

Project Progress:

2023:

- City Council Chief of Staff (CofS) and City Special Capital Projects Group (SCPG) collaborate to plan renovations**
- Architectural services commence to develop program, schematic design and office layouts**
- Renovation Funding Approved**
- Finalized Floor Plan Layout Approved by City Council**

Project Progress (continued):

2024:

- Project design development is 80% complete
- Furniture plan and office layouts 80% complete
- Furniture Selection underway
 - Sustainability and Good Stewards of Tax Dollars Council CofS and SCPG identifying sources of repurposed furniture vs buy new
- SCPG discussion with CofS requesting Council final room assignments
 - Needed by **May 15, 2024**
 - To enable final furniture and office layouts to be complete, project phasing plan to be developed and keep project momentum

Next Steps

Renovation Timeline

May '24	June '24	July '24	August '24	September '24	October '24
<ul style="list-style-type: none"> - Council/CofS complete room assignments (5/15) - CofS and SCPG complete furniture layout 	<ul style="list-style-type: none"> - Finalize MEP design docs - Finalize furniture sources - Apply for building permit - CofS and SCPG plan move Phase I and II 	<ul style="list-style-type: none"> - Finalize finishes, technology for training and conference rooms - Receive building permit approval - Phase I move activities start (if not sooner) 	<ul style="list-style-type: none"> - Phase I move activities complete - Phase I renovations start/complete - Phase I furniture in place - Space ready to occupy 	<ul style="list-style-type: none"> - Phase II moves complete, and renovations start - Some Phase II renovations complete 	<ul style="list-style-type: none"> - Phase I all renovations complete