



# City of Richmond

900 East Broad Street  
2nd Floor of City Hall  
Richmond, VA 23219  
www.richmondgov.com

## Meeting Minutes - Draft Urban Design Committee

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Thursday, October 8, 2015

10:00 AM

5th Floor Conference Room of City Hall

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### Call to Order

Ms. Almond called the meeting to order at 10:00 a.m.

### Roll Call

**Present:** 6 - Chair Andrea Almond, Doug Cole, Vaughn Garland, Bryan Green, Giles Harnsberger and Robert Smith

**Absent:** 4 - Chris Arias, Andrew P. Gould, Vice Chair Andrea Levine and Jill Nolt

### Staff Present

Mr. Mark Olinger, PDR  
Mr. Jeff Eastman, PDR  
Ms. Tara Ross, PDR

### Others Present

Ms. Carolyn Paulette, Forest Hill Neighborhood Association  
Ms. Mary Godsey, Forest Hill Neighborhood Association  
Mr. Heywood Harrison, DPRCF  
Mr. Greg Nelson, Timmons Group

### Approval of Minutes

[ID 2015-019](#) Special Meeting of August 20, 2015

**Attachments:** [Special Meeting of August 20, 2015](#)

**A motion was made by Mr. Garland, seconded by Mr. Smith, that the minutes from the August 20, 2015 special meeting be adopted. The motion carried by the following vote:**

**Aye:** 5 - Almond, Garland, Green, Harnsberger and Smith

**Abstain:** 1 - Cole

[ID 2015-020](#) Regular Meeting of September 10, 2015

**Attachments:** [Regular Meeting of September 10, 2015](#)

**A motion was made by Mr. Smith, seconded by Mr. Garland, that the minutes from the September 10, 2015 special meeting be adopted. The motion carried by the following vote:**

**Aye:** 5 - Almond, Cole, Garland, Harnsberger and Smith

**Abstain:** 1 - Green

## Secretary's Report

Mr. Eastman stated that at their September 21st meeting, the Planning Commission approved the Maymont Children's Farm buildings and all of the park data node projects on the Consent agenda with the UDC recommendations. At the request of the applicant, the Commission continued the Kanawha Plaza stage canopy and sun shelters for 60 days, to their November 16th meeting.

## Consideration of Continuances and Deletions from Agenda

There were no continuances or deletions.

## CONSENT AGENDA

**A motion was made by Mr. Smith, seconded by Mr. Green, that the Consent Agenda items be recommended for approval. The motion carried unanimously.**

1. [UDC No. 2015-26](#) Final Location, Character and Extent Review of an athletic field and associated improvements at Hickory Hill Community Center

**Attachments:** [UDC Report to CPC](#)  
[Staff Report to UDC](#)  
[Location Map](#)  
[Application & Plans](#)

**This Location, Character and Extent Item was recommended for final approval as submitted, and was forwarded to the City Planning Commission for their meeting on October 19, 2015.**

2. [UDC No. 2015-27](#) Neighborhood Sign Encroachments at the intersection of Forest Hill Avenue with Brookside Road and Cedar Lane

**Attachments:** [UDC Recommendation to DPW](#)  
[Staff Report to UDC](#)  
[Location Map](#)  
[Application & Plans](#)

**This Encroachment Item was recommended for approval as submitted, and was forwarded to the City Department of Public Works**

## REGULAR AGENDA

There were no items on the regular agenda.

## OTHER BUSINESS

The Committee discussed the anticipated submittal at their November meeting of the final plans for the GRTC Bus Rapid Transit system. The Committee asked questions about how the applicant would be addressing the recommendations made during

conceptual review, especially those concerning connecting the BRT route to existing local bus service and the results of the land use survey along the BRT corridor.

### **Adjournment**

Ms. Almond adjourned the meeting at 10:50 a.m.