



# City of Richmond

900 East Broad Street  
Richmond, VA 23219  
[www.rva.gov/office-city-clerk](http://www.rva.gov/office-city-clerk)

## Informal Meeting Minutes

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Monday, April 22, 2024

4:00 PM

Council Chamber, 2nd Floor - City Hall

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### **Councilmembers Present**

The Honorable Kristen Nye, President  
The Honorable Ann-Frances Lambert, Vice President  
The Honorable Nicole Jones  
The Honorable Katherine Jordan  
The Honorable Stephanie Lynch  
The Honorable Cynthia Newbille  
The Honorable Ellen Robertson  
The Honorable Reva Trammell

### **Absent**

The Honorable Andreas Addison

### **Staff Present**

Lisa Braxton, Council Management Analyst, Principal  
Laura Drewry, City Attorney  
LaTasha Holmes, Council Chief of Staff  
Candice Reid, City Clerk  
Tabrica Rentz, Deputy City Attorney  
RJ Warren, Deputy City Clerk

### **Call to Order**

Council President Kristen Nye called the meeting to order at 4:12 p.m. and presided.

### **Chamber Emergency Evacuation Announcement**

Upon the President's request, Council Management Analyst Lisa Braxton provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency.

### **Docket Review**

Council Management Analyst Lisa Braxton reviewed the following agenda items as indicated:

## Consent Agenda:

1. Ord. 2024-049 – retained on the Consent Agenda
2. Ord. 2024-073 – retained on the Consent Agenda
3. Ord. 2024-077 – to be continued to Monday, May 13, 2024

Upon President Kristen Nye's request, it was the consensus of Council to continue Ord. 2024-077 to the May 13, 2024 Council meeting later that evening during the Formal Session of Council, to allow for additional discussion and possible changes to the legislation related to the proposed fiscal year 2025 budget.

4. Ord. 2024-078 – to be continued to Monday, May 13, 2024
5. Ord. 2024-079 – to be continued to Monday, May 13, 2024
6. Ord. 2024-096 – retained on the Consent Agenda
7. Ord. 2024-097 – to be continued to Tuesday, May 28, 2024
8. Ord. 2024-098 – retained on the Consent Agenda
9. Ord. 2024-105 – retained on the Consent Agenda
10. Ord. 2024-106 – retained on the Consent Agenda
11. Ord. 2024-107 – retained on the Consent Agenda
12. Ord. 2024-108 – retained on the Consent Agenda
13. Ord. 2024-109 – retained on the Consent Agenda
14. Ord. 2024-110 – retained on the Consent Agenda
15. Res. 2024-R013 – retained on the Consent Agenda

## Regular Agenda:

There were no Regular Agenda items.

## Budget-Related Papers:

16. Ord. 2024-099 – after public hearing, to be continued to Monday, May 6, 2024
17. Ord. 2024-100 – after public hearing, to be continued to Monday, May 6, 2024

18. Ord. 2024-101 – after public hearing, to be continued to Monday, May 6, 2024

19. Ord. 2024-102 – after public hearing, to be continued to Monday, May 6, 2024

20. Ord. 2024-103 – after public hearing, to be continued to Monday, May 6, 2024

21. Ord. 2024-104 – after public hearing, to be continued to Monday, May 6, 2024

There were no further comments or discussions concerning Consent and Budget-Related Agenda items reviewed.

Prior to proceeding to the next agenda item, President Nye explained that in an effort to consider Ord. 2022-205, which amends the community unit plan for the Shops at Stratford Hills, sooner than the originally continued public hearing date, she moved to forward the proposed legislation instead to the May 13, 2024 Council meeting and refer it to the May 7, 2024 Planning Commission meeting for an additional recommendation. The motion was seconded and unanimously approved.

## **Other Discussion Item**

### **City Council Offices Renovation**

Joseph Damico, Public Works deputy director, provided Council with an update regarding their offices' renovation, which included the project's progress from 2023 through 2024 and a next steps timeline. A copy of the handout provided has been filed.

[CD.2024.131](#) City Council Offices Renovation Handout

Council Chief of Staff LaTasha Holmes thanked everyone involved in the renovation project and asked Council to decide amongst themselves regarding their own office assignments by the suggested May 15th deadline.

Councilor Reva Trammell inquired regarding the total cost of the renovation project.

President Kristen Nye emphasized the reutilization of previously purchased office furniture to offset the renovation cost.

After discussion regarding the need for an additional conference room within the renovation design, Ms. Holmes explained that the configured training room will also serve as a supplemental meeting space.

President Nye asked that city administration meet with councilmembers individually to further discuss the project to ensure adequate office accommodations.

**Adjournment**

There being no further business, the meeting adjourned at 4:37 p.m.

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CITY CLERK