



Finance and Economic Development Standing Committee

Boards & Commissions Vacancy Report

Wednesday, July 15, 2026

Board Name	Criteria for Appointment	Applicant Name
Economic Development Authority Board of Directors (7 Members) (page 3)	Resident of the city	Robert Whitfield Hines 2 nd District Resident (page 4) Alexis Houlihan 3 rd District Resident (page 7) Lamarr Johnson 6 th District Resident (page 9) Edward Powell 4 th District Resident (page 11) Kenneth Smither 3 rd District Resident (page 14) Ashley Williams 7 th District Resident (page 16) Christopher Woody, Sr. 8 th District Resident Member of the Safe and Healthy Streets Commission (page 18)
	Resident of the city who is a member of the Virginia State Bar (1 vacancy)	Thomas Fitzpatrick 1 st District Resident (page 20)
Participatory Budgeting Steering Commission (11 Members) (page 22)	Non-voting alternate members – city resident (1 vacancy)	James Boschen 1 st District Resident (reappointment, page 24) Tyler Ellis 1 st District Resident (page 25) Hanna Jones 1 st District Resident (page 27) Samuel Stephens Jones 4 th District Resident Member of the Advisory Board of Recreation and Parks (page 30)

Applications continue on next page →

Economic Development Authority

*Vacancies as of
November 8, 2026*

The Economic Development Authority shall be governed by a board of directors in which all powers of the authority shall be vested, and which board shall be composed of seven directors. (Code of Virginia § 15.2-4904)

Each Director of the Economic Development Authority **shall be a resident of the City**. Of the authority's seven (7) directors:

One (1) member shall be of the residential, commercial or mixed-use development community

One (1) member shall be of the banking, lending or financial services community

One (1) member shall be a member of the Virginia State Bar

One (1) member shall be a certified public accountant licensed by the State

The remaining directors may but need not necessarily belong to one of the groups set forth in the previous sentence so long as their qualifications provide a positive benefit to the authority. (Code of the City of Richmond § 2-759)

(Assigned to the Finance & Economic Development Standing Committee)

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Nupa Agarwal	Attorney	1 st	Third	03/22/2026
			Term limit	
Jared Loiben	Citizen Member	2 nd	First	01/28/2029
			Resigned	
Current Membership				
Member Name	Criteria for Appointment	Live/Work District	Term	Terminate
Cynthia Cobbs	Financial Services	2 nd	First	05/10/2023
Jeron Crooks	Certified Public Accountant	6 th	First	04/26/2030
Evan Feinman	Citizen Member	1 st	Second	05/12/2027
Nathan V. Hughes	Member of the residential, commercial or mixed-use development community	3 rd	Second	11/28/2029
Jer’Mykeal McCoy	Citizen Member	5 th	Second	07/25/2028

Contact:

Angie Rodgers

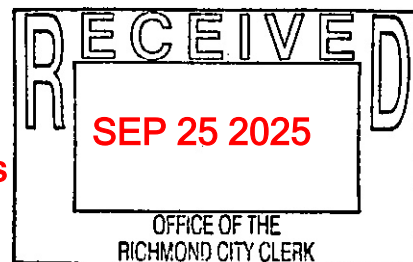
Director of the Department of Economic Development

angie.rodgers@rva.gov



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces



(Name of Authority, Board, Commission or Task Force)

ECONOMIC DEVELOPMENT AUTHORITY

Title: Mr.

Name: Robert Whitfield Hines

Home Address: 001661 ROSENEATH ROAD APT 6054 RICHMOND VA 23230

Home Telephone: 9173712838

Home Fax:

Personal E-Mail Address: whitfieldhines@mac.com

Employer: Thomas Hines Properties LLC

Job Title: Vice President, COO, & Secretary

How Long? 2

Business Address: 000201 VIRGINIA AVE RICHMOND VA 23226

Business Telephone: 9173712838

Ext:

Business
Fax:

Business E-Mail Address: whitfieldhines@mac.com

Is Your Place of Employment Located in the city of Richmond? Yes

Is your Place of Employment Located in the County? No

If Yes, Which County?

Are You A City Resident? Yes

If Yes, Which City Council District?

2

Number of Years? 24

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

University of Virginia: 1988 - 1992

Bachelor of Arts Degree: History Major, Government and Foreign Affairs Minor

Harvard Business School Online: Alternative Investments, Business Analytics, Economics for Management, Entrepreneurship Essentials, Financial Accounting, and Global Business, Credential of Readiness, Pass with Honors

30 years of Banking experience at Morgan Stanley, HSBC, and Bank of America in the United States and Europe. Managed large teams (70+ individuals) of sales people and strategists in Global Equity Derivatives. Key qualification areas: Management, sales, trading, structuring, solutions providing, budget management,

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



City of Richmond, Virginia City Council

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Authorities, Boards, Commissions, and Task Forces Application

financial planning, and business development, team building, and networking.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

Annual Giving class representative for St. Christopher's School and the University of Virginia.

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Throughout my career, I have worked with many different banks in the US and abroad. I started at Crestar Mortgage Company in Richmond, Virginia helping to approve home buyers. I then worked in New York and London with Morgan Stanley, HSBC, and Bank of America developing products and growing businesses, while helping people become more financially secure. While in London, I worked on several occasions with the London Police department and Royal Borough of Kensington and Chelsea to improve the safety and wellbeing of its residents and neighborhoods. I enjoy being a part of a community and helping to make it a better place to live and work. Now in Richmond, I have enjoyed watching the growth of Scotts Addition and its surrounding areas. It is most impressive to see how far Richmond has come in the last 30yrs and to see all the potential to continue to grow and be a preeminent place for people to move and enjoy for years to come. I am also impressed with the continued growth of the Carytown area. As Vice President, COO, and Secretary at Thomas Hines, Inc. I get to see firsthand how investment in Carytown has improved the area and made a better environment for its users. My father was head of the Carytown Association when I was younger and instilled in me the importance of keeping the area lively and under constant development. My background as a solutions provider to individuals and large-scale businesses and institutions has allowed me to think strategically, solve complex challenges, obtain knowledge of risk management, understand and conceptualize complex contract negotiation, business growth and development, as well as assess sound business opportunities and growth potential. I have a deep understanding of key concepts in strategy, marketing, accounting, finance, and entrepreneurship, running large teams, and working with large groups to create, share, and execute multi-million-dollar budgets, plans, and visions. I would truly appreciate the opportunity to be a member of the Economic Development Authority. My background in finance and real estate would dovetail well with the vision and direction of the EDA. I know I would be able to add value and help others on the committee to help Richmond flourish over the coming years.

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City of Richmond, Virginia
City Council

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Authorities, Boards, Commissions, and Task Forces Application

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

John Molster - Current EDA Member for Banking

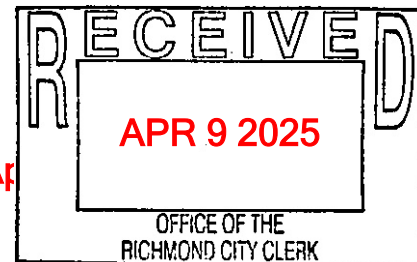
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Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 * Fax: (804) 646-7736
www.richmondgov.com/cityclerk



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces Appointments



(Name of Authority, Board, Commission or Task Force)

ECONOMIC DEVELOPMENT AUTHORITY

Title:

Name: Alexis Houlihan

Home Address: 005017 E SEMINARY AVE RICHMOND VA 23227

Home Telephone: 7038886352 Home Fax:

Personal E-Mail Address: lexi1994@gmail.com

Employer: Godsey & Gibb Wealth Management

Job Title: Financial Planner & Wealth Management Advisor How Long?

Business Address: 006806 PARAGON PL RICHMOND VA 23230

Business Telephone: 804-285-7333 Ext: Business Fax:

Business E-Mail Address: ahoulihan@godseyandgibb.com

Is Your Place of Employment Located in the city of Richmond? No

Is your Place of Employment Located in the County? Yes If Yes, Which County? Henrico

Are You A City Resident? Yes If Yes, Which City Council District? 3 Number of Years? 5

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I hold a Bachelor's degree in Finance from Virginia Tech, where I completed the Certified Financial Planner™ education track. I am a CERTIFIED FINANCIAL PLANNER™ professional with over eight years of experience in financial planning and wealth management. My work focuses on helping individuals and families align their financial decisions with long-term goals, and I specialize in areas such as investment strategy, retirement planning, small business planning, and strategic tax management.

In addition to my technical expertise, I bring strong communication and relationship-building skills, which have allowed me to foster collaborative client partnerships and lead strategic initiatives within my firm. I am passionate about contributing to Richmond's economic vitality and believe my background in finance, paired with my ties to the community, will bring a practical and people-centered perspective to the Economic

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City of Richmond, Virginia City Council

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Authorities, Boards, Commissions, and Task Forces Application

Development Authority.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

N/A

Other Community Involvement:

While I haven't had the opportunity to engage in formal community roles in the past, I'm now in a new position that offers greater flexibility and the ability to commit my time and energy to civic involvement. I've been looking for meaningful ways to give back locally, and I see this as a great opportunity to use my professional skillset in service to the Richmond community.

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Now that I'm in a role that offers greater flexibility, I'm intentionally creating space to contribute more directly to my community. I've long been interested in civic engagement, particularly around economic development, small business support, and financial empowerment. I see this opportunity as a way to connect my professional experience with my desire to give back locally in a meaningful, sustained way. As someone who lives and works in Richmond, I care deeply about the city's future and would be honored to support the thoughtful growth and economic vitality of our community through this service.

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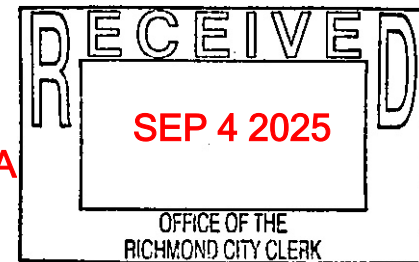
While exploring civic engagement opportunities through the city.

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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces A



(Name of Authority, Board, Commission or Task Force)

ECONOMIC DEVELOPMENT AUTHORITY

Title:

Name:

Home Address:

Home Telephone: Home Fax:

Personal E-Mail Address:

Employer:

Job Title: How Long?

Business Address:

Business Telephone: Ext: Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond?

Is your Place of Employment Located in the County? If Yes, Which County?

Are You A City Resident? If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

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City of Richmond, Virginia City Council

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Authorities, Boards, Commissions, and Task Forces Application

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Thomas jefferson high school
Old Dominion university*

Other Community Involvement:

*Richmond Heritage Federal Credit union chairman
Manchester Alliance board member
New Life Community Center board member
Dreamers Academy Foundation Inc. President
Thomas Jefferson Viking Fund board member*

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

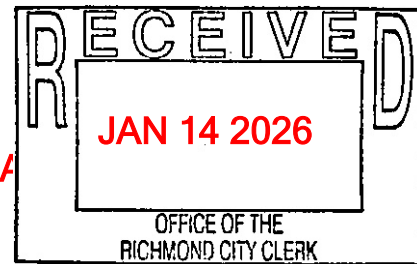
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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces A



(Name of Authority, Board, Commission or Task Force

ECONOMIC DEVELOPMENT AUTHORITY

Title:

Name:

Home Address:

Home Telephone: Home Fax:

Personal E-Mail Address:

Employer:

Job Title: How Long?

Business Address:

Business Telephone: Ext: Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond?

Is your Place of Employment Located in the County? If Yes, Which County?

Are You A City Resident? If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

My background is in the MEP (Mechanical Electrical and Plumbing) engineering space where I have 9 years of experience. I'm a registered Professional Engineer in the state of Virginia and have a BS in Engineering from James Madison University. I have worked on a wide variety of projects including multifamily, office space and retail, data centers, fire stations and government buildings, senior care facilities, restaurants, and light medical office spaces throughout the United States.

While my background has not been centered around economic development, I'm very interested and deeply committed to the improvement as a resident of the City of Richmond. When I found out about an open position on the Economic Development Authority, I was skeptical I should apply as an engineer but was encouraged after talking to connections working for Economic Development Authorities of surrounding counties.

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City of Richmond, Virginia City Council

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Authorities, Boards, Commissions, and Task Forces Application

As a Richmond resident with a child, I'm particularly interested in helping to shape the future of our city. I have been closely following the Richmond 300 master zoning plan and hope to see changes that continue the city's efforts for balanced growth that reaches all residents. I believe that I can bring something new to the board and will have a commitment to decision-making that balances growth, equity, and long-term resilience in the hope to set a foundation for success for the City.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

N/A

Other Community Involvement:

GRACRE, 7x24, ULI, AIA

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Shumate Engineering - Senior Mechanical Engineer

November 2023 - Present

- Served as project manager coordinating staff across disciplines, managed technical aspects of projects, timelines, and budgets, and interfaced with ownership to ensure project completion on time and quality work
- Fielded proposal requests and generated project leads and long-term client relationships for the firm

BKV Group - Mechanical EIT

February 2019 - November 2023

- Worked on a variety of projects within multi-family, high rise, commercial tenants, fire stations, and government buildings
- Served as the discipline lead managing my peers, performing architect and owner coordination, and QC
- Created drawings for both plumbing and mechanical disciplines and presented to owners in design meetings
- Performed LEED calculations for consultants

Built Environment Engineers - Mechanical and Plumbing Project Engineer

July 2016 - Feb 2019

- Performed design duties for both plumbing and HVAC systems in both new construction and renovation projects on residential, high rise, commercial tenant fit-outs, restaurants, schools, government jobs, and data centers
 - Acted as the primary point of contact to manage and resolve all owner and permit comments
 - Authored multiple studies/reports providing recommendations to clients regarding future upgrades or current building issues
-

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City of Richmond, Virginia
City Council

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Authorities, Boards, Commissions, and Task Forces Application

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

Found on the City Website

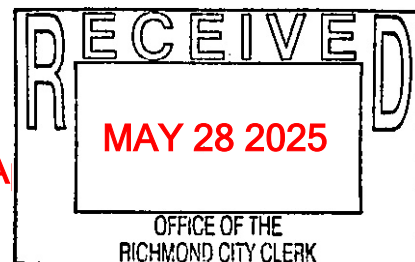
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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces A



(Name of Authority, Board, Commission or Task Force)

ECONOMIC DEVELOPMENT AUTHORITY

Title:
Name: Kenneth W Smither
Home Address: 003508 SEMINARY AVE RICHMOND VA 23227
Home Telephone: 804-690-1232 Home Fax: 804-270-5494
Personal E-Mail Address: ksmither@verizon.net
Employer: Smither & Company, Inc
Job Title: President How Long?
Business Address: 003508 SEMINARY AVE RICHMOND VA 23227
Business Telephone: 804-270-5488 Ext: 2 Business Fax: 804-270-5494
Business E-Mail Address: ksmither@smitherandcompany.com
Is Your Place of Employment Located in the city of Richmond? Yes
Is your Place of Employment Located in the County? No If Yes, Which County?
Are You A City Resident? Yes If Yes, Which City Council District? Number of Years? 12

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I am an experienced and proven financial executive and entrepreneur, with broad experience as a commercial lender, an investor in private entities, an investment banker handling complex financial transactions, and a past board member of several very successful private companies, including Service Center Metals, a true greenfield start-up where I was instrumental in the business plan creation and capitalization of this Virginia-based aluminum extrusion manufacturer that has enjoyed tremendous success and growth with current employment in excess of 250 associates. I served on the Board of Directors until its sale to an affiliate of The Riverstone Group in 2019. I also founded Specialty Coating & Laminating, LLC ("SC&L") in 2010 to acquire a 250,000 sq ft manufacturing facility in Doswell, Va. SC&L was named #1 on the RVA list of fastest growing companies, and we also ranked # 343 on the Inc 500 list of fastest growing private companies in the United States. In 2015 Specialty Coating & Laminating was successfully

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City of Richmond, Virginia City Council

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Authorities, Boards, Commissions, and Task Forces Application

sold to Interstate Resources, Inc, a large strategic buyer.

My deep experience working with privately held companies in raising debt and equity capital, combined with my experience as an owner/advisor to several entities provides me with a unique perspective in building a successful company. I believe I can be a valuable resource to the EDA in working to attract

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

I received my B.S. in Finance from the University of Virginia's McIntire School of Commerce in 1982, and immediately joined First & Merchants National Bank (now Bank of America), where I advanced quickly into a commercial lending role, responsible for originating and managing a large portfolio of commercial loans. In 1989, I entered the investment banking industry where I provided merger and acquisition services and structured and placed debt and equity securities for companies throughout the Mid-Atlantic region. In 1996 I formed Smither & Company, where I serve as President and sole owner. Over the past 29 years my firm has structured, negotiated and placed over \$1.5 Billion in commercial loans, structured financings, conduit financings through municipal authorities, and private debt placements.

Other Community Involvement:

None. I have previously applied to be a member of the Economic Development Authority.

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

I was a member of the Richmond Chapter of the Association for Corporate Growth for many years, and served as a guest lecturer for several years at VCU's undergraduate business school entrepreneurship curriculum. I am a City of Richmond resident (as is my daughter, son-in-law and grandson) and have closely followed the City of Richmond's economic development efforts over the years.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

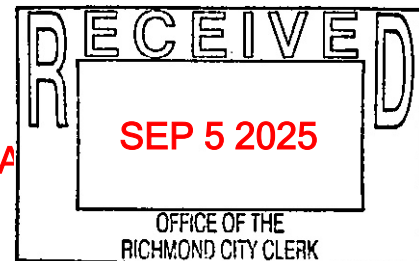
*1996 - Present Smither & Company, Inc
Founder and sole owner of Smither & Company, a Richmond-base*

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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces A



(Name of Authority, Board, Commission or Task Force)

ECONOMIC DEVELOPMENT AUTHORITY

Title: MRS

Name: Ashley Williams

Home Address: 001207 N 27TH ST RICHMOND VA 23223

Home Telephone: 8047213829

Home Fax:

Personal E-Mail Address: hello@iamashleywilliams.com

Employer: The Well Collective

Job Title: CEO

How Long? 4

Business Address: 001015 E MAIN ST FL 2 RICHMOND VA 23219

Business Telephone: 8047213829

Ext:

Business
Fax:

Business E-Mail Address: ashley@thewellcollective.space

Is Your Place of Employment Located in the city of Richmond? Yes

Is your Place of Employment Located in the County? No

If Yes, Which County?

Are You A City Resident? Yes

If Yes, Which City Council District? 7

Number of Years? 13

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

Bachelor of Art, Psychology, University of Virginia; Master of Science, Mind-Body Therapy, Maryland University of Integrative Health; 12 years of executive leadership experience in nonprofit and social enterprise management with a main focus on organizational development, community engagement, and strategic partnerships. In my role as a Founder/CEO of The Well Collective, I lead initiatives that integrate wellness, education, arts, and economic opportunity to strengthen community infrastructure and improve quality of life for Richmond residents. I am skilled in restorative practices, strategic planning, and cultural/community engagement that drive sustainable impact.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served

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City of Richmond, Virginia City Council

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Authorities, Boards, Commissions, and Task Forces Application

on. Please give date(s) and office(s) held, if applicable.

I have not previously held any positions on the city of Richmond Authorities, Boards, Commissions or Task Forces. In my professional and community roles, I engage in program design and implementation, workforce development, and leadership training that support equitable access to resources across varying sectors, development of strategic partnerships and community development.

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Currently, I serve on the ChamberRVA Economic Inclusion Committee. I am the Founder and CEO of The Well Collective, a Richmond-based nonprofit dedicated to enhancing well-being and quality of life by advancing education, leadership development, and social engagement. In this role, I have built strong collaborations with Richmond Public Schools, the City of Richmond Department of Parks and Recreation, the Richmond Region Tourism Foundation, and numerous community-based organizations to expand access to resources, strengthen community capacity, and foster restorative practices that support economic and social vitality.

For 10 years from 2015-2025, I operated as BareSOUL Wellness, a health and wellness small business, where I served with local institutions to address health disparities and implement youth and adult leadership programming designed to promote equity, resilience, and long-term community impact. I've served on the University of Richmond Robins School Executive Advisory Council (2021-2025), Robinson Theater Board of Directors (2018-2022), Whole School Mindfulness Board of Directors (2020-2024), Leadership Metro Richmond (Class of 2019). I have operated a business in the city of Richmond for the past 10 years, and look forward to continuing to create opportunity for inclusive economic development that supports a thriving city of Richmond.

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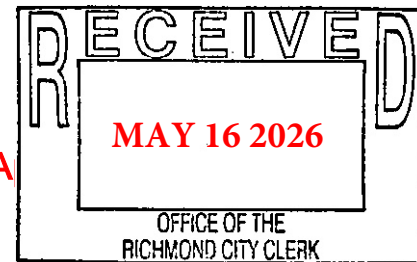
Nupa Agarwal

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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces A



(Name of Authority, Board, Commission or Task Force

ECONOMIC DEVELOPMENT AUTHORITY

Title: *Mr.*

Name: *Christopher James Woody Sr*

Home Address: *003115 DUPONT AVE RICHMOND VA 23234*

Home Telephone: *8045499098*

Home Fax:

Personal E-Mail Address: *thewoodyfoundation@gmail.com*

Employer: *VCU Health System*

Job Title: *Mental Health Tech*

How Long?

Business Address: *VA*

Business Telephone:

Ext:

Business

Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond? *Yes*

Is your Place of Employment Located in the County? *No*

If Yes, Which County?

Are You A City Resident? *Yes*

If Yes, Which City Council District?

8t

Number of Years? *41*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

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City of Richmond, Virginia City Council

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Authorities, Boards, Commissions, and Task Forces Application

If yes, please provide information on the nature of the contract.

N/A

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I'm the CEO and founder of the Woody Foundation in Richmond, VA . Board of Director for LifeNet, Donate Life Virginia, and UNOS

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Clean City Commission
Health and Safety Streets*

Other Community Involvement:

*Project GiveBack to Community
I help with Feedore.
Back top School giveaways and Christmas giveaways*

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

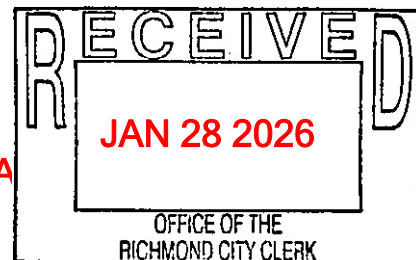
On other Boards and Comission for the City

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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces A



(Name of Authority, Board, Commission or Task Force)

ECONOMIC DEVELOPMENT AUTHORITY

Title:
Name: Thomas Okuda Fitzpatrick
Home Address: 003026 KENSINGTON AVE RICHMOND VA 23221-
Home Telephone: 5712254861 Home Fax:
Personal E-Mail Address: fitzpatrickto@gmail.com
Employer: HOME of Virginia
Job Title: Executive Director How Long? 4
Business Address: 001601 ROLLING HILLS DR RICHMOND VA 23229
Business Telephone: 804-354-0641 Ext: Business Fax:
Business E-Mail Address: tom@homeofva.org
Is Your Place of Employment Located in the city of Richmond? No
Is your Place of Employment Located in the County? Yes If Yes, Which County? Henrico
Are You A City Resident? Yes If Yes, Which City Council District? 1 Number of Years? 21

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes

If yes, please provide information on the nature of the contract.

Citywide down payment assistance with , FY26 Non-Departmental contracts for Mobility and Fair Housing, and a contract with the City's Department of Human Resources to provide down payment assistance for City employees.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

As the Executive Director of a civil rights organization focused on fair housing and housing justice, I would bring a unique and important lens to the work of the Economic Development Authority. As Richmond builds for the future, we must ensure that growth and investment are shaped with meaningful consideration for those who have historically not benefited from the City's development. I previously served as Deputy Director of both the Richmond Department of Social Services and the Department of Justice Services, giving me a deep understanding of the systems that support – and sometimes fail – Richmond's residents. I am also a licensed attorney and member of the Virginia State Bar.

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City of Richmond, Virginia City Council

Page 2 of 2

Authorities, Boards, Commissions, and Task Forces Application

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

William & Mary School of Law J.D., May 2010

The College of William & Mary B.A., Government Concentration, History Minor, May 2004

Consumer Financial Protection Bureau--Consumer Advisory Board, (2023 - Present)

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

First UU Church of Richmond, Board Member (2024-Present)

Virginia Center for Inclusive Communities, Richmond Chapter Member (2018-2024)

Richmond Pledge to End Racism, Workshop Facilitator (2015-Present)

Asian Pacific American Bar Association of Virginia, Member (2010-Present) Virginia Asian Advisory Board, Appointed Member (2021-2025)

Housing Opportunities Made Equal of Virginia, Board Member (2013-2021)

ACLU of Virginia Board of Directors, Board Member (2013-2014)

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

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Participatory Budgeting Steering Commission

*Vacancies as of
November 8, 2026*

The Commission shall be composed of **seven members** and **four non-voting alternate members** appointed by the Council. All appointments shall be otherwise governed by sections 2-755 and 2-756 of the Code of the City of Richmond (2015), as amended.

- (1) 2 - voting members shall reside in a Council district located north of the James River;
- (2) 3 - voting members shall reside in a Council district located south of the James River;
- (3) 1 - voting member shall be a person with a disability;
- (4) 1 - voting member shall be a resident of public housing;
- (5) 4 - non-voting alternate members shall be residents of the city of Richmond and may be appointed from any Council district.

Membership of the Commission should possess experience and expertise concerning various aspects of community investment and development, public finance, urban planning, community health and wellbeing, community organization, and community outreach that may be relevant to the consideration of formulating standards and procedures for participatory budgeting.

The voting members and non-voting alternate members shall serve for terms of two years and may serve up to two consecutive terms.

(Assigned to the Finance and Economic Development Standing Committee)

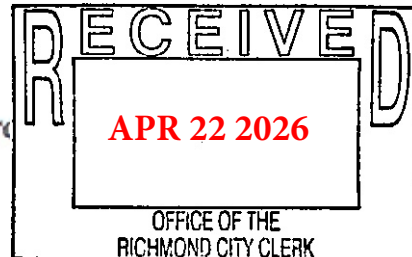
Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
James Boschen	Alternate member (Non-voting)	1 st	First	05/12/2026
			<i>Application included</i>	
Vacant	Person with a disability			
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Reginald Bates	Reside in a Council district located south of the James River	8 th	First	11/11/2026
Peter Berry	Reside in a Council district located north of the James River	2 nd	First	02/08/2028
Samuel Davies	Alternate member (Non-voting)	3 rd	Second	05/12/2028
Abigail Delaney	Reside in a Council district located north of the James River	5 th	Second	09/27/2027
Tiffany Gunn	Reside in a Council district located south of the James River	9 th	First	05/11/2027
Lacey Hancher	Alternate member (Non-voting)	5 th	First	02/08/2028
Troi Hughes	Reside in a Council district located south of the James River	9 th	First	11/11/2026
Jamaal Mitchell	Alternate member (Non-voting)	3 rd	First	02/08/2028
Quawneisha Peoples	Resident of public housing	8 th	First	02/08/2028

Contact:

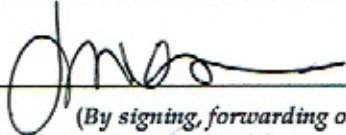
Matthew Slaats	Senior Civic Innovation Manager	matthew.slaats2@rva.gov
Leidiana Delgado	Civic Engagement Coordinator	Leidiana.delgado2@rva.gov



City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Force
Reappointment Application



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: PARTICIPATORY BUDGETING STEERING COMMISSION	
Title: Mr. ☒ Mrs. ☐ Ms. ☐ Miss. ☐ Dr. ☐ Other: ☐	
Last Name: BOSCHEN	First Name: JAMES ("BOZ")
Home Street Address: 3305 PARK AVE.	Home Telephone: 804 396 0747
Home City, Zip Code: RICHMOND, VA 23221	Home Fax:
Personal E-Mail Address: boz.boschen@gmail.com	
Employer: QUALTRICS	
Job Title: SENIOR FIELD MARKETING MANAGER	How Long? 1 YEAR
Business Street Address: 333 W. RIVER PARK DRIVE	Business Telephone:
Business City, Zip Code: PROVO, UTAH 84604	Business Fax:
Business E-Mail Address: bboschen@qualtrics.com	
Is your place of employment located in the city of Richmond? Yes ☐ No ☒ REMOTE EMPLOYEE	
Is your place of employment located in the county? Yes ☐ No ☒ If yes, which county?	
Are you a city resident? Yes ☒ No ☐ If yes, which City Council district? Number of years?	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes ☐ No ☒	
If yes, please provide information on the nature of the contract.	
Signature:  Date: 4/1/26	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

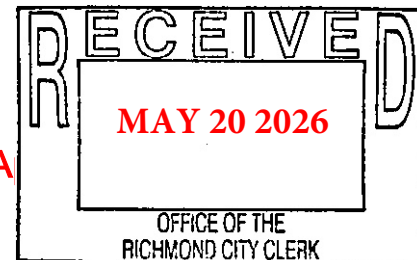
NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmondgov.com/cityclerk



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces A



(Name of Authority, Board, Commission or Task Force)

PARTICIPATORY BUDGETING STEERING COMMISSION

Title:

Name:

Home Address:

Home Telephone: Home Fax:

Personal E-Mail Address:

Employer:

Job Title: How Long?

Business Address:

Business Telephone: Ext: Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond?

Is your Place of Employment Located in the County? If Yes, Which County?

Are You A City Resident? If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

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City of Richmond, Virginia City Council

Page 2 of 2

Authorities, Boards, Commissions, and Task Forces Application

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

B.A. - Political Science. M.A. - Homeland Security. Grad. Cert. - Public Management. I am visually impaired and legally blind. I have extensive experience working with individuals with disabilities, especially young people with disabilities. I previously worked for the Commonwealth of Virginia for five years in various roles. In 2025, I led a committee at the Dive In DEI insurance festival focused on individuals with disabilities and neurodiversity.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

I am the Committee Lead for the Event Experience Committee for the Richmond Alzheimer's Association's Walk To End Alzheimer's. The Richmond Walk raised the 10th most in the country in 2025. I am also a Mentor for the Richmond Chapter of Boys To Men Mentoring. I am a member of Sportable, the adaptive sports organization.

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

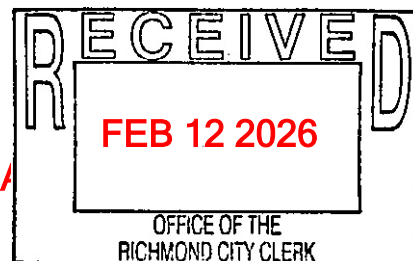
How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces



(Name of Authority, Board, Commission or Task Force)

PARTICIPATORY BUDGETING STEERING COMMISSION

Title:

Name:

Home Address:

Home Telephone: Home Fax:

Personal E-Mail Address:

Employer:

Job Title: How Long?

Business Address:

Business Telephone: Ext: Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond?

Is your Place of Employment Located in the County? If Yes, Which County?

Are You A City Resident? If Yes, Which City Council District? 1 Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I love my city and am committed to contributing to its continued growth, equity, and community-driven decision-making. Richmond's strength lies in the voices and lived experiences of all our residents. I am inspired by the RVAPB to allow our community to speak up and have a say in how public funds are allocated to shape the neighborhoods we live in. Participatory budgeting is a powerful tool and I am eager to be part of that transformative work. With a Bachelor's in Psychology from VCU and having worked for VCU and Virginia state government for just under a decade. I am familiar with the community benefits of government transparency and tangible investment in resources. I will bring a strong academic foundation in data analysis and research, community engagement experience, and most importantly, a commitment to equity and inclusive processes. My analysis skills will be valuable for evaluating proposals, assessing impacts, and aligning projects with community priorities.

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City of Richmond, Virginia City Council

Page 2 of 3

Authorities, Boards, Commissions, and Task Forces Application

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

N/A

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

*Virginia Cannabis Control Authority
Data & Research Senior Analyst*

*Jan. 2023 - Present
Richmond, VA*

? Managed full cycle of internal and external data as it relates to cannabis, public health and public safety to further the authority's mission and strategic goals.

? Supervised data & research interns and advised all departments on best practice data governance.

? Regularly presented data insights and research initiatives to authority staff, external stakeholders, legislators, and public health officials. Designed Tableau dashboards, visualizations, and automated reports for presentations.

? Managed end-to-end planning, procurement, and implementation of two state-wide medical cannabis surveys via Qualtrics. Authored survey reports after analyzing and visualizing data of over 1,000 survey participants.

? Developed standardized protocols for data cleaning, merging, and analysis of multi-source databases.

? Collaborated with external researchers to integrate survey data and peer-reviewed research into prevention strategies. Facilitated production of over 20 factsheets and educational resources for external stakeholders and conducted presentations for internal staff on cannabis education, safety, and policy.

? Developed, implemented, and monitored an authority-wide key performance indicator (KPI) tracking procedure.

? Hosted exhibit tables for employee recruitment and dissemination of educational resources at the authority.

*Virginia Alcoholic Beverage Control Authority
Data, Research, and Evaluation Specialist*

*Aug. 2022 - Jan. 2023
Mechanicsville, VA*

? Conducted data analysis on alcohol-related incidents, sales trends, and educational campaign impacts across the Commonwealth. Presented analysis to large and intimate events of public health and safety stakeholders.

? Led talent acquisition for education and prevention team, onboarded three new employees in line with

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City of Richmond, Virginia City Council

Page 3 of 3

Authorities, Boards, Commissions, and Task Forces Application

*department and organization expectations. Mentored four employees on best evaluation and data practices.
? Standardized workflows and procedures for administrative and technical duties throughout the authority.
? Achieved a 96% average of evaluation responses through creation and implementation of a new survey workflow. Led evaluation of the pre/post survey data from stakeholders to see impact of divisional educational programs.
? Coached internal and external partners on data tracking, best research practices and evaluation procedures.
? Served as liaison to external stakeholders in statewide public health, policy, and data sharing workgroups.
? Authored white papers and research reports to inform divisional and authority wide decisions impacting public health.*

SoundRocket

Oct. 2021 - Sep. 2022

Survey Manager, Project Analyst

Remote

*? Managed end-to-end qualitative and quantitative regulatory and social science research projects including university campus climate surveys and FDA product approval studies. Led complex survey operations of up to 5 surveys of varying subject matter simultaneously.
? Conducted end-to-end research initiatives including interviews, usability testing, surveys, data analytics, and reporting to uncover user needs and findings while optimizing experiences for research participants.
? Led recruitment of research participants conducted 200 interviews for consumer and user comprehension studies.
? Developed an internal employee handbook for existin*

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

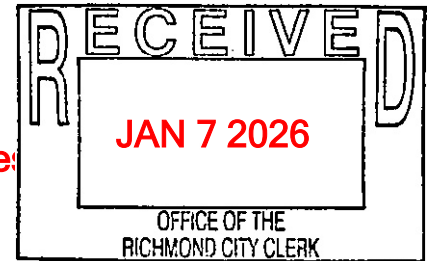
RVA PB Newsletter

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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces



(Name of Authority, Board, Commission or Task Force)

PARTICIPATORY BUDGETING STEERING COMMISSION

Title:

Name: *Samuel Stephen Jones*

Home Address: *005931 FAIRLEE ROAD RICHMOND VA 23225*

Home Telephone: *5404205041* Home Fax:

Personal E-Mail Address: *ssjones424@gmail.com*

Employer: *Hamaranth Systems, LLC*

Job Title: *Owner / Consultant* How Long?

Business Address: *000313 E BROAD ST RICHMOND VA 23219*

Business Telephone: *5404205041* Ext: Business Fax:

Business E-Mail Address: *sam@hamaranth.com*

Is Your Place of Employment Located in the city of Richmond? *Yes*

Is your Place of Employment Located in the County? *No* If Yes, Which County?

Are You A City Resident? *Yes* If Yes, Which City Council District? *4* Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

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City of Richmond, Virginia City Council

Page 2 of 2

Authorities, Boards, Commissions, and Task Forces Application

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I hold a Bachelor of Science in Electrical Engineering from the California Institute of Technology. This isn't particularly relevant, but it's the education I have. :)

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

I currently serve on the Advisory Board of Parks and Recreation, and have since the summer of 2024. I filled the secretary role (past) and vice chair (current). I also served as a budget delegate for the first round of Participatory Budgeting for the 4th district.

Other Community Involvement:

I lead a running group that meets in the neighborhood, and have helped organize active, inclusive neighborhood bike events.

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

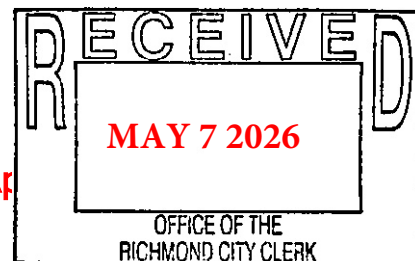
I went to a steering commission meeting and vacancies were mentioned!

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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces Appointments



(Name of Authority, Board, Commission or Task Force)

PARTICIPATORY BUDGETING STEERING COMMISSION

Title:

Name: *Diane Olearnick Diane*

Home Address: *002900 LEIGH RICHMOND VA 23223*

Home Telephone: Home Fax:

Personal E-Mail Address: *dianeolearnick@gmail.com*

Employer:

Job Title: How Long?

Business Address: *VA*

Business Telephone: Ext: Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond? *No*

Is your Place of Employment Located in the County? *No* If Yes, Which County?

Are You A City Resident? *Yes* If Yes, Which City Council District? *7* Number of Years? *10*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

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City of Richmond, Virginia City Council

Page 2 of 2

Authorities, Boards, Commissions, and Task Forces Application

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I am committed to strengthening community voice, transparency, and equitable decision-making in Richmond. My experience engaging with diverse residents, combined with my ability to communicate clearly, analyze information, and build consensus, aligns directly with the mission of the Participatory Budgeting Steering Commission. I bring a collaborative, community-centered perspective and a dedication to ensuring that public resources reflect the priorities and lived experiences of Richmonders.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

I bring strengths in facilitation, problem-solving, and evaluating information objectively—skills essential for shaping a participatory budgeting process that is fair, transparent, and effective. I'm comfortable working collaboratively, navigating complex discussions, and approaching decisions with neutrality and respect. My goal is to help build a budgeting process that residents trust and feel ownership over.

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

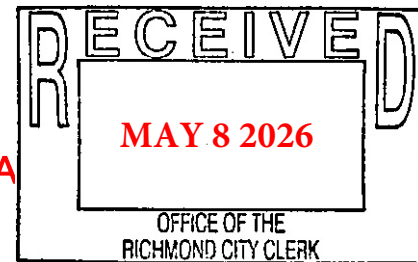
How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces A



(Name of Authority, Board, Commission or Task Force

PARTICIPATORY BUDGETING STEERING COMMISSION

Title: *Kwesi*

Name: *Kwesi Powell Kwesi*

Home Address: *002112 RIVERSIDE DRIVE 401 RICHMOND VA 23225*

Home Telephone: *8042532024*

Home Fax:

Personal E-Mail Address: *kwesipowell@gmail.com*

Employer: *Burlington Coat Factory*

Job Title: *CUSTOMER SERVICE LEAD*

How Long? *0*

Business Address: *VA*

Business Telephone:

Ext:

Business

Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond? *Yes*

Is your Place of Employment Located in the County? *No*

If Yes, Which County?

Are You A City Resident? *Yes*

If Yes, Which City Council District?

79

Number of Years? *10*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

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City of Richmond, Virginia
City Council

Page 2 of 2

Authorities, Boards, Commissions, and Task Forces Application

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

College sophomore, YouFirst peer mentor, research student

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

n/a

Other Community Involvement:

n/a

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

*Mobility lead for Chesapeake Climate Action Network mobility campaign
Volunteer for New VA Majority*

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

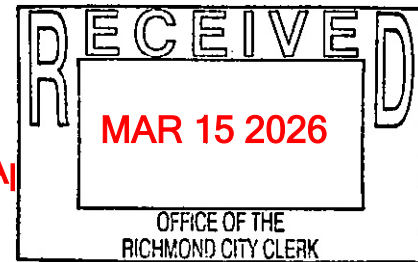
e-mail from rva pb

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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces Appointments



(Name of Authority, Board, Commission or Task Force)

PARTICIPATORY BUDGETING STEERING COMMISSION

Title: Mrs.

Name: Maya Y Rogers

Home Address: 000911 LISSON CRESCENT RICHMOND VA 23225

Home Telephone: 703 595 8464

Home Fax:

Personal E-Mail Address: myrogers1997@gmail.com

Employer: Virginia Commonwealth University

Job Title: Financial Services Manager, Office of the Provost

How Long?

Business Address: 000901 W FRANKLIN ST RICHMOND VA 23284

Business Telephone:

Ext:

Business

Fax:

Business E-Mail Address: rogersmy@vcu.edu

Is Your Place of Employment Located in the city of Richmond? Yes

Is your Place of Employment Located in the County? Yes If Yes, Which County? Richmond

Are You A City Resident? Yes If Yes, Which City Council District? 4 Number of Years? 10

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

A proud three-time alumna of Virginia Commonwealth University (VCU), I hold a Master of Public Administration (23'), a Post-Baccalaureate Graduate Certificate in Public Management (21'), and a Bachelor of Science in Accounting (19'). I have been working as a fiscal administrator for VCU since 2019, and currently serve as a financial services manager for the Office of the Provost, overseeing a multi million dollar budget.

My professional foundation is complemented by experience with community and organizational leadership. I currently serve as the President of the VCU Staff Senate. As the current President of the VCU Staff Senate, I lead an organization dedicated to the professional well-being of the VCU and VCU Health community. This role has provided me with unique board-level experience, specifically:

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City of Richmond, Virginia City Council

Page 2 of 4

Authorities, Boards, Commissions, and Task Forces Application

Board Governance: Serving as a non-voting member of the VCU Board of Visitors, where I observe and participate in high-level institutional decision-making.

Strategic Communication: Facilitating open dialogue between staff and senior administration to address institutional needs.

Policy Advocacy: Representing thousands of employees to ensure responsible, future-focused decision-making.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

n/a - not on any other city of richmond authorities, boards, task forces, or commissions nor have I previously served.

Other Community Involvement:

While my primary service has been within the VCU institutional community, I have extensive experience in constituent advocacy and stakeholder engagement. As President of the VCU Staff Senate, I serve as the primary bridge between the university's executive leadership and a diverse community of over thousands of staff members.

My community input experience includes:

Gathering & Synthesizing Feedback: Actively soliciting staff concerns regarding workplace policy, benefits, and institutional direction.

Advocacy to Governance Bodies: Translating community needs into formal recommendations for the VCU Board of Visitors.

Inclusive Decision-Making: Ensuring that voices from across the VCU Health and academic campuses are heard and considered in high-level planning.

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

*Virginia Commonwealth University, Financial Services Manager September 2022 - Present
Office of the Provost*

? Responsible for providing comprehensive management and leadership of the fiscal and administrative efforts for 6 reporting units under the Provost Office

? Monitor and oversee revenue and expense budgets, including grants, expenses, assets, liabilities and contracts

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City of Richmond, Virginia City Council

Page 3 of 4

Authorities, Boards, Commissions, and Task Forces Application

-
- ? Responsible for budget development and implementation efforts for 6 reporting units, including the assessment of requested funding, presentation of various budget scenarios, based on analysis and forecasts of the unit's revenues and expenditures
 - ? Responsible for monitoring, tracking, and creating unit wide benchmarks
 - ? Leads budgeting efforts through collaboration with senior leadership in budget planning, analysis and forecasting, financial decisions, and the implementation of strategic spending plans
 - ? Build and maintain strong relationships with internal and external partners
 - ? Ensure compliance with all university policies and applicable laws
 - ? Prepare, interpret, and present financial documents, analysis, and reports to senior leadership and senior leaders from sponsor organizations

Virginia Commonwealth University, Athletic Facilities Business Manager January 2019 - Sept 2022

- ? Responsible for tracking all athletic facility operations and events, totaling an \$8 million dollar budget, along with additional projects ranging from \$1 to \$5 million dollars,
- ? Responsible for monitoring receivables for all athletic facility rentals,
- ? Responsible for managing accounts payable to all vendors/services for the entire facilities unit,
- ? Provides project management fiscal support for major renovations
- ? Provides internal record keeping and document retention support for all the athletic facilities to keep in compliance with VCU requirements,
- ? Responsible for managing all department payments to the in house catering service,
- ? Responsible for maintaining monthly reconciliation reports and aging account receivable reports,
- ? Coordinates and manages the annual budgeting process for facilities and events

SKILLS

- ? Organizational Leadership
- ? Reconciliation and Financial Reporting
- ? Excel, Microsoft, Powerpoint and Google functions
- ? VCU Software such as Banner, RealSource, eServices reporting center, Chromeriver
- ? SPSS Statistical Software

ORGANIZATIONS

VCU Staff Senate | Aug 2024 - present

President

VCU LEADERSHIP CAREER COMMUNITY | Aug 2023 - July 2025

Communications Co-Chair

VCU GRADUATE STUDENT ASSOCIATION| Aug 2022 - May 2023

Appropriations Chair

PUBLIC ADMINISTRATION STUDENT ASSOCIATION| Sept 2021 - May 2023

Treasurer, VCU L. Douglas Wilder School

ALPHA GAMMA DELTA SORORITY| Sept 2016 - Dec 2019

Vice President of Finance, VCU Theta Nu Chapter

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



City of Richmond, Virginia
City Council

Page 4 of 4

Authorities, Boards, Commissions, and Task Forces Application

Force?

Heard about this opportunity through a women's network group.

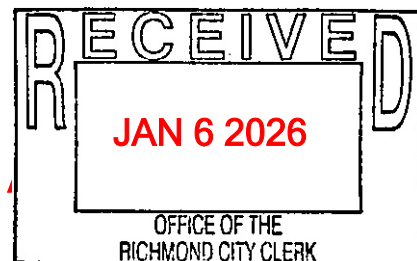
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Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 * Fax: (804) 646-7736
www.richmondgov.com/cityclerk



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces



(Name of Authority, Board, Commission or Task Force)

PARTICIPATORY BUDGETING STEERING COMMISSION

Title: **MRS**

Name: **Joy L Shaw Joy L**

Home Address: **000416 ROSENEATH ROAD APT A RICHMOND VA 23221**

Home Telephone: **804-217-1857**

Home Fax:

Personal E-Mail Address: **uneedjoy@gmail.com**

Employer: **Consultant**

Job Title: **Knowledge Manager**

How Long?

Business Address: **VA**

Business Telephone:

Ext:

Business

Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond? **No**

Is your Place of Employment Located in the County? **No**

If Yes, Which County?

Are You A City Resident? **Yes**

If Yes, Which City Council District?

RI

Number of Years? **20**

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? **No**

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I bring experience in process improvement, knowledge management, and cross-functional collaboration, with a strong ability to organize complex information and support thoughtful decision-making. My professional background involves evaluating trade-offs, documenting processes, and helping stakeholders understand how systems function in practice. I am comfortable working within established governance structures and supporting initiatives that require clear communication, accountability, and coordination across multiple groups.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

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City of Richmond, Virginia City Council

Page 2 of 2

Authorities, Boards, Commissions, and Task Forces Application

I bring a professional background in knowledge management, process improvement, and cross-functional collaboration, with experience supporting structured decision-making and clear documentation across complex initiatives. My expertise includes organizing and synthesizing information, evaluating trade-offs, and helping diverse stakeholders understand policies, processes, and outcomes. I am detail-oriented, reliable, and comfortable working within established governance frameworks while contributing thoughtful analysis and practical recommendations.

Other Community Involvement:

I have not previously served on a City of Richmond Authority, Board, Commission, or Task Force.

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

I am actively involved in family- and community-based organizations that focus on youth development, education, and civic engagement. My involvement includes supporting and helping organize activities through local parenting and service organizations, participating in community volunteer efforts, and contributing time and skills to initiatives that promote collaboration, responsibility, and neighborhood pride. I value consistent participation and practical follow-through in community work.

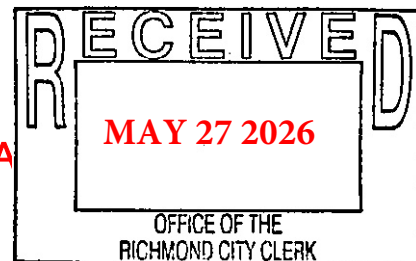
How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces A



(Name of Authority, Board, Commission or Task Force

PARTICIPATORY BUDGETING STEERING COMMISSION

Title: *Mr.*

Name: *Bennie Claude Gates III*

Home Address: *006316 GLENWAY RICHMOND VA 23225*

Home Telephone: *804-316-7995*

Home Fax: *N/A*

Personal E-Mail Address: *ltzbenzino1993@gmail.com*

Employer: *Permanently and totally disabled since 2015.*

Job Title: *Community Health Worker*

How Long?

Business Address: *VA*

Business Telephone:

Ext:

Business

Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond? *No*

Is your Place of Employment Located in the County? *No*

If Yes, Which County?

Are You A City Resident? *Yes*

If Yes, Which City Council District?

9t

Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

If yes, please provide information on the nature of the contract.

N/A

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

BA Biology The Johns Hopkins University 1997

Advanced Academic Diploma RPS George Wythe 1993

The Governor's School Program VCU/MCV 1992

City of Richmond Employee Peer Tutor 1989

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City of Richmond, Virginia City Council

Page 2 of 2

Authorities, Boards, Commissions, and Task Forces Application

S. P. A. C. E. Program 1986-1989

Other Community Involvement:

Project Lego Community Advisory Board with UMCP/ UVA/ VCU 2025-present
Richmond Zoning Advisory Council 2024-present
Office of Aging and Disability Advisory Board 2025 (filled vacancy as needed)
Colorectal, Lung, & Prostate Roundtable Member 2024- Present

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Community Health Worker 1997- Present (Health Ambassador VACHWA)
Community Cancer Champion 2022- Present VCU Massey Comprehensive Cancer Center
Diabetes Educator Volunteer 2015- Present American Diabetes Association
Hypertension Educator Volunteer 2015- Present American Heart Association
Lay Health Promoter 2005- Present Crossover Health Ministry and CAPHEC
Attended all 9 City Council District Meetings over the years 2000- Present
Attended School Board Meetings and Volunteered at RPS for tutoring students 2000- Present

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

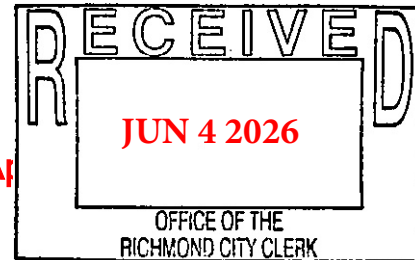
VACHWA; NACHWA; Americans for Prosperity; CACV; CCAN; RVA Green 2050; Virginia Organizing.

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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces Appointments



(Name of Authority, Board, Commission or Task Force)

PARTICIPATORY BUDGETING STEERING COMMISSION

Title:

Name:

Home Address:

Home Telephone: Home Fax:

Personal E-Mail Address:

Employer:

Job Title: How Long?

Business Address:

Business Telephone: Ext: Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond?

Is your Place of Employment Located in the County? If Yes, Which County?

Are You A City Resident? If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

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City of Richmond, Virginia City Council

Page 2 of 2

Authorities, Boards, Commissions, and Task Forces Application

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

BA FROM DAVIDSON COLLEGE - FRENCH MAJOR, MINOR IN EDUCATION. MOTHER/GUARDIAN/ADVOCATE TO SPECIAL NEEDS DAUGHTER SARAH, AGE 25, WHO IS SEVERELY DISABLED. SERVED ONE YEAR ON RICHMOND'S AGING AND DISABILITIES ADVISORY COUNCIL. SERVED ONE YEAR AS GINTER PARK DISTRICT REPRESENTATIVE. BOARD MEMBER OF RETT SYNDROME RESEARCH TRUST SINCE 2006. EXECUTIVE DIRECTOR OF DISABILITY FAMILY SUPPORT NONPROFIT, GIRL POWER 2 CURE, FROM 2007-2018.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

AGING AND DISABILITIES ADVISORY COUNCIL - MARCH 2023-2024

Other Community Involvement:

GINTER PARK DISTRICT REPRESENTATIVE - 2025; BLOCK CAPTAIN 2023-CURRENT

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

FOUNDER OF SARAH'S ACRES, A NEW RESIDENTIAL MODEL FOR FAMILIES AGING WITH A SPECIAL NEEDS CHILD

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

Shavonne Johnson, Neighborhood Engagement Coordinator

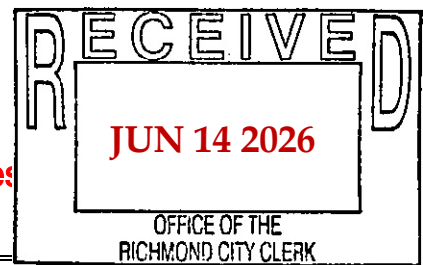
NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces

(Please Print or Type)



Name of Authority, Board, Commission or Task Force:

Participatory Budget ("RVA PB") Steering Commission - disability representative vacancy

Title: Mr. ☐ Mrs. ☒ Ms. ☐ Miss. ☐ Dr. ☐ Other:

Last Name: Wilson-Kennedy

First Name: Kathleen

Home Street Address: 4921 Bromley Lane

Home Telephone: 409-781-5218

Home City, Zip Code: Richmond, VA 23226

Home Fax:

Personal E-Mail Address: kathleenwilson92@gmail.com

Employer: St. Stephen's Episcopal Church

Job Title: Executive Director of Finance and Administration

How Long? 1 year

Business Street Address: 6000 Grove Avenue

Business Telephone: 804-288-2867 ext 301

Business City, Zip Code: Richmond, VA, 23226

Business Fax:

Business E-Mail Address: kwilson@ststephensrva.org

Is your place of employment located in the city of Richmond? Yes ☒ No ☐

Is your place of employment located in the county? Yes ☒ No ☐ If yes, which county? City of Richmond

Are you a city resident? Yes ☒ No ☐ If yes, which City Council district? 1 Number of years? 1.5

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes ☐ No ☒

If yes, please provide information on the nature of the contract.

Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force:

I have spent my career working to ensure that programs are designed – and funding is utilized – to respond to the needs of local communities. This direct work experience, matched with educational qualifications in finance and economics, makes me well suited to support RVA PB in continuing to steward the city's funds to invest in projects by and for the local Richmond community. For example, in my decade of work with the U.S. Agency for International Development, I managed large grant funds (\$100M+) that aimed to increase small businesses' economic opportunities worldwide. In this work, I met with entrepreneurs to understand their needs, developed strategies and request for grant applications based on their needs, published information about our grants process, and ultimately awarded grants to qualified applicants and monitored their projects, all while ensuring government funds were spent transparently and compliantly. In my current role as Executive Director at St. Stephen's Episcopal Church, I manage a \$4M annual budget, stewarding a participatory process with the church's members to understand and incorporate into our planning their priorities for how we spend out budget; a significant portion of our programming budget is dedicated to grants to local organizations each year.



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces Application

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: _____
Date(s) Served: _____ Office(s) Held: _____

Entity: _____
Date(s) Served: _____ Office(s) Held: _____

Entity: _____
Date(s) Served: _____ Office(s) Held: _____

Other community involvement:

In addition to my work at St. Stephen's where I oversee our funding of partnerships with 25+ community organizations, I am also actively involved in Stonewall Sports Richmond, a local organization which seeks to provide opportunities for LGBTQ+ individuals and allies to build community. Many of the individuals with whom I have built relationships through Stonewall are also disabled like myself and/or work with disabled communities. (The overlap between the LGBTQ+ and disabled populations, though not often discussed, is significant. While 14% of the U.S. population is disabled, per Research on Disability.org, nearly 25% of LGB individuals are disabled and 40% of trans people are disabled, per GLAAD.) Through this community involvement, I am connected to a large range of RVA constituents whose voices and opinions I am dedicated to integrating into the RVA PB mission and work, alongside my own lived experiences as a queer, disabled individual.

OPTIONAL

Please list additional information you would like considered, or you may attach your resume or other information.

I have attached my resume which further details my qualifications. I am happy to answer any questions about my qualifications.

☒ Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

I heard about the vacancy through the RVA PB May email newsletter.

Signature: Kathleen Wilson-Kennedy Date: June 14, 2026
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

Kathleen Wilson

+1.409.781.5218 • kathleenwilson92@gmail.com • Richmond, VA

PROFESSIONAL SUMMARY

Mission-driven finance and administration professional with a decade of experience supporting social-impact organizations and local communities. Skilled in overseeing budgets of \$3 million to \$250 million, with expertise in financial stewardship, compliance, and operations.

CAREER IMPACT

- Increased access to quality education for 5.5 million students worldwide while managing the finances and administration of community education grants and national education projects.
- Structured private partnerships that secured \$27 in external funding for every \$1 invested, amounting to \$718 million in private funding secured for 190,000+ small businesses.

CORE COMPETENCIES

Budget Development & Financial Reporting | Community Grantmaking | Staff Supervision & Performance Management | Internal Controls & Policy Development | Community Partnership Liaison

PROFESSIONAL EXPERIENCE

St. Stephen's Episcopal Church (August 2025 – present)

Richmond, Virginia

Executive Director of Finance and Administration (August 2025 – present)

- **Develop, monitor, and report on \$4.2M annual operating budget, capital projects budget, and investment return.**
- Direct overall church administration, including HR and IT policies and procedures, salary and benefits administration for 50+ staff, and database development and management.
- Lead data analysis and financial strategy development and execution for annual giving campaign and planned giving efforts.

The Palladium Group (January 2022 – June 2025)

Washington, D.C.

Deputy Project Director (January 2025 – June 2025) (promotion)

Senior Finance and Administration Manager (October 2022 – December 2025) (promotion)

Finance and Administration Manager (January 2022 – September 2022)

- **Reduced budget discrepancies by 50%** by enhancing financial controls and policies, preparing and aligning financial forecasting with planned procurements, and conducting monthly expenditure reviews for **\$250 million in funds across 20+ departmental budgets**.
- Strengthened work culture and led leadership pipeline development, **increasing staff retention and tenure by 60%** and advancing 71% of high-potential mid-level staff over two years.
- **Awarded and oversaw execution of \$150M+ in grants and subcontracts to 1,000 local organizations.**
- Launched quarterly individual partner check-ins and annual learning events, yielding **increased community engagement and operational adaptations** in response to partner feedback.
- Tracked performance and results across 150+ indicators and introduced new community partner reporting tools, **increasing the level of impact detail in donor reporting materials**.

Creative Associates International (August 2018 – January 2022)

Washington, D.C.

Finance and Administration Manager (October 2020 – January 2022) (promotion)

Senior Finance and Administration Associate (October 2019 – September 2020) (promotion)

Finance and Administration Associate (August 2018 – September 2019),

- **Finance:** Led all aspects of financial management for budgets ranging from \$3M to \$50M. Under my management, two projects won company-wide awards.
- **Administration:** Led contract negotiations and compliance monitoring for 8 vendor agreements. Oversaw consistent application of HR policies, payroll, and benefits across 100+ staff and insurance and office administration for 4 regional offices.

United Nations Relief and Works Agency (UNRWA) (June 2017 – August 2018) **Amman, Jordan**
Private Fundraising and Annual Giving Officer, Private Partnerships Division, Headquarters Amman
(June 2017 – August 2018)

- **Increased precision of private fundraising efforts** by analyzing 10 years of annual giving data and special gifts and developing targeted annual giving campaign materials.
- Tracked communications, financial reporting, and compliance for 50+ donor grants.
- Conducted 75+ pre-award due diligence screenings, **increasing screening efficiency by 60%.**

The World Bank (June – July 2016) **Washington, D.C.**
Harry S. Truman Foundation Fellow, Inspection Panel

- Generated the first World Bank report on how to enhance financial governance and stakeholder engagement, drawing on analysis of the negative impacts of World Bank projects.

U.S. Department of State (January - April 2015) **Washington, D.C.**
Intern, Office of International Religious Freedom, Bureau of Democracy, Human Rights, and Labor

- Supported U.S. government efforts to protect religious minorities in Iraq and Syria at the height of the ISIS incursion by tracking and developing religious freedoms reports for Congress and reviewing grant applications to increase outreach to religious minorities.

Interfaith America (June 2014 - July 2015) **Athens, Georgia**
Better Together National Interfaith Coach

- Provided interfaith advocacy and coalition-building training to 500+ students across 100+ college campuses as one of twelve national student coaches.

EDUCATION AND CERTIFICATIONS

M.A. Leadership in Sustainable Finance (Expected September 2025) **Germany (Remote)**
 Frankfurt School of Finance & Management
 Relevant coursework: Accounting, Risk Management, Financial Leadership

M.A. Education Policies for Global Development (July 2018) **Spain, Netherlands & Malta**
 Erasmus + Consortium

B.A. Economics, B.A. International Affairs (May 2016) **Athens, GA**
 The University of Georgia GPA: 4.0/4.0

SKILLS, LANGUAGES AND HONORS

Languages: Professionally Proficient Spanish; Advanced Arabic; Intermediate French

Honors: *Erasmus + Scholar; Harry S. Truman Scholar, Rhodes Scholar Finalist, Marshall Scholar Finalist*

Kathleen Wilson

+1.409.781.5218 • kathleenwilson92@gmail.com • Richmond, VA

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Richmond, Virginia

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 Erasmus + Consortium

B.A. Economics, B.A. International Affairs (May 2016) **Athens, GA**
 The University of Georgia GPA: 4.0/4.0

SKILLS, LANGUAGES AND HONORS

Languages: Professionally Proficient Spanish; Advanced Arabic; Intermediate French

Honors: *Erasmus + Scholar; Harry S. Truman Scholar, Rhodes Scholar Finalist, Marshall Scholar Finalist*

Richmond Retirement System Board of Trustees

*Vacancies as of
November 8, 2026*

The Board of Trustees of the Richmond Retirement System shall consist of seven members for terms of three years. The Mayor shall appoint two members; the Council shall appoint five members, at least two of whom shall be members of the classified service.

The City Council will appoint a current city retiree to the Board of Trustees of the Richmond Retirement System to fill one of the three Council appointments not required to be a member of the classified service.

(Assigned to the Finance and Economic Development Standing Committee)

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Faith Flippo	Classified Service Member	5 th District Employment	First	10/27/2026
			Application included	
Adam Grossman	Reside or work	6 th District Employment	First	10/24/2026
			Application included	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Regina Elbert	Reside or work	1 st	First	03/28/2029
Carlin Gibson, Sr.	Classified Service Member	4 th	Second	10/25/2028
Mayoral Appointment Michael Nguyen	Reside or work	6 th District Employment	First	02/23/2029
Mayoral Appointment Matthew Peanort	Mayoral Appointee	2 nd District Employment	First	03/08/2027
Daisy Weaver	City Retiree	2 nd	Second	11/22/2026

Contact:

Leo Griffin, Executive Director
804-646-5835

Leo.griffin@rva.gov

or

Delores Baskin

Executive Assistant III

Richmond Retirement Office

730 East Broad St., Suite 900

Richmond, VA 23219

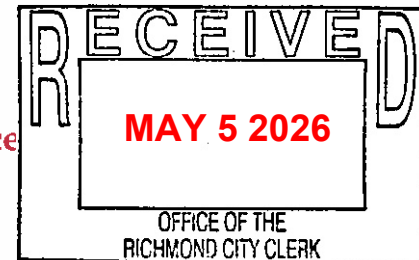
(804) 646 - 5939 (o)

Delores.baskin@rva.gov



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Force
Reappointment Application



(Please Print or Type)

Name of Authority, Board, Commission or Task Force:	
Richmond Retirement System	
Title: Mr. ☐ Mrs. ☒ Ms. ☐ Miss. ☐ Dr. ☐ Other: ☐	
Last Name: Flippo	First Name: Faith
Home Street Address: 2721 Pilkington Rd	Home Telephone: (804) 300-8783
Home City, Zip Code: Powhatan, VA 23139	Home Fax:
Personal E-Mail Address: flipnfaith@gmail.com	
Employer: Richmond Police Department	
Job Title: Captain	How Long? 24yrs
Business Street Address: 200 W. Grace St	Business Telephone: (804) 356-5301
Business City, Zip Code: Richmond, VA 23220	Business Fax:
Business E-Mail Address: faith.flippo@rva.gov	
Is your place of employment located in the city of Richmond? Yes ☒ No ☐	
Is your place of employment located in the county? Yes ☐ No ☒ If yes, which county?	
Are you a city resident? Yes ☐ No ☒ If yes, which City Council district? Number of years?	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes ☐ No ☒	
If yes, please provide information on the nature of the contract.	
Signature:  Date: 5-4-26	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

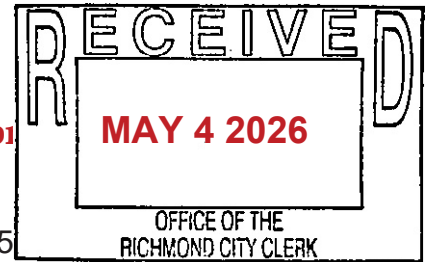
NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmondgov.com/cityclerk



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Force
Reappointment Application



(Please Print or Type)

Name of Authority, Board, Commission or Task Force:	
Richmond Retirement System	
Title: Mr. ☒ Mrs. ☐ Ms. ☐ Miss. ☐ Dr. ☐ Other: ☐	
Last Name: Grossman	First Name: Adam
Home Street Address: 3831 Grayscott Way	Home Telephone: (804) 363-7004
Home City, Zip Code: Midlothian VA 23113	Home Fax:
Personal E-Mail Address:	
Employer: Riverfront Investment Group	
Job Title: Chief Investment Officer	How Long? 9 Years
Business Street Address: 1214 East Cary Street	Business Telephone: (804) 549-4800
Business City, Zip Code: Richmond VA 23219	Business Fax:
Business E-Mail Address: agrossman@riverfrontig.com	
Is your place of employment located in the city of Richmond? Yes ☒ No ☐	
Is your place of employment located in the county? Yes ☐ No ☒ If yes, which county?	
Are you a city resident? Yes ☐ No ☒ If yes, which City Council district? Number of years?	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes ☐ No ☒	
If yes, please provide information on the nature of the contract.	
Signature: <u>Adam Grossman</u> Date: <u>05/04/2026</u>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

NOTE: This application is a public document.

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