



DEPARTMENT OF
**PLANNING AND
DEVELOPMENT
REVIEW**

Commission of Architectural Review
Certificate of Appropriateness Application
900 E. Broad Street, Room 510
Richmond, VA 23219
804-646-6569

Property (location of work)

Property Address: 2220 E Marshall St.

Current Zoning: _____

Historic District: Church Hill

Application is submitted for: (check one)

- ☒ **Alteration**
☐ **Demolition**
☐ **New Construction**

Project Description (attach additional sheets if needed):

The 1970s fence was recently discovered to encroach a few inches onto the lot of 404 N 23rd St. After receiving complaints and threats about this half a century old fence placement mishap, I'd like to move the fence to get it off that property as it is still completely functional. See attached for more.

Applicant/Contact Person: Mark Shubert

Company: _____

Mailing Address: 2220 E Marshall St.

City: Richmond

State: VA

Zip Code: 23223

Telephone: (757) 6350321

Email: mshubert84@gmail.com

Billing Contact? Yes ☒ Applicant Type (owner, architect, etc.): Owner

Property Owner: Mark Shubert

If Business Entity, name and title of authorized signer: _____

Mailing Address: 2220 E Marshall St.

City: Richmond

State: VA

Zip Code: 23223

Telephone: (757) 6350321

Email: mshubert84@gmail.com

Billing Contact? Yes ☒

****Owner must sign at the bottom of this page****

Acknowledgement of Responsibility

Compliance: If granted, you agree to comply with all conditions of the certificate of appropriateness (COA). Revisions to approved work require staff review and may require a new application and approval from the Commission of Architectural Review (CAR). Failure to comply with the conditions of the COA may result in project delays or legal action. The COA is valid for one (1) year and may be extended for an additional year, upon written request and payment of associated fee.

Requirements: A complete application includes all applicable information requested on checklists available on the CAR website to provide a complete and accurate description of existing and proposed conditions, as well as payments of the application fee. Applications proposing major new construction, including additions, should meet with staff to review the application and requirements prior to submitting. Owner contact information and signature is required. Late or incomplete applications will not be considered.

Zoning Requirements: Prior to Commission review, it is the responsibility of the applicant to determine if zoning approval is required. Application materials should be prepared in compliance with zoning.

Property Owner Signature: _____

Date: 01/09/2025

2220 E Marshall St. Richmond, VA Fence Relocation Proposal, continued

Per the request for elevations, the fence is 5' high and the main area in question runs 35' across. The intent is to keep all elevations, lengths, etc the same.

In addition to the movement of the fence, there's a portion that juts out into the neighboring property in question. It serves no purpose and is clearly on the land that is 404 N 23rd St, extended about 5 feet onto their property. With this in mind, I would like to remove it completely, relocating the terminal post to the corner so that the needs of my future neighbors are met and no portion of my historic fence is on their land anymore.

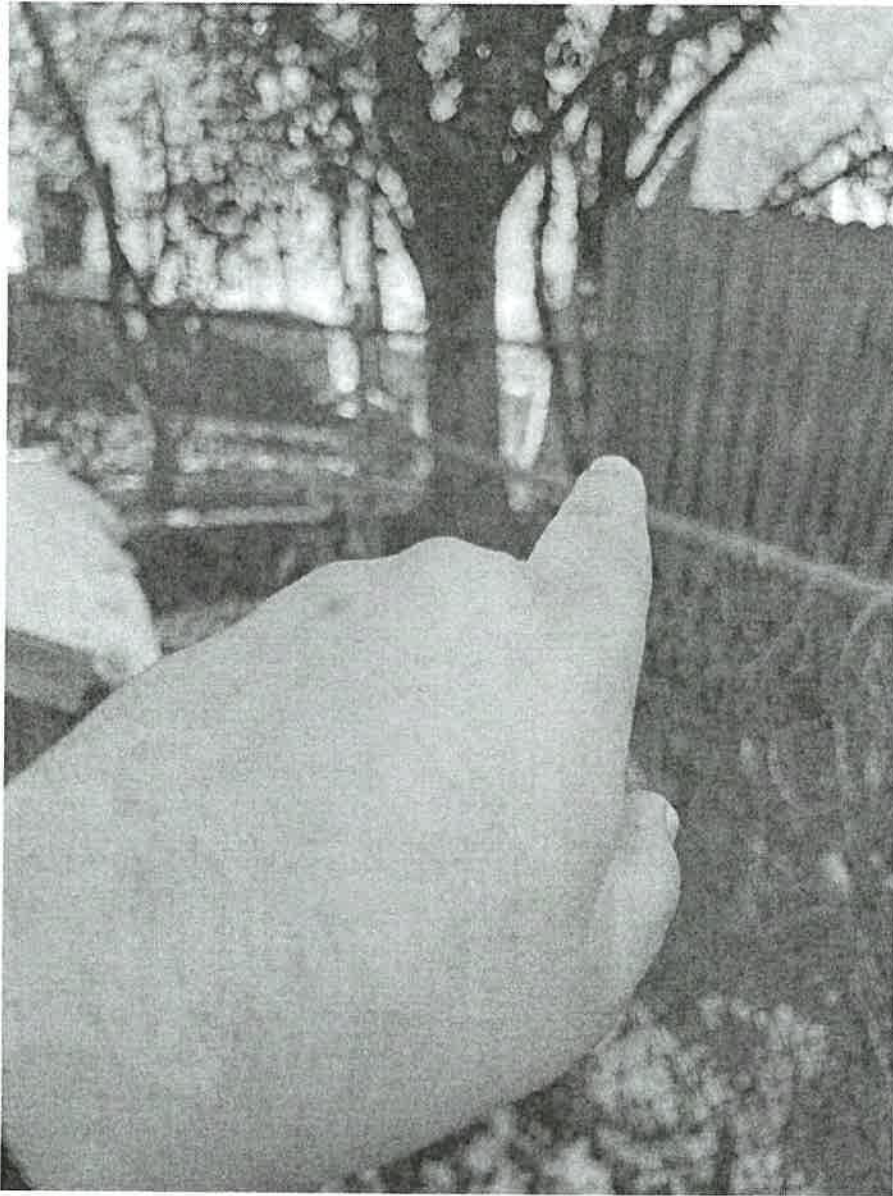
I look forward to working with you all and correcting this mishap! The company I had out to get a quote were confident in not only executing the job itself, but that my fence has many, many years left in it and was worth preserving. Also, Eric at Chesterfield Fencing & More (the aforementioned company I got the quote from and who are willing to do the job if approved) said he will gladly answer any additional questions you all might have regarding the job should they arise as he is far more experienced in this field than I am. Speaking of which, I've attached a Google map PDF of sorts that shows what they will be doing. There are two other small repairs on the agenda not related to the issue with the neighboring property – a quick repair of the gate and fixing a portion towards the front that was damaged by a trespasser trying to get into my yard years ago – an incident I'd forgotten about until Eric from CFM pointed it out yesterday!

I appreciate your time and what you all do! As previously mentioned, the vague threat by the neighboring developer to tear the fence down despite my clear and documented communication to remedy this issue looms... I am hoping we can get this sorted before that but understand if not. Take care and hope y'all are faring as well as expected with the crazy weather this week.

-Mark Shubert



SECTION OF THE FENCE IN QUESTION



SECTION OF THE FENCE THAT JUTS INTO OTHER
PROPERTY AND SERVES NO PURPOSE



PROPOSED WORK LAYOUT



Here's a picture of the fence from the mid 2000's via Google Street View. I recall there being a Church Hill architectural history book that has a great shot of the porches and fence as a result, alas I do not have access to it at the moment. But relying on the oral history passed down to me by Sadie Walker, the former owner of this historic home, the fence went up in the 1970s after a major storm destroyed what was previously there.

I will try to consult some other institutions like Library of Virginia, The Valentine, etc to see if they have photos, but quite frankly, the threat by the neighboring developer to tear down the fence and how compromised that would leave my backyard and home has me feeling a bit uneasy, hence my rush to get this application in. It is my hope that you understand my situation and the lack of historic photos as a result.