

INTRODUCED: April 22, 2019

AN ORDINANCE No. 2019-114

To amend Ord. No. 2018-057, adopted May 14, 2018, which adopted the Fiscal Year 2018-2019 General Fund Budget and made appropriations pursuant thereto, by transferring and re-appropriating \$1,175,000.00 from the Richmond Sheriff’s Office Sheriff-Jail Operations program to the Richmond Sheriff’s Office Sheriff-Jail Administration & Human Services program for the purpose of funding projected personnel costs.

\_\_\_\_\_  
Patron – Mayor Stoney

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: MAY 13 2019 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That Ordinance No. 2018-057, adopted May 14, 2018, which adopted the General Fund Budget for the fiscal year commencing July 1, 2018, and ending June 30, 2019, and made appropriations pursuant thereto, is hereby amended by transferring funds in the amount of \$1,175,000.00 from the Richmond Sheriff’s Office Sheriff-Jail Operations program, with program number 01604, and appropriating these transferred funds in the amount of \$1,175,000.00 to the Richmond Sheriff’s Office Sheriff-Jail Administration & Human Services program, with program numbers 01601 and 01603, for the purpose of funding projected personnel costs.

§ 2. This ordinance shall be in force and effect upon adoption.

AYES:            9            NOES:            0            ABSTAIN:            \_\_\_\_\_

ADOPTED:    MAY 13 2019    REJECTED:            \_\_\_\_\_    STRICKEN:            \_\_\_\_\_



CITY OF RICHMOND
INTRACITY CORRESPONDENCE

O & R REQUEST

4-8709
MAR 27 2019

Office of the
Chief Administrative Officer

APR 16 2019

O&R REQUEST

OFFICE OF CITY ATTORNEY

DATE: March 27, 2019

EDITION: 1

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor

Handwritten initials and date: JB 4/16/19

THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer

THROUGH: Lenora Reid, Deputy Chief Administrative Officer for Finance & Administration

Handwritten initials: LR

THROUGH: John Wack, Director of Finance

Handwritten initials: JW

THROUGH: Jay A. Brown, Director of Budget & Strategic Planning

Handwritten initials: JAB

FROM: Antionette Irving, Sheriff

Handwritten signature of Antionette Irving

RE: Sheriff's Office Budget Amendments Submitted to Council

ORD. OR RES. No. \_\_\_\_\_

PURPOSE: Authorizing the City Administration to transfer a total of \$1,175,000 from 01604 Personnel to Cost Center 01601 in the amount of \$1,000,000 and to Cost Center 01603 in the amount of \$175,000 both for Personnel.

REASON: Per City Council Ordinance #2017-120, the Richmond City Sheriff's Office is requesting these transfers to ensure there is enough funds available in Personnel to cover the remainder of the year in Cost Centers 01601/01603.

RECOMMENDATION: It is recommended to approve these transfers for Fiscal Year 2019.

BACKGROUND: There was not enough appropriated and budgeted funds for Cost Centers 01601 Jail Administration/01603 Human Services for the current administration.

SOURCE: (must select all that apply)

- ☐ New/increased revenue (complete the general fund new budget item detail chart)(you must identify the amount of the new revenue or increase in revenue and the reason the new revenue or increase in revenue is available - do this in the Background section above)

Existing general fund (complete *general fund transfer budget item detail*)(you must identify the budget item to be reduced, the amount of the reduction, the reason for the reduction, **and an analysis of the impact on each program or subprogram funded by that budget item** – do this in the Background and Reason sections above)

Fund Balance/Reserve/Contingency/Other Funding Source (you must identify the specific source to be used (eg. Fund balance, reserve, contingency, or other), the amount of that funding source proposed to be used, and the reason for the use of that funding source – do this in the Background section above)

**FISCAL IMPACT/COST (current FY):**

- **If Adopted:** Additional appropriations will be needed by the Sheriff's Office from the 3<sup>rd</sup> quarter re-appropriations.
- **If Not Adopted:** The effect of the personnel and staffing will impact the vital life, health and safety, along with goods and services that is procured and processed within the Sheriff's Office. Although there are funds in the Operating Budget to cover all current and projected expenditures, bills would not be paid due to the Shortfall in Personnel.

**FISCAL IMPLICATIONS (future FYs):** The Sheriff's Office will continue to review expenditures throughout its current and future year budgets and will recommended adjustments if deemed necessary.

**BUDGET AMENDMENT NECESSARY:** Yes.

**REVENUE TO CITY:** No additional revenue to the City to make these transfers are expected.

**DESIRED EFFECTIVE DATE:** Upon Adoption

**REQUESTED INTRODUCTION DATE:** April 22, 2019

**CITY COUNCIL PUBLIC HEARING DATE:** May 13, 2019

**REQUESTED AGENDA:** Consent.

**RECOMMENDED COUNCIL COMMITTEE:** Request a waiver.

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** N/A

**AFFECTED AGENCIES:** The Sheriff's Office, The Department of Budget and Strategic Planning and The Department of Finance.

**RELATIONSHIP TO EXISTING ORD. OR RES.:** 2017-120, 2018-057

**REQUIRED CHANGES TO WORK PROGRAM(S):** N/A

**ATTACHMENTS:**



Existing Item – You must show the total appropriation for each modified budget item to receive funds, for your agency

**OR**

New Item – You must show the total appropriation for each modified budget item to receive funds, for your agency

\*for a new item you must reference the next corresponding item # with a (.) decimal point, see ordinance #2017-036, FY2018 Program Level Budget)

<u>TO</u>					
<u>Item #</u>	<u>Title</u>	<u>Program</u> <small>(cost center #)</small>	<u>Subprogram</u> <small>(service code #)</small>	<u>Transfer</u> <u>Amount/New</u> <u>Amount</u>	<u>New Appropriation</u> <u>Amount</u>
<u>230</u>	<u>Jail Administration</u> <u>&amp; Human Re-</u> <u>sources</u>	<u>01601/01603</u>	<u>SV0801</u>	<u>\$1,175,000</u>	<u>\$5,517,468</u>
<b><u>Grand</u></b> <b><u>Total</u></b>					<u>\$5,517,468</u>

**\*\*\*Grand total for the New Appropriation Amount MUST match the TOTAL AGENCY budget requested as a result of this ordinance\*\*\***