richmond Regional Planning District Commission</b> (6 members and 1 alternate appointed by the city) (page 69)	Member of the City Planning Commission *  (1 vacancy)	Rodney Poole (reappointment, page 70)	03/14/2016-12/31/2019

Organizational Development Standing Committee recommends approval of the following appointments:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Term</u>
<b>City Planning Commission</b> (9 members) <a href="#">(page 71)</a>	Citizen and qualified voter (1 vacancy)	Max Hepp-Buchanan <a href="#">(page 72)</a>	03/14/2016 – 03/11/2019 (Succeeding Doug Cole, maximum number of terms served)

# Social Services Advisory Board

## Vacancy Chart

*As of*  
May 9, 2016

The advisory board shall consist of nine (9) members, all of whom shall be citizens of the City. The Director of Social Services shall assign an employee to act as secretary of the board.

*(Assigned to the Education and Human Services Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Michelle Mosby	All members of Council	09/26/2015	Yes	Application included	Citizen of the city

**Contact:**

Pamelia Watts, Management Analyst I  
Department of Social Services  
804-646-3112  
[Pamelia.watts@richmondgov.com](mailto:Pamelia.watts@richmondgov.com)

2/26/2016 3:34 PM

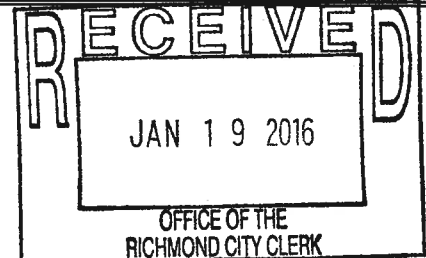


**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> SOCIAL SERVICES ADVISORY BOARD	
<b>Title:</b> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
<b>Last Name:</b> Mosby	<b>First Name:</b> Michelle
<b>Home Street Address:</b> 2804 Geneva Drive	<b>Home Telephone:</b> 8042710446
<b>Home City, Zip Code:</b> Richmond VA 23224	<b>Home Fax:</b> 8042710446
<b>Personal E-Mail Address:</b> michelle_sre@yahoo.com	
<b>Employer:</b> City of Richmond	
<b>Job Title:</b> Richmond City Council (President)	<b>How Long?</b> 3 years
<b>Business Street Address:</b> 900 E Broad Street	<b>Business Telephone:</b> 8043635093
<b>Business City, Zip Code:</b> Richmond VA 23219	<b>Business Fax:</b>
<b>Business E-Mail Address:</b> michelle.mosby@richmondgov.com	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 9 Number of years? 6	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please provide information on the nature of the contract.	
<b>Signature:</b> MICHELLE R. MOSBY <b>Date:</b> 01/15/2016	
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

NOTE: This application is a public document.



Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Board of Building Code Appeals, General Division

## Vacancy Chart

*As of*  
May 9, 2016

When feasible, the Board of Building Code Appeals, General Division shall consist of one (1) licensed general contractor engaged primarily in the building of commercial buildings and structures; one (1) licensed architect or one licensed engineer, who is currently engaged in the active design of buildings and structures; and three (3) citizens with knowledge of the building construction trade. Three (3) alternate members shall be appointed to serve in the absence of any regular member of the board. *Alternate members must meet the same qualification as the members. (Opinion from Law Department dated 10/19/2012)* All members appointed by the City Council shall be a resident of the City or shall be an employee of a firm which has a place of business within the City. Employees or officials of the City shall not serve as board members.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
William Laffoon	All members of Council	01/28/2016	Yes	Application included	Citizen with knowledge of the building construction trade
James Snowa	All members of Council	01/28/2016	Yes	No	Alternate
Vacant	All members of Council	-	-	-	Alternate

**Contact:**

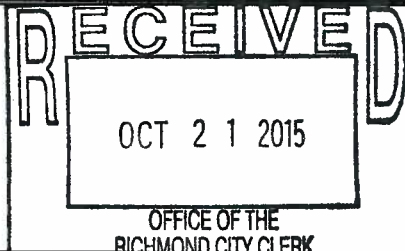
Douglas Murrow, Building Commissioner  
 Planning & Development Review  
 646-6958



City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Board of Building Code Appeals, General Division	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: LAFFOON	First Name: WILLIAM
Home Street Address: 3716 MOSS SIDE AVE	Home Telephone: 321-8735
Home City, Zip Code: R VA 23222	Home Fax:
Personal E-Mail Address: RML303@ADL.COM	
Employer: RML ARCHITECTURE	
Job Title: ARCHITECT	How Long? 35 YRS
Business Street Address: 303 CEDAR ST	Business Telephone:
Business City, Zip Code: R VA 23223	Business Fax:
Business E-Mail Address: RML303@ADL.COM	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 3 Number of years? 25	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>William Laffoon</u>	Date: <u>10-21-2015</u>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Richmond Redevelopment and Housing Authority

## Vacancy Chart

*as of*  
May 9, 2016

Section 5.05(d) of the Charter of the City of Richmond (2006) expressly provides that “the appointment of members of a redevelopment and housing authority in the city shall be made by the council.” Section 36-11 of the Code of Virginia (1950) authorizes the Council to provide for not more than nine or less than five commissioners of the Authority. By Resolution No. 99-R46-80, adopted March 22, 1999, the Council increased the number of commissioners from five to seven as authorized by section 36-11 of the Code of Virginia (1950). Resolution No. 2010-R140-162, adopted October 25, 2010, increased the number of commissioners from seven to nine with the addition of a Council-appointed seat and an additional tenant representative seat.

Pursuant to section 36-11 of the Code of Virginia (1950), no commissioner of the Authority may be an officer or employee of the City. By Resolution No. 2003-R230-2004-R18, adopted January 12, 2004, the Council established a procedure to be followed for appointing one member living in public or assisted housing to serve on the Authority’s Board of Commissioners as required by the regulations of the United States Department of Housing and Urban Development. This resolution was further amended by Resolution No. 2010-R141-173, adopted November 8, 2010, which revised the process of appointing the tenant representatives to the board.

*(Assigned to the Land Use, Housing & Transportation Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Elliott Harrigan	All members of Council	03/26/2016	Yes	Application in process	Reside or work in the city
Latoya Hawks	All members of Council	01/09/2016	Yes	Application included	Tenant representative
William Cooper	All members of Council	03/26/2016	No	Resigned	Reside or work in the city

### Contact:

Priscilla Jackson, Executive Administrative Assistant  
Richmond Redevelopment & Housing Authority (RRHA)  
804-780-4246

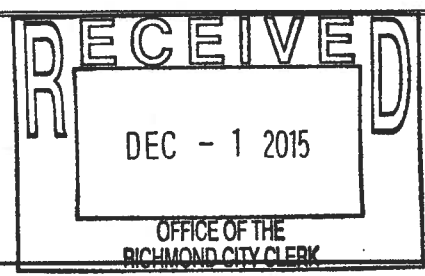




**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

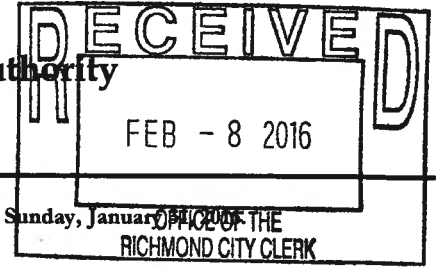
Name of Authority, Board, Commission or Task Force: <b>RICHMOND REDEVELOPMENT AND HOUSING AUTHORITY</b>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <b>HARRIGAN</b>	First Name: <b>ELLIOT</b>
Home Street Address: <b>4506 SULLIVAN ROAD</b>	Home Telephone: <b>804.355.4531</b>
Home City, Zip Code: <b>RICHMOND, 23221</b>	Home Fax: <b>N/A</b>
Personal E-Mail Address: <b>HARRIGAN@THEHARRIGANS.INFO</b>	
Employer: <b>HARRIGAN'S CO.</b>	
Job Title: <b>OWNER / PRESIDENT</b>	How Long? <b>19 YEARS</b>
Business Street Address: <b>5413 PATTERSON AVE, SUITE 101</b>	Business Telephone: <b>804.673.8900</b>
Business City, Zip Code: <b>RICHMOND, 23220</b>	Business Fax: <b>804.673.4242</b>
Business E-Mail Address: <b>CHARLEMAN@NATIONALTOWERS.COM</b>	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <b>1</b> Number of years? <b>9 YEARS</b>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <b>Elliot M Harrigan</b>	Date: <b>12/1/15</b>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
 Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

**Richmond Redevelopment and Housing Authority**  
**Board of Commissioners**  
**Questionnaire**



Please return your completed questionnaire to the Office of the City Clerk no later than Sunday, January 14, 2016.

NAME: ELLIOTT HARRIGAN

1. What motivated you to apply for appointment to the Board of Commissioners of the Richmond Redevelopment and Housing Authority, and what do you hope to accomplish by your participation?

I have served on the Board of Commissioners of the Richmond Redevelopment and Housing Authority for eleven (11) years. I would like to serve one (1) more term to help bring to closure several important projects with which I have been very involved over the past several years. The projects include but are not limited to the Fay tower RAD project and the redevelopment of Creighton Court.

2. What is your strategy for addressing the isolation of public housing from the rest of the community?

One of the primary goals of RRHA is to redevelop public housing to create mixed income, mixed use communities which will address the isolation. That are other things that can be done including improving transportation to link residents to job centers.

3. How can the board improve its relationship with residents?

The Board has taken several steps to improve the relationship with residents. These include the following:

- 1) Greater outreach including hosting meetings on site in various housing communities.
- 2) Board members attendance at the Annual Agency meeting.
- 3) Bus tours of the communities.
- 4) This spring we plan to walk various communities with the police to identify security issues
- 5) Lastly, residents are invited to attend committee and Board meetings.

**Richmond Redevelopment and Housing Authority**  
**Board of Commissioners**  
**Questionnaire**

---

Please return your completed questionnaire to the Office of the City Clerk no later than Sunday, January 31, 2016.

NAME: ELLIOTT HARRIGAN

4. Mixed income housing in public housing refers to mixing families with various incomes, which includes both working and nonworking families. What, in your opinion, are the challenges with achieving such a community?

The Board and Management of RRHA have studied this in depth. We have visited other housing authorities including Atlanta, Norfolk and Alexandria to learn what has worked and not worked. We have also had a firm with significant experience working on these issues.

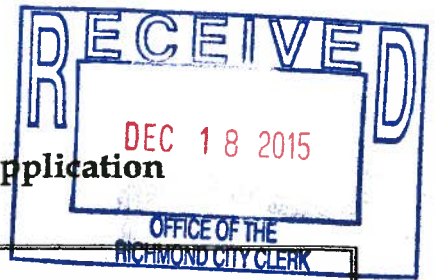
I think that greatest challenge is to acquire or build sufficient replacement housing.

5. What are the three most important issues you will have to address as a member of the board, and how would you address them?

Currently, I serve on the Finance and Administration committee and the Real Estate committee (chair). In that capacity, I will focus on the following three issues:

- 1) Complete or make significant progress on our major real estate projects including but not limited to Highland Grove, Fay and Creighton Court.
- 2) Continue to improve the fiscal condition of RRHA
- 3) Engage the corporate and foundation communities in RRHA's "Plan for Transformation"

**City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces Application**



(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Richmond Redevelopment & Housing Authority	
<b>Title:</b> Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
<b>Last Name:</b> Kessler	<b>First Name:</b> Neil
<b>Home Street Address:</b> 1501 Hearthglow Court	<b>Home Telephone:</b> (804) 741-4880
<b>Home City, Zip Code:</b> Richmond, VA 23238	<b>Home Fax:</b> N/A
<b>Personal E-Mail Address:</b> neil.kessler@troutmansanders.com	
<b>Employer:</b> Troutman Sanders LLP	
<b>Job Title:</b> Partner	<b>How Long?</b> 15 years <sup>1</sup>
<b>Business Street Address:</b> 1001 Haxall Point, 15th Floor	<b>Business Telephone:</b> (804) 697-1450
<b>Business City, Zip Code:</b> Richmond, VA 23219	<b>Business Fax:</b> (804) 698-6002
<b>Business E-Mail Address:</b> neil.kessler@troutmansanders.com	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
<b>Are you a city resident?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? _____ Number of years? _____	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.   	
<b>Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force:</b>  Attorney at law specializing in commercial, multifamily, industrial and residential real estate, including purchases, sales, financing, leasing, energy, condominiums, land use, construction and insurance	

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces Application**

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

**Other community involvement:**

Please see attached resume

**OPTIONAL**

Please list additional information you would like considered, or you may attach your resume or other information.

Please see attached resume

Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

Elliott Harrigan  
TK Somanath  
Heidi Abbott

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

12/18/2015

(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



# TROUTMAN SANDERS



## Related Practices

Real Estate  
Office and Industrial  
Leasing  
Hospitality, Golf and  
Resort  
Land Use and Zoning  
Leasing  
Retail Leasing  
Israel  
Renewable Energy  
Wind Energy  
Investment,  
Acquisition and  
Disposition  
Joint Ventures and  
Investments  
Oil & Natural Gas  
Real Estate Energy

## Neil S. Kessler

### Partner

Richmond

**Business Phone:** 804.697.1450

**Business Fax:** 804.698.6002

neil.kessler@troutmansanders.com

vCard

Neil Kessler has extensive experience in all areas of commercial real estate, including the acquisition, development, financing, leasing, construction, and sale of apartment projects, office buildings, shopping centers, office parks, manufacturing facilities, hotels, mixed-use projects, and residential developments. He regularly advises banks, mortgage brokers, and insurance companies on commercial real estate matters, including workouts and foreclosures. In addition, he has recently prepared the construction contracts and bid materials for a major semiconductor manufacturer.

### Publications

- Quoted, "Libbie Mill development wins another award," *Virginia Business*, April 27, 2015.
- "When Required Insurance Is Unavailable At Any Price--Reallocating Casualty Risk Post 9/11 and Katrina," ABA Real Property, Probate and Trust Law, April 2007.
- "Basic Insurance Issues for Commercial Real Estate Attorneys Including Indemnity, Hold Harmless and Subrogation," U.S. Shopping Center Law Conference, October 2006.
- "Insurance Issues Every Real Estate Lawyer Should Understand," U.S.

### Education

- The George Washington University, J.D., cum laude, 1973
- Washington and Lee University, B.A., cum laude, 1969

### Bar Admissions

- Virginia

- Shopping Center Law Conference, October 2004.
- "Is Armageddon Insurable?," American College of Real Estate Lawyers, Spring 2002, co-author.
  - "Insurance and Indemnity Issues: An Update Since the Events of 9/11," 2002 Real Property Section Annual Meeting, North Carolina Bar Association.
  - Real Estate Transactions in Virginia, 2001, 2003, 2008, 2012 and 2015 editions, co-editor.
  - "Negotiating Construction Documents: Include The Contractor," Probate & Property, January/February 2001.
  - Virginia Editor for "A State-By-State Guide To Construction & Design Law," American Bar Association Section of Real Property, Probate and Trust Law.
  - "Case Note on Environmental Law: Calvert Cliff's Coordinating Committee, Inc. v. AEC, 449 F.2d 1109 (D.C. Cir. 1971)," George Washington Law Review, May 1972.
  - "Proposed Legislation of Interest to Real Estate Attorneys," Real Property Newsletter of Virginia State Bar, summer 1987.
  - Co-author of monthly legal column for Construction Specifications Institute of Richmond (VA) Newsletter (1989-1993).

### **Speaking Engagements**

- Frequent lecturer at International Council of Shopping Centers Law Conferences and American College of Real Estate Lawyers.
- American Bar Association Real Property, Probate and Trust Law meetings on topics relating to insurance and indemnity, construction contracts and financing.

### **Professional and Community Involvement**

- Member of the Greater Richmond Advisory Board of BB&T Bank
- Virginia State Bar Harry L. Carrico Professionalism Course Faculty (2010-present)

- Greater Richmond Bar Foundation (Board Trustee, 2012-present)
- Richmond Real Estate Group (President, 2014-2015)
- American College of Real Estate Lawyers (Board of Governors, 2000-2005; Member of Program Committee and Secretary of Insurance Committee)
- American Bar Association (Fellow, ABA Law Foundation; Member, Section of Real Property, Probate and Trust Law/Real Property Division; Commercial Real Estate Transactions Committee (Chair, 2008-2011); Committee on Design and Construction Contracts, Co-Chair, Design and Construction Subcommittee, 1996-2006; Committee on Property and Casualty Insurance, Chair, 2006 - 2010; Committee on Recent Developments in Real Estate Law)
- Virginia State Bar (Real Estate Section, Past President and currently member of Board of Directors)
- Virginia Bar Association (Real Estate Section)
- Richmond Bar Association (Real Estate Section, former President)
- Member of International Council of Shopping Centers (Member of Law Conference Program Committee)
- Member of Advisory Board of Virginia Land Information Project of the Virginia Cooperative Extension Service (1986 - 2000)
- Virginia Commonwealth University Real Estate Circle of Excellence (Past President, currently member of Real Estate Trends Program Committee)
- Chair of Troutman Sanders LLP Richmond Pro Bono Committee and Member of Firm Wide Pro Bono Committee
- Henrico Business Leaders (President, 2014-2015; currently member of Leadership Committee)
- Leadership Metro Richmond (Chairman of the Board, 2011-2012)
- Greater Richmond Chamber of Commerce (Executive Committee)



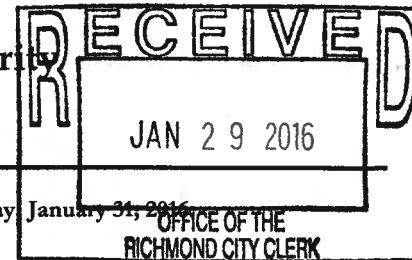
- 2003–2010; Trustee, 2011–2013;  
Board of Directors, 2013–Present)
- Greater Richmond Chamber  
Foundation (Board, 2010–2013)
- Valentine Richmond History Center  
(Board of Trustees, 2006–2014;  
Secretary, 2014–present)
- Jewish Family Services Foundation  
Board of Trustees (2013–present)
- First Freedom Center Board of  
Trustees (ending in 2014 upon merger  
with Valentine History Center)
- Campaign Committee, VCU Institute  
for Contemporary Art
- Capital Campaign Committee of St.  
Joseph's Villa
- J. Sargeant Reynolds Community  
College Foundation (Board of  
Trustees, 2004–2010)
- Jewish Community Federation of  
Richmond (President, 2006–2008)
- Richmond Jewish Foundation  
(President, 2004 –2006; Board of  
Trustees, 2007–2014)
- Former President of The Carpenter  
Center for the Performing Arts

### **Rankings and Recognition**

- Recognized in The International Who's  
Who of Real Estate Lawyers (2010-  
2015).
- Selected for inclusion in *Law & Politics'*  
*Super Lawyers, Corporate Counsel*  
*Edition*; Selected by *Law & Politics* as  
a Virginia Super Lawyer in Real  
Estate (2006-2015).
- Achieved Martindale-Hubbell's highest  
rating for legal ability and ethical  
standards.
- Named to Virginia Business  
magazine's *Legal Elite* in Real  
Estate/Land Use (2004-2015).
- Recognized in *Best Lawyers in America*  
in Real Estate Law (2005-2015).
- Presented with the Lifetime  
Achievement Award by the Henrico  
Business Council of the Greater  
Richmond Chamber (April 2006).
- Fellow, Virginia Law Foundation.
- Presented with Humanitarian Award  
by Virginia Center for Inclusive  
Communities (2014).



Richmond Redevelopment and Housing Authority  
Board of Commissioners  
Questionnaire



Please return your completed questionnaire to the Office of the City Clerk no later than Sunday January 31, 2016.

NAME: Neil S. Kessler

**1. What motivated you to apply for appointment to the Board of Commissioners of the Richmond Redevelopment and Housing Authority, and what do you hope to accomplish by your participation?**

I have been familiar with the activities of the RRHA for many years, and I am impressed with how much the RRHA has achieved to improve public housing in the City of Richmond with limited resources and significant social disadvantages. But, with my perspective as a real estate and finance attorney in the City of Richmond for over 43 years and as a civic leader including currently serving as a board member of the Greater Richmond Chamber of Commerce, I have observed that the RRHA has not, until recently, engaged the business and philanthropic communities in its activities or programs. I want to raise the profile of the RRHA with businesses and philanthropic organizations and to engage them as "partners" in RRHA projects and programs, especially in job training and the creation of full time employment opportunities.

**2. What is your strategy for addressing the isolation of public housing from the rest of the community?**

There is no easy or quick solution to address this issue, but if private developers, facilitated by and working with the RRHA, are motivated to construct mixed income communities, they will do so. And, if structured appropriately, such mixed income communities could even result in profits to the RRHA, which, in turn, can be used to pay for daycare, transportation, social and other needs for the residents of those communities.

**3. How can the board improve its relationship with residents?**

I am not able to answer this question at this time because I do not know enough about the current relationship between the board and the residents of RRHA. Hopefully, as a member of the board, I will have the opportunity to approach this question in a "fresh" manner which is not influenced or prejudiced by any prior knowledge or experience. However, transparency and open communication are essential elements in any relationship, and I would strive to ensure these elements exist.

**4. Mixed income housing in public housing refers to mixing families with various incomes, which includes both working and nonworking families. What, in your opinion, are the challenges with achieving such a community?**

The challenges are to change the general perception of public housing, to provide the same amenities in mixed income communities as are provided in other neighborhoods, to improve the schools in the mixed income communities and to provide full time jobs which are easily accessible to the residents of the mixed income communities. It is not just changing the quality or mix of the housing that will overcome the challenges, but it is an important part of the process. If the residents in the mixed income housing communities have full time jobs and live in neighborhoods which are well maintained and have access to

**Richmond Redevelopment and Housing Authority**  
**Board of Commissioners**  
**Questionnaire**

---

Please return your completed questionnaire to the Office of the City Clerk no later than Sunday, January 31, 2016.

**NAME: Neil S. Kessler**

good schools and amenities, they will begin to feel better about themselves, gain self confidence and self respect and strive for a brighter future for themselves and their families.

**5. What are the three most important issues you will have to address as a member of the board, and how would you address them?**

I wish I were smart enough to know the solutions to the important issues that I will have to address as a member of the board. But, I think the three most important issues for the board are: (1) to continue to provide the RRHA with a stable work environment, financially and administratively, so the experienced and dedicated staff of the RRHA can perform their jobs efficiently and enthusiastically; (2) encourage the public-private development of mixed income housing and other amenities that neighborhoods need to provide stability to their residents, such as full service grocery stores, improved schools and full time employment opportunities; and (3) raise the profile of the RRHA to educate the business and philanthropic organizations in the Richmond region of the need for better housing, the good work that the RRHA does with its limited resources, how stronger mixed income communities can improve the economy of the entire Richmond region and how the business and philanthropic organizations can participate and “partner” with the RRHA to achieve its goals.

## Advisory Board for the Assessment of Towing Fees and the Storage of Vehicles

### Vacancy Chart

*as of*  
May 9, 2016

The Board shall have three (3) representatives of the Police Department, three (3) towing and recovery operators, and one (1) member of the general public, who shall be a citizen of the City of Richmond, to be appointed by Council.

Four members of the board shall constitute a quorum.

*(Assigned to the Public Safety Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Warren Andorfer	All members of Council	03/22/2016	No	-	Police Department representative
John Beazley	All members of Council	03/22/2016	Yes	Application included	Police Department representative
Scott Jones	All members of Council	03/22/2016	Yes	Application included	Police Department representative

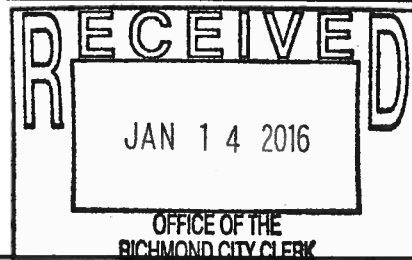
**Contact:**

Lt. John Beazley  
200 W. Grace St.  
Richmond, Va. 23220  
804-646-6726 (w)  
[John.beazley@richmondgov.com](mailto:John.beazley@richmondgov.com)

**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Adviory Board for the Assessment of towing fees and storage of vehicles	
<b>Title:</b> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: Lieutenant	
<b>Last Name:</b> Beazley	<b>First Name:</b> John
<b>Home Street Address:</b> 200 W. Grace St	<b>Home Telephone:</b> 8043571231
<b>Home City, Zip Code:</b> Richmond VA 23111	<b>Home Fax:</b>
<b>Personal E-Mail Address:</b> john.beazley@richmondgov.com	
<b>Employer:</b> City of Richmond Police	
<b>Job Title:</b> Police Lieutenant	<b>How Long?</b> 22 years
<b>Business Street Address:</b> 200 W. Grace St	<b>Business Telephone:</b> 8046466726
<b>Business City, Zip Code:</b> Richmond VA 23220	<b>Business Fax:</b>
<b>Business E-Mail Address:</b> John.beazley@richmondgov.com	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
<b>Are you a city resident?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? <b>Number of years?</b>	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
<b>Signature:</b> Lt. John W. Beazley	<b>Date:</b> 1/14/16
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	



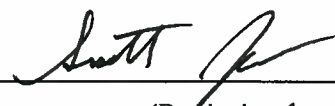
NOTE: This application is a public document.

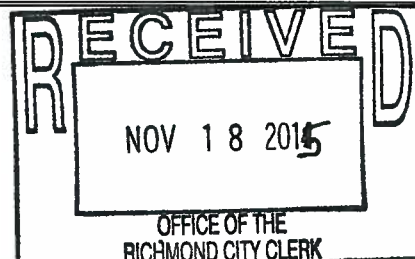
Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
 Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Advisory Board for the Assessment of Towing Fees and the Storage of Vehicles	
<b>Title:</b> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: Sergeant	
<b>Last Name:</b> Jones	<b>First Name:</b> Scott
<b>Home Street Address:</b> 8163 Mintawood Lane	<b>Home Telephone:</b> 804-559-0657
<b>Home City, Zip Code:</b> Mechanicsville, Va 23111	<b>Home Fax:</b> None
<b>Personal E-Mail Address:</b> Slrjones12@comcast.net	
<b>Employer:</b> City of Richmond	
<b>Job Title:</b> Police Sergeant	<b>How Long?</b> 19 years
<b>Business Street Address:</b> 2219 Chamberlayne Ave	<b>Business Telephone:</b> 804-646-1369
<b>Business City, Zip Code:</b> Richmond Va 23222	<b>Business Fax:</b> 804-646-0062
<b>Business E-Mail Address:</b> Scott.jones@richmondgov.com	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
<b>Are you a city resident?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? <b>Number of years?</b>	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please provide information on the nature of the contract.	
<b>Signature:</b> 	<b>Date:</b> 11-17-15
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	



**NOTE: This application is a public document.**

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
 Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Citizen Advisory Commission on Alternatives to Incarceration

## Vacancy Chart

*As of*  
May 9, 2016

The commission shall be composed of 15 members appointed by City Council. Eight (8) members shall be nominated by council and seven (7) members nominated by the mayor.

The members of the commission, at least eight of whom shall be residents of the city, shall be representatives from any combination of the following categories, provided that no member shall be an employee of any correctional facility:

1. Resident of a community within the city where correctional resident-based services, establishments providing alternatives to incarceration or correctional facilities are located
2. At-large resident of the city
3. Richmond Public Schools
4. Workforce development agency
5. Small minority business development organization
6. Technical educational institution
7. Higher educational institution
8. Law enforcement
9. State or local department of social services
10. Administrator of a community-based corrections program
11. Faith-based community organization
12. Business community
13. Council member representing the district in which the Justice Center is located

Non-voting Members:

Chief Administrative Officer or his designee.

The commission may elect from its membership a chairman and other officers it deems necessary in accordance with its rules of procedure or bylaws.

*(Assigned to the Public Safety Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
John Buturla	All members of Council	01/27/2016	Yes	No	Law enforcement
Jennifer Cezar	All members of Council	01/27/2016	Yes	No	At-large resident
Vacant	Mayor	-	-	-	Any of above
Vacant	Mayor	-	-	-	Any of above
Vacant	Mayor	-	-	-	Any of above
Vacant	Mayor	-	-	-	Any of above
Vacant	Mayor	-	-	-	Any of above
Vacant	Mayor	-	-	-	Any of above
Vacant	Mayor	-	-	-	Any of above

**Contact:**





City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**CITIZEN ADVISORY COMMISSION ON ALTERNATIVES TO INCARCERATION**

Title:

Name: *Rachel C Casey*

Home Address: 000814 N 27TH ST RICHMOND VA 23223

Home Telephone: 5037507916 Home Fax:

Personal E-Mail Address: rachel.c.casey@gmail.com

Employer: Virginia Commonwealth University

Job Title: Research Assistant How Long?

Business Address: 001000 FLOYD AVENUE RICHMOND VA 23284

Business Telephone:  Ext:  Business Fax:

Business E-Mail Address

Is Your Place of Employment Located in the city of Richmond  Yes

Is your Place of Employment Located in the County?  No If Yes, Which County?

Are You A City Resident?  Yes If Yes, Which City Council District?  7 Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*B.A. in Human Development from Boston College (2010); M.S.W. from Virginia Commonwealth University (2012); Ph.D. in Social Work from Virginia Commonwealth University (in progress); employed as Mental Health Clinician at Massachusetts Correctional Institute, Framingham, MA (2012-2013); interned at Powhatan Correctional Center, Powhatan, VA (2011-2012); interned at Daily Planet, Richmond, VA (2010-2011).*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

None.

Other Community Involvement:

*Re-entry Class Facilitator (volunteer) with OAR since July 2015; Healing Circle Facilitator (volunteer) with Comfort Zone Camps since May 2015.*



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

---

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

---

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Current commission member Jennifer Cezar referred me to apply for the Citizen Advisory Commission on*

---

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

---

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 \* Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**CITIZEN ADVISORY COMMISSION ON ALTERNATIVES TO INCARCERATION**

Title:

Name:

Home Address:

Home Telephone:  Home Fax:

Personal E-Mail Address:

Employer:

Job Title:  How Long?

Business Address:

Business Telephone:  Ext:  Business Fax:

Business E-Mail Address

Is Your Place of Employment Located in the city of Richmond  Yes

Is your Place of Employment Located in the County?  No  If Yes, Which County?

Are You A City Resident?  Yes  If Yes, Which City Council District?  Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*It is my strong belief that all persons of African descent living under conditions of systematic oppression have a life experience that affords them an automatic level of expertise; qualifying them to be the primary voice of reflection and analysis in resolving the issues they face. Since my early high school years, I have been a reputable and incessant voice of education and awareness in the face of social injustices and have mobilized communities to action around a multiplicity of issues.*

*I am currently organizing citizens across the capital city to take action(s) to end mass incarceration. The first phase of our campaign led to the recent delivery of a petition to the City Administration to produce a resolution to develop deeper level strategies to address the disproportionate number of African American arrests and convictions for non-violent offenses and to commit resources to alternatives that will aid in empowering and transforming communities most impacted by providing adequate opportunities and supports that will prevent citizens from entering or returning to the criminal justice system.*

*Additionally, I serve on the Criminal Justice Workgroup of the Virginia Civic Engagement Table and will provide training workshops under the police departments' newly developed LIFE (Law Enforcement Intervention Focusing on Education) program; a diversion model for youth.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

---

on. Please give date(s) and office(s) held, if applicable.

N/A

---

**Other Community Involvement:**

*I am highly engaged in the performing arts community here in Richmond; particularly as an Actor, Spoken Word Artist and Artistic Director of African American Repertory Theatre. I am also a long time member of the Richmond Peace Education Center; serving as one of its Lead Trainers for its conflict resolution program.*

---

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*I am a master trainer in several areas that overlap with the factors that lead to mass incarceration and that can be used to help prevent incarceration or re-incarceration of individuals to include: conflict resolution, implicit bias awareness, debiasing strategies, cultural competence, emotional emancipation, dialogue facilitation and trustbuilding.*

---

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Kiya Stokes*

---

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

# Community Criminal Justice Board

## Vacancy Chart

*as of*  
May 9, 2016

Fifteen (15) members appointed by the City Council, to include the following:

- A Judge of the Circuit Court;
- A Judge of the General District Court;
- A Judge of the Juvenile and Domestic Relations Court;
- The Chief Magistrate;
- The Chief of Police;
- An Attorney for the Commonwealth;
- The Public Defender or an attorney who is experienced in the defense of criminal matters;
- The Sheriff;
- A local educator;
- An administrator of a community services board;
- A City Council member; and
- Four (4) citizen members (at-large members may be selected from nominees presented to the City Council by the board)

*(Assigned to the Public Safety Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Julie Molloy	All members of Council	04/14/2016	Yes	Application included	Local educator
Kelly Horne	All members of Council	04/14/2016	Yes	Application included	Citizen of the city
David Long	All members of Council	11/11/2015	Yes	No	Citizen of the city

**Contact:**

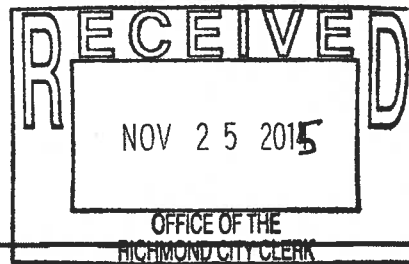
R. Renee Robinson, Criminal Justice Planner  
 Department of Justice Services  
 804-646-3846



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Richmond Community Criminal Justice Board	
<b>Title:</b> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input checked="" type="checkbox"/> Other: _____	
<b>Last Name:</b> Molloy	<b>First Name:</b> Julie
<b>Home Street Address:</b> 10119 Heritage Lane	<b>Home Telephone:</b> 804-934-0242
<b>Home City, Zip Code:</b> Glen Allen, VA 23060	<b>Home Fax:</b> N/A
<b>Personal E-Mail Address:</b> Jamolloy1621@gmail.com	
<b>Employer:</b> Virginia Union University	
<b>Job Title:</b> Department Chairperson and Associate Professor	<b>How Long?</b> 8 years
<b>Business Street Address:</b> 1500 North Lombardy Street	<b>Business Telephone:</b> 804-257-5682
<b>Business City, Zip Code:</b> Richmond, VA 23220	<b>Business Fax:</b> N/A
<b>Business E-Mail Address:</b> JAMolloy@vuu.edu	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
<b>Are you a city resident?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? _____ <b>Number of years?</b> _____	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.   	
<b>Signature:</b> <u>Julie A. Molloy</u>	<b>Date:</b> 11/25/2015
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	



**NOTE:** This application is a public document.

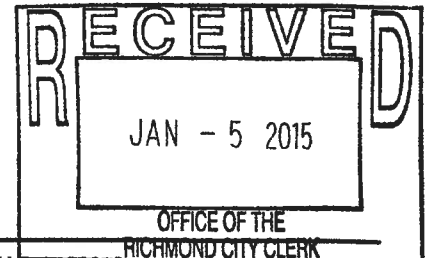
Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
 Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b>	
Community Criminal Justice Board	
<b>Title:</b> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
<b>Last Name:</b> Horne	<b>First Name:</b> Kelly
<b>Home Street Address:</b> 949 Arch Hill Drive	<b>Home Telephone:</b> 8047450973
<b>Home City, Zip Code:</b> Richmond, VA 23236	<b>Home Fax:</b>
<b>Personal E-Mail Address:</b> kkhorne@homewardva.org	
<b>Employer:</b> Homeward	
<b>Job Title:</b> Executive Director	<b>How Long?</b> 12
<b>Business Street Address:</b> 1125 Commerce Road	<b>Business Telephone:</b> 804-343-2045
<b>Business City, Zip Code:</b> Richmond, VA 23224	<b>Business Fax:</b> 804-343-2049
<b>Business E-Mail Address:</b> kkhorne@homewardva.org	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
<b>Are you a city resident?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? _____ Number of years? _____	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, please provide information on the nature of the contract. As the lead agency for the Greater Richmond Continuum of Care, Homeward receives non-departmental and ESG funding for our work to support City and regional efforts to end homelessness by accessing federal and state funding targeted to these efforts and by complying with federal and state planning and data collection requirements.	
<b>Signature:</b> <u>Kelly Horne</u>	<b>Date:</b> <u>1/5/16</u>
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	



**NOTE: This application is a public document.**

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

949 Arch Hill Drive, Richmond, Virginia, 23236, (804) 745-0973  
Email: [kellyeking@hotmail.com](mailto:kellyeking@hotmail.com)

## KELLY KING HORNE

**Summary** A dynamic leader with extensive experience in visioning, strategic thinking, and implementation of multifaceted projects including stakeholders from the public and private sectors. A consensus-builder with a systems-perspective and a proven record of leveraging scarce resources to accomplish shared goals. An exceptional communicator with special emphasis on board and staff development and management consulting in the housing and homelessness field in sixteen countries.

### WORK EXPERIENCE

**Homeward**, November 2005 - present Richmond, VA

**Executive Director**, March 2007 - present

**Acting Executive Director**, July 2006 – March 2007

*Lead the regional coordinating agency for homeless services, including the development and implementation of a regional strategic plan, board relationships, development, organizational management, and research and analysis.*

- Leads the implementation of a regional strategic plan to prevent and end homelessness which has resulted in a 28% decrease in the number of homeless children in our region and the incorporation of best practices in both public and private homeless services providers.
- Strengthened the organization's business practices to increase the transparency and cost effectiveness of its programming and to enhance its impact on the regional public and private services system.
- Developed the Homeward Community Information System into a revenue-generating program for Homeward.
- Initiated program of technical assistance on latest trends and national best practices in homelessness for over 200 public and private stakeholders.
- Engaged representatives from four political jurisdictions in the annual census of persons experiencing homelessness.

**Program and Development Director**, November 2005 – March 2007

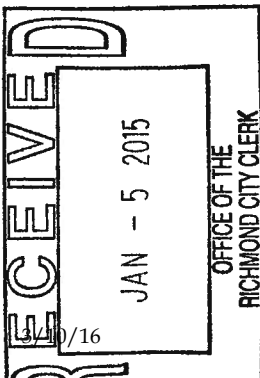
- Defined programmatic initiatives for development campaign, raising over \$1.2 million in multi-year pledges.
- Modified programming to focus on affordable housing and the prevention of homelessness.

**United Way Services**, May 2003 - November 2005

Richmond, VA

**Manager of Community Initiatives for Homelessness**

- Facilitated the realignment of the Homelessness Action Council with the strategic objectives of Homeward, creating a coordinated approach to homeless programs in the region.
- Worked with board members to revamp a federal funding program to provide emergency financial assistance and to enhance prevention efforts in the region.





**Habitat for Humanity International, Europe and Central Asia, 1998 - 2003**  
Budapest, Hungary

**Program Development Manager, April 2000 – February 2003**

- Established a regional support structure to provide governance and management assistance to locally-registered Habitat for Humanity affiliates in fifteen countries, including the development of regional goals and indicators, the implementation of organizational standards, and mentoring for board and executive staff on core organizational competencies.
- Restructured local affiliates in Romania and Armenia to maximize the organizations' board and staff strengths and to expand the organizational and resource development of affiliates in both countries.
- Negotiated the establishment of a housing and funding organization in the Republic of Ireland, supported by an independent affiliate in Northern Ireland and funded in part by Habitat for Humanity International.

**Area Training Coordinator, July 1998 – March 2001**

- Developed regional training program for 150 board members and executive staff to standardize the quality of local affiliates and to increase housing production for persons at or below 25% of area median income.

**PROFESSIONAL TRAINING AND CERTIFICATION**

- Leadership Metro Richmond, 2011
- Especially for Nonprofits, Nonprofit Management Certificate Program, 2006
- Certification for HFHI Trainers, "Group Facilitation Methods", Technology of Participation, Institute of Cultural Affairs, November 1999
- "Group Facilitation Methods" and "Strategic Planning", Technology of Participation, Institute of Cultural Affairs, December 1998
- "Participatory Action for Community Analysis", Assets-Based Community Development Model, Peace Corps, Bishkek, Kyrgyzstan, October 1996

**EDUCATION**

**Master of Arts in Religious Studies**, Western Religious Studies, May 1993,  
**Stanford University**, Palo Alto, California,  
Emphasis on Cross-Cultural Ethics

**Bachelor of Arts in Interdisciplinary Studies**: Western Intellectual Tradition,  
Magna Cum Laude, June 1991,  
**The American University**, Washington, D.C.  
Individually Designed Major

Fluent in Romanian



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**COMMUNITY CRIMINAL JUSTICE BOARD**

Title: \_\_\_\_\_  
Name: *Eric J Reynolds*  
Home Address: 000608 W 33RD ST RICHMOND VA 23225  
Home Telephone: 8043970909 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: ej.reynolds@comcast.net  
Employer: Office of the Attorney General  
Job Title: Assistant Attorney General How Long? \_\_\_\_\_  
Business Address: 000900 E MAIN ST RICHMOND VA 23219  
Business Telephone: 804-786-3450 Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address ereynolds@oag.state.va.us  
Is Your Place of Employment Located in the city of Richmond Yes  
Is your Place of Employment Located in the County? No If Yes, Which County? \_\_\_\_\_  
Are You A City Resident? Yes If Yes, Which City Council District? 5 Number of Years? \_\_\_\_\_

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*J.D. University of Richmond School of Law (1999); Attorney, Private Practice (general practice including family law, juvenile law, guardian ad litem for children, civil litigation, real estate) October, 1999 - January, 2013; Assistant Attorney General (representing the Virginia Department of Social Services, State Executive Council for the Children's Services Act, and the Virginia Department of Medical Assistance Services) January, 2013 - Present*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

*Served as a member of various work groups and advisory panels for the Virginia Department of Social Services, the Commission on Youth, the Children's Justice Act/Court Appointed Special Advocate Advisory Board, the Chesterfield Court Improvement Team, and the Chesterfield Head Start Policy Council.*



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

---

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

---

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Richmond city website*

---

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

---

# City Personnel Board

## Vacancy Chart

*as of*  
May 9, 2015

Ten (10) persons appointed by the Council who reside within the City, except that Board members who are members of the classified system of the City shall not be subject to this section's residency requirement. Two (2) members of the Board shall be members of the classified service nominated by the members thereof in a manner prescribed by the Council.

*(Assigned to the Governmental Operations Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Betty Squire	All members of Council	04/11/2016	No	-	City resident

**Contact:**

Veronica Kenner  
Personnel Board Secretary  
Department of Human Resources  
646-5862

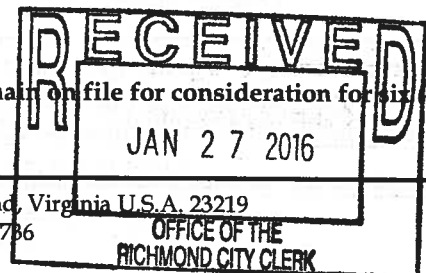


**City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Personnel Board	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input checked="" type="checkbox"/> Other:	
Last Name: Tischer	First Name: Mary Lynn
Home Street Address: 1807 Hanover Ave.	Home Telephone: 804-367-3426
Home City, Zip Code: Richmond 23220	Home Fax: 804-367-3426
Personal E-Mail Address: maryltischer@gmail.com	
Employer: retired 2/15 from the U.S. Department of Transportation	
Job Title: Director, Office of Transportaiton Policy Studies	How Long? ~20 years at two time points
Business Street Address: 1200 New Jersey Ave. SE	Business Telephone: 202-366-9232
Business City, Zip Code: Washington, DC 20590	Business Fax:
Business E-Mail Address:	
Is your place of employment <sup>in</sup> located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? Number of years? X	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: I have a PhD in Political Science with an interdisciplinary major in public policy and social psychology. I have spent my entire career in public service at the federal and state levels in the areas of policy analysis and development. I worked with legislatures in two states (Virginia and Arizona), Virginia's Congressional delegation, and the transportation research and applications community while employed by the Volpe Research Center in Cambridge Mass. I was a member of the Senior Executive Service at the US Department of Transportation and managed people for most of my career, with the number of reports increasing as my career advanced, I have been recognized for my leadership and managerial skills and for my professional mentoring. I am familiar with state practices as I was Asst. Director at VDOT for ~20 years.	

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7786  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces Application**

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Other community involvement:

**OPTIONAL**

Please list additional information you would like considered, or you may attach your resume or other information.

Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

Vivian Heideman

Signature: Mary Lynn Tische Date: 1/17/16  
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

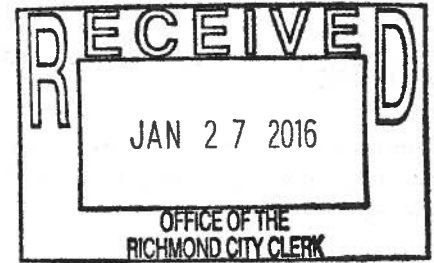
**NOTE:** This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219

Telephone: (804) 646-7955 • Fax: (804) 646-7736

[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

**Mary Lynn Tischer**  
1807 Hanover Avenue  
Richmond, Virginia 23220  
703-835-6643/804-367-3426  
maryltischer@gmail.com



## Qualifications

High energy executive, skilled in research, federal and state planning, legislative and policy development, with strong interpersonal, communication and leadership abilities.

## Professional Experience

Dr. Tischer has over 25 years of experience in federal and state leadership positions. As a member of the Senior Executive Service of the U.S. Government, she most recently directed the Office of Transportation Policy Studies for the Federal Highway Administration. In that capacity, she led teams providing the analytical foundation for highway policy, evaluating legislative and financing proposals and facilitating the strategic planning of the agency. Among the issues addressed were: connected vehicles, truck size and weight, mileage-based user fees and other taxing mechanisms, Highway and Transit Condition and Performance, Millennials and their travel behavior, rural accessibility, the highway construction cost index, methods of valuing transportation.

Prior to 2009, she served as the Director of Multimodal Transportation Planning for the Commonwealth of Virginia where she was responsible for developing and implementing multimodal transportation long range plans & policies. She served as a Special Assistant to Virginia's Governor for reauthorization and provided expertise and advice on transportation issues to the Virginia Congressional delegation. Previously, she managed VDOT's General Assembly functions as Director of the Policy Office and managed policy research.

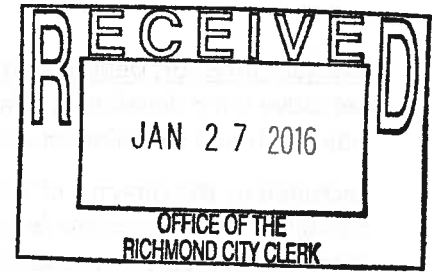
Recruited as Assistant Director by the Director of Transportation to re-establish planning and multimodal transportation capability for the state, she was responsible for Planning, Programming, Public Transit, Pedestrian and Bicycle, Rail, Policy, Data, Geographic Information Systems and Research.

Prior to that she was the Director of the Office of System and Economic Assessment at the Volpe National Transportation Systems Center, and served in several other research and policy positions with the Federal Highway Administration.

Mary Lynn earned a Ph.D. in Political Science from the University of Maryland, College Park and is active with the Transportation Research Board of the National Academy of Sciences. She is currently Co-chair of the Task Force on Valuing Transportation, a member of the Policy and Organizational Group Council, and the Transportation Research Record's editorial board. She co-chaired the I-95 Corridor Coalition, among other activities.

A more detailed resume follows.

Mary Lynn Tischer, PhD  
1807 Hanover Avenue  
Richmond, Virginia 23220  
804-367-3426/703-835-6643



#### Qualifications

High energy executive, skilled in research, federal and state planning, legislative and policy development, with strong interpersonal, communication and leadership abilities.

#### Professional Experience

Director, Office of Transportation Policy Studies, Federal Highway Administration, 1200 New Jersey Avenue, SW, Washington D.C. 20590, 2009-2015. Member of the Senior Executive Service of the U.S. Government responsible for developing the analytical foundation for highway policy, evaluating legislative and financing proposals and facilitating the strategic planning of the agency.

Director, the Commonwealth's Office of Multimodal Transportation Planning/Special Assistant for Intergovernmental, Multistate and Federal Policy/Office of Intermodal Planning and Investment, Richmond, Virginia, Spring 2005-2009. Coordinated multimodal activities, policies and legislative initiatives and engage in multimodal planning and implementation. Developed a Multimodal Freight Plan in conjunction with the Hampton Roads Metropolitan Planning Organization to forecast demand, identify and address bottlenecks, policies and diversion potential; prepared the first Transportation Performance Report on the condition and performance of the Transportation System; developed plans and policies for multimodal networks of statewide significance; prepared a legislatively mandated study on the status of recommendations in the Multimodal Long Range Plan; and, completed a Multimodal Long Range Plan that expanded the use of stakeholder and citizen involvement and which was instrumental in Governor Warner's Budget allocation of \$848 million in funds to transportation, the creation of a Rail Enhancement Program, increasing funding to transit and rail and coordination of transportation and land use. Staff to the Transportation Accountability Commission, the Commission on the Future of Transportation and transportation staff to the Climate Change Commission.

As a member of the Executive Staff of the Department of Transportation, prepared strategic and business plans for an agency of 8,500 and a budget of \$2.5 billion

Special Assistant to the Governor for Transportation Reauthorization, Commonwealth of Virginia, Richmond, Virginia 2002-2005. Provided expertise and advice on transportation reauthorization issues to Governor Mark Warner and worked with the Virginia Congressional delegation and others to pass legislation favorable to the Commonwealth. SAFETEA-LU provided an increase in apportioned highway funding of 32% and significant increases in transit monies for Virginia. Resulting policies of benefit to the Commonwealth include tolling, private activity bonds, TIFIA, a rate of return of 92%, the grandfathering of the Dulles Rail project and a Rail title, among others.



Assistant Director, Department of Transportation, Phoenix, Arizona, 1999-2002. Member of 7 person executive team developing strategic direction, policy and procedures for a department of 5,000 individuals and \$2 billion annual expenditures.

Recruited by the Director of Transportation to re-establish planning and multimodal transportation capability, led responsible for Planning, Programming, Public Transit, Pedestrian and Bicycle, Rail, Policy, Data, Geographic Information Systems and Research; developed a performance-based planning and programming process incorporating asset management; instituted broad public involvement; initiated the first comprehensive 20 year long range plan jointly developed with the Metropolitan Planning Organizations and Councils of Government; identified projects for the Five Year Program of Projects based on performance measures; initiated capacity building and outreach efforts to improve planning and programming processes at the state and regional levels.

Expanded the role of the Public Transit Division to include safety oversight of Phoenix's light rail system; prepared the first proposal for a rails-to-trails initiative; initiated a peer review of the Research Division and restructured it to include a technical assistance component; created an asset management council; prepared the state and American Association of State Highway and Transportation Officials positions on the planning, environmental and Intelligent Transportation System (ITS) proposed regulations. Consultant to the Governor's Task Force on Transportation; staff to the Transportation Board and Policy Committee.

Director, Office of System and Economic Assessment, Volpe National Transportation Systems Center, Kendall Square, Cambridge, Massachusetts, 1997-1999. Member of executive team setting strategic direction and managing the Research Center of 500 individuals, 500 on-site contractors and 500 off-site contractors, with an annual budget of \$200 million.

Supervised 90 individuals performing regulatory and policy research, industry and cost-benefit analyses, planning and forecasting studies; ITS deployment planning and evaluation, and asset management. Research support was provided to the Federal Highway Administration, Bureau of Transportation Statistics, the Park Service, Department of Defense, the Environmental Protection Agency, the Postal Service, state and local transportation agencies and other governmental units with transportation problems.

Senior Fellow, U.S. Senate, 1997. Fellow for Senator John Warner who was Chairman of the Subcommittee on Transportation and Infrastructure of the Senate Environment and Public Works Committee during reauthorization of the federal-aid transportation act (TEA-21). Provided state perspective to Senator Warner and coordinated positions with stakeholder groups and Senate and House staff. Instrumental in creation of the STEP-21 Coalition and in preparing legislation on donor state issues.

Director Office of Policy Analysis, Evaluation and Intergovernmental Relations, Department of Transportation, 1401 E. Broad Street, Richmond, Virginia, 1989-1997. Member of Senior Management Team making strategic decisions for the Department of 12,000 people with a budget of \$2.5 billion. Designed, managed and conducted policy studies including Cost Allocation Studies and Formulae evaluations; led inter-agency task forces presided at public meetings; prepared departmental documents and discussed policy positions with General Assembly Committees and members, stakeholder groups, the media and general public. Directed Department's annual legislative program, prepared legislation, monitored and evaluated impacts of bills; testified and monitored committees. Advocated for federal legislation in the interests of the Commonwealth and was instrumental in obtaining Senator Warner's sponsorship of the STEP 21 bill. Spokesman for VDOT position to

Congressional staff, federal officials and representatives in other agencies and states. Chaired VDOT's Contract Quality Assurance Program Committee.

Transportation Specialist, Office of Policy Development, Federal Highway Administration, 400 Seventh Street S.W. Washington, D.C., 1983-1989. Designed and supervised Congressionally-mandated studies. Prepared work plans and data needs; designed surveys and sampling strategies; performed statistical modeling and forecasting; formulated recommendations for highway policy; wrote reports and policy documents.

Program Analyst, Interjurisdictional Trucking Program, Federal Highway Administration, 400 Seventh Street, S.W. Washington D.C., 1980-1983. Created and implemented intergovernmental programs for the regulation of the interstate motor carrier industry. Worked with state representatives to create the International Fuel Tax Agreement and designed compromise strategies to obtain signatories. Lobbied state and industry personnel and obtained amendments to the International Registration Plan that were desired by the federal government. Appointed to the Department of Transportation-Interstate Commerce Commission Task Force that developed recommendations for Congress on uniformity of state regulation.

Psychologist, Federal Highway Administration, 400 Seventh Street, S.W. Washington D.C. 1975-1980. Evaluated projects and programs using quasi-experimental designs and panel surveys; developed questionnaires; designed panels and focus group protocols. Developed sampling plans and provided technical assistance on modeling and data collection methods.

Instructor, Department of Political Science, University of Maryland and also at Prince George's Community College, Largo, Maryland, 1974-1975. Taught Research Methods and Introduction to Political Science to undergraduates and the statistics and methods section of a graduate level course. Class sizes ranged from 40 to 92.

#### Professional Involvement

Journals Co-chair, Transportation Research Record Editorial Board, 2006 – present. Editor, BTS Journal, 2002. U.S. Editor, Transport Reviews, 1987-1992. Editorial Advisory Board, Transportation. Reviewer for TRR, Transportation Research. Co-editor of the Newsletter for the International Association for Travel Behavior Research 1985-1988.

Appointments National Academy, Transportation Research Board Committees; Vice-Chairman, I-95 Corridor Coalition, 2006-2009; Urban Land Institute Fellow, 200-2002. Co-chair of the Policy and System Monitoring Section of the National Research and Technology Partnership, 1999-2002.; chairman, Advisory Committee for the Travel Model Improvement Program 1996-1997.

**International** Member, Financing and Economic Evaluation Committee of the International Road Congress, 1996-1997. Member, Transportation Planning Methods Programme Committee of the PTRC, England, 1988-1993.

**Conferences** Steering Committees for ~20 conferences

**Honors** Tribute in the Congressional Record by Senator Warner, October 30, 1997. Profile in TRNews published by the Transportation Research Board of the National Academy of Sciences, May-June, 1986.

**Technical** Consulting to the Netherlands Ministry of Transportation on evaluating transportation system management actions and modeling.

#### **Education**

**Ph.D.** Political Science, University of Maryland, College Park, Maryland, 1981. Public Policy and Social Psychology, American Government, Political Behavior.

**Certificate** Inter-University Consortium for Political Research, University of Michigan, Summer, 1973. Advanced Statistics.

**M.A.** POLITICAL Science, American University, Washington D.C., 1971 American Government, Political Psychology.

**B.A.** Political Science, Rosemont College, Rosemont, Pennsylvania, 1969, Political Science, History.

# Sister Cities Commission

## Vacancy Chart

*as of*  
May 9, 2015

The commission shall consist of thirteen (13) members, of whom at least one shall be a member of Council. The members shall be appointed by City Council. Members appointed to the commission shall either reside or work in the city of Richmond.

*(Assigned to the Governmental Operations Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Taylyn Hulse	All members of Council	07/09/2018	No	Resigned	Reside or work in the city
Julia Martin	All members of Council	03/22/2016	Yes	No	Reside or work in the city
Catherine Nexsen	All members of Council	03/22/2016	Yes	Application included	Reside or work in the city
Susanne Shilling	All members of Council	03/22/2016	Yes	No	Reside or work in the city
Alexander Anderson	All members of Council	10/07/2015	No	Resigned	Reside or work in the city

**Contact:**

Pat Cummins, Chair  
Sister Cities Commission  
804-893-3490



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**SISTER CITIES COMMISSION**

Title:

Name:

Home Address:

Home Telephone:  Home Fax:

Personal E-Mail Address:

Employer:

Job Title:  How Long?

Business Address:

Business Telephone:  Ext:  Business Fax:

Business E-Mail Address

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County?  If Yes, Which County?

Are You A City Resident?  If Yes, Which City Council District?  Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Chairperson and Commissioner, Richmond Sister Cities commission (2009-2011)*

Other Community Involvement:

- Administrator- C3 Charitable Non Profit: Virginia Asian Foundation, Richmond, VA 23229*
- Advisor- VCU International Business Student Association (2015-Present)*
- Richmond Institute of Supply Management- Committee (2006-2014)*
- Export import Club of Richmond- 1999-2013)*
- Richmond Association for Business Economics- Richmond- (2009-2012)*
- Volunteer- Richmond Sister Cities Commission (2004-2009)*



**Authorities, Boards, Commissions and Task Forces Application**

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Ms My Lan Tran has more than 30 years' experience in domestic and international economic development, supplier diversity development, and workforce development.*

*An avid and committed public servant, My Lan has served as Deputy Director for Commonwealth of Massachusetts Dept of Employment and Training (DET) for 15 years before she arrived to Virginia in 1996 as various Program Assessment Director, State grant Business Development Officer, Federal Grant Program Monitor, Employment Coordinator, and has worked in health care working to assist thousands of international immigrants from Asia-Eastern Europe, and Latin America between 1983 and 1996.*

*She served the international, small, women- minority owned businesses and disadvantaged communities for 18 years in Virginia, twelve (12) years of which she served the businesses located inside the City of Richmond. The other six (6) years were to serve Virginia state businesses engaged in world trade.*

*Between 2003 and 2011 in Richmond , My Lan Tran directed the technical assistance component for the city of Richmond Office of Minority Business Development. She was responsible for growing the minority membership accessing City OMBD businesses assistance resources made available by the City Office of Minority Business. She led the OMBE Office's business capacity-building development efforts, and manage the daily mentoring and technical assistance, training, coaching of OMBD Cleientel; (1500+ annually). She also worked with the private sector, government, and the communities at large to coordinate capacity building activities citywide.*

*Ms. Tran spent six years in various international marketing management and policy, research, and planning at the Virginia Economic Development (VEDP) to help create jobs in Virginia by helping Virginia companies to do business with the world (Mostly Latin America-Asia-Europe).*

*She was Deputy Director for the Commonwealth of Massachusetts's Department of Employment and Training's One Stop Career Center in Quincy. She directed a large-scale Asian Career Development Center.*

*She was Director for the Virginia International Business Council, a Director at the Institute of Supply Management (ISM), Chair of the Business Committee of Colaborando Juntos, a Hispanic Community project, and VP of Membership of the Richmond Association for Economics. Between 2009 and 2011, she was the Chairman of the City of Richmond's Sister Cities Commission.*

*Ms. Tran has an advanced graduate international education in the U.S. and Europe. This includes a Master's degree in International Policy and Asian Affairs from the Monterey Institute of International Studies in California.*

*She completed her linguistic studies at the Universite de Caen, in Normandie, France, and her advanced research in Asian Affairs at the University of Berkeley and the Post Naval Graduate School in California.*

*She is certified as an International Trade Specialist by Thunderbird, the American Graduate School of International Management in Glendale, Arizona. She is certified as an Economic Development Specialist by Virginia Tech's Institute for Economic Development. She achieved more than 200 hours of supply chain management training hours to help bring her knowledge in supply chain to benefit the city 's small-minority businesses.*

*Ms. Tran won the 2007 Virginia and Region III Small Business Champion of the Year Award from the U.S. Small Business Administration for SBA Region III (VA\_WV-PA-DE-PA- District of Columbia) .*



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

---

*She has received numerous awards for leadership and performance from the U.S. Department of Labor, U.S. Department of Veterans Affairs, as well as from many bran*

---

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Dr Pat Cummins (VCU) - Sister Cities Commission current Chairman  
Self  
Clerk Office- Richmond City*

---

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

---



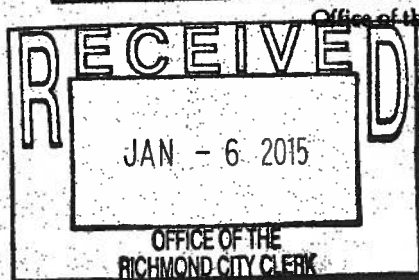
**City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces Application**

(Please Print or Type)

(Name of Authority, Board, Commission or Task Force)		Jan. 5, 2016
Sister Cities Commission		
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____		
Last Name: EDWARDS		First Name: ANA
Home Address (Street, City/County): 1411 Brownleaf Dr.		Zip Code: 23228
Home Telephone: 804 517 4049		Home Fax: -
Personal E-Mail Address: ourrosewood@gmail.com		
Employer: private consultant (self)		
Job Title: Editor/Illustrator		How Long? 1 week!
Business Address (Street, City/County): 1636 W. Grace St.		Zip Code: 23220
Business Telephone (cell) 804 517 4049 Ext: -		Business Fax: -
Business E-Mail Address: same as personal		
Is Your Place of Employment Located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Is your Place of Employment Located in the County? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If Yes, Which County?		
Are You A City Resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If Yes, Which City Council District? 4 Number of Years? 10		
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
If yes, please provide information on the nature of the contract.		
Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force: I was a founding member of the Virginia Friends of Mali (2005), president, since 2009. I speak French and represented the organization during three visits, having worked on a \$115,000 grant project, been artist in Residence and assisted with the formation of the Sister City relationship.		

\* visits to Mali in 2010, 2011 and 2013  
I also hosted a Malian official for 2 months while he studied English at VCU.

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)





**City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces Application**

Continued...

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable. *NONE*

Entity:	Date(s) Served: _____	Office(s) Held: _____
Entity:	Date(s) Served: _____	Office(s) Held: _____
Entity:	Date(s) Served: _____	Office(s) Held: _____
Entity:	Date(s) Served: _____	Office(s) Held: _____
Entity:	Date(s) Served: _____	Office(s) Held: _____
Entity:	Date(s) Served: _____	Office(s) Held: _____

**Other Community Involvement:**

*Please see attached Bio/CV.*

**OPTIONAL**

Please List Additional Information You Would Like Considered, or You May Attach Your Resume or Other Information.

Check This Box if Your Resume is Attached.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

*Our organization has had a member on the commission since 2009. Current president Patricia Cummins recommended me this year.*

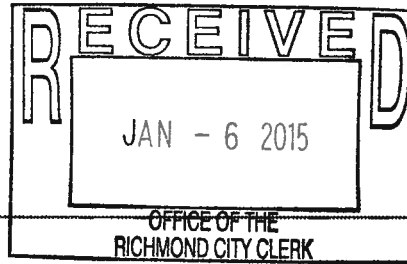
Signature: *[Signature]* Date: *Jan. 5, 2016*

*(By signing, forwarding or otherwise transmitting this form, You Certify That All Information Submitted for Consideration is True and Accurate to the Best of Your Knowledge)*

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

**Ana F. Edwards**  
PO Box 23202, Richmond, Virginia 23223



(804) 517-4049  
ourrosewood@gmail.com

SUMMARY: Educator, Artist, Exhibit organiser

I am interested in how history is used across disciplines to affect contemporary conditions and effect change "for the better". I am interested in the stories that are told, what stimulates their telling, and what expectations arise because of their telling, and what stories are left out, why, and what happens as a result. My work for the last 13 years has been focused on the histories of Richmond, Virginia, especially its critical role in the development of the United States as a nation, the histories and movement of Africans, free and enslaved and that which marks their narratives in public spaces. My goal is to deepen that focus and extend it to Africa - engaging in interdisciplinary research and work that explores people's relationships to their values - especially that of collective self-determination - when expressed in rituals, memorials and monuments to mark the events, places and people of cultural or historical significance to them, and to facilitate public history projects that illuminate historical context as applied to contemporary social dynamics, especially of inequity and exploitation.

#### ONGOING ACTIVITIES

- *East Marshall Street Well Project*, [emsw.vcu.edu](http://emsw.vcu.edu), member of the planning committee tasked with creating a community process that encouraged learning about the human remains discovered on the Virginia Commonwealth University campus during a 1994 renovation project near East Marshall Street. 2013-present
- *Virginia Friends of Mali*, [www.vafriendsofmali.org](http://www.vafriendsofmali.org), president since November 2009, a nonprofit providing teacher resources to public schools and universities about the Empire of Mali; cultural exchange projects by developing lasting cultural and social relations between Mali and Virginia; facilitate sister city relationship between Richmond and Segou, Mali in west Africa, 2005-present.
- *The Virginia Defender*, member of the editorial board and production assistant for community newspaper, 16,000 distributed statewide, [www.defendersfje.org](http://www.defendersfje.org), 2005-present.
- *Sacred Ground Historical Reclamation Project*, [sacredgroundproject.net](http://sacredgroundproject.net), founding chair (2004) Established to promote the story of Gabriel's Rebellion and lead struggle to reclaim Richmond's historic 18th century African burial ground through educational programming, annual forums with presentations by scholars, public officials, community activists and stakeholders. Current struggle to preserve Shockoe Bottom, historic district and epicenter of Virginia slave trade, 1830-1865. 2004-present
- *Defenders for Freedom, Justice & Equality*, [www.defendersfje.org](http://www.defendersfje.org), founding member (2002), "working for the survival of our community through education and social justice activities," educational programs, public rallies and demonstrations, newspaper publication and distribution network, radio listeners, website promotion for edification of and actions on issues of concern to Richmond's Black, working class, poor and progressive communities, 2002-present

#### WORK EXPERIENCE / ACTIVITIES

- *Manager, Byrd House Market 2009-2015, William Byrd Community House Library Programs, 2011-2015* Development and grant writing; manage library collections, enrichment classes, meeting space, early childhood curriculum support; coordination with community garden, production farm and farmers market operations; May-October market management for 25-30 vendor/food producers includes SNAP outreach, promotions, service-learning projects for K-12; volunteer/intern training and supervision, annual events, agency spokesperson, presentations on food deserts, poverty, education.
- *Remembering Slavery, Resistance and Freedom Project* of the Martin Luther King Jr. Memorial Commission of the Commonwealth of Virginia, formed to catalog slave era cemeteries in Virginia and collect community input on ideas for commemorating the sesquicentennial of the civil war and emancipation; make presentations on Richmond history of slavery and resistance. 2011-2014
- *DefendersLIVE*, on WRIR-FM, archived at [defendersliveradio.blogspot.com](http://defendersliveradio.blogspot.com) and [radio4all.net](http://radio4all.net). Host and producer, weekly news/talk radio program. 2005-2013

- *La Terre* - Artist in Residence Workshop and Exhibition for 2011 Festival Sur Le Niger, a invitational project for 6 international artists. January-February 2011
- *Historical Advisor*, "Meet Me in the Bottom: The Struggle to Reclaim Richmond's African Burial Ground", documentary by Shawn Utsey. 2010.
- *Discussion Facilitator*, One Voice Chorus, Richmond VA – [www.onevoicechorus.org](http://www.onevoicechorus.org), Design and facilitate pre-concert discussions on race for audience members attending performances of One Voice Chorus, an inter-racial community choir "dedicated to creating racial harmony....through shared experiences of creating great choral music." 2008 – 2010
- *Public Relations Coordinator, 2003 – 2005, Communications Director, 2005-2008* Homeward, Richmond VA – [www.homewardva.org](http://www.homewardva.org), served as agency spokesperson; prepared newsletter and advocacy materials; designed and implemented training sessions and public education events;
- *Community Organizer, 2002 – present* Richmond Jobs With Justice, Richmond VA – [www.richmondiwj.org](http://www.richmondiwj.org), support work to coordinate a statewide campaign to support passage of Employee Free Choice Act during the 2008 congressional session.
- *Drawing and Painting Instructor, 1995 – 2009* John G. Wood School, Virginia Home for Boys and Girls – [www.boysandgirlshome.org](http://www.boysandgirlshome.org), Taught art and art appreciation to 13-18 year olds in private school for teens with special needs. Visual Arts Center of Richmond – [www.visarts.org](http://www.visarts.org), Taught drawing and painting classes for children ages 10-16 during week-long summer sessions and to adults using an 8-week curriculum that included drawing from live models, lectures on historical topics relevant to the technique being taught and field trips to local arts institutions.
- *Administrative/Operations Assistant, 1994 - 2002* Carter Ryley Thomas Marketing and Public Relations - assistant to the operations director, 2000-2002 United Way of Greater Richmond and Petersburg - administrative assistant to the campaign director, 1999-2000 Baskervill & Son Architects - administrative assistant to architects, engineers, a project manager and marketing director, 1994-1997

#### PUBLICATIONS

- Edwards, Ana F. "Shockoe Bottom: Changing the Public History Landscape of Richmond, Virginia" (2015), essay included in Page, Max and Miller, Marla R. (2016) "*Bending the Future: Fifty Ideas for the Next Fifty Years of Historic Preservation*" and presented at the Society for Historical Archaeology 2016 Conference session, [SYM-169] "Digging the River City: Richmond Archaeology Past, Present, and Future."
- Deetz, Kelley F.; Chapman, Ellen; Edwards, Ana; and Wilayto, Phil (2015) "Historic Black Lives Matter: Archaeology as Activism in the 21st Century," *African Diaspora Archaeology Newsletter*: Vol. 15: Iss. 1, Article 1.
- *Gabriel's Rebellion: Resistance in an Age of Rhetoric*, presented at Slave Routes: Resistance, Abolition & Creative Progress, international conference commemorating the 200th anniversary of the abolition of the transatlantic slave trade, New York University, Institute for African American Affairs, October 2008

#### PRESENTATIONS

- *Footprints of the Slave Trade: Walking Through a Way of Life in Shockoe Bottom*, Liberation Day discussion tour and historic marker exhibit on the pervasive and everyday nature of life in a slavery society. Part of the Self Determination programming of Richmond's Journey, Sesquicentennial commemoration of the end of the Civil War and the beginning of Emancipation, April 3-4, 2015, <http://www.sacredgroundproject.net/p/liberation-day-waking-up-tomorrow.html>
- *Waking Up Tomorrow: Shockoe Bottom*, Brown Bag Talk Center for the Study of Slavery and Justice, Brown University, April 9, 2015, <http://www.brown.edu/initiatives/slavery-and-justice/ana-edwards>
- *Community Conversation: The Future of Shockoe Bottom*, Panelist "No Stadium in Shockoe Bottom", organized by the Valentine Richmond History Center and Richmond.com, January 7, 2014
- *Reclaiming Richmond's African Burial Ground*, 96th Annual Conference of the Association for the Study of African American Life and History, 2011, <http://www.c-span.org/video/?c1992643>
- *Djita: Pearls of Wisdom from a Sister City*, exhibit of photographs and display panels describing the traditional and modern lives of girls and women in Mali, Black History Museum and Cultural Center of Virginia, March - July 2011

- *Gabriel's Rebellion: Resistance in an Age of Rhetoric*, Civil War Day, Shockoe Bottom location, sponsored by American Civil War Center with support by the Future of Richmond's Past, annually each 2010, 2011, 2012, 2013
- *Gabriel's Rebellion*, Community Course in African American Studies, East District Community Center, program of the VCU Dept. of African American Studies, November 2008
- *Self Determination and the Role of Women in the Struggle for Black Left Unity*, National Black Left Unity Conference, University of Raleigh, North Carolina, June 2008, voluntary
- Guest lecturer: University of Richmond Bonner Center for Civic Engagement/Office of Common Ground, 2005-2008; Virginia Commonwealth University Departments of Social Work and Public Policy, 2005-2009; Shepherd's Center of Richmond Open University, community-wide program providing cultural education programming for seniors.

## RECOGNITION

- 2015 History Maker for Improving Social Justice, The Valentine and Leadership Metro Richmond
- 2015 Power List for Richmond Politics, Style Weekly, with husband/editor/organizer Phil Wilayto
- 2014 Honorary Citizen and Freewoman of the City of Segou, MALI (Richmond's sister city)
- 2013 NAACP national recognition as a Community Change Leader
- 2012 Appreciation Award for promoting international understanding between Mali and USA through excellent humanitarian and organisations work for Segou, Richmond's Sister City, from His Excellency Al Maamoun Baba Lamine Keita, Ambassador of Mali to the United States
- 2011 Peacemaker of the Year, Richmond Peace Education Center, awarded to the Sacred Ground Historical Reclamation Project, Ana Edwards, founding chair
- 2007 Community Service Award, city of Richmond's 7th District

## EDUCATION

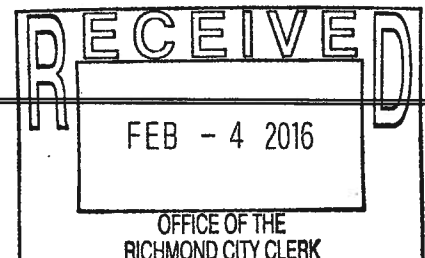
- Mason Gross School of the Arts, Rutgers University, New Brunswick NJ, Graduate studies in painting and drawing, 1984 - 1986
- California State Polytechnic University at Pomona, Bachelor of Arts degree, Visual Arts, 1983



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces Application**

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Richmond Sister Cities	
<b>Title:</b> Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
<b>Last Name:</b> Squires	<b>First Name:</b> Marcus
<b>Home Street Address:</b> 5915 Warwick rd	<b>Home Telephone:</b> (804) 617-7585
<b>Home City, Zip Code:</b> 23224	<b>Home Fax:</b>
<b>Personal E-Mail Address:</b> squiresmo@mymail.vcu.edu	
<b>Employer:</b> Richmond Public Schools	
<b>Job Title:</b> Provisional Education	<b>How Long?</b> Five Months
<b>Business Street Address:</b> 301 North 9th Street Richmond Virginia	<b>Business Telephone:</b> (804)780-5824
<b>Business City, Zip Code:</b> 23219	<b>Business Fax:</b> 804.780.7899
<b>Business E-Mail Address:</b> dbillups@richmond.k12.va.us	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 9 Number of years? 4	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please provide information on the nature of the contract.	
<b>Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force:</b> Bachelors Degree, Leadership abilty with President Duity in the Ruiteen Club	



**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces Application**

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

**Other community involvement:**

Operation Paint Bursh, RVA Clean Up

**OPTIONAL**

Please list additional information you would like considered, or you may attach your resume or other information.

Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

Susan Noland

Signature: Marcus Omar Squires Date: Feburary 03, 2016

*(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)*

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Marcus Squires

Richmond, Virginia 23224

T: 804-617-7585 E: [Squiresmo@mymail.vcu.edu](mailto:Squiresmo@mymail.vcu.edu)



## Education *Institut Catholique de Paris*

2014-2014



A School in Paris, France with a curriculum in French Language, where I received my diploma in basic French.

## *Novancia Paris*

2014-2014



A Business School in Paris, France with a curriculum in International Business with a focus on International Entrepreneurship.



## *CEA (University of New Haven)*

2014-2014

Global Education Solutions

A study abroad program in Paris, France with a curriculum of International Business and introduction to French.



## *Virginia Commonwealth University*

2012-2015

A University in the city of Richmond, Virginia with a Liberal Arts and Sciences curriculum focused on critical thinking skills, Political Sciences, and Reading International and Domestic Law. A candidate for a Bachelors Degree in Political Science.



## *Ferrum College*

2010-2012

A small private Methodist College in the Blue Ridge Mountains of Virginia with a curriculum focused on Religious Studies, Writing Skills, and Western History focusing on before the common era.

## Leadership *President of Ruiteen Club*

2009 - 2010



An organization, which aims to achieve "Goodwill and Community Service in Rural Areas". I had command over the 30 members and would delegate the issues that we were to tackle in the community with a democratic system of command. As well as organized the members in completing the tasks in the field.



## *Junior State of America*

2008 - 2010

Lead debater and Treasurer with the task of developing debates with current issues and the handling of membership funds.



## *Youth Leader*

2006- 2008

Rappahannock Youth Choir and Mission Out Reach Program, in which a habitat for humanity approach was taken but on a smaller scale with repairs being done by the youth in the morning and at night the group would sing in Churches for money to fund our repairs. I had the task of on site leadership and guidance to assist the youth in staying focused on the task at hand.



## *Social Media Reporter*

2013

NASA Social is an event taken on by NASA in which they hired a contractor to find individuals with more than a thousand social media followers on at least two websites. After being selected the participant now has access to attend any rocket launch with a press pass and report on the event.

## Work Experience

### *Richmond Public Schools*

October 2015 – Present



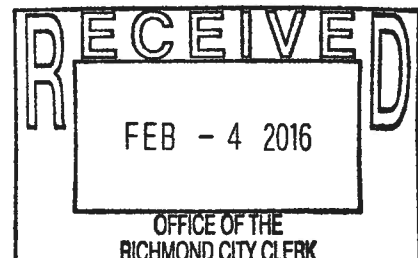
The fulfillment of both short and long-term provisional educator assignments across all subject areas, effectively teaching students of varied academic and age levels (grades K-12) and diverse cultural backgrounds. Instruct classes of as many as 24 students; communicate with teachers, administrators and parents; and build a positive rapport with students.

### *Blue Ridge Institute and Museum*

January – June 2012



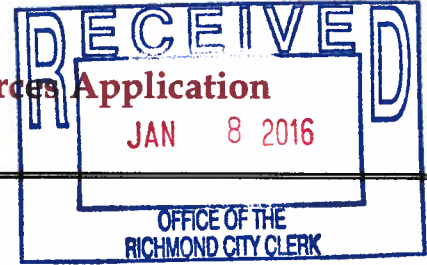
A work study program at Ferrum College where I was required to maintain the cash register, cater to museum donors, maintained the farm and museum, give tours, and catalogued the archives. I also was responsible for preservation efforts throughout the Museum.







City of Richmond, Virginia  
City Council  
**Authorities, Boards, Commissions and Task Forces Application**



(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Richmond Sister Cities Commission	
<b>Title:</b> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
<b>Last Name:</b> Douglas	<b>First Name:</b> Gwendolyn
<b>Home Street Address:</b> 9508 Willow Ridge Drive	<b>Home Telephone:</b> 804-756-6077
<b>Home City, Zip Code:</b> Glen Allen, VA 23060	<b>Home Fax:</b> NA
<b>Personal E-Mail Address:</b> gwededo@aol.com	
<b>Employer:</b> City of Richmond - Office of the Commonwealth's Attorney	
<b>Job Title:</b> Executive Assistant, IV	<b>How Long?</b> 8 years
<b>Business Street Address:</b> 400 N. 9 <sup>th</sup> Street, Room 100	<b>Business Telephone:</b> 804-646-3519
<b>Business City, Zip Code:</b> Richmond, 23219	<b>Business Fax:</b> 804-646-0506
<b>Business E-Mail Address:</b> gwendolyn.douglas@richmondgov.com	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
<b>Are you a city resident?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? _____ Number of years? _____	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
<b>Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force:</b>	
Bachelor of Arts: Psychology, Pace University, New York, NY, Certificate: Project Management- Project Management Institute- 08/2012, American Business Women's Association - Cavalier Chapter (1998-Present) - served as President for 2 terms, Vice President - 2 terms, Secretary - 2 terms, Newsletter Editor- 2 terms, VP of Development - 3 terms, VP of Special Events - 4 terms. Also served as the Secretary on the following boards: Dream Academy (non-profit continuing educational program)- 2 terms and Hungary Ridge Association (homeowner's association) 2 terms and Treasurer - 2 terms.	
Event Planner/Coordinator (1984 - Present)- Develops and coordinates seminars, conferences and exhibits for non-profits, Develops curriculums, fundraisers and activities, Serves as public speaker, facilitator and trainer, Recruits and supervises volunteers, Communicates with media, government, public and private organizations.	

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)





City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

**Executive Assistant-IV, Commonwealth's Attorney, Richmond VA (2007 - Present) (noninclusive duties)**  
Prepares written communication and reports; drafts correspondence, schedules, memos, spreadsheets, etc., proofreads and edits documents, makes travel arrangements for 37 attorneys, Records Management Officer, supervises staff in the John Marshall Courts Building, plans retreats, and training events, serves as leave/payroll timekeeper for the agency, responsible for accounts payable in the agency, creates requisitions, purchase orders, and process invoices for payment, prepares, monitors and reconciles reports, registers, and account data, performs routine office functions, filing, copying, scanning and faxing, purchase and maintain office supplies for (3) Court Building locations.

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

---

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: None  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: None  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: None  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

**Other community involvement:**

Richmond Police Department Faith Leader's Partnership - 6 years  
Children's Miracle Network/Children's Hospital  
Apostolic Faith Church - events, workshops, facilitator  
Dream Academy

**OPTIONAL**

Please list additional information you would like considered, or you may attach your resume or other information.

Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

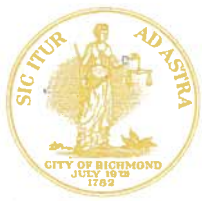
I learned about the Commission via the City's website and consequently attended one of the meetings. After the meeting, I inquired about the application process and learned that the Commission is in need of a Secretary. I am willing to serve as the Secretary and obtained the application from the Chair, Pat Cummins.

Signature: Gwendolyn D. Douglas

Date: 01/08/2015

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



City of Richmond, Virginia  
City Council  
**Authorities, Boards, Commissions and Task Forces Application**

*(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)*

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

---

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



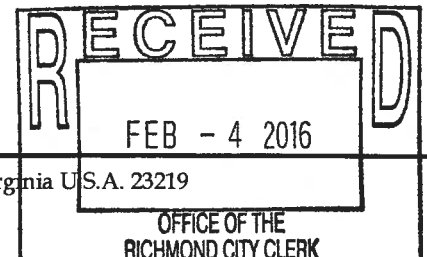
**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <i>Richmond Sister Cities Commission</i>	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input checked="" type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <i>NEXSEN</i>	First Name: <i>CATHERINE E</i>
Home Street Address: <i>3211 FLOYD AVENUE</i>	Home Telephone: <i>355-2780</i>
Home City, Zip Code: <i>Richmond, VA 23221</i>	Home Fax: <input type="checkbox"/>
Personal E-Mail Address: <i>SAITAMA JAPAN RICHMOND VIRGINIA @YAHOO.COM</i>	
Employer: <i>Not at this time</i>	
Job Title:	How Long?
Business Street Address:	Business Telephone:
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <i>1</i> Number of years? <i>30+</i>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <i>Catherine E. Nexsen</i>	Date: <i>3 February 2016</i>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
 Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



# Audit Committee

## Vacancy Chart

*As of*  
May 9, 2016

**Seven (7)** ~~Five (5)~~ members appointed by City Council. Two members shall be members of City Council appointed to serve terms coincident with their terms as members of City Council; three (3) members, at least one of whom shall be a certified public accountant, appointed from the business community of the city; and **two (2) members**, of which either shall be a lawyer or shall have experience in the financial services industry.

*(Assigned to the Organizational Development Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Walter Kucharski	All members of Council	05/08/2016	Yes	Yes	Certified public accountant
Kevin Funk	All members of Council	04/08/2016	Yes	No	Attorney

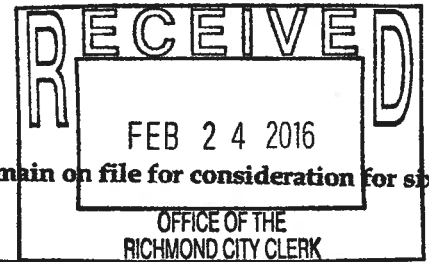
**Contact:**

Umesh Dalal, City Auditor  
City Auditor's Office  
646-5640

**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <b>Audit Committee</b>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <b>Kearfott</b>	First Name: <b>Joseph</b>
Home Street Address: <b>4436 Custis Road</b>	Home Telephone: <b>(804) 272-42</b>
Home City, Zip Code: <b>Richmond 23225</b>	Home Fax:
Personal E-Mail Address: <b>josephckearfott@gmail.com</b>	
Employer: <b>Hunton &amp; Williams LLP - Retired</b>	
Job Title: <b>Senior Counsel</b>	How Long?
Business Street Address:	<sup>Cell</sup> Business Telephone: <b>(804) 839-243</b>
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <b>4th</b> Number of years? <b>42</b>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: <b>B.A. From Davidson College, J.D. From University of Virginia School of Law. Practicing attorney for 40 years. Volunteer activity includes a number of positions responsible for financial oversight. See attached resume.</b>	



NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
 Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces Application**

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: Board of Housing & Hygiene  
Date(s) Served: 1977-85 Office(s) Held: Board Member

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Other community involvement:

See attached resume


**OPTIONAL**

Please list additional information you would like considered, or you may attach your resume or other information.

Check this box if your resume is attached.

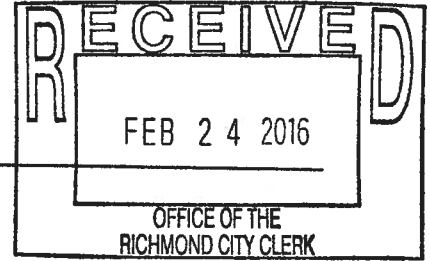
How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

Roger Boeve and Ramon Brinkman

Signature:  Date: 2/24/2016  
*(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)*

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



---

**JOSEPH C. KEARFOTT**

---

4436 Custis Road  
Richmond, Virginia 23225  
Home: (804) 272-4306  
Cell: (804) 839-2430  
E-mail: josephckearfott@gmail.com

### **EDUCATION AND BACKGROUND**

J.D., University of Virginia, 1972

- Order of the Coif
- Editorial Board, *Virginia Law Review*

B.A., Davidson College, 1969

Law Clerk, Honorable Robert R. Merhige, Jr., United States District Court for the Eastern District of Virginia, 1972-73

### **OCCUPATION**

Practicing attorney with Hunton & Williams LLP in Richmond Office from 1973 to 2013. Was a partner beginning in 1980 on the Litigation Team and head during the early 2000s of the Product Liability/Mass Tort Practice Group. Practice included all aspects of civil litigation, both state and federal, at the trial and appellate levels, with particular focus on complex toxic tort and other environmental litigation. Was admitted to practice in the state and federal courts of Virginia and in the United States Courts of Appeals for the First, Fourth, and Fifth Circuits and in the United States Tax Court.

Retired as Senior Counsel to Hunton & Williams in April 2013.

### **PROFESSIONAL ACTIVITIES**

Fellow, Virginia Law Foundation

Permanent Member, Fourth Circuit Judicial Conference

Member, Boyd-Graves Conference (on civil litigation) of Virginia Bar Association (from 1989 to 2013); Chairman (1999-2001); Chairman, Evidence Committee (2009-15); Chairman, Mass Tort Committee (1993-94)



Annual lecturer on civil litigation, Virginia Committee on Continuing Legal Education (1984 - 2007)

#### **VOLUNTEER ACTIVITIES**

Library of Virginia Foundation, Board Member (1994-2007), Chair (2004-06)

Library of Virginia, Board Member (1989-94); Chair (1991-92)

United Way Services, Inc., Richmond, Virginia, Board Member (1989-95); Treasurer (1993-95); Chair, Human Services Planning Division (1988); Finance Committee (1991-97)

Trinity Episcopal School, Richmond, Virginia, Board Member (1986-94); Chair (1993-94); Treasurer (1989-92); Member, Advisory Board (2014 – present)

Richmond Board of Housing & Hygiene, Board Member (1977-85)

William Byrd Community House, Richmond, Virginia, Board Member (1977-84); President (1982-84)

St. Paul's Episcopal Church, Treasurer (2003-09); Finance Committee, Member (2003-present), Chair (2003-09); Global Missions Committee, Member (2014-present), Co-Chair (2015-present)

#### **LEGAL LISTINGS WHILE IN ACTIVE PRACTICE**

Martindale-Hubbell Law Directory “AV” rating

Who's Who in America; Who's Who in American Law; Who's Who in the South and Southwest

Recognition by various publications and organizations, including *Virginia Business* (“Legal Elite”), *Virginia Super Lawyers*, *The Best Lawyers in America*, and *The BTI Client Service All-Star Team for Law Firms*

#### **PUBLICATIONS**

*Virginia Evidentiary Foundations* (LEXIS Law Pub. 1998) (co-author)

Various articles in legal publications on the defense of environmental claims

“Recent Developments in the Law—Civil Litigation,” published annually by the Virginia Committee on Continuing Legal Education (1985-2007)



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**AUDIT COMMITTEE**

Title: \_\_\_\_\_  
Name: *Donald T. Cowles*  
Home Address: 000306 LOCK LANE RICHMOND VA 23226  
Home Telephone: 804-873-6220 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: dtcowles@aol.com  
Employer: Retired  
Job Title: \_\_\_\_\_ How Long? \_\_\_\_\_  
Business Address: \_\_\_\_\_ VA  
Business Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address: \_\_\_\_\_  
Is Your Place of Employment Located in the city of Richmond  No   
Is your Place of Employment Located in the County?  No  If Yes, Which County? \_\_\_\_\_  
Are You A City Resident?  Yes  If Yes, Which City Council District?  1  Number of Years?  37

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*See resume in Optional below.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Richmond Public Schools, Audit Committee (approximately 3 years, 10 years ago)*

Other Community Involvement:

*See resume in Optional below.*

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.



**Authorities, Boards, Commissions and Task Forces Application**

---

**DONALD T. COWLES**

306 Lock Lane  
Richmond, VA 23226-1714

804.873.6220  
dtcowles@aol.com

*Former Alcoa/Reynolds Metals Company executive, who now works pro bono to build healthy integrated school communities in Richmond, VA.*

*Current Work: Community Service*

*Highland Springs High School, Henrico, VA—Student mentor  
Hope in the Cities, a not-for-profit network building trust across divides in American society—Council member  
Micah Association of 125 faith communities in partnership with 23 Richmond elementary schools—Board member  
Richmond Hill, an ecumenical retreat center promoting the healing of Metropolitan Richmond through prayer, hospitality, spiritual formation and racial reconciliation—Council member and President  
Richmond Public Schools—Pro bono consultant  
St. Paul's Episcopal Church—Member, Micah Committee  
Virginia Mentoring Partnership—Board Vice Chair; Chair, Program Committee*

*Prior Work: Lawyer, Business Executive, Non-Profit Executive, Corporate Director*

*Reid & Priest, Associate Attorney, New York City—1972-1979*

*Alcoa/Reynolds Metals Company, Richmond, VA—1979 to 2001  
Attorney—1979-1989  
Vice President, General Counsel and Secretary—1989-1993  
Executive Vice President, Human Resources and External Affairs—1993-1995  
President, Reynolds Aluminum Supply Company—1995 to 2001  
Senior Vice President, Construction and Distribution—1997 to 2001*

*Initiatives of Change/Hope in the Cities, Executive Director—2006 to 2008*

*Tredegar Corporation, Director; Member, Compensation Committee; Member/Chair, Audit Committee—2003-2015*

*Education*

*Princeton University, AB, 1969  
University of Virginia, School of Law, JD, 1972  
University of Virginia, Darden Business School, Executive Program, 1988*

*Personal Information*

*Married for 45 years to Jane Milton Cowles, graduate of Florida State University and Columbia University, School of Public Health*

*Three children—Lindsay (artist/interior designer), age 34; Philip (deceased); and Katy (middle school teacher), age 27*



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

---

**Force?**

*Roger Boeve and Ramon Brickman*

---

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

---

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 \* Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Richmond Regional Planning District Commission

## Vacancy Chart

*As of*  
May 9, 2016

Four (4) elected officials of the governing body (City Council); **one** member of the **City Planning Commission**; **one** citizen; **one** alternate member may be appointed – He/she may be an elected official or any citizen of Richmond.

*(Assigned to the Organizational Development Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Daniel Arkin	All Members of Council	11/22/2016	No	Resigned	Citizen of the city
Rodney Poole	All Members of Council	12/31/2015	Yes	Application included	City Planning Commission Representative

**Contact:**

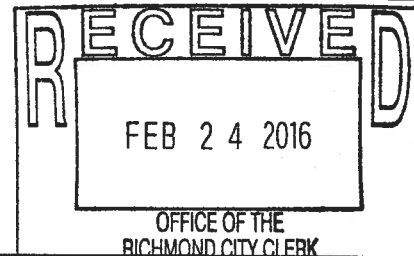
Julie Fry, Executive Secretary  
Richmond Regional Planning District Commission  
367-6001



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Richmond Regional Planning District Commission	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: POOLE	First Name: RODNEY
Home Street Address: 3500 SEMINARY AVE	Home Telephone: 804 359 0294
Home City, Zip Code: RICHMOND, 23227	Home Fax: N/A
Personal E-Mail Address: rpooleadog@aol.com	
Employer: THE WILTON COMPANIES	
Job Title: SENIOR VICE PRESIDENT + GENERAL COUNSEL	How Long? 13 YEARS
Business Street Address: 4901 DICKENS RD SUITE 100	Business Telephone: 804 237 1376
Business City, Zip Code: RICHMOND VA 23236	Business Fax: 804 237-7402879
Business E-Mail Address: rodney@thewiltonco.com	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county? HENRICO	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 3 <sup>rd</sup> Number of years? 17 YEARS	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>Rodney M Poole</u>	Date: <u>2/23/16</u>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
 Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# City Planning Commission

## Vacancy Chart

*as of*  
May 9, 2016

The Planning Commission shall consist of nine (9) members. One member shall be a member of Council who shall be appointed by the Council for a term coincident with their term on Council; one member shall be a member of the Board of Zoning Appeals appointed by the Board of Zoning Appeals for a term coincident with their term on such board; one member shall be the Chief Administrative Officer or an officer or employee of the City designated from time to time by the Chief Administrative Officer; six (6) citizen members shall be qualified voters of the City who hold no office of profit under the City government (one shall be appointed by the Mayor and five appointed by the City Council).

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Doug Cole	All members of Council	03/11/2016	No	-	Citizen & qualified voter
Melvin Law	Mayor Jones	12/14/2015	Yes	Mayor's Office notified	Citizen & qualified voter

**Contact:**

Lory Markham, Planner III/Land Use Administrator  
Department of Planning & Development Review  
646-6309

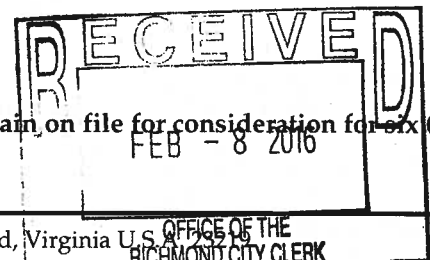


**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces Application**

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> City Planning Commission	
<b>Title:</b> Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
<b>Last Name:</b> Hepp-Buchanan	<b>First Name:</b> Max
<b>Home Street Address:</b> 3607 Moss Side Ave	<b>Home Telephone:</b> 804-625-6120
<b>Home City, Zip Code:</b> Richmond, VA 23222	<b>Home Fax:</b>
<b>Personal E-Mail Address:</b> max.hepp.buchanan@gmail.com	
<b>Employer:</b> Sports Backers	
<b>Job Title:</b> Director of Bike Walk RVA	<b>How Long?</b> 3 years
<b>Business Street Address:</b> 100 Avenue of Champions, Suite 300	<b>Business Telephone:</b> 804-285-9495
<b>Business City, Zip Code:</b> Richmond, VA 23230	<b>Business Fax:</b> 804-285-3132
<b>Business E-Mail Address:</b> max@sportsbackers.org	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 3 Number of years? 3	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, please provide information on the nature of the contract. To promote physical activity and sports tourism activities.	
<b>Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force:</b> Master's Degree in Urban Plannign and Design Master's Degree in Public Administration 4 years experience serving on the City of Seattle Bicycle Advisory Board (all 4 years in an officer position, either Secretary or Chair) 8 years experience working in sustainable transportation (transit, bicycle, pedestrian) policy, planning, and advocacy	

**NOTE:** This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A.  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)





**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces Application**

**List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.**

Entity: Richmond Highway Safety Commission  
Date(s) Served: December 2013 - Present Office(s) Held: Secretary (present)

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

**Other community involvement:**

Member of the Ginter Park Residents Association and the Lewis Ginter Recreation Association.

**OPTIONAL**

**Please list additional information you would like considered, or you may attach your resume or other information.**

**Check this box if your resume is attached.**

**How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?**

Signature: Max Hepp-Buchanan Date: February 8, 2016

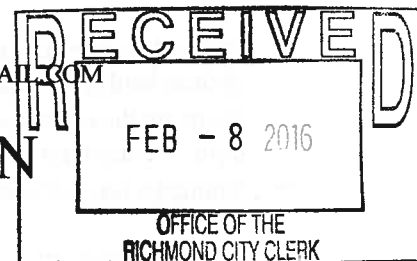
*(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)*

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 ♦ Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

3607 MOSS SIDE AVE • RICHMOND, VA • 23222  
PHONE: 804.625.6120 • EMAIL: MAX.HEPP.BUCHANAN@GMAIL.COM

## MAX HEPP-BUCHANAN



### WORK AND VOLUNTEER EXPERIENCE

---

#### **Sports Backers • Richmond, VA**

*Director of Bike Walk RVA*

March 2013 – Present

[www.sportsbackers.org/bike-walk-rva](http://www.sportsbackers.org/bike-walk-rva)

- Manage Bike Walk RVA, a regional program focused on the improvement of bicycle and pedestrian infrastructure in the greater Richmond area
- Educate jurisdictional staff and elected officials in the Richmond region on the benefits of bicycle- and pedestrian-friendly policies and practices
- Review and provide comments on transportation master plans, modal plans and project-specific design plans for local and state departments of transportation
- Organize the grassroots community in support of creating safe, comfortable and convenient places to walk and bike in the Richmond region

#### **Cascade Bicycle Club • Seattle, WA**

*Advocacy Programs Manager*

October 2010 – February 2013

[www.cascade.org](http://www.cascade.org)

- Developed and managed all aspects of the Advocacy Leadership Institute (ALI), a recurring three-month program that empowers members of the community to be effective advocates for bicycling
- Identified local plans and projects that required community support, and managed outreach and/or advocacy campaigns for the timely and effective implementation of those plans and projects
- Utilized social media – targeted emails, Facebook, blog posts, etc. – to educate and mobilize Cascade constituents across the state on issues related to transportation planning, policies and funding
- Educated jurisdictional staff and elected officials in cities around the region on the benefits of Complete Streets and bicycle- and pedestrian-friendly policies and practices
- Assisted Cascade's Principal Planner in reviewing and providing comments on transportation master plans, modal plans and project-specific design plans for local and state departments of transportation

#### **Seattle Bicycle Advisory Board • Seattle, WA**

*Co-Chair*

September 2009 – February 2013

[www.seattle.gov/sbab](http://www.seattle.gov/sbab)

- Lead the Board as the primary Advisory Committee to the Seattle Department of Transportation (SDOT) on the five-year update of the Seattle Bicycle Master Plan
- Advise the Mayor, City Council, and City of Seattle staff on infrastructure design, policies and programs that improve and/or affect bicycling conditions in Seattle
- Coordinated agenda for monthly meetings; draft and distribute Board recommendations to City staff, elected officials and other stakeholders
- Served as Vice Chair from Nov. 2010 to Feb. 2012; served as Secretary from Oct. 2009 to Oct. 2010

#### **YES on Prop 1 Campaign (Streets For All Seattle) • Seattle, WA**

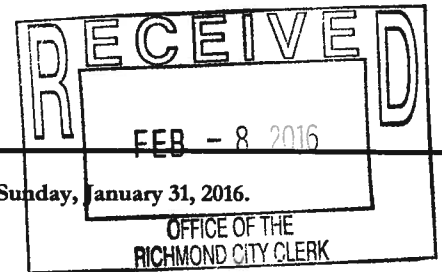
*Volunteer and Events Coordinator, Field Operations*

August 2011 – November 2011

[www.streetsforallseattle.org](http://www.streetsforallseattle.org)

- Campaigned to get the Seattle Transportation Benefit District Proposition 1 approved by Seattle voters in the November 2011 general election

# City Planning Commission Questionnaire



Please return your completed questionnaire to the Office of the City Clerk no later than Sunday, January 31, 2016.

NAME: Max Hepp-Buchanan

1. What motivated you to apply for appointment to Richmond's City Planning Commission, and what do you hope to accomplish by your participation?

I have attended many CPC meetings in my time here in Richmond and I think it's a great way to get improvements made to proposed projects. The CPC has the authority to review projects in detail and make recommendations that will have substantial impacts on the projects themselves, as well as the community that surrounds them. As a member (Secretary) of the Richmond Highway Safety Commission, I think that it's important to have a transportation expert sitting on the CPC. The Highway Safety Commission reviews projects on a quarterly basis and makes recommendations to City Council and project managers as it can, but oftentimes the project is so far into the design phase that the Highway Safety Commission's recommendations are moot. Appointing a member of the Highway Safety Commission to the CPC would help bridge the gap in transportation safety oversight that currently exists on the CPC. I have years of transportation planning and policy experience and would use my experience to critique projects through the lens of transportation safety, something that is not effectively done on the CPC today.

2. What are the three most important issues you will have to address as a member of Richmond's City Planning Commission, and how would you address them?

First, we need to figure out how to best house our Richmond population, whether they are existing Richmonders or recent transplants. Our city is growing for the first time in a long time, and housing demand is going up. There is plenty of potential space for new housing, but where it is located, what it looks like, and who it serves are going to be very important issues.

Second, we need to figure out how to move people around the city once they are here. As our population increases, so will our congestion if we do not invest in and carefully plan for other modes of transportation. Transit, walking, biking, ride sharing, and services like Uber are the ways out of a congestion crisis and we have the ability to start thinking intelligently about those issues now, before it's too late. I have lots of transportation policy and planning experience that I will bring to the table at the CPC.

The final issue is form over function. The Urban Design Committee has the important duty of making recommendations to the City Planning Commission that have to do with design and aesthetics. However, sometimes those recommendations are at odds with the functionality of the project, and in some cases, public safety. As a City Planning Commissioner, I would make sure that we are not getting aesthetics at the cost of public safety, and that we are striving towards a future vision of zero traffic related deaths and serious injuries.

3. How do you see the role of the public in the planning and design review process, and how can better public participation be achieved?

The role of the public is very important and is unfortunately overlooked from time to time. People have input on projects that vary from personal preference, to personal (in)convenience, to expertise and professional opinions that are insightful and unique. All of this is critical for the CPC to weigh when making decisions on

# City Planning Commission Questionnaire

---

Please return your completed questionnaire to the Office of the City Clerk no later than Sunday, January 31, 2016.

NAME: \_\_\_\_\_ Max Hepp-Buchanan \_\_\_\_\_

plans and projects. Better public participation can be achieved by actively seeking out and engaging “gatekeepers” of communities that are not typically represented at public meetings, City Council hearings, or CPC hearings. It’s not easy work to do, but it must be done. If not done correctly, residents who are traditionally disenfranchised will continue to be so and the resulting plans and projects will only serve the interests of residents and organizations who are “in the know”. Identifying gatekeepers means identifying the full range of potential stakeholders and building and maintaining relationships with them. If there is an online public survey on a project floating around out there administered by the City or a consultant, those gatekeepers need to be the ones distributing it. If there is a public hearing on a plan or project coming up, those gatekeepers need to be the ones inviting people to it. I have experience doing this community outreach work and will advocate for these best practices and engage in them myself (to the extent appropriate) if appointed to the CPC.

4. What planning challenges or issues do you see facing the city of Richmond in the next decade?

People are moving to Richmond from around the country like never before to work and raise their families. If we want to keep people here and increase the workforce and tax base, we need to offer them the best in transportation, housing, and schools/education.

People don’t want to be forced to drive everywhere, all the time. They want choices and the freedom to safely walk or bike with their kids to the school, library, or park. Building a city where people of all ages and abilities can safely and conveniently walk, bike, and take transit is a planning decision we have to continue to make regularly and deliberately.

We need to find a way to improve the education/school experience of our children, which I believe is linked to the deconcentration of poverty. Our public school education is not going to get better just by building better school facilities. We need higher quality teachers, principals, and administrators in schools across the city, but it seems to be a challenge to attract them and keep them. By finding ways to making housing in neighborhoods available for people of all income levels in a way that deconcentrates poverty, it may be possible to increase the tax base around our schools and draw a more diverse student population than what we have currently.

5. The review of planning matters tends to be more "shades of gray" than strictly "black or white". This involves balancing objective standards (i.e. laws and regulations) with subjective design criteria such as determining what the appropriate massing, bulk, and/or compatibility, etc., with an area should be. How comfortable are you in making subjective decisions based on an objective set of criteria?

Laws and regulations are there for a reason – they are there to guide decision making at the beginning of a project. However, citizen advisory and regulatory boards and commission are there for a reason as well, and help put in check decisions that were made solely based on objective standards. As a CPC member, I would embrace that responsibility whole heartedly and take it very seriously.