



# Commission of Architectural Review SUBMISSION APPLICATION

City of Richmond, Room 510 – City Hall  
900 East Broad Street, Richmond, Virginia 23219  
PHONE: (804) 646-6335 FAX: (804) 646-5789

12 COPIES OF SUPPORTING DOCUMENTATION ARE REQUIRED FOR PROCESSING YOUR SUBMISSION

LOCATION OF WORK: 2239 W Grace Street; 23220 DATE: January 29, 2015

OWNER'S NAME: Sharon Glover TEL NO.: 804.304.3440

AND ADDRESS: Same until Feb 27th EMAIL: sharonglover@sharonglover.com

CITY, STATE AND ZIPCODE: Beginning March 1st: 933 West Van Buren St # 327 Chicago, IL 60607

ARCHITECT/CONTRACTOR'S NAME: Mark Conston TEL. NO.: 804.225.0373

AND ADDRESS: 711 Hospital Street Ste 5 EMAIL: mconston@aol.com

CITY, STATE AND ZIPCODE: Richmond, VA 23219

Would you like to receive your staff report via email? Yes  No

## REQUEST FOR CONCEPTUAL REVIEW

I hereby request Conceptual Review under the provisions of Chapter 114, Article IX, Division 4, Section 114-930.6(d) of the Richmond City Code for the proposal outlined below in accordance with materials accompanying this application. I understand that conceptual review is advisory only.

## APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

I hereby make application for the issuance of a certificate under the provisions of Chapter 114, Article IX, Division 4 (Old and Historic Districts) of the Richmond City Code for the proposal outlined below in accordance with plans and specifications accompanying this application.

## DETAILED DESCRIPTION OF PROPOSED WORK (Required):

### STATE HOW THE DESIGN REVIEW GUIDELINES INFORM THE DESIGN OF THE WORK

**PROPOSED.** (Include additional sheets of description if necessary, and **12 copies** of artwork helpful in describing the project. The 12 copies are not required if the project is being reviewed for an administrative approval. See *instruction sheet for requirements.*)

Install new windows, storm windows and screens in 8 front-facing windows of 2239 West Grace Street. 3 Bay windows of the master bedroom & 2 side by side of master bedroom on 2nd floor facing Grace Street and 3 bay window on 1st floor facing Grace Street. Reason for overdue change is the existing windows/storm windows do not adequately insulate house and never have. Homeowner has managed by frugally monitoring thermostat and using space heaters as necessary. However, Homeowner is now relocating to Chicago and will be acting as a Landlord still in charge of gas heat bill but not the thermostat. Would finally like to achieve a more energy efficient household. Current gas bills on a year 'round billing run at \$375 per month. Please see attached sheet.

Signature of Owner or Authorized Agent: X 

Name of Owner or Authorized Agent (please print legibly): Sharon J. Glover

(Space below for staff use only)

Received by Commission Secretary

APPLICATION NO. \_\_\_\_\_

DATE 1/30/2015 3:00

SCHEDULED FOR \_\_\_\_\_

Note: CAR reviews all applications on a case-by-case basis.



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OWNER'S NAME: \_\_\_\_\_ TEL NO.: \_\_\_\_\_

AND ADDRESS: \_\_\_\_\_ EMAIL: \_\_\_\_\_

CITY, STATE AND ZIPCODE: \_\_\_\_\_

ARCHITECT/CONTRACTOR'S NAME: \_\_\_\_\_ TEL. NO.: \_\_\_\_\_

AND ADDRESS: \_\_\_\_\_ EMAIL: \_\_\_\_\_

CITY, STATE AND ZIPCODE: \_\_\_\_\_

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Continued---This is not just a question a question of energy efficiency however, it is a question of comfort and health. The Commission must provide Homeowners in Old and Historic Districts with equal access to the means to make their homes warm and dry. Finally, please note that the windows that the Homeowner has chosen are the exact same model approved by the Commission and installed in the property next door to 2239 in the last month or so at 2241 West Grace.

Signature of Owner or Authorized Agent: **X** 

Name of Owner or Authorized Agent (please print legibly): SHARON J. CLEVELAND

**(Space below for staff use only)**

Received by Commission Secretary \_\_\_\_\_

APPLICATION NO. \_\_\_\_\_

DATE \_\_\_\_\_

SCHEDULED FOR \_\_\_\_\_

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**WINDSOR**  
WINDOWS & DOORS  
A Woodgram Millwork Company

**NATIONAL SLIDING DOOR FRAME**

8404 ERLE ROAD

MECHANICSVILLE VA 23116

Phone: 804-746-2800

Fax: 1-804-746-0931

Customer  
Quote

Short Form

QUOTE EXPIRES

N/A

QUOTE DATE

Quote Not Ordered

BID BY

PRICE BOOK

Price Book 2015

CREATED

1/15/2015

nsd\_rpe@verizon.net

PK # 183

Customer Information:

Phone:

Fax:

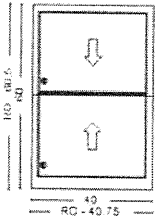
Delivery Information:

Phone:

Fax:

<b>QUOTE #</b>	<b>STATUS</b>	<b>CUSTOMER PO#</b>	<b>DATE PRINTED</b>
692042	None		1/22/2015 9:13 AM
<b>CUSTOMER JOB NAME</b>	<b>TERMS</b>	<b>QUOTE NAME</b>	<b>PROJECT NAME</b>
		Unassigned	Coston Construction

Line #	Room ID	Overall RO	Overall Frame	Qty	Extended
100	None Assigned	40 3/4" X 60 1/2"	40" X 60"	1	

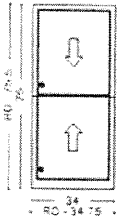


Pinnacle Wood Sash Pac Kit XXXX Complete Unit LoE 366 IG (Glass Stop Profile: Ogee (Standard))(Sash Opening: 40 x 60)(Overall Unit dimensions reflect Sash Opening on quotes - rough opening dimensions are not applicable to this product line.)(Pine)(Beige Jambliner) (14 Degree Sill Bevel)(Champagne Hardware)

\* Units viewed from exterior.

NOTE: Overall Unit dimensions reflect Sash Opening on quotes - Rough Opening dimensions are not applicable to this product line

Line #	Room ID	Overall RO	Overall Frame	Qty	Extended
200	None Assigned	34 3/4" X 75 1/2"	34" X 75"	3	



Pinnacle Wood Sash Pac Kit XXXX Complete Unit LoE 366 IG (Glass Stop Profile: Ogee (Standard))(Sash Opening: 34 x 75)(Overall Unit dimensions reflect Sash Opening on quotes - rough opening dimensions are not applicable to this product line.)(Pine)(Beige Jambliner) (14 Degree Sill Bevel)(Champagne Hardware)

\* Units viewed from exterior.

NOTE: Overall Unit dimensions reflect Sash Opening on quotes - Rough Opening dimensions are not applicable to this product line

Line #	Room ID	Overall RO	Overall Frame	Qty	Extended
300	None Assigned	24 3/4" X 76 1/2"	24" X 76"	2	

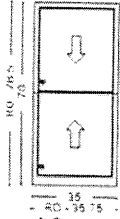


Pinnacle Wood Sash Pac Kit XXXX Complete Unit LoE 366 IG (Glass Stop Profile: Ogee (Standard))(Sash Opening: 24 x 76)(Overall Unit dimensions reflect Sash Opening on quotes - rough opening dimensions are not applicable to this product line.)(Pine)(Beige Jambliner) (14 Degree Sill Bevel)(Champagne Hardware)

\* Units viewed from exterior.

NOTE: Overall Unit dimensions reflect Sash Opening on quotes - Rough Opening dimensions are not applicable to this product line

Line #	Room ID	Overall RO	Overall Frame	Qty	Extended
400	None Assigned	36 3/4" X 78 1/2"	36" X 78"	3	



Pinnacle Wood Sash Pac Kit 3236 Complete Unit LoE 366 IG (Glass Stop Profile: Ogee (Standard))(Overall Unit dimensions reflect Sash Opening on quotes - rough opening dimensions are not applicable to this product line.)(Pine)(Beige Jambliner)(14 Degree Sill Bevel)(Champagne Hardware)(CPR Number: 1501-2019A)

\* Units viewed from exterior.

NOTE: Overall Unit dimensions reflect Sash Opening on quotes - Rough Opening dimensions are not applicable to this product line

**Quote Comments:**

**Disclaimer:**

SUB-TOTAL:	
LABOR:	
FREIGHT:	
SALES TAX:	
TOTAL:	

**Messages:**

\* Units meeting Egress size conform to 2009 IRC Section R310.2 Egress requirements; Local codes may differ. Customer is responsible to confirm units meet all applicable requirements..

Submitted By: \_\_\_\_\_ Date: \_\_\_\_\_

Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_

**We appreciate the opportunity to provide you with this quote!**

