

Paid w/ credit card



Application for SPECIAL USE PERMIT

Department of Planning and Development Review
Land Use Administration Division
900 E. Broad Street, Room 511
Richmond, Virginia 23219
(804) 646-6304
<http://www.richmondgov.com/>

RECEIVED

SEP 01 2015

LAND USE ADMINISTRATION

Application is hereby submitted for: (check one)

- special use permit, new
- special use permit, plan amendment
- special use permit, text only amendment

Project Name/Location

Project Name: William COOPER Date: 8/31/15

Property Address: 2701 Woodrow Ave Richmond, VA Tax Map #: _____

Fee: 300.00 Total area of affected site in acres: _____
(See page 3 for fee schedule, please make check payable to the "City of Richmond")

Zoning
Current Zoning: R5D

Proposed Use
(Please include a detailed description of the proposed use in the required applicant's report)

Existing Use: 1 Bedroom Suite
Is this property subject to any previous land use cases? NO

Yes No
 If Yes, please list the Ordinance Number: _____

Applicant/Contact Person: William COOPER

Company: _____

Mailing Address: 2701 Woodrow Av

City: Richmond State: VA Zip Code: 23222

Telephone: (914) 954-6495 Fax: _____

Email: WCCOOP3@AOL.COM

Property Owner: William COOPER

If Business Entity, name and title of authorized signee: _____

(The person or persons executing or attesting the execution of this Application on behalf of the Company certifies that he or she has or have been duly authorized and empowered to so execute or attest.)

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Fax: _____

Email: _____

Property Owner Signature: [Signature]

The names, addresses, telephone numbers and signatures of all owners of the property are required. Please attach additional sheets as needed. If a legal representative signs for a property owner, please attach an executed power of attorney. **Faxed or photocopied signatures will not be accepted.**

NOTE: Please attach the required plans, checklist, and a check for the application fee (see Filing Procedures for special use permits)

September 18, 2015

Division of Land Use Administration
Matthew Ebinger, Senior Planner
900 East Broad Street Suite 511
Richmond, Virginia 23219

RECEIVED
OCT 9 2015
LAND USE ADMINISTRATION

SUBJECT: Permit Tracking #B15040709

Dear Mr. Ebinger,

I am writing this letter in reference to the subject permit. My wife and I bought this property in May 2013. Your records should reveal that it was listed as a two-family house. During the past two years, we have made substantial improvements to the house, bringing it back to its "former glory," all of which, we submit, has added to the Barton Heights Community.

We have gutted the old wiring and upgraded the electric, insulation and walls. Currently, there are two projects on file. The first is a mud/laundry room that I would like to build on the first level. The laundry area is currently located in the unfinished basement which has a narrow stairway and low head room. The second project is a bedroom suite on the first floor. This would add additional space and provide us with two bedrooms. My 83 year old mother will be coming to live with us, so these two projects would give us the additional space required, provide safety measures for her and provide the ease and convenience needed in this situation; for example, everything on one level.

We have off street parking which is to the rear of the house. Although there seems to be a discrepancy with regard to whether or not the house is a two-family; what concerns me is when I purchased our home, two meters for the electric and two for the gas were already installed. I have invested in and installed the necessary upgrades for the electricity, and the city has put in new meters for the gas. The Assessor's office has had the property listed as a two-family dwelling since 1962.

If the Board decides to make it a one family dwelling, I would like to propose that we keep the electric and gas meters as is, since we have already invested both time and money. I have no issue with paying the two separate bills to the City.

However, regarding the one bedroom suite; the house sits on the corner of Woodrow and Norwood. The addition would not impede but only enhance the neighborhood; I have spoken to my neighbors, and they have no objections to the addition. As I mentioned this is a great area, and we have excellent neighbors, who are excited to see property improvements in an old neighborhood. I have done a substantial amount of work in my home, and we would love to see the house become what we envisioned when we purchased it.

Thank you for your consideration of this matter, and we look forward to your favorable reply.

Sincerely,

A handwritten signature in black ink, appearing to read "William C. Cooper". The signature is stylized with a large, sweeping initial "W" and "C".

Mr. and Mrs. William C. Cooper

Owners

2701 Woodrow Avenue

Richmond, Virginia 23222

cc: Lory Markham (Principal Planner)

RECEIVED
SEP 10 2015
LAND USE ADMINISTRATION

09.10.2015

William C. Cooper

2701 Woodrow Avenue

Richmond, Virginia 23222

Lory Markham (Principal Planner)

I am writing this letter in reference to Permit Tracking # B15040709. My wife and I brought this property in May 2013. It had been listed as a two family house. Since that time we have put life back into the house as well as the Barton Height community. We have up graded the electric, insulation and walls.

There are two projects that are presently on file. The first is a mud/laundry room that I propose that would be on the first level. The wash area now is in the unfinished basement which has a narrow stairway that we must go down and low head room.

The second is a bedroom suite also on the first floor. This would add an additional bedroom giving us two bedrooms. My mother who is eighty three years of age is coming to live with us; so these projects would be beneficial to all of us, health wise. We have off street parking which is to the rear of the house. Although there is some discrepancy as to the issue of the house being a two family, the concerns I have are that the property when I brought had two meters for the electric two for the gas. I have invested in the upgrade of the electric and the city has put in new meters for the gas. The Assessor's office has the property as a two family dwelling since 1962. If the Board decides to make it a one family dwelling, I would like to propose that we keep the electric and gas meters as is we have invested time and money. My family and I have no problems with two separate bills to the City. With regards to the one bedroom suite the house sits on the corner of Woodrow and Norwood. There is the setback issue with the corner house that is on Collins. The addition would not impede but only enhance the neighborhood; the home owners in the area have no objection as to the addition. As I had mentioned this is a great area and we have excellent neighbors.

Sincerely,

William C. Cooper

CC: Matthew Ebinger