



City of Richmond

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Meeting Minutes - Draft Planning Commission

Monday, June 15, 2015

1:30 PM

5th Floor Conference Room

Call To Order

Mr. Poole called the meeting to order at 1:30 p.m.

Roll Call

Present 9 - Mr. Rodney Poole
Mr. Melvin Law
Ms. Amy Howard
Mr. David Johannas
Ms. Lynn McAteer
Mr. Jeffrey Sadler
Mr. Doug Cole
Ms. Ellen Robertson
Ms. Selena Cuffee-Glenn

Chair's Comments

Mr. Poole welcomed everyone who was present.

Director's Report

There was no Director's Report.

- Council Action Update

Ms. Markham informed the Commission that the special use permit amendments for 510 North 2nd Street and 310 North 33rd Street and the rezoning amendment of 2101 East Main Street were approved by City Council in accordance with the Commission's recommendations.

Consideration of Continuances and Deletions from Agenda

1. [UDC No. 2015-13](#) Conceptual Location, Character and Extent Review of a new building for the Horticulture, Maintenance and Public Safety Departments at Maymont, 800 Swan Lake Drive

Attachments: [UDC Report to CPC](#)
[Staff Report to UDC](#)
[Location Map](#)
[Application & Plans](#)
[Letters of Opposition](#)

A motion was made by Commissioner Cuffee-Glenn, seconded by Commissioner

Howard, that this Location, Character and Extent Item be continued to the Commission's July 6, 2015 meeting. The motion carried by the following vote:

Aye: 8 - Mr. Poole, Mr. Law, Ms. Howard, Mr. Johannas, Ms. McAteer, Mr. Sadler, Mr. Cole and Ms. Cuffee-Glenn

Excused: 1 - Ms. Robertson

Consent Agenda

A motion was made by Commissioner Cuffee-Glenn, seconded by Commissioner Howard, that the Consent Agenda be approved. The motion carried unanimously.

2. [ORD. 2015-129-139](#)
[9](#) To accept a deed from the School Board conveying 1000 Goddin Street to the City and to authorize the Chief Administrative Officer to act on behalf of the City in executing such deed.

Attachments: [Staff Report](#)
[Location Map](#)
[Ord. No. 2015-129-139.pdf](#)

A motion was made by Vice Chair Law, seconded by Commissioner Cuffee-Glenn, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous vote.

Aye: 9 - Mr. Poole, Mr. Law, Ms. Howard, Mr. Johannas, Ms. McAteer, Mr. Sadler, Mr. Cole, Ms. Robertson and Ms. Cuffee-Glenn

3. [ORD. 2015-130-140](#)
[0](#) To accept a deed from the School Board conveying 1722 Arlington Road to the City and to authorize the Chief Administrative Officer to act on behalf of the City in executing such deed.

Attachments: [Staff Report](#)
[Location Map](#)
[Ord. No. 2015-130-140.pdf](#)

A motion was made by Vice Chair Law, seconded by Commissioner Cuffee-Glenn, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous vote.

Aye: 9 - Mr. Poole, Mr. Law, Ms. Howard, Mr. Johannas, Ms. McAteer, Mr. Sadler, Mr. Cole, Ms. Robertson and Ms. Cuffee-Glenn

4. [UDC No. 2015-03\(3\)](#) Final Location, Character and Extent Review of the landscaping and furnishings package associated with the renovation of Kanawha Plaza, 701 E. Canal Street

Attachments: [UDC Report to CPC](#)
[Staff Report to UDC](#)
[Location Map](#)
[Application & Plans](#)

A motion was made by Commissioner Law, seconded by Commissioner Cuffee-Glenn, that this Location, Character and Extent Item be approved. The motion carried by the following vote:

Aye: 8 - Mr. Poole, Mr. Law, Ms. Howard, Ms. McAteer, Mr. Sadler, Mr. Cole, Ms. Robertson and Ms. Cuffee-Glenn

No: 1 - Mr. Johannas

- 5. [UDC No. 2015-14](#) Final Location, Character and Extent Review of the installation of modular classrooms on the Broad Rock Elementary School site, 4615 Ferguson Lane

Attachments: [UDC Report to CPC](#)
[Revised plans for 6-15-15 CPC meeting](#)
[Staff Report to UDC](#)
[Location Map](#)
[Application & Plans](#)

A motion was made by Vice Chair Law, seconded by Commissioner Cuffee-Glenn, that this Location, Character and Extent Item be approved. The motion carried by a unanimous vote.

Aye: 9 - Mr. Poole, Mr. Law, Ms. Howard, Mr. Johannas, Ms. McAteer, Mr. Sadler, Mr. Cole, Ms. Robertson and Ms. Cuffee-Glenn

- 7. [a2015 - 256](#) Preliminary plat Showing the Resubdivision of the Bliley Subdivision Parcel 1 (3 lots).

Attachments: [Staff Report](#)
[Preliminary Plat](#)
[Application](#)
[Location Map](#)

A motion was made by Commissioner Law, seconded by Commissioner Cuffee-Glenn, that this Location, Character and Extent Item be approved. The motion carried by the following vote:

Aye: 8 - Mr. Poole, Mr. Law, Ms. Howard, Mr. Johannas, Ms. McAteer, Mr. Sadler, Ms. Robertson and Ms. Cuffee-Glenn

Abstain: 1 - Mr. Cole

Regular Agenda

- 6. [UDC No. 2015-15](#) Final Location, Character and Extent Review of the installation of modular classrooms on the Greene Elementary School site, 1745 Catalina Drive

Attachments: [UDC Report to CPC](#)
[Revised plans for 6-15-15 CPC meeting](#)
[Staff Report to UDC](#)
[Location Map](#)
[Application & Plans](#)

Mr. Jim Hill provided a presentation.

Mr. Doug Cole stated that the Urban Design Committee wanted to ask about saving or minimizing the impact to the basketball courts.

Mr. Tommy Cranse from Richmond Public School Administration made himself available for questions. He stated that locating the modular classrooms farther away from the courts would not allow for enough separation from the main building.

Ms. Lynn McAteer asked about long term plan to renovate the school..

Mr. Tommy Cranse stated that the plan is to do a design for a new elementary school on this site. They would maintain existing buildings while constructing new building. New recreational facilities would be located on the site of the existing school site after the new one is constructed.

A motion was made by Vice Chair Law, seconded by Commissioner Cuffee-Glenn, that this Location, Character and Extent Item be approved. The motion carried by a unanimous vote.

Aye: 9 - Mr. Poole, Mr. Law, Ms. Howard, Mr. Johannas, Ms. McAteer, Mr. Sadler, Mr. Cole, Ms. Robertson and Ms. Cuffee-Glenn

Upcoming Items

Ms. Markham gave a brief overview of the following upcoming items.

- Special use permit for outdoor dining at 1600 Monument Avenue
- Special use permit for a mixed-use development at 425 North 25th Street
- Special use permit for a two-family detached dwelling at 3022 3rd Avenue
- Resolution of intent to amend the zoning ordinance to establish standards for bicycle parking
- Resolution of intent to amend the zoning map for Brookland Bark Boulevard and Meadowbridge/Six-Points commercial areas

Adjournment

Mr. Poole adjourned the meeting at 2:08 p.m.