



Richmond City Council

Boards & Commissions
 Appointments & Reappointments
 Formal Meeting of Richmond City Council

Tuesday, November 12, 2019 – 6:00 p.m.

Public Safety Standing Committee recommends appointment of the following applicants:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
Advisory Board for the Assessment of Towing Fees and the Storage of Vehicles (7 members) (page 4)	Towing and Recovery Operator*	Melvin Lawson (8 th District Employment) (reappointment, page 5)	06/10/2019 – 06/10/2022
Richmond Ambulance Authority (11 members) (page 6)	*	DeWitt C. Baldwin (2 nd District Resident) (reappointment, page 7)	01/09/2020 – 01/09/2022

Education and Human Services Standing Committee recommends appointment of the following applicants:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
Aging and Disabilities Advisory Board (9 members) (page 8)	Senior Citizen*	A. Lynn Ivey (5 th District Resident) (reappointment, page 9)	12/09/2019 – 12/09/2022
Capital Area Partnership Uplifting People, Inc. (3 members) (page 10)	Resident*	Nathan Thomson (2 nd District Resident) (page 11)	11/12/2019 – 11/12/2022 <i>(succeeding Robert Birdsey)</i>

Land Use, Housing and Transportation Standing Committee recommends appointment of the following applicants:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
Central Virginia Waste Management Authority (3 members and 3 alternates appointed by the city) (page 13)	Resident	Miles Jones, Jr. (3 rd District Resident) (reappointment, page 14)	02/08/2020 – 02/08/2022
City Planning Commission (4 members) (page 15)	Board of Zoning Appeals Representative *	Rodney Poole (3 rd District Resident) (reappointment, page 16)	12/31/2019 – 12/21/2022
Clean City Commission (4 members) (page 17)	6 th District Representative*	Jeanne Boisineau (reappointment, page 18)	11/23/2019 – 11/23/2021
	7 th District Representative*	Nancy Lampert (reappointment, page 19)	01/28/2020 – 01/28/2022
Community Transportation Advisory Committee (MPO) (4 members) (page 20)	*	William Steele (1 st District Resident) (reappointment, page 21)	11/23/2019 – 11/23/2021
	Alternate	Hwan Hill (5 th District Resident) (reappointment, page 22)	11/23/2019 – 11/23/2021

Land Use, Housing and Transportation Standing Committee recommends appointment of the following applicants:

Board Name	Criteria for Appointment	Applicant Name	Terms
Safe and Healthy Streets Commission (4 members) (page 23)	Transportation Safety Expert*	Max Hepp-Buchanan (3 rd District Resident) (reappointment, page 24)	12/09/2019 – 12/09/2022
		Louise Lockett Gordon (5 th District Resident) (page 25)	12/09/2019 – 12/09/2022 <i>(succeeding James Johnson)</i>

Finance and Economic Development Standing Committee recommends appointment of the following applicants:

Board Name	Criteria for Appointment	Applicant Name	Terms
Richmond Region Tourism (3 Directors) (page 27)	*	Lester Johnson (4 th District Resident) (reappointment, page 28)	12/31/2019 – 12/31/2021
		Jen Kostyniuk (6 th District Employment) (reappointment, page 29)	12/31/2019 – 12/31/2021

Organizational Development Standing Committee recommends appointment of the following applicants:

Board Name	Criteria for Appointment	Applicant Name	Terms
Affordable Housing Trust Fund Oversight Board (10 members) (page 30)	Representative from the Richmond Association of Realtors*	John Maguire (2 nd District Resident) (page 31)	11/10/2019 – 11/10/2022 <i>(succeeding Jean Longest)</i>
Human Rights Commission (13 members) (page 33)	Resident	Jimez Ashby (2 nd District Resident) (page 34) Nicholas Garcia (2 nd District) (page 36)	06/02/2019 – 10/07/2021 <i>(succeeding Lorna Wyckoff)</i> 06/04/2019 – 10/07/2021 <i>(succeeding Rodney Lofton)</i>
	Youth Member *	Kasia Carrington (6 th District Resident) (page 38)	09/18/2019 – 02/10/2021 <i>(succeeding Anna Homer)</i>
PlanRVA (13 members) (page 40)	City Planning Commission Representative	Rodney Poole (3 rd District Resident) (reappointment, page 41)	12/31/2019 – 12/31/2022

Governmental Operations Standing Committee recommends appointment of the following applicants:

Board Name	Criteria for Appointment	Applicant Name	Terms
City Personnel Board (10 members) (page 42)	Resident	Betty Squire (7 th District Resident) (reappointment, page 43)	01/10/2020 – 01/10/2023
		Lorraine Adeeb (4 th District Resident) (page 44)	06/28/2019 – 06/02/2022 <i>(succeeding Chrison Ratliff)</i>
		Samuel Towell (7 th District Resident) (page 48)	07/08/2019 – 07/08/2022 <i>(succeeding Vivian Hiedemann)</i>
		Carletta Wilson (7 th District Resident) (page 51)	01/10/2020 – 01/10/2023 <i>(succeeding Joshua Mathews-Ailsworth)</i>

Governmental Operations Standing Committee recommends appointment of the following applicants:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
Sister Cities Commission (13 members) (page 53)	*	Ronald Timmons (2 nd District Resident) (page 54)	11/12/2019 – 09/23/2020 <i>(succeeding Stacy Henry)</i>
		Jimmie Jarvis (5 th District Resident) (page 56)	11/12/2019 – 09/09/2021 <i>(succeeding Caroline Blake)</i>

* Live or work in the city

Advisory Board for the Assessment of Towing Fees and the Storage of Vehicles

Vacancy Chart

as of
February 9, 2020

The Advisory Board for the Assessment of Towing Fees and the Storage of Vehicles shall have three (3) representatives of the Police Department, three (3) towing and recovery operators, and one (1) member of the general public, who shall be a citizen of the City of Richmond, to be appointed by Council.

Four members of the board shall constitute a quorum.

(Assigned to the Public Safety Standing Committee)

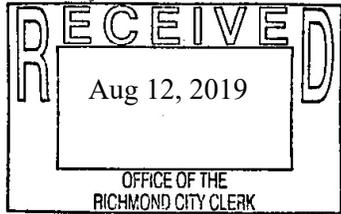
Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Melvin Lawson	All members of Council	06/10/2019	Yes	Application Included	Towing and recovery operator
Joshua Mathews-Ailsworth	All members of Council	05/24/2019	No	-	Citizen Representative
Charlie Woodson	All members of Council	05/24/2019	Yes	Yes	Towing and recovery operator
Victoria Pearson	All members of Council	03/22/2019	No	-	Police Department Representative

Contact:

Lynne Lancaster
 City of Richmond- DPW/ Parking Division
 900 E. Broad Street, Room 707
 Richmond, VA 23219
 804-646-6006
Lynne.Lancaster@Richmondgov.com

City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Advisory Board for the Assessment of Towing Fees and <i>the Towing of Vehicles</i>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: LAWSON	First Name: Melvin
Home Street Address: 2298 Mitchells Mill Rd.	Home Telephone: 804.652.7581
Home City, Zip Code: Aylett, VA 23009	Home Fax: _____
Personal E-Mail Address: mlawson@seibertcos.com	
Employer: Manchester Marketing, Inc. t/a Seibert's Towing	
Job Title: Director of Operations	How Long? 12 years
Business Street Address: 642 W. Southside Plaza Dr.	Business Telephone: 804.622.2430
Business City, Zip Code: Richmond, VA 23224	Business Fax: 804.622.2429
Business E-Mail Address: mlawson@seibertcos.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
Are you a city resident? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? _____ Number of years? _____	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, please provide information on the nature of the contract. Towing contract for towing and tow lot operations. Contract No. 16000022041	
	
Signature: 	Date: 08/12/2019
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
 Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmondgov.com/cityclerk

Richmond Ambulance Authority

Vacancy Chart *as of* February 9, 2020

The Authority shall have (11) eleven members, two of whom shall be the Chief Administrative Officer and the Director of Finance, and one City Council member. Eight (8) members shall be appointed by the City Council for a term of two (2) years. The Chief Administrative Officer and the Director of Finance shall serve during the time that they hold such offices.

(Assigned to the Public Safety Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
DeWitt C. Baldwin	All members of Council	01/09/2020	Yes	Application Included	Reside or work in the city
Joseph Boatwright	All members of Council	11/28/2019	No	-	Reside or work in the city
Elizabeth Matish	All members of Council	10/24/2019	No	-	Reside or work in the city

Contact:

Richard "Chip" Decker,
CEO, Richmond Ambulance Authority
804-254-1180



City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Richmond Ambulance Authority	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: Baldwin	First Name: DeWitt
Home Street Address: 10112 Branner Woods Ct.	Home Telephone: 804-353-1447
Home City, Zip Code: Mechanicsville, VA 23116	Home Fax:
Personal E-Mail Address: weetbaldwin@gmail.com	
Employer: Capital Interior Contractors, Inc.	
Job Title: Corporate Director	How Long? 6 years
Business Street Address: 3201 Rosedale Avenue, Suite A	Business Telephone: 804-353-1447
Business City, Zip Code: Richmond, VA 23230	Business Fax: 804-353-2530
Business E-Mail Address: dbaldwin@capitalint-contractors.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
Are you a city resident? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? _____ Number of years? _____	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please provide information on the nature of the contract.	
<div style="border: 1px solid black; padding: 5px; display: inline-block;">RECEIVED 10/01/2019 OFFICE OF THE RICHMOND CITY CLERK</div>	
Signature: 	Date: 10/01/2019
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

NOTE: This application is a public document.

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Aging and Disabilities Advisory Board

Vacancy Chart

*as of
February 9, 2020*

The Board shall be composed of nine (9) members nominated and appointed by the Council.

Of the nine members:

- A. One member shall be a representative of the business community with primary residence or principal place of business located within the city of Richmond,
- B. Two members shall be residents of the city who are persons with disabilities,
- C. Two members shall be residents of the city who are senior citizens,
- D. One member shall be either a member of the Council or a City employee,
- E. One member shall be a resident of the city who is a caregiver of at least one person with a disability,
- F. One member shall be a caregiver of at least one senior citizen and
- G. One member shall be either an attorney or paralegal (i) whose firm or office routinely represents or handles cases for senior citizens or persons with disabilities, (ii) who has experience addressing issues related to the American with Disabilities Act and (iii) who shall not be required to be a resident of or have a principal place of business in the city.

(Assigned to Education and Human Services Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Gabriel Bibbs	All members of Council	11/14/2019	Yes	Contacted - No response	Resident with a disability
Timothy Nesselrodt	All members of Council	12/09/2019	-	Not Interested	Business Community Representative
A. Lynn Ivey	All members of Council	12/09/2019	Yes	Application Included	Senior Citizen
Maureen Eberhardt	All members of Council	02/08/2019	-	Not Interested	Resident with a disability

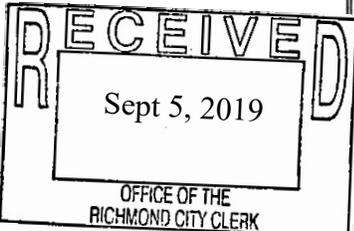
Contact:

Pearl Langhorne
 Administrative Program Support Assistant
 Human Services
 900 East Broad Street
 Richmond, Va. 23219
Pearl.langhorne@richmondgov.com
 804-646-5823 (o)



City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Aging and Disabilities Advisory Board	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: Ivey III	First Name: A. Lynn
Home Street Address: 729 South Pine St.	Home Telephone: 804-303-1661
Home City, Zip Code: Richmond 23220	Home Fax: _____
Personal E-Mail Address: Millynnium@comcast.net	
Employer: HomeKeepers LLC	
Job Title: Principal	How Long? 7 years
Business Street Address: 8501 Patterson Ave.	Business Telephone: 804-750-1166
Business City, Zip Code: Henrico 23229	Business Fax: _____
Business E-Mail Address: Lynn@HKrva.com	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county? <u>HENRICO</u>	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <u>5</u> Number of years? <u>15</u>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
	
Signature: <u></u>	Date: <u>9/5/19</u>
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

NOTE: This application is a public document.

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Capital Area Partnership Uplifting People, Inc.

Vacancy Chart

As of
February 9, 2020

The Board of Directors shall be composed of at least fifteen (15) members, and no more than thirty (30) members (by-laws). The board shall consist of three categories of membership, as follows:

Local Government Representatives – Representatives of local governments will make up one-third of the board’s members. Each participating jurisdiction’s governing body will be requested to appoint a certain number of representatives, who reside in a jurisdiction, to serve on the Board of Directors. The number of directors requested to serve on behalf of a jurisdiction will be determined by the percentage of low income residents of that jurisdiction compared to the total number of low income residents of all participating jurisdictions.

Representatives of the Poor – One third of the board’s members shall be members of CAPUP’s Neighborhood Advisory Councils.

Representatives of Community Organizations – One third of the members of the board shall be officials or designated representatives of business, industry, labor, religious, educational welfare, law enforcement or other major groups in the region, and persons added to the board as a result of the petition provision of the Bylaws.

(Assigned to the Education and Human Services Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Jonathan Zur	All members of Council	06/10/2019	-	Resigned	Resident
Robert Birdsey	All members of Council	03/24/2019	-	Resigned	Resident

Contact:

Hester Brown, President & CEO

hbrown@capup.org

(804) 788-0050



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

CAPITAL AREA PARTNERSHIP UPLIFTING PEOPLE. INC.

Title: _____

Name: *Nathan Thomson*

Home Address: 002421 PARK AVE RICHMOND VA 23220

Home Telephone: 8042748669 Home Fax: _____

Personal E-Mail Address: thomson.nh@gmail.com

Employer: Patient Services Inc.

Job Title: Associate, Government Relations How Long? _____

Business Address: 003104 E. BOUNDARY CT MIDLOTHIAN VA 23112

Business Telephone: 8042143312 Ext: _____ Business Fax: _____

Business E-Mail Address nthomson@uneedpsi.org

Is Your Place of Employment Located in the city of Richmond No

Is your Place of Employment Located in the County? Yes If Yes, Which County? Chesterfield

Are You A City Resident? Yes If Yes, Which City Council District? 2 Number of Years? 1

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*B.S. Communications, Radford University 2016
M.A. Political Science, Appalachian State University 2018
Internships with federal government in 2015-2017 (FS, BLM)
Community Service Chair, Delta Chi Fraternity, 2013-2015
Currently, GR Associate with experience in state and federal advocacy*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

I'm a member of River Road Baptist Church, Church Hill Ultimate Frisbee League, and the James River Association.



City of Richmond, Virginia
City Council

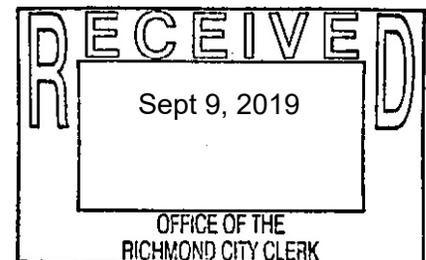
Authorities, Boards, Commissions and Task Forces Application

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

I am a native Richmonder who wants to give back to the community that has given me so much. Please find a more indepth bio on my company's website @ <https://www.patientservicesinc.org/advocacy>

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

I received an email from Craig Bieber of Councilwoman Gray's office.



NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Central Virginia Waste Management Authority

Vacancy Chart

As of
February 9, 2020

The governing body of the City of Richmond, together with the Cities of Petersburg, Colonial Heights, and Hopewell; Counties of Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, Prince George, Powhatan and the Town of Ashland, **shall appoint at least one of its residents to the Board and may appoint an alternate for each member. The City appoints three (3) residents and three (3) alternates.**

(Assigned to the Land Use, Housing & Transportation Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Miles Jones Jr.	All members of Council	02/08/2020	Yes	Application Included	Resident
Kevin White	All members of Council	04/08/2017	-	Resigned	Alternate
Darlene Mallory (formerly)	All members of Council	-	-	Moved to member position	Alternate

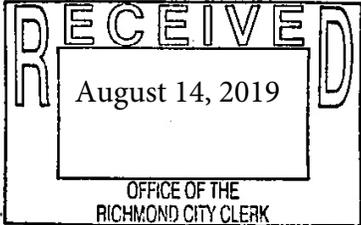
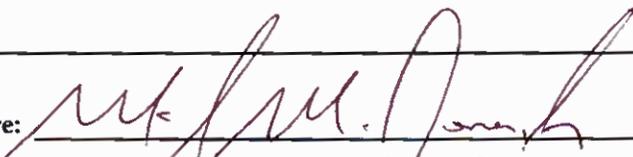
Contact:

Kimberly Hynes, Director of Administration & Finance
Central Virginia Waste Management Authority
(804) 359 - 8413



City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Central Virginia Waste Management Authority	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: Jones, Jr	First Name: Miles
Home Street Address: 3112 Lamb Avenue	Home Telephone: 254-630-6810
Home City, Zip Code: Richmond, Va 23222	Home Fax: _____
Personal E-Mail Address: miles.jones@richmondgov.com	
Employer: City of Richmond	
Job Title: Environmental Compliance Officer	How Long? 4 yrs
Business Street Address: 3522 North Hopkins Road	Business Telephone: 804-646-1335
Business City, Zip Code: 23224	Business Fax: _____
Business E-Mail Address: miles.jones@richmondgov.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 3 Number of years? 5	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
	
Signature: 	Date: 8/14/2019
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

NOTE: This application is a public document.

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 Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmond.gov/cityclerk

City Planning Commission

Vacancy Chart

as of

February 9, 2020

The Planning Commission shall consist of nine (9) members. One member shall be a member of Council who shall be appointed by the Council for a term coincident with their term on Council; one member shall be a member of the Board of Zoning Appeals appointed by the Board of Zoning Appeals for a term coincident with their term on such board; one member shall be the Chief Administrative Officer or an officer or employee of the City designated from time to time by the Chief Administrative Officer; six (6) citizen members shall be qualified voters of the City who hold no office of profit under the City government (one shall be appointed by the Mayor and five appointed by the City Council).

(Assigned to the Land Use, Housing & Transportation Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Rodney Poole	Board of Zoning Appeals	12/31/2019	Yes	Application Included	Board of Zoning Appeal Representative

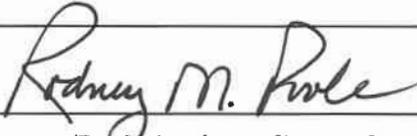
Contact:

Matthew Ebinger
Principal Planner, Land Use Administration
Department of Planning & Development Review
Matthew.ebinger@richmondgov.com
804-646-6308

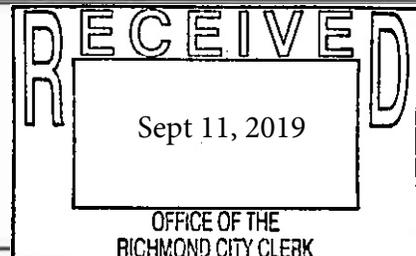


City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: City Planning Commission	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: Poole	First Name: Rodney
Home Street Address: 3500 Seminary Avenue	Home Telephone: 804-359-0294
Home City, Zip Code: Richmond, VA 23227	Home Fax: N/A
Personal E-Mail Address: Rpooleadop@aol.com	
Employer: The Wilton Companies	
Job Title: Senior Vice President/General Counsel	How Long? 17 years
Business Street Address: 4901 Dickens Road, Suite 100	Business Telephone: 804-237-1376
Business City, Zip Code: Richmond, VA 23230	Business Fax: 804-740-2879
Business E-Mail Address: rodney@thewiltonco.com	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county? Henrico	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 3rd Number of years? 12	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u></u>	Date: <u>9/11/2019</u>
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

NOTE: This application is a public document.



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Clean City Commission

Vacancy Chart

As of

February 9, 2020

Fifteen (15) members appointed by Council, of which nine (9) members shall be from among the eligible voters within each voting district, five (5) members shall be corporate/citizen volunteers, one (1) member shall be the Director of Public Works, or his designee.

The Commission shall have five subcommittees as follows:

- Communications
- Schools
- Business and Industry
- Community Organizations
- Municipal Operations

(Assigned to the Land Use, Housing & Transportation Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Jeanne Boisineau	All members of Council	11/23/2019	Yes	Application Included	6 th District Representative
Nancy Lampert	All members of Council	01/28/2020	Yes	Application Included	7 th District Representative

Contact:

Darlene Mallory, Support Services Manager/Clean City Commission Coordinator

Department of Public Works

3506 N. Hopkins Road

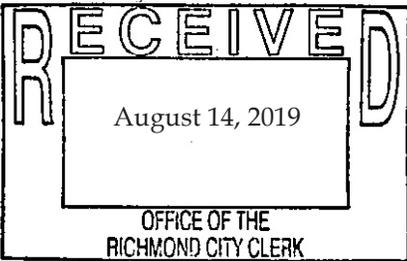
804-646-8325

Darlene.mallory@richmondgov.com



City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Clean City Commission	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: Boisineau	First Name: Jeanne
Home Street Address: 1104 Fourquarean Lane	Home Telephone: (804) 310-7822
Home City, Zip Code: Richmond 24222-3815	Home Fax: _____
Personal E-Mail Address: Jmboisineau@mac.com	
Employer: Self employed	
Job Title: Pastry Chef / Confectioner	How Long? Six years
Business Street Address: 1901 East Franklin St., Suite 103	Business Telephone: (804) 310-7822
Business City, Zip Code: Richmond 23223	Business Fax: _____
Business E-Mail Address: Superiorcreamery@gmail.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 6th Number of years? 17	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract. N/A	
	
Signature: 	Date: August 14, 2019
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

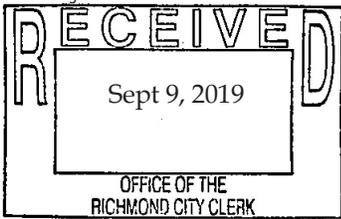
NOTE: This application is a public document.

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www.richmondgov.com/cityclerk



City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Clean City Commission	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Lampert	First Name: Nancy
Home Street Address: 2223 Venable Street	Home Telephone: 804-306-2325
Home City, Zip Code: Richmond 23223	Home Fax:
Personal E-Mail Address: Maarn95@comcast.net	
Employer: Retired	
Job Title:	How Long?
Business Street Address:	Business Telephone:
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 7th Number of years?	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
	
Signature: <u>Nancy J. Lampert</u>	Date: <u>9/9/19</u>
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

NOTE: This application is a public document.

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Community Transportation Advisory Committee (MPO)
 [Formally - Citizens Transportation Advisory Committee]

Vacancy Chart

As of
 February 9, 2020

(Appointed by MPO) Four (4) members designated for the three (3) principal urbanized jurisdictions; the City of Richmond, Chesterfield and Henrico Counties. The MPO shall appoint up to twelve (12) more members who represent diverse organizations with recognized transportation planning concerns.

(Assigned to the Land Use, Housing & Transportation Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
William Steele	All members of Council	11/23/2019	Yes	Application Included	Reside or work
Hwan Hill	All members of Council	11/23/2019	Yes	Application Included	Alternate

Contact:

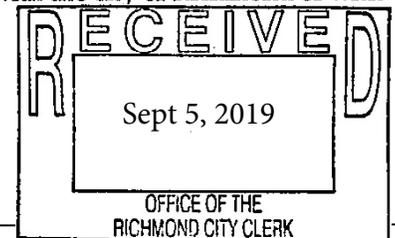
Sharon Robeson, Admin. Secretary
 Richmond Regional Planning District Commission (RRPDC)
 (804) 367 - 6001



City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: CTAC	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Steele	First Name: William
Home Street Address: 6329 Ridgeway Rd	Home Telephone: 804-282-9645
Home City, Zip Code: Richmond, Va 23226	Home Fax: None
Personal E-Mail Address: bill.steele@thestelegroupsir.com	
Employer: The Steele Group	
Job Title: President	How Long? 39 Years
Business Street Address: 6726 Patterson Ave	Business Telephone: 804-282-3136
Business City, Zip Code: Richmond, Va 23226	Business Fax: 804-282-1419
Business E-Mail Address: bill.steele@thestelegroupsir.com	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 1st Number of years? 34	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u><i>William T. Steele III</i></u>	Date: <u>9/5/2019</u>



(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)

NOTE: This application is a public document.

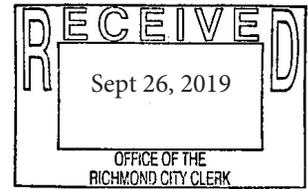
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City of Richmond, Virginia City Council Authorities, Boards, Commissions and Task Forces Reappointment Application

(Please Print or Type)

Name of Authority, Board, Commissioner or Task Force:		CTAC
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____		
Last Name: HILL		First Name: HWAN
Home Street Address: 802 W 29TH ST		Home Telephone: (317) 531 2919
Home City, Zip Code: RICHMOND, 23225		Home Fax:
Personal E-Mail Address: HWANHILL@GMAIL.COM		
Employer: SELF-EMPLOYED		
Job Title: INVESTOR		How Long? 2 YEARS
Business Street Address: 802 W 29TH ST		Business Telephone: (317) 531 2919
Business City, Zip Code: RICHMOND, 23225		Business Fax: N/A
Business E-Mail Address: N/A		
Is your place of employment located in the city of Richmond? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is your place of employment located in the county? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, which county?		
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 5 Number of years? 2		
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
If yes, please provide information on the nature of the contract.		
 Signature: _____		Date: 9/26/2019
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>		



NOTE: This application is a public document.

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www www.richmondgov.com/cityclerk

Safe and Healthy Streets Commission

Vacancy Chart

as of
February 9, 2020

The commission shall be composed of 12 members as follows:

- (1) A member of the Council.
- (2) Four qualified voters of the city who hold no office of profit with the city.
- (3) Three members with expertise in transportation safety.
- (4) The superintendent of the School Division of the city of Richmond.
- (5) The commanding officer of the Traffic Division of the Department of Police.
- (6) The traffic engineer of the city.
- (7) The director of Public Works.

(Assigned to the Land Use, Housing & Transportation Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Max Hepp-Buchanan	All members of Council	12/09/2019	Yes	Application Included	Transportation Safety Expert
James Johnson	All members of Council	12/09/2019	Yes	No	Transportation Safety Expert

Contact:

Mary K. Larson (Secretary of Commission)
 1101 Haxall Pt., Unit 502
 Richmond, Va. 23219
 804-683-7303 (h)
 804-289-5142 (o)
maryklarson@comcast.net
mary_larson@bshsi.org

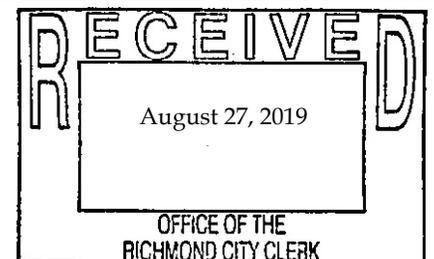


City of Richmond, Virginia City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application

(Please Print or Type)

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Safe and Healthy Streets Commission	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other:	
Last Name: Hepp-Buchanan	First Name: Max
Home Street Address: 3607 Moss Side Ave	Home Telephone: 804-625-6120
Home City, Zip Code: Richmond, 23222	Home Fax:
Personal E-Mail Address: max.hepp.buchanan@gmail.com	
Employer: Venture Richmond	
Job Title: Director of Riverfront and Downtown Placemaking	How Long? 8 months
Business Street Address: 200 S 3 rd St	Business Telephone: 804-788-6478
Business City, Zip Code: Richmond, 23219	Business Fax:
Business E-Mail Address: mhbuchanan@venturerichmond.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 3 Number of years? 6	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, please provide information on the nature of the contract. The City of Richmond contracts with Venture Richmond to perform downtown sidewalk cleaning and beautification (aka, Clean and Safe).	
Signature: Max Hepp-Buchanan Date: 8/27/2019	
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	





Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

SAFE AND HEALTHY STREETS COMMISSION

Title: _____
Name: *Louise D Lockett Gordon*
Home Address: 000123 S MULBERRY ST RICHMOND VA 23220
Home Telephone: 8043348684 Home Fax: _____
Personal E-Mail Address: ldlockett@gmail.com
Employer: Sports Backers
Job Title: Director of Bike Walk RVA How Long? _____
Business Address: 000100 AVENUE OF CHAMPIONS RICHMOND VA 23230
Business Telephone: 8043348684 Ext: _____ Business Fax: 8042853132
Business E-Mail Address: louise@sportsbackers.org
Is Your Place of Employment Located in the city of Richmond Yes
Is your Place of Employment Located in the County? No If Yes, Which County? _____
Are You A City Resident? Yes If Yes, Which City Council District? 5 Number of Years? 3

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes

If yes, please provide information on the nature of the contract.

Sports Backers has a grant with the City where program scope of services include: biking/walking goals, fitness class and instruction goals, and marketing Richmond through event goals.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

- Master of Public Health degree with emphasis on population health and built environment
- Director of Bike Walk RVA, a program of Sports Backers that advocates for comfortable and connected places to bike and walk for people of all ages and abilities.
- IBPI Comprehensive Bikeway Design certification

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

- Richmond 300 Advisory Council member
- Active participant of PlanRVA Active Transportation Workgroup

Other Community Involvement:

- Coalition for Healthy Children
- Virginia Public Health Association



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

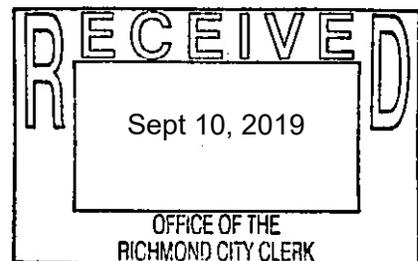
- *National Pan-Hellenic Council of Metro Richmond*

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Versed in the Richmond Vision Zero Plan, Richmond Bicycle Master Plan, Richmond Connects, Richmond 300 Insights Report, Greater RVA Transit Vision Plan, Richmond 300 Parking Study & Recommendations, Richmond Better Streets Manual, bikeable/walkable cities' best practices, and social determinants of health.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

Max Hepp-Buchanan, Daniel Wagner



NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Richmond Region Tourism

Vacancy Chart

As of
February 9, 2020

The membership of the corporation shall consist of one or more classes of members. The initial Class A Membership shall consist of the City of Richmond, each of the Counties of Chesterfield, Hanover, Henrico and New Kent, the Greater Richmond Chamber and the Retail Merchants Association.

Board of Directors - Ex-officio voting directors of the corporation: (A) the President of the Greater Richmond Chamber; (B) the President of the Retail Merchants Association; (C) the President of the Hotel/Motel Association (a division of the Retail Merchants Association); (D) the President of the Virginia Tourism Corporation; (E) the President and Chief Executive Officer of the Capital Region Airport Commission; (F) the General Manager of King's Dominion; (G) the President of Richmond International Raceway, Inc.; (H) the Executive director of Venture Richmond; and (I) the Executive Director of Richmond Sports Backers: (iii) one director appointed by the Museum Directors Association; and (iv) one at-large director appointed by the Board of Directors of the corporation.

The City of Richmond shall appoint three (3) directors.

(Assigned to the Finance & Economic Development Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Lester Johnson	All Members of Council	12/31/2019	Yes	Application Included	Reside or work in the city
Jen Kostyniuk	All Members of Council	12/31/2019	Yes	Application Included	Reside or work in the city

Contact:

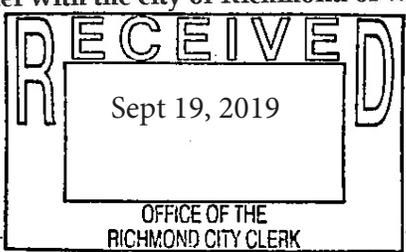
Michelle Lovatt
Vice President of Administration
Richmond Region Tourism
401 N. 3rd Street
Richmond, VA 23219
804-783-7401
mlovatt@visitrichmondva.com



City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Richmond Region Tourism	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: Johnson Jr	First Name: Lester
Home Street Address: 3120 E Weyburn Rd	Home Telephone: 804-307-3383
Home City, Zip Code: Richmond, 23235	Home Fax:
Personal E-Mail Address: ljohnson@mamajskitchen.com	
Employer: Self Employed	
Job Title: President	How Long? 10 years
Business Street Address: 415 N 1st St	Business Telephone: 804-225-7449
Business City, Zip Code: Richmond, 23219	Business Fax:
Business E-Mail Address: ljohnson@mamajskitchen.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 4th Number of years? 6 yrs	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please provide information on the nature of the contract.	
Signature: 	Date: September 1, 2019
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	



NOTE: This application is a public document.

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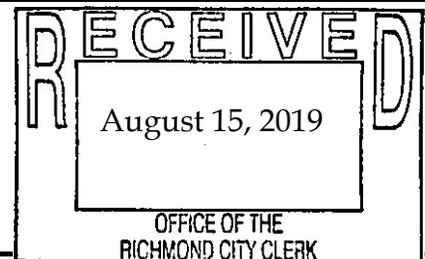


City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Richmond Region Tourism	
Title: Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Kostyniuk	First Name: Jennifer
Home Street Address: 12003 Burrard Court	Home Telephone: 804-364-5144
Home City, Zip Code: Henrico, VA 23233	Home Fax:
Personal E-Mail Address: jkostyniuk@verizon.net	
Employer: Dominion Energy	
Job Title: Director, Corporate Affairs & Capital Project Support	How Long? 18 years
Business Street Address: 707 East Main Street, 3 rd Floor	Business Telephone: 804-771-3956
Business City, Zip Code: Richmond, VA 23219	Business Fax: 804-771-6930
Business E-Mail Address: jen.kostyniuk@dominionenergy.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? Number of years?	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>Jennifer R. Kostyniuk</u> Date: <u>August 15, 2019</u>	
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

NOTE: This application is a public document.



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www.richmondgov.com/cityclerk

Affordable Housing Trust Fund Oversight Board

Vacancy Chart

As of
February 9, 2020

The board shall consist of ten members, each of whom shall either reside in the city of Richmond or have a principal place of employment within the city of Richmond. One member shall be selected from each of the following categories:

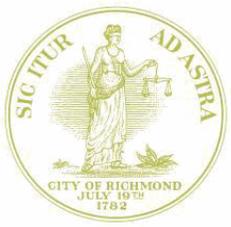
- (1) A representative from Richmonders Involved to Strengthen our Communities.
- (2) A resident of the city of Richmond or a representative of a service provider assisting low-income individuals or families.
- (3) A representative from the Richmond Association of Realtors.
- (4) A representative from an organization dedicated to promoting affordable housing.
- (5) A lender from a financial institution with affordable housing financing experience.
- (6) A builder or developer with experience constructing housing projects.
- (7) A representative of the Richmond Redevelopment and Housing Authority.
- (8) An attorney specializing in housing matters.
- (9) A housing counselor.
- (10) A member of City Council, who shall be a non-voting member of the board.

Of the ten members, the City Council shall appoint six members, including the members designated in subdivisions (1) through (4) and (9) and (10). The mayor, by a writing submitted to the City Clerk, shall appoint four members, including the members designated in subdivisions (5) through (8) of subsection (a) of this section.

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Linda Melton	Mayor	02/06/2020	Yes	Mayor's office notified	(5)
Jean Longest	All members of Council	11/10/2019	No	-	(3)
Steven Saltzberg	All members of Council	11/10/2019	No	-	(1)

Contact:

Dan Cohen
 Department of Economic and Community Development
Daniel.cohen@richmondgov.com
 804-646-3588 (o)



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

AFFORDABLE HOUSING TRUST FUND OVERSIGHT BOARD

Title: _____
Name: *John M Maguire*
Home Address: 002518 GROVE AVE 3 RICHMOND VA 23220
Home Telephone: 8043893405 Home Fax: _____
Personal E-Mail Address: montgomery.maguire@LNF.com
Employer: _____
Job Title: _____ How Long? _____
Business Address: _____ VA
Business Telephone: _____ Ext: _____ Business Fax: _____
Business E-Mail Address _____
Is Your Place of Employment Located in the city of Richmond Yes
Is your Place of Employment Located in the County? No If Yes, Which County? _____
Are You A City Resident? Yes If Yes, Which City Council District? 2 Number of Years? _____

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I have been a Realtor here in the City of Richmond for the past 5 years. I currently sit on the Legislative Committee of the Richmond Association of Realtors and am invited from time to time to sit on sub-committees pertaining to current issues like short-term vacation rentals and things of that nature.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short

11/8/2019



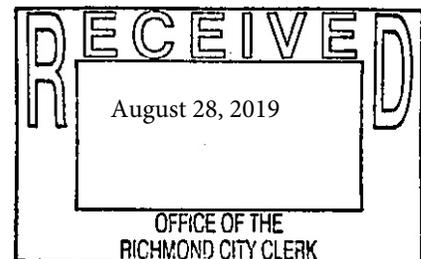
City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

Resume.

I am a member of St. James's Church in the Fan District and a volunteer for both the James River Association and the Chesapeake Bay Foundation. Additionally I recently registered to become a volunteer for Habitat for Humanity, an organization with which I look forward to getting more deeply involved.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?



NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Human Rights Commission

Vacancy Chart

As of

February 9, 2020

The commission shall be composed of 13 members appointed by the Council and the Mayor as follows:

- (a) Eleven adult members of whom the Council shall appoint six and the Mayor five.
- (b) Two non-voting youth members who shall be students of public schools administered by the School Board of the city of Richmond, Virginia, enrolled in the tenth, 11th, or 12th grades. Of these two youth members, the Council shall appoint one and the Mayor shall appoint one.

All members of the Commission shall be residents of the city of Richmond and shall be broadly representative of the community with respect to race, color, religion, sex, pregnancy, childbirth or related medical conditions, national origin, age, marital status, disability, sexual orientation, transgender status, or gender identity.

(Not currently assigned to a standing committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
India Williams	Mayor	10/21/2021	-	Resigned	Youth Member
Anna Homer	All members of Council	02/10/2021	-	Resigned	Youth Member
Ravi Perry	Mayor	10/21/2021	-	Resigned	Resident
Rodney Lofton	All members of Council	10/07/2021	-	Resigned	Resident
Lorna Wyckoff	All Members of Council	10/07/2021	-	Resigned	Resident

Contact:

Osita Iroegbu, Senior Policy Advisor
Community Engagement, Inclusion and Equity
Office of the Mayor Levar Stoney
900 East Broad Street, Suite 201 Richmond, Va.
23219



Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

HUMAN RIGHTS COMMISSION

Title: *MR.*

Name: *Jimez P Ashby Jr.*

Home Address: *000002 W MARSHALL ST APT 124 RICHMOND VA 23220*

Home Telephone: *7039750087* Home Fax:

Personal E-Mail Address: *jimez.ashby@outlook.com*

Employer: *IEXCHANGE, INC*

Job Title: *EXECUTIVE DIRECTOR* How Long?

Business Address: *009149 STONY POINT PKWY UNIT 2305 RICHMOND VA 23235*

Business Telephone: Ext: Business Fax:

Business E-Mail Address *IEXCHANGERVA@GMAIL.COM*

Is Your Place of Employment Located in the city of Richmond Yes

Is your Place of Employment Located in the County? Yes If Yes, Which County? *RICHMOND CITY*

Are You A City Resident? Yes If Yes, Which City Council District? *2* Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

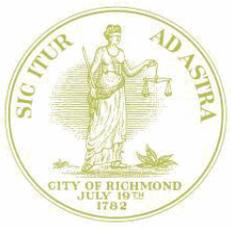
I am Partner & Consultant with DiversifyEd Consulting, LLC - a consulting firm that provides Human Capital (HR), Organizational Strategy & Development, and Diversity, Equity & Inclusion consulting and training services. Also, the Founder and Executive Director of iExChange, Inc. – a nonprofit with the mission to provide community-based opportunities and advocacy for the social advancement, professional development, and academic success of minority and marginalized persons and groups.

In addition to Entrepreneurial life, I am the Program Advisor, Diversity & Inclusion for the US Dept. of Defense – National Guard Bureau.

I have 6 years of highly-progressive Human Resource and Diversity experience across multiple industries, in the private and federal sector, and covering everything from Full-Cycle Recruitment to Talent Development and Workforce Strategy & Development.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Learning & Development - George Mason Univeristy



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

Other Community Involvement:

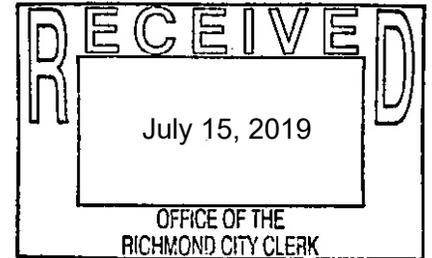
Virginia Commonwealth University Employer Advisory Board

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

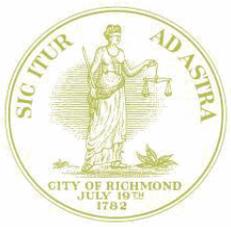
Facilitator, Virginia Center for Inclusive Communities; Member, Be the Bridge Foundation

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

Creator, Diversity Dialogues RVA



NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

HUMAN RIGHTS COMMISSION

Title: _____

Name: *Nicholas R Garcia II*

Home Address: 000117 W BROAD ST APT 406 RICHMOND VA 23220

Home Telephone: 5402734165 Home Fax: _____

Personal E-Mail Address: garcian07@gmail.com

Employer: Virginia Commonwealth University

Job Title: Director of Undergraduate Student Services How Long? 7

Business Address: VA

Business Telephone: _____ Ext: _____ Business Fax: _____

Business E-Mail Address _____

Is Your Place of Employment Located in the city of Richmond Yes

Is your Place of Employment Located in the County? No If Yes, Which County? _____

Are You A City Resident? Yes If Yes, Which City Council District? 2 Number of Years? 12

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

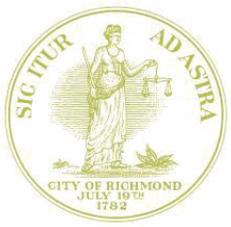
If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I am currently pursuing a PhD in Educational Leadership, Policy, and Justice through VCU. The focus of my research surrounds the politics of equity, diversity, and inclusion. My background as a White/Latino member of the LGBTQ community has driven me to become active in my community, city, and state to help bring about equity and equality for all citizens. In my opinion, insuring the human rights of all citizens should be the cornerstone of creating a safe, successful, and sustainable Richmond. I am applying for this position on the Human Rights commission to do my part. I look forward to speaking with you further about this opportunity.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

My experiences teaching at VCU in the Political Science Department and my research regarding creation, implementation, and evaluation of policy has allowed me to become a critical thinker in the way that our government interacts with it's citizenry. I have also led multiple workshops and seminars around the topics of diversity and inclusion to students and faculty/staff at VCU. My position requires that I engage in public speaking, public discourse and discussions to create community-wide solutions with community and political support.



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

Other Community Involvement:

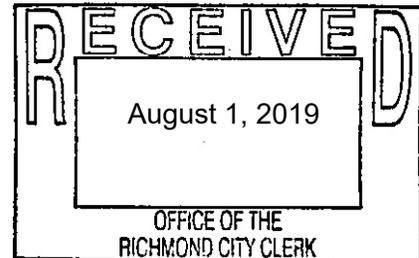
N/A

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

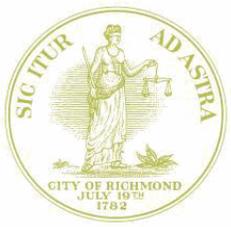
See resume.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

*Nicholas R. Garcia II, M.P.A.
Senior Academic Advisor
L. Douglas Wilder School of Government and P*



NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

HUMAN RIGHTS COMMISSION

Title: _____

Name: *Kasia M Carrington*

Home Address: 003311 3rd MILTON AVE RICHMOND VA 23222

Home Telephone: 8049387618 Home Fax: _____

Personal E-Mail Address: Kasiacarrington@gmail.com

Employer: _____

Job Title: _____ How Long? _____

Business Address: _____ VA _____

Business Telephone: _____ Ext: _____ Business Fax: _____

Business E-Mail Address _____

Is Your Place of Employment Located in the city of Richmond No

Is your Place of Employment Located in the County? No If Yes, Which County? _____

Are You A City Resident? Yes If Yes, Which City Council District? 6 Number of Years? 17

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I am a rising senior at Appomattox regional governor school of Arts and Technology. I am an instrumental music major at my school. I am captain of the tennis team and a cheerleader at my school. I am sort of the FCA, Spanish, and Tri-M (focus area club) clubs at my school. I plan to stay in Virginia for college with my top choice being the University Of Richmond.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Youth justice program of Richmond

Other Community Involvement:

Cleaning the James river, feeding the homeless, back to school drives, mentoring elementary school students, talent shows, making scarves for soldiers, etc



City of Richmond, Virginia
City Council

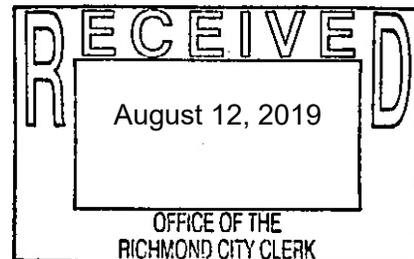
Authorities, Boards, Commissions and Task Forces Application

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

I have been part of a program called youth life since I was in the second grade and I have been part of another program called young life since the sixth grade. A lot of the community service projects I have been sort of were because of these programs I have committed myself to since a young age. With every thing I know and learn my goal is to use that information to help the community I live in. I stand for social justice and want my community to understand the procedures police have to go through to prevent police brutality. So whatever I learn in this program I will use to help the people my age and older ways to prevent tragic situations from happening.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

I heard about this program from my young life leader Riqia Taylor



NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

PlanRVA
 [Richmond Regional Planning District Commission]
Vacancy Chart
As of
 February 9, 2020

Four (4) elected officials of the governing body (City Council); **one** member of the **City Planning Commission**; **one** qualified voter and resident of the city of Richmond; **one** alternate member may be appointed – He/she may be an elected official or any citizen of Richmond.

(Assigned to the Organizational Development Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Rodney Poole	All Members of Council	12/31/2019	Yes	Application Included	City Planning Commission Representative
Mike Gray	All Members of Council	11/22/2019	Yes	No	Qualified Voter/Resident

Contact:
 Julie Fry, Executive Secretary
 Richmond Regional Planning District Commission
 (804)367-2033 x110

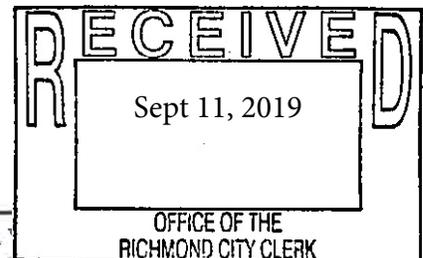


City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: PlanRVA	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: Poole	First Name: Rodney
Home Street Address: 3500 Seminary Avenue	Home Telephone: 804-359-0294
Home City, Zip Code: Richmond, VA 23227	Home Fax: N/A
Personal E-Mail Address: Rpooleadop@aol.com	
Employer: The Wilton Companies	
Job Title: Senior Vice President/General Counsel	How Long? 17 years
Business Street Address: 4901 Dickens Road, Suite 100	Business Telephone: 804-237-1376
Business City, Zip Code: Richmond, VA 23230	Business Fax: 804-740-2879
Business E-Mail Address: rodney@thewiltonco.com	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county? Henrico	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 3rd Number of years? 12	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u><i>Rodney M. Poole</i></u>	Date: <u>9/11/2019</u>
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

NOTE: This application is a public document.



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 Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmondgov.com/cityclerk

City Personnel Board

Vacancy Chart *as of* *February 9, 2020*

Ten (10) persons appointed by the Council who reside within the City, except that Board members who are members of the classified system of the City shall not be subject to this section’s residency requirement. Two (2) members of the Board shall be members of the classified service nominated by the members thereof in a manner prescribed by the Council.

(Assigned to the Governmental Operations Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Joshua Mathews-Ailsworth	All members of Council	01/10/2020	Yes	No	Resident of City
Betty Squire	All members of Council	01/10/2020	Yes	Application Included	Resident of City
Charlene Beth Brinson	All members of Council	01/28/2023	-	Resigned	Classified Employee Representative
Vivian Hiedemann	All members of Council	07/08/2019	No	-	Resident of City
Jessie Bell	All members of Council	06/10/2019	No	-	Resident of City
Chrison Ratliff	All members of Council	06/28/2019	No	-	Resident of City

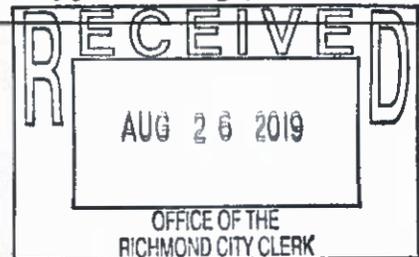
Contact:
 Veronica Kenner
 Human Resources Consultant
 Department of Human Resources
 804-646-5862
 Veronica.kenner@richmondgov.com



City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: City Personnel Board	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Squire	First Name: Betty
Home Street Address: 1600 N. 27th St	Home Telephone: 804/225-8331
Home City, Zip Code: Richmond, VA 23223	Home Fax: —
Personal E-Mail Address: bett1705@aol.com	
Employer: Retired	
Job Title:	How Long?
Business Street Address: NA	Business Telephone: NA
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? NA	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 7B Number of years? 36	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract. NA	
Signature: Betty L Squire	Date: 8/22/19
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



NOTE: This application is a public document.

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www.richmondgov.com/cityclerk



**City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Personnel Board	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: Adeeb	First Name: Lorraine
Home Street Address: 2845 Wighton Dr	Home Telephone: (804) 389-2477
Home City, Zip Code: Richmond, VA 23235	Home Fax: N/A
Personal E-Mail Address: aliandadam2015@gmail.com	
Employer: City of Petersburg, VA	
Job Title: HR Consultant (former Director)	How Long? 5 Yrs
Business Street Address: work from home	Business Telephone: (804) 460-7117
Business City, Zip Code: _____	Business Fax: _____
Business E-Mail Address: ladeeb@petersburg-va.org	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 4 Number of years? 20	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract. 	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: Former Deputy Director of HR Department in the City of Richmond. Employed with the City of Richmond for eighteen (18) years, currently Retired. Strongly possess of HR experience in a full range of HR programs + services.	

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

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**City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces Application**

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: N/A
Date(s) Served: _____ Office(s) Held: _____

Entity: N/A
Date(s) Served: _____ Office(s) Held: _____

Entity: N/A
Date(s) Served: _____ Office(s) Held: _____

Other community involvement:

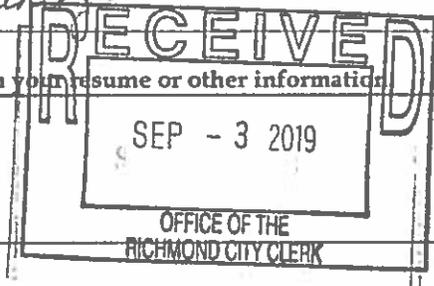
Member of Alpha Kappa Alpha sorority for forty-three (43) years. Active in the Phi Eta Omega Chapter in Richmond, VA.

Member of Muslim Women United of Richmond, VA for fifteen (15) years. A community based organization (501c) that serves the women + children in the Muslim community.

OPTIONAL

Please list additional information you would like considered, or you may attach your resume or other information.

See attached resume



Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

Recommended to apply for appointment by employee in the HR department.

Signature: Karraine Adams Date: 9/2/2019

(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

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www.richmondgov.com/cityclerk

LORRAINE ADEEB
2845 WIGHTON DRIVE
RICHMOND, VIRGINIA 23235
(804) 389-2477 - cell

SUMMARY OF QUALIFICATIONS

Thirty years' experience in local government as a Human Resources Director/Manager responsible for the delivery of a full range of strategic Human Resource programs and services. Demonstrated visionary leader able to plan, develop and implement new strategic approaches and systems in a cooperative and collaborative customer friendly environment.

PROFESSIONAL EXPERIENCE

Management/Operations

- Management responsibility for the Personnel/Policy Administration, Training/Employee Development, Benefits Administration, Labor Relations/Employee Relations, Recruitment/Selection, Classification/Compensation, Information Systems (Oracle) and Budget Management in the Department of Human Resources.
- Manage/supervise professional and support staff involved in all HR operations and activities.
- Plan and organize operational portfolio team tasks and projects. Assign, supervise and evaluate the work of staff in multiple city departments. Develop and coordinate inter-departmental initiatives (training, recruitment, classification etc).
- Negotiate and integrate the role of human resources programs in agency functions. Identify strategic approaches to departments/agencies in resolving operational problems and identifying opportunities. Proactively advise departments of potential issues and challenges.

Budget Management

- Prepare and administer HR annual budget of \$3.38 million which includes personnel services for 39 employees and an operating budget which includes HR program expenses, supplies and equipment, citywide employee medical services, citywide recruitment expenses and a citywide Learning Management System.
- Oversee HR non-departmental annual budget for employee health insurance (\$46M); dental insurance (\$1.3M); voluntary benefits; employee medical services (\$180k) and VEC payments (\$300k).

Benefits Administration

- Manage professional staff responsible for a full complement of employee benefits – health insurance, dental insurance, deferred compensation, voluntary benefits (flexible spending accounts). Supervise implementation of citywide Wellness programs and the annual Wellness budget of \$100k.
- Participate in the Request For Proposal (RFP) employee benefits contract for employee health and dental insurance plans, voluntary benefits plan and employee medical services. Negotiate the contract cost, program services and requirements.
- Coordinate the Affordable Healthcare Act (ACA) implementation. Participate in the program planning to ensure citywide compliance.

Employee Relations/Labor Relations

- Serve as the Chief advisor and strategic partner to Department Directors, management staff and union representatives on employee relations issues which include conflict resolution, grievance avoidance, disciplinary actions, EEO requirements, discrimination complaints, union contract violations/compliance and other employment issues.
- Serve as the Co-Chair on the Labor/Management Council and Labor Relations Officer for a department of 1,000 plus employees represented by several different union locals.
- Serve as the Step II Hearing Officer on grievance matters. Confer with Union on contract violations and appropriate grievance resolutions.
- Supervise investigation teams on complaints of discrimination and alleged workplace wrongdoing. Prepare detailed investigation reports and analysis; make recommendations to executive staff on appropriate resolutions.
- Facilitate counseling sessions on teambuilding, supervisory and peer relationship building. Manage the city's and respective department's grievance process including mediation and resolution.

Policy Administration/ Interpretation

- Serve as the chief advisor to the respective Department executive and management staff on federal, state and local employment laws and regulations (ADA, FMLA, EEO/AA, Performance Management, Title VII, and Anti-Harassment).
- Interpret complex citywide Personnel Rules, Administrative Regulations, Substance Abuse Policy, contract guidelines and other HR policies and procedures. Make sound recommendations to the management staff based upon relevant facts.
- Research and review applicable laws and regulations. Develop policy and procedure guidelines, rule/regulation revisions and memoranda. Serve as chief policy advisor to the Chief Administrative Officer and the Personnel Board on grievance matters.

Training/Staff Development

- Design and conduct training sessions to various classes of employees on all human resource policy issues, EEO laws and regulations, recruitment, staff development subjects (effective communication, interviewing, team building, performance management, etc).
- Conduct training sessions in external organizations (Virginia State University); guest presenter/lecturer at Virginia Commonwealth University and Bryant Stratton College.
- Confer with managers and supervisors for appropriate training and staff development subject matters. Coordinate with outside vendors for in-house training workshops.
- Member of the department's executive Leadership Team to develop department mission, vision and goals.

Talent Management/Recruitment/Selection

- Provide guidance and assistance to department/agency staff on recruitment and selection processes. Prepare job vacancy announcements; determine appropriate placement of advertisements in newspapers, professional journals, internet web-sites. Participate in and facilitate interview panels for executive staff.
- Prepare candidate review and selection instruments. Evaluate applicant qualifications by utilizing prescribed knowledge/skills/abilities (KSA's) consistent with position requirements.
- Conduct recruitment searches for executive staff and hard-to-recruit positions. Prepare executive recruitment brochures and screening devices. Negotiate candidate relocation package. Research executive staff benefits and prepare recommendations for policy changes and adjustments.

Classification/Compensation

- Team member on citywide class/compensation study. Facilitate employee focus groups on preparation of job study questionnaires and employee input. Provide expertise on position competencies and descriptors.
- Conduct complex classification and compensation studies. Research and analyze industry and market data for comparable positions in an assortment of classes. Prepare management position description packages for classification reviews and upgrades.
- Develop and implement succession planning and career development programs for hard-to-recruit/retain positions.
- Maintain position control and reconcile positions to budgeted/non-budgeted positions. Review and evaluate staffing plans and organizational charts for respective divisions. Prepare new job descriptions based on organizational changes and position review.

Human Resource Information System (HRIS)

- Supervise the HRIS functions which include the citywide Oracle based HRMS module, Employee Self-Serve, Benefits, Performance Management, and Oracle Learning Management.
- Manage professional staff responsible for the citywide Learning Management System (Wavelength); Records Center Document Imaging program; and the Applicant Tracking System (NEOGOV).

WORK HISTORY

Director/Human Resources City of Petersburg/Department of Human Resources	8/2014 – 1/2017
Deputy Director/Human Resources City of Richmond/Department of Human Resources	4/2007 – 7/2014
Interim Director/Human Resources City of Richmond/Department of Human Resources	2/2013 – 12/2013
HR Division Chief City of Richmond/Police Department	11/2005 – 4/2007
HR Consultant/Supervisor & Agency HR Manager City of Richmond/Department of Human Resources	9/1996 – 11/2005
HR Director (various NYC Agencies) City of New York, NY	1985 - 1994

EDUCATION

Hampton University/Hampton, Virginia - Bachelor of Science/Business Management
University of Virginia, Charlottesville - Leading, Educating And Developing (LEAD) Program



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

CITY PERSONNEL BOARD

Title: *Mr.*

Name: *Samuel T Towell*

Home Address: *002811 E BROAD ST RICHMOND VA 23223*

Home Telephone: *8045131234* Home Fax: _____

Personal E-Mail Address: *stowell00@hotmail.com*

Employer: *Office of the Attorney General of Virginia*

Job Title: *Deputy Attorney General for Civil Litigation* How Long? _____

Business Address: *000202 N NINTH ST Barb RICHMOND VA 23219*

Business Telephone: *8047866731* Ext: _____ Business Fax: *8043712087*

Business E-Mail Address *stowell@oag.state.va.us*

Is Your Place of Employment Located in the city of Richmond Yes

Is your Place of Employment Located in the County? No If Yes, Which County? _____

Are You A City Resident? Yes If Yes, Which City Council District? *7* Number of Years? *41*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

No

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

As the Deputy Attorney General for Civil Litigation, I manage over 100 attorneys and non-attorneys in public employment. Part of my responsibility is to oversee the Employment Law Unit, which is charged with handling all state grievance matters appealed through the judicial system. Accordingly, I am familiar with the challenges and goals of my own publicly employed team as well as the panoply of issues that can arise through the grievance process across the entire Commonwealth. As a result, I am particularly well-situated to evaluate claims, ensure the due process of all participants, and assist with written findings of fact sufficient to support the Board's ultimate determination.

I have a B.S. in Engineering from the Massachusetts Institute of Technology with a minor in Economics and a J.D. from the University of Virginia School of Law. I have worked in the private sector with McGuireWoods LLP and Williams Mullen, P.C., as well as in the Office of the Governor as a Deputy Secretary and as a judicial clerk in the federal and state systems with the U.S. Court of Appeals for the Fourth Circuit and the Supreme Court of Virginia.

I was born and raised in the City of Richmond. My parents were founding members of the Carillon Civic Association, which in 2016 was recognized for its significant history of Civil Rights activism by being named an historic district on the V

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served



Authorities, Boards, Commissions and Task Forces Application

on. Please give date(s) and office(s) held, if applicable.

None.

Other Community Involvement:

Virginia Code Commission (Attorney General's representative; Executive Committee); John Marshall Inn of Court (Vice President); Virginia Bar Association; Richmond Bar Association; Federal Bar Association (Richmond Chapter);

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

EXPERIENCE:

Office of the Attorney General, Richmond, Virginia

Deputy Attorney General for Civil Litigation, January 2017–Present

- *Lead the Civil Litigation Division, comprising over 100 attorneys and staff in the Trial, Consumer Protection, Health Professions, Financial Recovery, Human Rights, and Insurance & Utility Regulatory Sections as a member of the Attorney General's Senior Staff*
- *Manage the majority of the Commonwealth's affirmative and defensive civil litigation portfolio defending state agencies and personnel; prosecuting deceptive business practices, antitrust concerns, civil rights violations, debt recoveries, and medical license issues; and representing ratepayers as consumer counsel before the State Corporation Commission*
- *Maintain a caseload of matters in federal and state trial and appellate courts, including mandamus actions, administrative appeals, constitutional claims, temporary restraining orders, and declaratory judgment actions*

Office of the Governor, Richmond, Virginia

Deputy Secretary of Agriculture & Forestry, November 2014–January 2017

- *Focused on the economic development of two of Virginia's largest private industries: agriculture and forestry*
- *Oversaw the operations, budgets, and policy development of the Department of Agriculture and Consumer Services, the Department of Forestry, and the Virginia Racing Commission*
- *Managed the secretariat's legislation before the legislature and regulations within the administrative process*
- *Assisted the Policy Office with the review of enrolled bills and special projects*

McGuireWoods LLP, Richmond, Virginia

Litigation Attorney, August 2012–November 2014

- *Litigated complex product liability and toxic tort matters in federal and state courts nationwide*
- *Maintained a portfolio of insurance defense matters throughout Virginia*

Williams Mullen P.C., Richmond, Virginia

Litigation Attorney, September 2006–July 2011

- *Specialized in commercial trial and appellate litigation in Virginia's state and federal courts*
- *Seconded to the legal department of one of the largest private corporations in the United States in 2010*

Office of the Governor, Richmond, Virginia

Special Assistant to the Governor, January 2002–August 2002

- *Assisted the Secretary of Finance with the departments of Planning & Budget, Taxation, Accounts, and the Treasury*

J.P. Morgan & Co., New York, New York

Investment Banking Analyst, July 2000–August 2001

- *Worked in the Consumer Products Group focusing on industry coverage and mergers and acquisitions*

Clerkships:
11/8/2019



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

- U.S. Court of Appeals for the Fourth Circuit, Judge Barbara Milano Keenan, July 2011–July 2012
- Supreme Court of Virginia, Justice Barbara Milano Keenan, August 2005–August 2006

EDUCATION:

University of Virginia School of Law, Charlottesville, Virginia
J.D., 2005

- Senior Legal Fellow, Office of the Governor of Virginia
- Politics & Policy Editor, Journal of Law & Politics
- Third-Year Practice Attorney, Office of the Commonwealth's Attorney for the City of Richmond
- Law Clerk, Office of the U.S. Attorney for the Western District of Virginia (Charlottesville)

Massachusetts Institute of Technology, Cambridge, Massachusetts

B.S. in Mechanical Engineering (Pi Tau Sigma)/Minor in Economics, 2000 (Samuel H. Maslak Scholar)

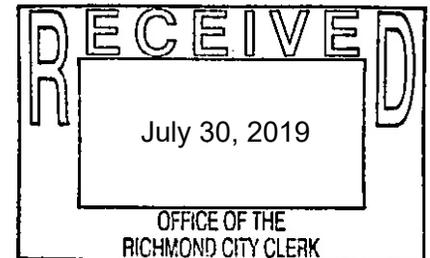
- Visiting Student, Magdalen College, Oxford University

OTHER:

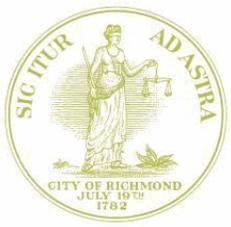
AV – Preeminent (Martindale-Hubbell); Virginia Code Commission (Attorney General's representative; Executive Committee); John Marshall Inn of Court (Vice President); Virginia Bar Association (Sandra P. Thompson Award); Richmond Bar Association; Federal Bar Association (Richmond Chapter); Virginia Executive Insti

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

Cynthia V. Bailey



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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

CITY PERSONNEL BOARD

Title: _____
Name: *carletta p wilson*
Home Address: 001414 WINCHELL ST RICHMOND VA 23231
Home Telephone: 8042222672 Home Fax: _____
Personal E-Mail Address: carlettapittman@cs.com
Employer: Virginia Commonwealth University
Job Title: Office Manager How Long? 22
Business Address: 001300 W BROAD ST RICHMOND VA 23284
Business Telephone: 804-828-4045 Ext: _____ Business Fax: _____
Business E-Mail Address: cdpittma@vcu.edu
Is Your Place of Employment Located in the city of Richmond Yes
Is your Place of Employment Located in the County? No If Yes, Which County? _____
Are You A City Resident? Yes If Yes, Which City Council District? 7 Number of Years? 43

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

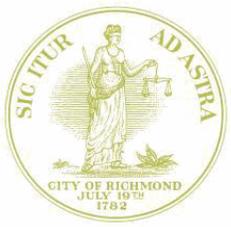
Back up Personnel Administrator for VCU Athletics

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Bachelor of Arts in Liberal Arts, August 201
Paralegal Certificate, May 2017
SHRM-CP certification 2018

Other Community Involvement:

Commonwealth of Virginia Special Education Advisory Committee - 2006-2010
Richmond Public Schools Strategic Planning Team - 2010-2011
Richmond Public Special Education Advisory Committee - 2003 -2010 (President from 2005-2010)
Surrogate Parent - Richmond Public Schools (appointed 2007) Term 2007 -2012



City of Richmond, Virginia
City Council

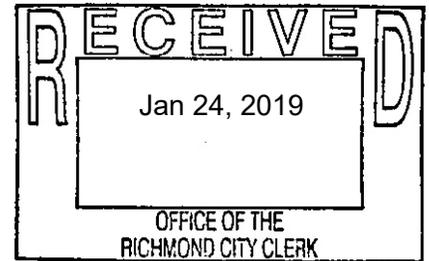
Authorities, Boards, Commissions and Task Forces Application

Alternative Assessment Task force for Richmond Public Schools Department of Exceptional Education - 2008
ADA Subcommittee for the Richmond School Board, 2005
Graduate of Partners in Policymaking: Virginia Board for People with Disabilities- 2005

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Volunteer Income Tax Assistance (VITA): Internal Revenue Service- tax preparer

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?



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Sister Cities Commission

Vacancy Chart

as of

February 9, 2020

The commission shall consist of thirteen (13) members, of whom at least one shall be a member of Council. The members shall be appointed by City Council. Members appointed to the commission shall either reside or work in the city of Richmond.

(Assigned to the Governmental Operations Standing Committee)

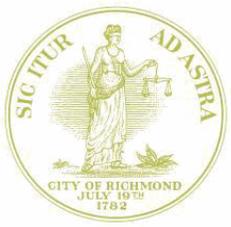
Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Caroline Blake	All members of Council	09/09/2021	-	Resigned	Reside or work in the city
Stacy Henry	All members of Council	09/26/2020	-	Resigned	Reside or work in the city

Contact:

Thomas A. Lisk - Chair

(804)355-5678 (h)

tlisk@eckertseamans.com



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

SISTER CITIES COMMISSION

Title:

Name:

Home Address:

Home Telephone: Home Fax:

Personal E-Mail Address:

Employer:

Job Title: How Long?

Business Address:

Business Telephone: Ext: Business Fax:

Business E-Mail Address

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County? If Yes, Which County?

Are You A City Resident? If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Studied Japanese language and culture for three years at Howard University (2008-2011)

Was a part of a high school student exchange program, sponsored by AIG, at Princeton University. 100 American students lived and interacted with 100 Japanese students for two weeks on Princeton's main campus (Summer 2008)

Visited Tokyo, Japan with my immediate family (Summer 2017)

My maternal grandmother is Japanese and immigrated to the United States after WWII. I have been emerged in the culture my entire life.



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

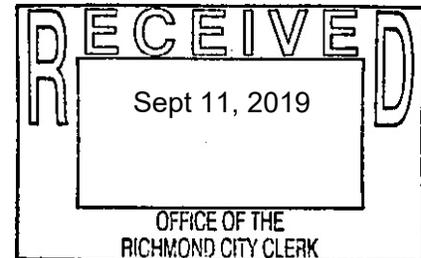
R.I.S.C. Advisory Board- Richmonders Involved to Strengthen our Communities (2018-current)

Richmond Hill- Past Board Member (2017-2018)

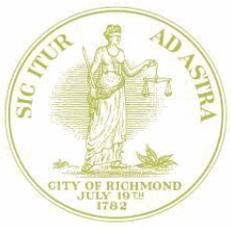
Urban Education (Masters Program)- Virginia Union University (Expected to graduate May 2020)

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

I look forward to the possibility of being commissioned and building an even stronger bond and bridg



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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

SISTER CITIES COMMISSION

Title: _____

Name: *Jimmie L Jarvis*

Home Address: 001252 W MOORE ST RICHMOND VA 23220

Home Telephone: 8046515305 Home Fax: _____

Personal E-Mail Address: jimmie.jarvis@gmail.com

Employer: CodeBlue Technology, LLC

Job Title: Procurement Specialist How Long? 2

Business Address: 005000 MONUMENT AVE RICHMOND VA 23230

Business Telephone: 8042151010 Ext: _____ Business Fax: _____

Business E-Mail Address jjarvis@codebluetechnology.com

Is Your Place of Employment Located in the city of Richmond No

Is your Place of Employment Located in the County? Yes If Yes, Which County? Henrico

Are You A City Resident? Yes If Yes, Which City Council District? 2 Number of Years? 2

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

- ? *Maggie L. Walker Governor's School for Government & International Studies - Class of 2010*
- ? *A high degree of knowledge and literacy regarding current events on the international stage.*
- ? *Experience traveling to such nations as Thailand, Burma, Turkey, among others.*
- ? *A deep interest in fostering cross-cultural relationships for the enrichment of the City of Richmond and its residents.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

- ? *Carver Area Civic Improvement League - Officer At-Large*
- ? *CodeBlue Cares Foundation - Co-founder*
- ? *Richmond City Democratic Committee - 2nd Ward Chair*



Authorities, Boards, Commissions and Task Forces Application

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

*CodeBlue Technology, Richmond, Va — Procurement Specialist
July 2017 - Present*

Quote, deliver, and process inside sales of computer hardware, networking solutions, and IT services to residential, commercial, and governmental clients. Assist with operations management and inventory. Maintain relationships with current and prospective clients and develop new business opportunities.

*Teleperformance USA, Henrico, Va — P&C Insurance Agent
February 2017 - July 2017*

Contracted to service auto, renters, and valuable personal property insurance policies for members of a military-affiliated private insurer. Issued, adjusted, and cancelled policies for members in seventeen states.

*Selected Restaurants, Richmond, Va — Bartender
August 2013 - February 2017*

L'Apple, November 2016 - February 2017

On the Rox, January 2014 - January 2015

Aramark (VCU Chili's), August 2013 - August 2016

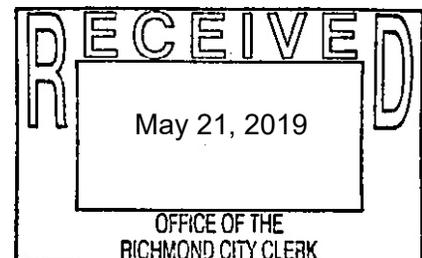
Responsible for providing a fun, safe customer experience while generating food and beverage sales. Also maintained facilities, ordered stock, and trained new staff, all in compliance with ABC laws.

*Partnership for Families, Richmond, Va — Child Care Aide
August 2010 - August 2013*

Taught dozens of Northside children ranging in age from 3 months to 5 years. Responsible for all daily needs including meals, activities, naps, diaper changes. Also taught reading, potty training, and conflict resolution. Two years as a full-time teacher for a class of eight 18-24 month old children.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

Public notice from the City Clerk's office



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Miessler, Allison - Clerk's Office

From: Jimmie Jarvis <jimmie.jarvis@gmail.com>
Sent: Wednesday, October 30, 2019 5:55 PM
To: Miessler, Allison - Clerk's Office
Subject: Re: Address change?

CAUTION: This message is from an external sender - Do not open attachments or click links unless you recognize the sender's address and know the content is safe.

Ms. Miessler,

That is correct, I have moved to the 5th District. My new address is 118 S Colonial Ave, Apt A, Richmond, VA 23221. Please let me know if any further information is required. Thank you!

On Wed, Oct 30, 2019 at 3:59 PM Miessler, Allison - Clerk's Office <Allison.Miessler@richmondgov.com> wrote:

Mr. Jarvis,

It is my understanding that you no longer live in the 2nd District – could you please provide your newest address in order to be considered for the Sister Cities Commission? Thank you!

Sincerely,

Allison Miessler, MSW
Boards and Commissions Administrator

Office of the City Clerk

City of Richmond

900 East Broad Street, Suite 200

Richmond, VA 23219

Office: 804.646.4089

Fax: 804.646.7736