



Application for **SPECIAL USE PERMIT**

Department of Planning and Development Review  
Land Use Administration Division  
900 E Broad Street, Room 511  
Richmond, Virginia 23219  
(804) 646-6304  
<http://www.richmondva.gov/>

SUP-016863-2017

Application is hereby submitted for: (check one)

- special use permit, new
- special use permit, plan amendment
- special use permit, text only amendment

**Project Name/Location**

Property Address: 718 N. Cleveland Street, Richmond, Virginia 23221 Date: 03/20/2017  
 Tax Map #: W0001472018 Fee: \$1,200.00  
 Total area of affected site in acres: 0.04 acres or 1728.5 sq ft

(See **page 6** for fee schedule, please make check payable to the "City of Richmond")

**Zoning**

Current Zoning: R-6

Existing Use: Catering Kitchen

**Proposed Use**

(Please include a detailed description of the proposed use in the required applicant's report)  
Remain a catering kitchen with an additional juice bar and walk up window component

Existing Use: Catering Kitchen only

Is this property subject to any previous land use cases?

Yes  No  If Yes, please list the Ordinance Number: 2003-374-336

**Applicant/Contact Person:** Annie L. Malo

Company: LeClairRyan

Mailing Address: 919 E. Main Street, Twenty-Fourth Floor

City: Richmond State: VA Zip Code: 23219

Telephone: ( 804 ) 916-7124 Fax: ( )

Email: annie.malo@leclairryan.com

**Property Owner:** GPH Holding LLC

If Business Entity, name and title of authorized signee: Graham Haddock

(The person or persons executing or attesting the execution of this Application on behalf of the Company certifies that he or she has or have been duly authorized and empowered to so execute or attest )

Mailing Address: 1701 Summit Avenue, Unit #5

City: Richmond State: VA Zip Code: 23230

Telephone: ( 804 ) 426-5785 Fax: ( )

Email: Grahamphaddock@gmail.com

**Property Owner Signature:** *Graham Haddock*

The names, addresses, telephone numbers and signatures of all owners of the property are required. Please attach additional sheets as needed. If a legal representative signs for a property owner, please attach an executed power of attorney. **Faxed or photocopied signatures will not be accepted.**

**NOTE:** Please attach the required plans, checklist, and a check for the application fee (see Filing Procedures for special use permits)