



Commission of Architectural Review SUBMISSION APPLICATION

City of Richmond, Room 510 – City Hall
900 East Broad Street, Richmond, Virginia 23219
PHONE: (804) 646-6335 FAX: (804) 646-5789

12 COPIES OF SUPPORTING DOCUMENTATION ARE REQUIRED FOR PROCESSING YOUR SUBMISSION

LOCATION OF WORK: 2707 E. Broad Street, rear alley DATE: 5/15/2015

OWNER'S NAME: Kelley Banks TEL NO.: 804-382-0251

AND ADDRESS: 2707 E. Broad Street EMAIL: kbanks@flansburgh.com

CITY, STATE AND ZIPCODE: Richmond, VA 23223

ARCHITECT/CONTRACTOR'S NAME: Kelley Banks TEL. NO.: _____

AND ADDRESS: same as above EMAIL: _____

CITY, STATE AND ZIPCODE: _____

Would you like to receive your staff report via email? Yes No

REQUEST FOR CONCEPTUAL REVIEW

I hereby request Conceptual Review under the provisions of Chapter 114, Article IX, Division 4, Section 114-930.6(d) of the Richmond City Code for the proposal outlined below in accordance with materials accompanying this application. I understand that conceptual review is advisory only.

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

I hereby make application for the issuance of a certificate under the provisions of Chapter 114, Article IX, Division 4 (Old and Historic Districts) of the Richmond City Code for the proposal outlined below in accordance with plans and specifications accompanying this application.

DETAILED DESCRIPTION OF PROPOSED WORK (Required):

STATE HOW THE DESIGN REVIEW GUIDELINES INFORM THE DESIGN OF THE WORK

PROPOSED. (Include additional sheets of description if necessary, and 12 copies of artwork helpful in describing the project. The 12 copies are not required if the project is being reviewed for an administrative approval. See instruction sheet for requirements.)

This request is to replace a wood panel infill in an existing brick opening with a glass double hung window at the carriage house behind 2707 E. Broad Street. The carriage house has clearly been altered over the years by previous owners. As the current owner, I am using it as a workshop and home office, and would like to gain the light and air flow control that a proper window would allow. I would use the style and color palette in keeping with windows on the main house, double hung 2/2 with gray/taupe trim and black window frames.

Signature of Owner or Authorized Agent: X 

Name of Owner or Authorized Agent (please print legibly): Kelley Banks

(Space below for staff use only)

Received by Commission Secretary 3:50pm APPLICATION NO. _____

DATE RECEIVED SCHEDULED FOR _____

Note: CAR reviews all applications on a case-by-case basis.

MAY 29 2015

1.



2. & 3.



4. & 5.



1. View of carriage house wall facing alley
2. Detail view of existing fixed wood slot window with wood infill opening above.
3. Proposed new wood double hung window (Photoshop sketch)
4. Existing wood windows on side wall in view of alley to be replaced in kind.
5. View of newly installed wood double hung windows on interior yard side of carriage house (not in public view and not yet painted). This shows the type of window that would be used facing the alley.

JELDWEN CUSTOM WOOD WINDOW CUT SHEET

CUSTOM WOOD DOUBLE-HUNG WINDOW



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Price Range: \$\$\$

Options

Model
Exterior



Grille Designs

No Grille



Exterior Color
Options

Brilliant White



Looking for more frame, glass, and grille options?
[DESIGN YOUR OWN](#)

[Product Overview](#)

[Design Options](#)

[Glass Options](#)

[Build & Installation](#)

[Tech Documents](#)

Both the upper and lower sashes slide open vertically and tilt in for easy cleaning. Built from AuraLast® Wood (Pine) and available in multiple wood species and 41 clad colors.

FEATURES

- **Custom Capabilities:** size, shape, design, finish, texture, wood species, glass, grille designs
- **Color Options:** 41 clad exterior colors, copper cladding, 10 wood interior finishes
- **Wood Options:** pine, knotty alder, douglas fir, mahogany, oak, walnut, cherry or custom options
- **Trim Options:** exterior clad and wood trim profiles, interior wood trim profiles, distressing options
- **Glass Options:** energy efficient, protective, textured, tinted
- **Hardware Options:** Window Opening Control Device (WOCD) option available
- **Maintenance Level:** moderate
- **Project Type:** new construction and replacement
- **ENERGY STAR® Qualified Options:** yes
- **Sustainable Solutions:** AuraLast® Wood (pine) with reduced VOCs is standard. Two wood-source certification options are available on AuraLast® Wood: Sustainable Forestry Initiative® (SFI) or Forest Stewardship Council™ (FSC®).
- **Warranty:** 20 year general warranty & lifetime limited warranty against rot and termites

HAVE A QUESTION?

Our customer service team is happy to assist you



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