

Colonial Green Condominium Unit Owners' Association  
1904 Byrd Ave Suite 100  
Richmond, VA 23230

July 11, 2025  
Reference: 5551 Forest Hill Ave

Shelia D. Hines  
5551 Forest Hill Ave  
Richmond, VA 23225

Dear Shelia D. Hines,

Your Request for an Architectural Modification on your property at 5551 Forest Hill Ave has been approved by the Architectural Request Committee of Colonial Green Condominium Unit Owners' Association. Specifically, you have approval to proceed with the following request as submitted: See attached ARC Modification Request for screened in porch.

Per approval of the Board of Directors, owner may proceed with modification as request with contingency that all maintenance and repairs to all elements of modification are the responsibility of the owner.

Please note that the ARC reserves the right to make a final inspection to ensure that your project is compliant with the Architectural Design Standards applicable to your neighborhood.

As a disclaimer, please note that any damage to your property, other owners' property, or to common area will be your responsibility for repair and/or replacement, if applicable. Maintenance of the modification will also be your responsibility. The homeowner is also responsible for securing any and all necessary permits from local, state, and federal governments, if applicable.

Thank you for adhering to the architectural guidelines of the community. We appreciate your patience while this information was being reviewed.

Sincerely,

Colonial Green Condominium Unit Owners' Association

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This Community is Professionally Managed By:  
Association Community Services West  
(804) 282-7451