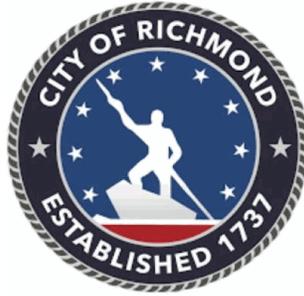


City of Richmond

*City Hall
900 East Broad Street*



Meeting Minutes

Tuesday, March 25, 2025

3:30 PM

5th Floor Conference Room of City Hall

Commission of Architectural Review

[PDRPRES 2025.004](#) Public Access and Participation Instructions - Commission of Architectural Review

Attachments: [Public Access and Participation Instructions -COMMISSION OF ARCHITECTURAL REVIEW.pdf](#)

Call to Order

The meeting was called to order at 3:30p.m.

Roll Call

- Present --** 7 - * Commissioner Coleen Bulter Rodriguez, * Commissioner Andrew Moore, * Commissioner John Grier, * Commissioner Larry Nutt, * Commissioner Gina Marie Hill, * Commissioner Erik Bootsma and * Commissioner Catherine Easterling
- Absent --** 2 - * Commissioner Mitch Danese and * Commissioner Emily Striffler

Approval of Minutes

Secretary’s Report

Administrative Approval Report

Enforcement Reports

CONSENT AGENDA

A motion was made by Commissioner Hill, seconded by Commissioner Easterling, to approve the Consent Agenda.

The motion carried by the following vote:

- Aye --** 6 - Commissioner Andrew Moore, Commissioner John Grier, Commissioner Larry Nutt, Commissioner Gina Marie Hill, Commissioner Erik Bootsma and Commissioner Catherine Easterling

- Excused --** 1 - Commissioner Coleen Bulter Rodriguez

1. [COA-162872-2025](#) 211 North 18th Street - Install a mural on a secondary elevation of a masonry building.

Attachments: [Application & Plans](#)
[Staff Report](#)

A motion was made by Commissioner Hill, seconded by Commissioner Easterling, to approve item #1 COA-162872-2025 for the reasons stated in the staff report provided that the following conditions are met: that no neon, reflective, dayglow, or iridescent colors be used in the mural, and that any unpainted masonry must remain unpainted.

The motion carried by the following vote:

Aye -- 6 - Commissioner Andrew Moore, Commissioner John Grier, Commissioner Larry Nutt, Commissioner Gina Marie Hill, Commissioner Erik Bootsma and Commissioner Catherine Easterling

Excused -- 1 - Commissioner Coleen Bulter Rodriguez

2. [COA-162876-2025](#) 820 North 25th Street - Rehabilitate an existing accessory building and construct a rear addition.

Attachments: [Application & Plans](#)
[Staff Report](#)

A motion was made by Commissioner Hill, seconded by Commissioner Easterling, to approve item #2 COA-162876-2025 for the reasons stated in the staff report provided that the following conditions are met: Any original woodwork on the cornice to be repaired and replaced with in-kind materials, based on photographic evidence; any salvageable wood to be relocated and reused in the front façade; the selected paint color for the repaired wood siding on the main elevation to be submitted for staff approval; ensure that the original chimney's structural integrity is maintained during the rehabilitation works; and ensure the long-term stability of the building, taking measures to address the structural concerns without disturbing the historic features of the façade.

The motion carried by the following vote:

Aye -- 6 - Commissioner Andrew Moore, Commissioner John Grier, Commissioner Larry Nutt, Commissioner Gina Marie Hill, Commissioner Erik Bootsma and Commissioner Catherine Easterling

Excused -- 1 - Commissioner Coleen Bulter Rodriguez

REGULAR AGENDA

3. [COA-163028-2025](#) 711 North 26th Street - Demolish an existing one and one half story rear portion of a building.

Attachments: [Application & Plans](#)
[Staff Report](#)

A motion was made by Commissioner Hill, seconded by Commissioner Bootsma, to defer this application for the reasons stated in the staff report. Specifically, the Commission refrained from voting until the plans for the new addition are approved at a subsequent meeting.

The motion carried by the following vote:

Aye -- 6 - Commissioner Andrew Moore, Commissioner John Grier, Commissioner Larry Nutt, Commissioner Gina Marie Hill, Commissioner Erik Bootsma and Commissioner Catherine Easterling

Excused -- 1 - Commissioner Coleen Bulter Rodriguez

4. [COA-163025-2025](#) 711 North 26th Street - Construct a rear two story addition.

Attachments: [Application & Plans](#)
[Staff Report](#)

A motion was made by Commissioner Hill, seconded by Commissioner Bootsma, to defer this application for the reasons stated in the staff report. Below is a summary of the staff and commission recommendations:

1. On the new addition, the exterior cladding should sit proud of the foundation.
2. Consider documenting any intact historic features or significant items discovered during demolition.
3. Add vertical, corner trim pieces to the design of the new addition.
4. The cantilevered design be revised to a form more in-keeping with the district.
5. The rear elevation of the addition be further studied to include more symmetry. Having the second story rear windows offset from the center of the gable and the second story slightly cantilevered creates an asymmetry that is not typical of the district or the building.
6. The new addition be scaled back in size to align with the length of the extant addition's footprint more closely.
7. Applicant consider cladding the addition in horizontal siding with a differing reveal from the primary mass of the building.
8. Windows on the rear be vertically aligned, exactly.

The motion carried by the following vote:

Aye -- 6 - Commissioner Andrew Moore, Commissioner John Grier, Commissioner Larry Nutt, Commissioner Gina Marie Hill, Commissioner Erik Bootsma and Commissioner Catherine Easterling

Excused -- 1 - Commissioner Coleen Bulter Rodriguez

5. [COA-162877-2025](#) 815-821 Mosby Street - Construct a new three-story multi-family building.

Attachments: [Application & Plans](#)
[Staff Report](#)

This Application for a Certificate of Appropriateness was withdrawn by the applicant.

6. [COA-162871-2025](#) 123 North 25th Street - Rehabilitate an existing garage and construct an addition.

Attachments: [Application & Plans](#)
[Staff Report](#)

This Application for a Certificate of Appropriateness was withdrawn by the applicant.

OTHER BUSINESS

Adjournment

The meeting was adjourned at 4:17p.m.